

PORT ST. LUCIE CITY COUNCIL
AGENDA ITEM REQUEST

COUNCIL ITEM 7E
DATE 1/9/12

Meeting Date: **January 9, 2012**

Public Hearing Ordinance Resolution Motion

Item: **#20120015** – Purchase of a John Deere 3320 Tractor with John Deere 72D AutoConnect 7 – Iron Mid-Mount Side Discharge Mower from Everglades Farm Equipment Co., Inc. for a total of \$21,896.61 utilizing Florida State Term Contract #760-000-10-1; *Construction, Industrial, Agricultural, Lawn Equipment.*

Recommended Action:

Waive the bidding, equal to or lower than existing contract, Chapter 35.06 and approve purchase of a John Deere 3320 Tractor with John Deere 72D AutoConnect 7 – Iron Mid-Mount Side Discharge Mower from Everglades Farm Equipment for a total of \$21,896.61, utilizing Florida State Term Contract #760-000-10-1; *Construction, Industrial, Agricultural, Lawn Equipment.*

Exhibits: Department memo attached [X] yes [] no
Waive the Bidding Memo
Equipment Specifications and Summary from Everglades Farm Equipment Co., Inc.
Florida State Term Contract No. 760-000-10-1; *Construction, Industrial, Agricultural, Lawn Equipment.*

Summary Explanation/Background Information:

The equipment has been budgeted and is requested for purchase following the Parks and Recreation Department equipment replacement plan for maintenance of City Parks. The old tractor is a John Deere. Everglades Farm Equipment Co., Inc. is a supplier on the State Term Contract and can offer the new John Deere replacement tractor at 17% discount from list price and the side discharge mower and valve control kit at 18% discount from list price.

Purchase (X) is a replacement

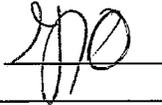
Purchase (X) was budgeted

One time Expenditure: \$21,896.61

Department requests expenditure from the following:

Fund	001	General Fund
Cost Center	7210	Parks and Recreation
Object Code	564400	Other Machinery & Equipment
Project	000000	N/A

Director of OMB concurs with award: 

City Manager concurs with award: 

Submitted by: Sherman Conrad

 12-16-11

Title: Parks and Recreation Department Director

Date Submitted: December 19, 2011

RECEIVED

DEC 19 2011

City Manager's Office

MEMORANDUM

To: City Council

From: Jerry A. Bentrott, City Manager

Date: December 19, 2011

Re: **Waive Bidding Process**

The Parks and Recreation Department is requesting that the Sealed Bid requirement be waived and approve the purchase of a John Deere 3320 Tractor from Everglades Farm Equipment for \$21,896.61. This quote is from the Florida State Term Contract and is a budgeted replacement item for the department. Better pricing would not likely be achieved by conducting our in-house bid.

Under chapter 35.06, it is recommended by this office, that the City Council waive the bidding process for an offer equal to or better than an existing contract. Please advise if any further information is needed.

JAB:dkp



INTER-OFFICE MEMO

TO: Dave Pollard, Director, Office of Management and Budget

FROM: Sherman Conrad, Director, Parks & Recreation *SC*

Re: RECOMMENDATION- PURCHASE OF JOHN DEERE 3320 TRACTOR

DATE: December 16, 2011

Please allow this memo to serve as my recommendation to waive the bidding process and approve purchase of one (1) John Deere 3320 Tractor, utilizing the Florida State Term Contract # 760-000-10-1. The procurement of the tractor will be made with Everglades Farm Equipment, which is a local St. Lucie County business. This item has been budgeted and is requested for purchase following the Parks and Recreation Department equipment replacement plan for maintenance of City parks.

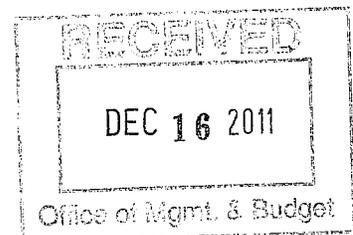
I further request that this item be placed on the upcoming City Council agenda for their consideration and approval.

