PORT ST. LUCIE CITY COUNCIL
AGENDA ITEM REQUEST

COUNCIL ITEM 13J
DATE 5/14/12

Meeting Date: May 14, 2012

Public Hearing ____ Ordinance ____ Resolution ____ Motion X

Item: #20120041 Design & Permit for Mariposa Sidewalk

Recommended Action:

1) Approve short listed firms by department and evaluation committee as follows #1 Creech Engineers, Inc., #2 Culpepper & Terpening, Inc., and #3 Captec Engineering, Inc. and start negotiation with #1 ranked firm Creech Engineers Inc. If unable to negotiate a contract with #1 firm to continue to negotiate with #2 and then #3 firm.

Vendor/Contractor has indicated that they do have a Drug-Free Workplace Program in place.

Exhibits: Department memo attached [ ] yes [X] no

Copies of the Bid tabulation Report, Specifications, and the submitted Bid Reply Sheet.

NOTE: Offers from vendors listed herein are the only offers received timely as of the above opening date and time. All other offers submitted in response to this solicitation, if any, are hereby rejected as late.

Summary Explanation/Background Information: The Request for Proposal was advertised March 22, 2012 to Design and Permit the Mariposa Sidewalk project to firms that were awarded contracts under Master contract #20100050. A proposal notification was sent to 22 suppliers and 8 firms requested proposals. The proposal was opened April 6, 2012, at 3:30 P.M. and 4 firms responded. The evaluation committee met April 10, 2012 at 11:00 A.M. and as a consensus short listed and scored as follows: Culpepper & Terpening, Captec Engineering, Inc., and Creech Engineers, Inc. The evaluation committee voted to conduct interviews with the 3 top scored firms. The evaluation committee held question and answers with the 3 topped scored firms on April 13, 2012 at 9:00 A.M., and was unable to reach a consensus. It was determined that the Department Director would make the selection. The Department Director reviewed the tapes and agreed all firms were qualified and basically "dead tied" for first place. Therefore, the Department Director based the selection on FS 287.055 (4) (b), "In determining whether a firm is qualified, the agency shall consider the volume of work previously awarded to each firm by the agency, with the object of effecting an equitable distribution of contracts among qualified firms." Creech has received no projects for design work. This is a federal funded project with FDOT and LAP requirements that do not allow local preference however a score was provided for response time within the original criteria.

The need for the above is: Mariposa design and permitting services

Purchase is not a replacement Purchase is budgeted.

Department requests expenditure from the following:

Fund	304	Road & Bridge CIP
Cost Center	4105	Road & Street
Object Code	563005	Professional Services
Project	Y1215	Mariposa Sidewalk

Director of OMB concurs with award: DKP City Manager concurs with award: JJH

RECEIVED
MAY 08 2012
City Manager's Office

Department requests _____ minutes to make a presentation.

Submitted by: Patricia Roebling

Title: City Engineer Date Submitted: 5/7/2012

Select Year: 2011 Go

The 2011 Florida Statutes

Title XIX
PUBLIC BUSINESS

Chapter 287
PROCUREMENT OF PERSONAL PROPERTY AND SERVICES

View Entire Chapter

287.055 Acquisition of professional architectural, engineering, landscape architectural, or surveying and mapping services; definitions; procedures; contingent fees prohibited; penalties.—

(1) SHORT TITLE.—This section shall be known as the "Consultants' Competitive Negotiation Act."

(2) DEFINITIONS.—For purposes of this section:

(a) "Professional services" means those services within the scope of the practice of architecture, professional engineering, landscape architecture, or registered surveying and mapping, as defined by the laws of the state, or those performed by any architect, professional engineer, landscape architect, or registered surveyor and mapper in connection with his or her professional employment or practice.

(b) "Agency" means the state, a state agency, a municipality, a political subdivision, a school district, or a school board. The term "agency" does not extend to a nongovernmental developer that contributes public facilities to a political subdivision under s. 380.06 or ss. 163.3220-163.3243.

(c) "Firm" means any individual, firm, partnership, corporation, association, or other legal entity permitted by law to practice architecture, engineering, or surveying and mapping in the state.

