

PORT ST. LUCIE CITY COUNCIL
AGENDA ITEM REQUEST

COUNCIL ITEM 7J
DATE 9/26/11

Meeting Date: September 26, 2011

Public Hearing _____ Ordinance _____ Resolution _____ Motion X
Advertised:

Item: #20110013 Co #1, CEI for PSL Boulevard Reconstruction-LAP Project.

Recommended Action:

- 1) Approve change order #1 with Hill International, for a decrease of (\$11,484.83) and an increase in contract days of 41 for the Construction and Engineer Inspection Services associated with the reconstruction of Port St. Lucie Blvd. from SW Greco Lane to SW Sansom Lane, a LAP project. The total project expense is \$97,367.67 and the total calendar days of 152.

Exhibits: Department memo attached [X] yes [] no
Copies of the change order.

Summary Explanation/Background Information: The change order is a final true-up for the contract that reflects the actual cost and number of days to complete task. The proactive approach of Hill International as the CEI contractor resulted in a decrease to the City's project budget by streamlining their administration and inspection staffing and working with the contractor's schedule. The time extension is without additional cost to allow review of the contractor's as-built drawings.

Purchase is not a replacement

Purchase is budgeted.

Not to Exceed: \$97,367.67

Department requests expenditure from the following:

Fund	304	Road & Bridge Cap Improvement
Cost Center	4105	Eng
Object Code	531000	Professional Services
Project	Y1102	PSL Blvd Reconstruction

Director of OMB concurs with award: *[Signature]*

City Manager concurs with award: *[Signature]*

Department requests 0 minutes to make a presentation.

Submitted by: *Patricia Roebling*

Title: City Engineer

Date Submitted: 9/13/11

RECEIVED

SEP 27 2011

City Manager's Office

RECEIVED

SEP 21 2011

City Manager's Office



"A City for All Ages"

CITY OF PORT ST. LUCIE

Engineering Department

Accredited Agency – American Public Works Association



To: Cheryl Shanaberger – Deputy Director of OMB
From: Jennifer M. Gent, P.E. – Civil Engineer 
Date: August 31, 2011
Re: Port St. Lucie Boulevard Reconstruction
SW Greco Lane to SW Sansom Lane
Hill International
Contract #20110013 – Change Order No. 1 Final True Up

Attached please find Change Order No. 1 to contract 20110013 with Hill International for Professional Services on the reconstruction of Port St. Lucie Boulevard from SW Greco Lane to SW Sansom Lane. Change Order No. 1 includes all back up documentation for the final quantity adjustments to the contract for a net decrease of \$11,484.83 and a new contract total of \$97,367.67. This change order includes an additional 41 calendar days for a new contract time of 152 Calendar Days.

Hill International proactively managed the CEI contract to successfully administer the necessary services below the original budget by streamlining the administration and inspection staffing and invoicing actual hours utilized based on the contractor's schedule and operations. Hill provided excellent service while maintaining flexibility which allowed the majority of the repaving to occur during weekend hours reducing the impact to the motorizing public. The additional contract time is being added to allow for the thorough review of the contractors' As-Built Drawings and finalize all necessary documentation associated with the Local Agency Program (LAP).

This contract is funded by G/L Account No. 304-4105-568810-Y1102. The Engineering Department requests this item be scheduled for the next available City Council agenda for their review and consideration. If you have any questions or require additional information, please do not hesitate to contact me.

/jmg
Attachments

cc: Jesus Merejo – Utility Systems Director (w/o Attachments)
Patricia Roebing, P.E. – City Engineer (w/o Attachments)
Kimberly Graham, P.E. – Assistant City Engineer (w/o Attachments)
Sue Walsh – Budget Specialist (w/o Attachments)
Raymond Farcas, P.E. – Hill International (w/o Attachments)

121 S.W. Port St. Lucie Boulevard • Port St. Lucie, FL 34984-5099 • 772/871-5177 • 772/871-5100
Fax 772/871-5289

TDD Line • 772/344-4222

HILL
Hill International

Hill International, Inc.
4901 Vineland Road, Ste. 350
Orlando, Florida 32811
Tel: 407-248-8301
Fax: 407-248-9578
www.hillintl.com

August 25, 2011

Jennifer Gent, PE
Project Manager
City of Port St. Lucie
121 SW Port St. Lucie Blvd
Port St. Lucie, Florida 34984

Subject: Port St. Lucie Blvd. Reconstruction
Contract: 20110013
PO: 20112451-06, FY 2011
Hill Change Order No. 001
File No.: 50.04

Letter No. 021

Dear Ms. Gent:

Please find enclosed three (3) original copies of Hill International, Inc. Change Order No. 001 dated August 25, 2011, for the above referenced contract. Regarding this change order, please note the following:

Change in Contract Amount: Decrease of \$11,484.83 – Hill International has proactively managed our CEI contract and has been able to successfully deliver our services below the original budget by streamlining our administration and inspection staffing and invoicing actual hours utilized on the project based on the contractor's schedule and operations. By approving this change order, our total and final contract value would be reduced by the above referenced amount and would total \$97,367.67.