If there is anything further that I can do to proceed toward this goal, please let me know. Thank you in advance for your time in this regard.

SC;pr

cc: Greg Oravec, Assistant City Manager
Brad Keen, Parks Administrator, Parks & Recreation
Patty Lipp, Administrative Assistant, Assistant City Manager
Helen Quintana, Contract Specialist, Office of Management & Budget

2195 SE Airoso Blvd.
Port St. Lucie, FL 34984
Telephone: (772) 878-2277
Fax: (772) 871-5290





JOHN DEERE

E

6150 ORANGE AVENUE
 FORT PIERCE, FL 34947
 Phone: 772-461-5568
 Fax: 772-466-0735

Quote Id : 5992855

Customer Name : PARKS/REC, PARKS DIV, C/O MLS FLEET MAINTENANCE FACILITY

ALL PURCHASE ORDERS MUST BE MADE OUT TO (VENDOR):

John Deere Company
 2000 John Deere Run
 Cary, NC 27513
 Ph: 888-222-7239, Fax: 309-749-2313
 FED ID: 36-2382580; DUNS#: 60-7690989

Quote Summary

Prepared For :

PARKS/REC, PARKS DIV, C/O MLS FLEET
 MAINTENANCE FACILITY
 430 SW THORNHILL DR
 PORT SAINT LUCIE, FL 34984
 Business: 772-878-2277

Delivering Dealer :

EVERGLADES FARM EQUIP CO INC
 DENNIS M BURNEY
 6150 ORANGE AVENUE
 FORT PIERCE, FL 34947
 Phone: 772-461-5568
 MBURNEY@EVERGLADESFARMEQUIP
 MENT.COM

Quote ID : 5992855

Created On : October 21, 2011

Last Modified On : October 25, 2011

Expiration Date : December 28, 2011

Equipment Summary

JOHN DEERE 3320 Tractor

Selling Price

Qty

Extended

\$ 18,933.13

X

1

=

\$ 18,933.13

Contract: Construction_Industrial_AG_L&G_760-000-10-1

Price Effective Date: January 8, 2010

JOHN DEERE 72D AutoConnect 7-Iron
 Mid-Mount Side Discharge Mower (For
 3120-3720, 4310-4410 Tractors)

\$ 2,963.48

X

1

=

\$ 2,963.48

Contract: Construction_Industrial_AG_L&G_760-000-10-1

Price Effective Date: January 8, 2010

Equipment Total

\$ 21,896.61

* Includes Fees and Non-contract Items

Quote Summary

Equipment Total

\$ 21,896.61

Trade In

SubTotal

\$ 21,896.61

Total

\$ 21,896.61

Down Payment

(0.00)

Rental Applied

(0.00)

Balance Due

\$ 21,896.61

Salesperson : X _____

Accepted By : X _____



Selling Equipment

Quote Id : 5992855

Customer Name : PARKS/REC, PARKS DIV, C/O MLS FLEET

ALL PURCHASE ORDERS MUST BE MADE OUT TO (VENDOR) MAINTENANCE FACILITY

John Deere Company
 2000 John Deere Run
 Cary, NC 27513
 Ph: 888-222-7239, Fax: 309-749-2313
 FED ID: 36-2382580; DUNS#: 60-7690989