(d) "Compensation" means the amount paid by the agency for professional services regardless of whether stated as compensation or stated as hourly rates, overhead rates, or other figures or formulas from which compensation can be calculated.

(e) "Agency official" means any elected or appointed officeholder, employee, consultant, person in the category of other personal service or any other person receiving compensation from the state, a state agency, municipality, or political subdivision, a school district or a school board.

(f) "Project" means that fixed capital outlay study or planning activity described in the public notice of the state or a state agency under paragraph (3)(a). A project may include:

1. A grouping of minor construction, rehabilitation, or renovation activities.
2. A grouping of substantially similar construction, rehabilitation, or renovation activities.

(g) A "continuing contract" is a contract for professional services entered into in accordance with all the procedures of this act between an agency and a firm whereby the firm provides professional services to the agency for projects in which the estimated construction cost of each individual project under the contract does not exceed $2 million, for study activity if the fee for professional services for each individual study under the contract does not exceed $200,000, or for work of a specified nature as outlined in the contract required by the agency, with the contract being for a fixed term or with no time limitation except that the contract must provide a termination clause. Firms providing professional services under continuing contracts shall not be required to bid against one another.

(h) A "design-build firm" means a partnership, corporation, or other legal entity that:

applicable to its particular requirements. When securing professional services, an agency must endeavor to meet the minority business enterprise procurement goals under s. 287.09451.

(e) The public must not be excluded from the proceedings under this section.

(4) COMPETITIVE SELECTION.—

(a) For each proposed project, the agency shall evaluate current statements of qualifications and performance data on file with the agency, together with those that may be submitted by other firms regarding the proposed project, and shall conduct discussions with, and may require public presentations by, no fewer than three firms regarding their qualifications, approach to the project, and ability to furnish the required services.

(b) The agency shall select in order of preference no fewer than three firms deemed to be the most highly qualified to perform the required services. In determining whether a firm is qualified, the agency shall consider such factors as the ability of professional personnel; whether a firm is a certified minority business enterprise; past performance; willingness to meet time and budget requirements; location; recent, current, and projected workloads of the firms; and the volume of work previously awarded to each firm by the agency, with the object of effecting an equitable distribution of contracts among qualified firms, provided such distribution does not violate the principle of selection of the most highly qualified firms. The agency may request, accept, and consider proposals for the compensation to be paid under the contract only during competitive negotiations under subsection (5).

(c) This subsection does not apply to a professional service contract for a project the basic construction cost of which is estimated by the agency to be not in excess of the threshold amount provided in s. 287.017 for CATEGORY FIVE or for a planning or study activity when the fee for professional services is not in excess of the threshold amount provided in s. 287.017 for CATEGORY TWO. However, if, in using another procurement process, the majority of the compensation proposed by firms is in excess of the appropriate threshold amount, the agency shall reject all proposals and reinitiate the procurement pursuant to this subsection.

(d) Nothing in this act shall be construed to prohibit a continuing contract between a firm and an agency.

(5) COMPETITIVE NEGOTIATION.—

(a) The agency shall negotiate a contract with the most qualified firm for professional services at compensation which the agency determines is fair, competitive, and reasonable. In making such determination, the agency shall conduct a detailed analysis of the cost of the professional services required in addition to considering their scope and complexity. For any lump-sum or cost-plus-a-fixed-fee professional service contract over the threshold amount provided in s. 287.017 for CATEGORY FOUR, the agency shall require the firm receiving the award to execute a truth-in-negotiation certificate stating that wage rates and other factual unit costs supporting the compensation are accurate, complete, and current at the time of contracting. Any professional service contract under which such a certificate is required must contain a provision that the original contract price and any additions thereto will be adjusted to exclude any significant sums by which the agency determines the contract price was increased due to inaccurate, incomplete, or noncurrent wage rates and other factual unit costs. All such contract adjustments must be made within 1 year following the end of the contract.

