

PORT ST. LUCIE CITY COUNCIL  
AGENDA ITEM REQUEST

COUNCIL ITEM 7F  
DATE 11/28/11

Meeting Date: November 28, 2011

Public Hearing \_\_\_\_\_ Ordinance \_\_\_\_\_ Resolution \_\_\_\_\_ Motion X

Item: #20120016 - Purchase two (2) Toro Infield Pro 3040 sports field maintenance equipment for a total price of \$30,287.01 from Hector Turf, Inc. utilizing the National IPA (Intergovernmental Purchasing Alliance) contract #0830041.

Recommended Action:

- 1) Waive the bidding, good cause shown, Chapter 35.04 (C), and approve purchase of two (2) Toro Infield Pro 3040, sports field maintenance equipment, for a total amount of \$30,287.01 from Hector Turf, Inc. utilizing the National IPA contract #0830041.

Exhibits: Department memo attached [X] yes [ ] no  
Waive the Bidding Memo  
Quote from Hector Turf, Inc. w/ National IPA Contract Discounted Price

Summary Explanation/Background Information:

The equipment has been budgeted and is requested for purchase following the Parks and Recreation Department equipment replacement plan for maintenance of the ball fields. The current equipment has reached its effective life span.

The National IPA is a cooperative purchasing organization with the specific purpose of reducing procurement costs for public agencies. The discounted prices are substantial as shown on the attached quote and it is beneficial for the City to procure the equipment utilizing the National IPA contract.

Purchase (X) is a replacement

Purchase (X) was budgeted.

One time Expenditure: \$30,287.01

Department requests expenditure from the following:

|             |        |                               |
|-------------|--------|-------------------------------|
| Fund        | 001    | General Fund                  |
| Cost Center | 7210   | Parks and Recreation          |
| Object Code | 564400 | Other Machinery and Equipment |
| Project     |        |                               |

Director of OMB concurs with award: SC

City Manager concurs with award: JAB

Submitted by: Sherman Conrad

**RECEIVED**

Title: Parks and Recreation Dept. Director NOV 20 2011

Date Submitted: November

20120016-09

City Manager's Office

## MEMORANDUM

To: City Council

From: Jerry A. Bentrott, City Manager

Date: November 21, 2011

Re: **Waive Bidding Process**

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The Parks and Recreation Department is requesting that the Sealed Bid requirement be waived and approve contracting with Hector Turf, Inc. to purchase two Toro Infield Pro 3040 sports field maintenance machines for a total cost of \$30,821.01. This pricing is from the national Intergovernmental Purchasing Alliance contract. Better pricing would not likely be achieved by conducting our in-house bid.

Under chapter 35.04 (C) it is recommended by this office, that the City Council waive the bidding process for Good cause Shown. Please advise if any further information is needed.

JAB:dkp



## INTER-OFFICE MEMO

TO: Dave Pollard, Director, OMB

FROM: Sherman Conrad, Director, Parks & Recreation *SC*

Re: RECOMMENDATION- PURCHASE OF (2) TOROS-HECTOR TURF

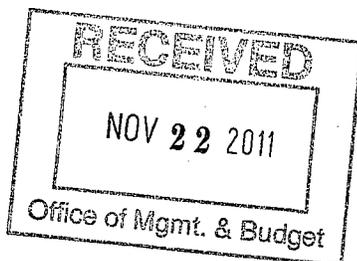
DATE: November 21, 2011

Please allow this memo to serve as my recommendation to waive the bidding process and approve purchase of two (2) Toro sports field maintenance equipment from Hector Turf, Inc. I further request that this item be placed on the upcoming City Council agenda for their consideration and approval.

If there is anything further that I can do to proceed toward this goal, please let me know. Thank you in advance for your time in this regard.

SC;pr

cc: Greg Oravec, Assistant City Manager  
James Frye, Safety & Training Coordinator, Parks & Recreation  
Patty Lipp, Administrative Assistant, Assistant City Manager



2195 SE Airoso Blvd.  
Port St. Lucie, FL 34984  
Telephone: (772) 878-2277  
Fax: (772) 871-5290



1301 N.W. THIRD STREET / DEERFIELD BEACH, FL 33442  
TEL: (954) 429-3200 • FAX: (954) 725-6701

November 14, 2011

Mr. Jim Frye  
City of Port St. Lucie  
121 S. W. Port St. Lucie Blvd.  
Port St. Lucie, FL 34984

Via E-mail: [jfrye@cityofpsl.com](mailto:jfrye@cityofpsl.com)

Dear Mr. Frye:

We are pleased to offer the enclosed quotation for your consideration.

The enclosed quotation is based upon your acceptance within thirty (30) days from the date of this letter and is subject to manufacturer's availability and Florida State Sales Tax (if applicable). Our terms of sale are Cash on Delivery or upon credit approval, Net 10 Days. Prefer method of payment would be a check.

Thank you for the opportunity to provide you a quotation. If you have any questions or require additional information please contact me at (954) 429-3200 Extension 310. We appreciate your interest and look forward to doing business with you.

Sincerely,

HECTOR TURF

A handwritten signature in black ink, appearing to read "Chris Fordney".

Chris Fordney  
Account Representative  
Government and Municipals

CF:msm

Enclosure



1301 N.W. THIRD STREET / DEERFIELD BEACH, FL 33442  
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**Quotation Provided for  
City of Port St. Lucie  
November 14, 2011**

| <b>Qty.</b>                            | <b>Model #</b> | <b>Description</b>   | <b>Unit Price</b>  |
|--|----------------|--|--------------------|
| 1 ea                                   | 08703          | Toro Infield Pro 3040 with:<br>- 16 HP vanguard Engine<br>- 3 Wheel Drive<br>- 2 Year Limited Warranty | \$16,120.00        |
| 1 ea                                   | 08754          | QAS Finish Grader  | \$2,526.00         |
| Subtotal                               |                |  | \$18,646.00        |
| National IPA Contract Discount (21.8%) |                |  | (4,064.83)         |
| <b>Total</b>                           |                |  | <b>\$14,581.17</b> |

**Pricing per National IPA Contract  
# 0830041  
Effective: October 10, 2007**

**Note:**

- **Issue purchase order to Hector Turf**
- **Shipment and service via Hector Turf**

Provided by: Chris Fordney  
(954) 429-3200



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|--------------------|----------------|--|--------------------|
| 1 ea               | 08703          | Toro Infield Pro 3040 with:<br>- 16 HP vanguard Engine<br>- 3 Wheel Drive<br>- 2 Year Limited Warranty     | \$16,120.00        |
|                    |                | National IPA Contract Discount (21.8%)   | (3,514.16)         |
|                    |                | Subtotal   | \$12,605.84        |
| <b>Accessories</b> |                |  |                    |
| 1 ea               | TS GL650 T7-C  | Rahn Ballfield Groomer with:<br>- Hard and Spring Tine Scarifiers<br>- Leveling Frame<br>- Finishing Brush | \$3,100.00         |
|                    |                | <b>Total</b>   | <b>\$15,705.84</b> |

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