JOHN DEERE 3320 Tractor

Contract: Construction_Industrial_AG_L&G_760-000-10-1

Price Effective Date: January 8, 2010

Selling Price *
 \$ 18,933.13

* Price per item - includes Fees and Non-contract items

Code	Description	Qty	List Price	Discount %	Discount Amount	Contract Price	Extended Contract Price
6803LV	3320 Tractor	1	\$ 20,156.00	17.00	\$ 3,426.52	\$ 16,729.48	\$ 16,729.48
Standard Options - Per Unit							
1505	Open Station with Standard Seat	1	\$ 0.00	17.00	\$ 0.00	\$ 0.00	\$ 0.00
2025	eHydro	1	\$ 1,040.00	17.00	\$ 176.80	\$ 863.20	\$ 863.20
2505	Mid PTO	1	\$ 432.00	17.00	\$ 73.44	\$ 358.56	\$ 358.56
4520	27x8.50-15 6PR Front R3 Turf 2 Pos. 41x14.0-20 4PR Rear R3 Turf 2 Pos.	1	\$ 328.00	17.00	\$ 55.76	\$ 272.24	\$ 272.24
7030	Dual Mid & Single Electrohydraulic Rear SCV	1	\$ 855.00	17.00	\$ 145.35	\$ 709.65	\$ 709.65
Standard Options Total			\$ 2,655.00		\$ 451.35	\$ 2,203.65	\$ 2,203.65
Suggested Price							\$ 18,933.13
Total Selling Price			\$ 22,811.00		\$ 3,877.87	\$ 18,933.13	\$ 18,933.13

JOHN DEERE 72D AutoConnect 7-Iron Mid-Mount Side Discharge Mower (For

Contract: Construction_Industrial_AG_L&G_760-000-10-1

Price Effective Date: January 8, 2010

Selling Price *
 \$ 2,963.48

* Price per item - includes Fees and Non-contract items



Selling Equipment

Quote Id : 5992855

Customer Name : PARKS/REC, PARKS DIV, C/O MLS FLEET

ALL PURCHASE ORDERS MUST BE MADE OUT TO (VENDOR): MAINTENANCE FACILITY

John Deere Company
 2000 John Deere Run
 Cary, NC 27513
 Ph: 888-222-7239, Fax: 309-749-2313
 FED ID: 36-2382580; DUNS#: 60-7690989

Code	Description	Qty	List Price	Discount %	Discount Amount	Contract Price	Extended Contract Price
7020LV	72D AutoConnect 7-Iron Mid-Mount Side Discharge Mower (For 3120-3720, 4310-4410 Tractors)	1	\$ 3,920.00	18.00	\$ 705.60	\$ 3,214.40	\$ 3,214.40
Standard Options - Per Unit							
1010	Less AutoConnect Mower Lift	1	\$ -550.00	18.00	\$ -99.00	\$ -451.00	\$ -451.00
Standard Options Total			\$ -550.00		\$ -99.00	\$ -451.00	\$ -451.00
Dealer Attachments/Non-Contract/Open Market							
LVB25506	Third Selective Control Valve Kit (Open Station Only)	1	\$ 244.00	18.00	\$ 43.92	\$ 200.08	\$ 200.08
Dealer Attachments Total			\$ 244.00		\$ 43.92	\$ 200.08	\$ 200.08
Suggested Price							\$ 2,963.48
Total Selling Price			\$ 3,614.00		\$ 650.52	\$ 2,963.48	\$ 2,963.48

FLORIDA
Construction, Industrial, Agricultural, & Lawn Equipment

Contract Number: 760-000-10-1

Contract Period: April 28, 2010 through June 30, 2012

Eligibility: "Eligible User(s)" is defined in 60A-1.005, F.A.C. The following entities are eligible users:

1. All governmental agencies, as defined in Section 163.3164, F.S., which have a physical presence within the State of Florida. "Governmental agency" means: (a) The United States or any department, commission, agency, or other instrumentality thereof. (b) This state or any department, commission, agency, or other instrumentality thereof. (c) Any local government, as defined in this section, or any department, commission, agency, or other instrumentality thereof. (d) Any school board or other special district, authority, or governmental entity.
2. Any independent, non-profit college or university that is located within the State of Florida and is accredited by the Southern Association of Colleges and Schools.

Section 287.056 of the Florida Statutes governs agencies' use of the Contract. Others may seek Department approval under section 287.042(2)(a) as an eligible user of the Contract.