(b) Should the agency be unable to negotiate a satisfactory contract with the firm considered to be the most qualified at a price the agency determines to be fair, competitive, and reasonable, negotiations with that firm must be formally terminated. The agency shall then undertake negotiations with the second most qualified firm. Failing accord with the second most qualified firm, the agency

Cheryl Shanaberger

From: Patricia Roebling
Sent: Friday, May 04, 2012 4:05 PM
To: Cheryl Shanaberger
Cc: Roxanne Chesser; Edith Majewski
Subject: RE: 20120041 design Mariposa

Good afternoon Cheryl. After listening to the Presentations CD and discussion afterward between yourself and the committee members for the above referenced project, I have the following recommendation. It is my opinion that all three presenting Engineering Firms did a very good job and each brought different facets of information to the table. All three firms are totally qualified to perform this work. I agree with the one committee member in that all the firms are basically "dead tied" for first place, and I am also aware that they reached a "stale mate" in their decision. Therefore, I recommend that the project be awarded to the firm that has received the least amount of city work over the last two years. I believe this would fair and appropriate. Thank you.

From: Cheryl Shanaberger
Sent: Thursday, April 26, 2012 7:40 AM
To: Patricia Roebling
Subject: 20120041 design Mariposa

Hi, where do we stand on the short list for CC for this project?

Cheryl Shanaberger, MPA, CPPO
Deputy Director OMB
772 871 7390

RFP 2012041 Design permit sidewalk Mariposa

April 10, 2012 @ 11 AM

Evaluation Commitee Individual

Scores

		DM		LN		BK		TOTAL	Rank
Captec Engineering, Inc.									
Criterion	WTG	Points	Total	Points	Total	Points	Total		
Response Time	1	5	5	4	4	3	3		
Accept P- Card	1	5	5	5	5	5	5		
Firm Experience	4	4	16	3	12	4	16		
Assigned Staff Exp	7	4	28	4	28	3	21		
Understand project	7	4	28	5	35	4	28		
Total			82		84		73	239	
Ranking		1		2		3			
Creech Eng									
Criterion	WTG	Points	Total	Points	Total	Points	Total		
Response Time	1	4	4	5	5	5	5		
Accept P- Card	1	5	5	5	5	5	5		
Firm Experience	4	3	12	3	12	4	16		
Assigned Staff Exp	7	5	35	3	21	4	28		
Understand project	7	3	21	4	28	4	28		
Total			77		71		82	230	
Ranking		2		3		1			
Culpepper & Terpening Inc.									
Criterion	WTG	Points	Total	Points	Total	Points	Total		
Response Time	1	3	3	4	4	4	4		
Accept P- Card	1	5	5	5	5	5	5		
Firm Experience	4	5	20	4	16	4	16		
Assigned Staff Exp	7	2	14	4	28	4	28		
Understand project	7	5	35	5	35	4	28		
Total			77		88		81	246	
Ranking		2		1		2			
Kimley Horn									
Criterion	WTG	Points	Total	Points	Total	Points	Total		
Response Time	1	2	2	3	3	3	3		
Accept P- Card	1	0	0	0	0	0	0		
Firm Experience	4	2	8	3	12	4	16		
Assigned Staff Exp	7	3	21	4	28	3	21		
Understand project	7	2	14	4	28	4	28		
Total			45		71		68	184	
Ranking		3		3		4			
Captec		239	1		2		3		
Creech		230	2		3		1		
C & T		246	2		1		2		
K imley Horn		184	3		3		4		
Committee selected 3 firms for Q & A on 4/13 at 9 AM.									
C & T, Captec & Creech									

20120041 Design Permit Sidewalk Mariposa

Group Committee Score

April 10, 2012 11 AM

		DM		LN		BK		TOTAL	Rank
Captec Engineering, Inc.									
Criterion	WTG	Points	Total	Points	Total	Points	Total		
Response Time	1	5	5	4	4	3	3		
Accept P- Card	1	5	5	5	5	5	5		
Firm Experience	4	4	16	3	12	4	16		
Assigned Staff Exp	7	4	28	4	28	3	21		
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Criterion	WTG	Points	Total	Points	Total	Points	Total		
Response Time	1	4	4	5	5	5	5		
Accept P- Card	1	5	5	5	5	5	5		
Firm Experience	4	3	12	3	12	4	16		
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Criterion	WTG	Points	Total	Points	Total	Points	Total		
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Ranking		3		3		4			