Change in Contract Time: Additional 41 Calendar Days – Hill International is requesting a time extension to allow for the review of the contractor's as-built drawings and other incidentals which have been submitted beyond the original contract timeframe so that the project can be closed out. There are no additional costs associated with this change order request. The revised contract time would be 152 calendar days.

Should you have any questions concerning this matter, please contact this office.

Sincerely,


Raymond J. Farcas, P.E.
Project Manager

cc: File

Engineer Change Order Form

Project: CEI Services for Port St. Lucie Blvd Reconstruction (SW Greco Ln to SW Sansom Ln)

Change Order # 001

Date of Original Contract Issuance: March 29, 2011 Date: August 25, 2011

Engineer: Hill International, Inc.

Contract Number: 20110013

The following changes are hereby made to the Contract Documents:

CHANGE IN CONTRACT PRICE:	CHANGE IN CONTRACT TIMES:
Original Contract Price: \$108,862.50	Original Contract Calendar Days: 111 Calendar Days
Net Changes from previous Change Orders No. \$0.00	Net change from previous Change Orders No. 0 Calendar Days
Contract Price prior to this change Order \$108,862.50	Calendar days prior to this Change Order to 111 Calendar Days
Net increase (decrease) of this Change Order (\$11,484.83)	Net increase (decrease) of this Change Order 41 Calendar Days
Contract Price with all approved Change Orders \$97,367.67	Contract calendar days with all approved Change Orders 152 Calendar Days

CHANGES ORDERED:

I. GENERAL:

This change order is necessary to "true-up" and finalize the actual costs and time associated with Hill International's CEI contract for the Port St. Lucie Blvd Reconstruction Project.

II. REQUIRED CHANGES:

Decrease the total contract value by \$11,484.83 to reflect actual CEI costs of \$97,367.67.

Increase the contract total time by 41 calendar days to reflect an actual duration of 152 calendar days.

III. JUSTIFICATION:

Hill International has proactively managed their CEI contract and has been able to successfully deliver their services below the original budget by streamlining their administration and inspection staffing and invoicing actual hours utilized on the project based on the contractor's schedule and operations.

The time extension is being requested to allow for the review of the contractor's as-built drawings and other incidentals which have been submitted beyond the original contract timeframe so that the project can be closed out.

IV. PAYMENT:

Payment is invoiced on Purchase Order 20112451-06 FY 2011, based on actual hours utilized at the approved billing rates. The non-performed contract amount will be re-allocated.

V. APPROVAL AND CHANGE AUTHORIZATION:

Acknowledgements:

The aforementioned change and work affected thereby is subject to all provisions of the original contract not specifically changed by this Change Order; and,

It is expressly understood and agreed that the approval of the Change Order shall have no effect on the original contract other than matters expressly provided herein.

Change Order requested by:

Change(s) ordered by:

Accepted by:

Approved by:

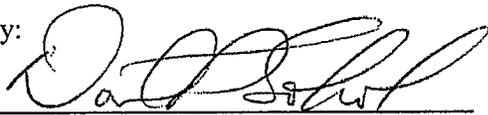
Hill International, Inc.

Port Saint Lucie

(Engineer)

(Owner)

By:



By:

Authorized Signature

(Authorized Signature)

8-25-11

(Date)

(Date)

CONTRACT SIGN-OFF SHEET

City Contract: 20110013 CO #1

Date Needed by: 9/16/11

Name: CS

Previously Reviewed by: AG

Date sent: 9/12/11

Title: CEI PSL Blvd Reconstruction

Contractor: Hill International

Term of Contract: 111 add 41 total 152

Amount: \$108,862.50 (\$11,484.83) new total \$97,367.67

Encumbrance Required: Yes

Item Was Budgeted: Yes

Expenditure From:	304	4105	568810	Y1102
	Fund	Cost Center	Object Code	Project #

City Attorney: _____

Signature

____/____/____
Date

Comments: _____

Risk Management _____

Signature

____/____/____
Date

Comments: _____

Pat Roebins _____ *PR*

Signature

9/13/11
Date

Comments: _____

Finance Approval: _____

Signature

____/____/____
Date

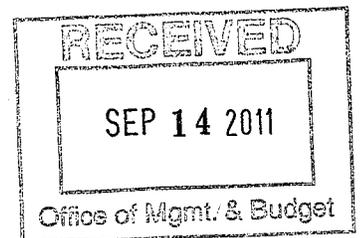
Comments: _____

Office of Management & Budget has received and completed all requested changes and attached

Contract Documents.