Please reference state term contract website below:

http://dms.myflorida.com/business_operations/state_purchasing/vendor_information/state_contracts_agreements_and_price_lists/state_term_contracts/construction_industrial_agricultural_lawn_equipment

All orders must show John Deere Company as the vendor and reference the contract and item number.
 Purchase orders should be submitted to:
 John Deere Company
 2000 John Deere Run
 Cary, NC 27513



CONTRACT INFORMATION

Tax Requirements	Yes – See Information Below
Allied (non-John Deere)	Yes – See Information Below
Non-contract (John Deere)	Yes – See Information Below
Credit Cards	Yes – See Information Below
Fees	No

Leasing	No
Multiple Unit Discount	Not Offered
Rental	No
Trade-In	Yes – See Information Below
Miscellaneous	Yes – See Information Below

Tax Requirements

Please click on the following link to complete the required form.

https://secured.deere.com/en_US/govsales/httpscontent/taxcient_index.html

Allied (non-John Deere)

Yes – Any (non-John Deere) allied equipment may be included on the same PO if marked as a non-contract commodity.

Non-Contract (John Deere)

Yes – Any non-contract (John Deere) commodity may be included on the same PO if marked as a non-contract commodity. No reimbursement on the non-contract John Deere products.

Credit Cards

Dealers must have the ability to accept universal card format Purchasing Cards, including American Express, MasterCard, and Visa, during the Contract term. Dealers may receive payments from Eligible Users by universal card format Purchasing Cards in the same manner as other credit / debit card purchases. Universal card format Purchasing Cards acceptance is mandatory, but is not the exclusive method of payment. All individual purchases made using a Purchasing Card must be equal to or less than \$500.00 and Eligible Users may not intentionally segment or divide orders to avoid the stated dollar limitation.

Fees

No

Leasing

No

Multiple Unit Discount Program

Not Offered

Rental

No

Trade-In

Trade-In. Customers may trade-in equipment when making purchases from the Contract. A trade-in shall be negotiated between the Customer and the Contractor. Customers are obligated to actively seek current fair market value when trading equipment, and to keep accurate records of the process. For State agencies, it may be necessary to provide documentation to the Department of Financial Services and to the agency property custodian pursuant to Chapter 273, F.S.

Miscellaneous

All Commodities will be delivered with each of the following applicable documents completed and included:

- Copy of the Manufacturer's Pre-Delivery Inspection form, which meets or exceeds the requirement herein;
 - Copy of ordering Eligible User's Purchase Order;
 - Copy of the applicable Manufacturer(s)'s specification(s);
 - Copy of the Manufacturer's Invoice(s) (prices may be deleted or obscured) for each Commodity, including individual Base Equipment and OEM Options, Accessories, & Implements, in the shipment;
 - Manufacturer's Window Sticker(s), if applicable;
 - Manufacturer's Certificate of Origin, if applicable;
 - Manufacturer's Operator Manual, and (if not included in the operator manual) one (1) each of the Manufacturer's lubrication and maintenance instructions;
 - Copy of the Manufacturer's Standard Warranty Certifications;
 - Sales Tax Exemption Form, if applicable;
 - Temporary Tag and twenty (20) day Extension Tag, if applicable; and
- DHSMV82040, Application for Certificate of Title and/or Vehicle Registration, if applicable.

Include Group and Line number on the Purchase Order



Price Structure

Group No.	Description	Price Book Tab	Price Page Dates	Base Equipment MSRP Discount	OEM Options, Accessories & Implements MSRP Discount	OEM Parts MSRP Disc
9 Line#4	Specialty Tractors And 6000's UP	A2	<u>05Feb10</u>	22%	22%	N/A
10 Line#5	5000's and the following tractors Equal to or Greater than 40 HP-models 3720,4120,4320,4520 ,4720,5045D,5045E only	C20	<u>08Jan10</u>	14%	14%	N/A
		A2	<u>05Feb10</u>			
11 Line#4	Tractors Less than 40 HP - 2320,2520,2720,3320 ,3520, TLB (110) only	C20	<u>08Jan10</u>	17%	17%	N/A
		C27	<u>01Nov09</u>			
12 Line# 13	Utility Vehicles Combined	C41	<u>15Jan10</u>	14%	14%	N/A
		C42	<u>02Feb10</u>			
		C47	<u>18Dec09</u>			