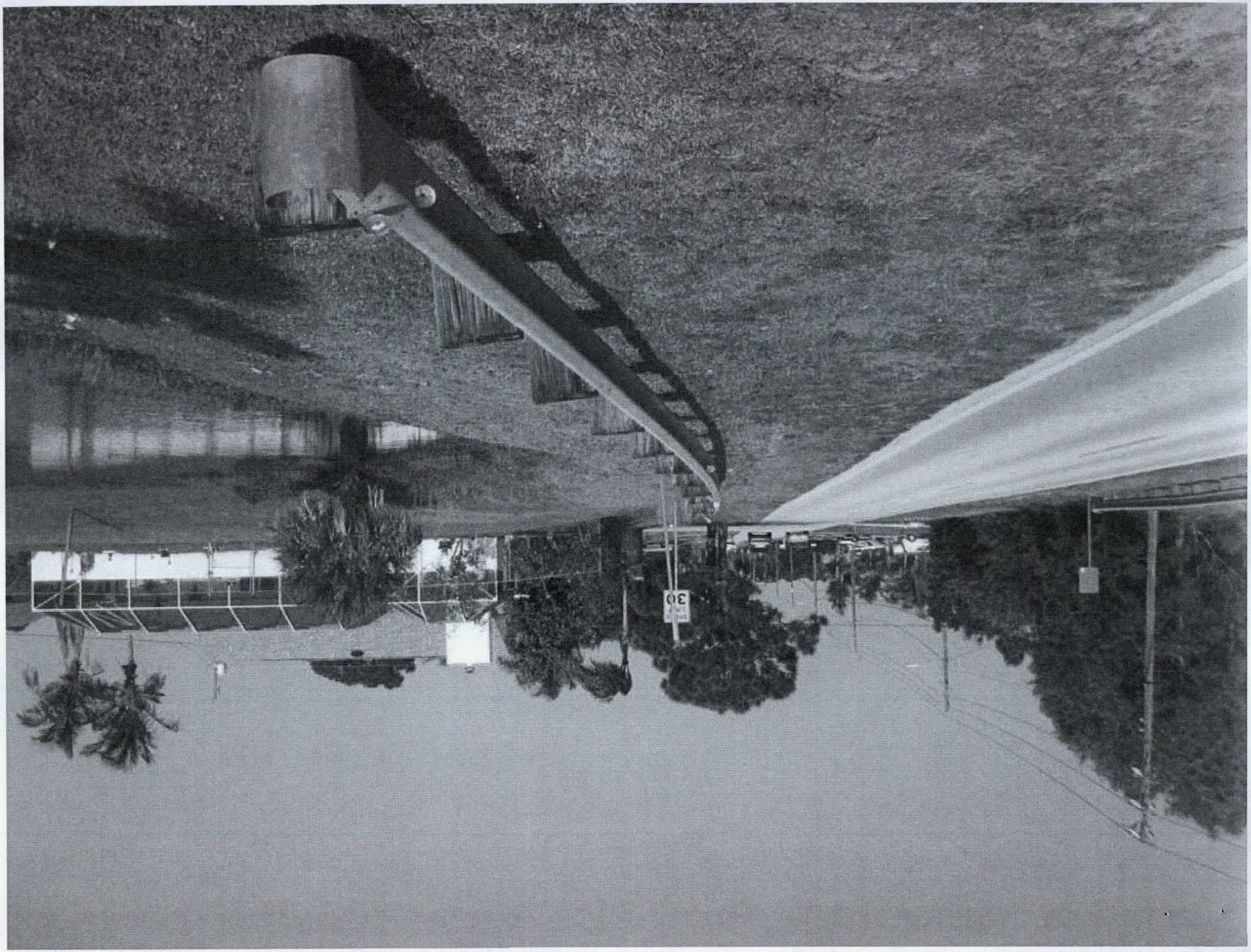
Captec	**239**	1	2	3
Creech	**230**	2	3	1
C & T	**246**	2	1	2
Kimley Horn	184	3	3	4