OMB Confirmation: _____

Signature



CONTRACT SIGN-OFF SHEET

City Contract: 20110013 CO #1

Date Needed by: 9/16/11

Name: CS

Previously Reviewed by: AG

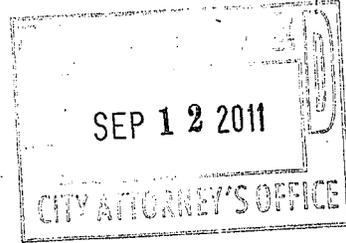
Date sent: 9/12/11

Title: CEI PSL Blvd Reconstruction

Contractor: Hill International

Term of Contract: 111 add 41 total 152

Amount: \$108,862.50 (\$11,484.83) new total \$97,367.67



Encumbrance Required: Yes

Item Was Budgeted: Yes

Expenditure From:	304	4105	568810	Y1102
	Fund	Cost Center	Object Code	Project #

 City Attorney: Jam E. Byrd 9/13/11
 Signature Date

Comments: _____

 Risk Management _____
 Signature Date

Comments: _____

 Department Head Approval: _____
 Signature Date

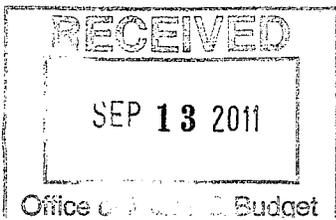
Comments: _____

 Finance Approval: _____
 Signature Date

Comments: _____

 Office of Management & Budget has received and completed all requested changes and attached Contract Documents.

OMB Confirmation: _____
 Signature



CONTRACT SIGN-OFF SHEET

City Contract: 20110013 CO #1

Date Needed by: 9/16/11

Name: CS

Previously Reviewed by: AG

Date sent: 9/12/11

Title: CEI PSL Blvd Reconstruction

Contractor: Hill International

Term of Contract: 111 add 41 total 152

Amount: \$108,862.50 (\$11,484.83) new total \$97,367.67

Encumbrance Required: Yes

Item Was Budgeted: Yes

Expenditure From:	304	4105	568810	Y1102
	Fund	Cost Center	Object Code	Project #

City Attorney: _____

Signature

____/____/____
Date

Comments: _____

Risk Management _____

Signature

9/13/11
Date

Comments: _____

Department Head Approval: _____

Signature

____/____/____
Date

Comments: _____

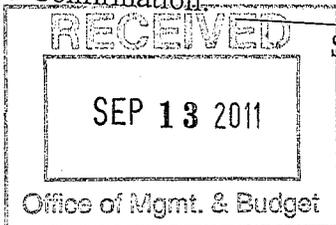
Finance Approval: _____

Signature

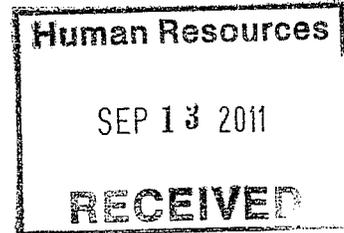
Comments: _____

Office of Management & Budget has received and completed all request
Contract Documents.

OMB Confirmation:



Signature



CONTRACT SIGN-OFF SHEET

City Contract: 20110013 CO #1

Date Needed by: 9/16/11

Name: CS

Previously Reviewed by: AG

Date sent: 9/12/11

Title: CEI PSL Blvd Reconstruction

Contractor: Hill International

Term of Contract: 111 add 41 total 152

Amount: \$108,862.50 (\$11,484.83) new total \$97,367.67

Encumbrance Required: Yes

Item Was Budgeted: Yes

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SEP 13 2011

FINANCE DEPT.

Expenditure From:	304	4105	531000	
	Fund	Cost Center	568810	Y1102
			Object Code	Project #

 City Attorney: _____
 Signature _____ Date / /

Comments: _____

 Risk Management _____
 Signature _____ Date / /

Comments: _____

 Department Head Approval: _____
 Signature _____ Date / /

Comments: _____

 Finance Approval: *Marcia Redut*
 Signature _____ Date 9/1 / /

Comments: This work is improvements to existing infrastructure and is expensed + not Capitalized

Office of Management & Budget has received and completed all requested changes and attached Contract Documents.

OMB Confirmation: _____
 Signature _____

RECEIVED
 SEP 14 2011
 Office of Mgmt. & Budget