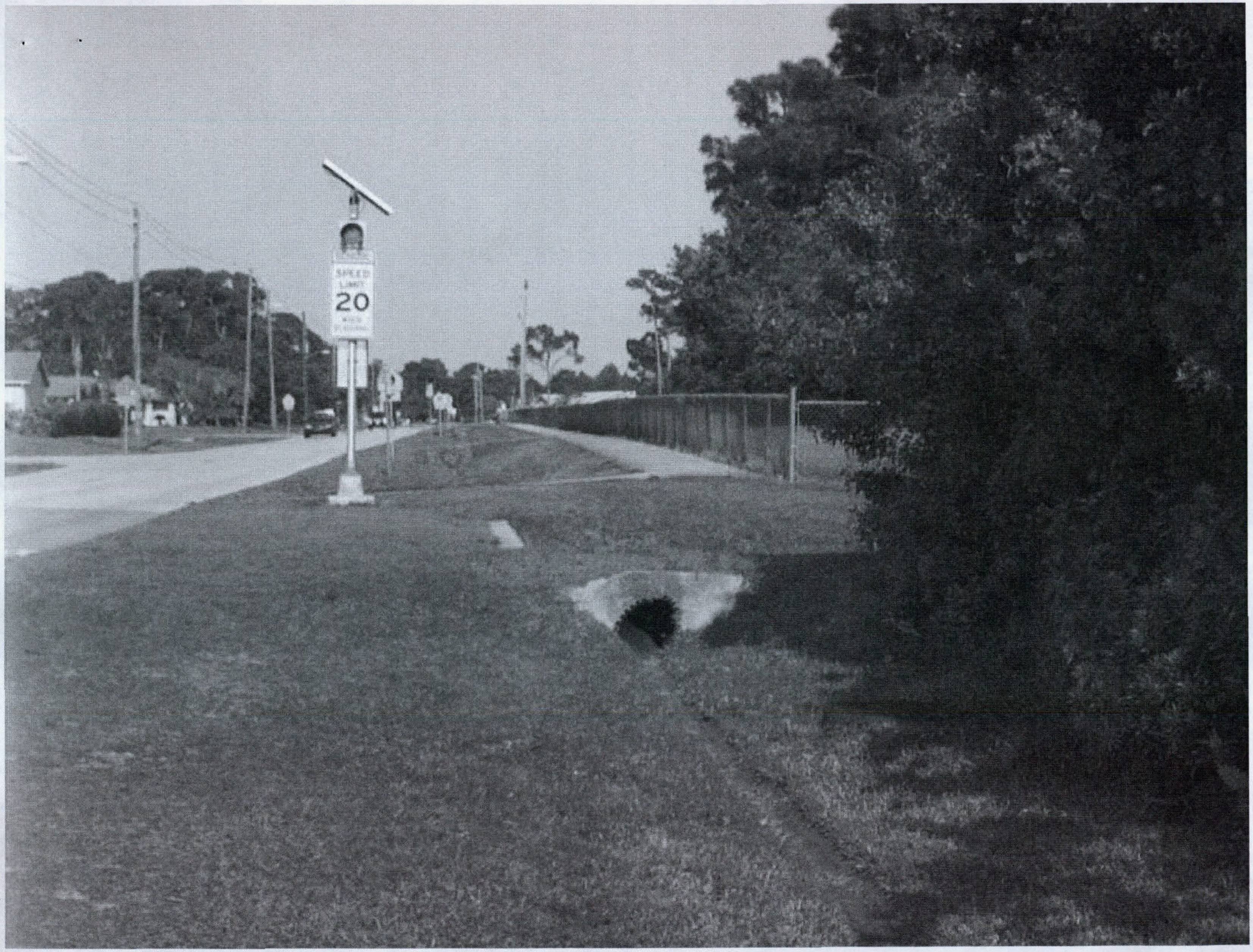
Committee selected 3 firms for Q & A on 4/13 at 9 AM.

C & T, Captec & Creech

Creek

772-398-

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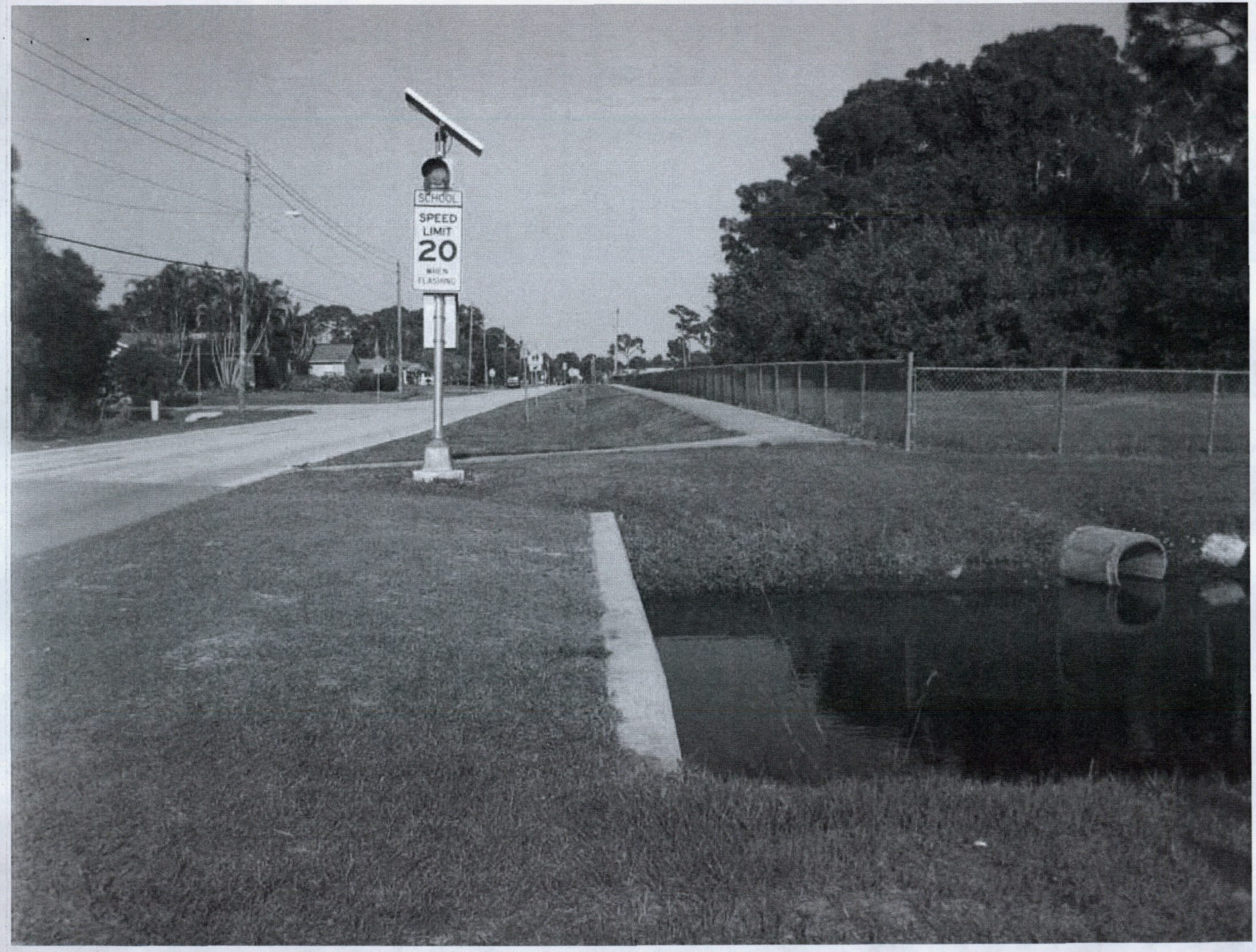
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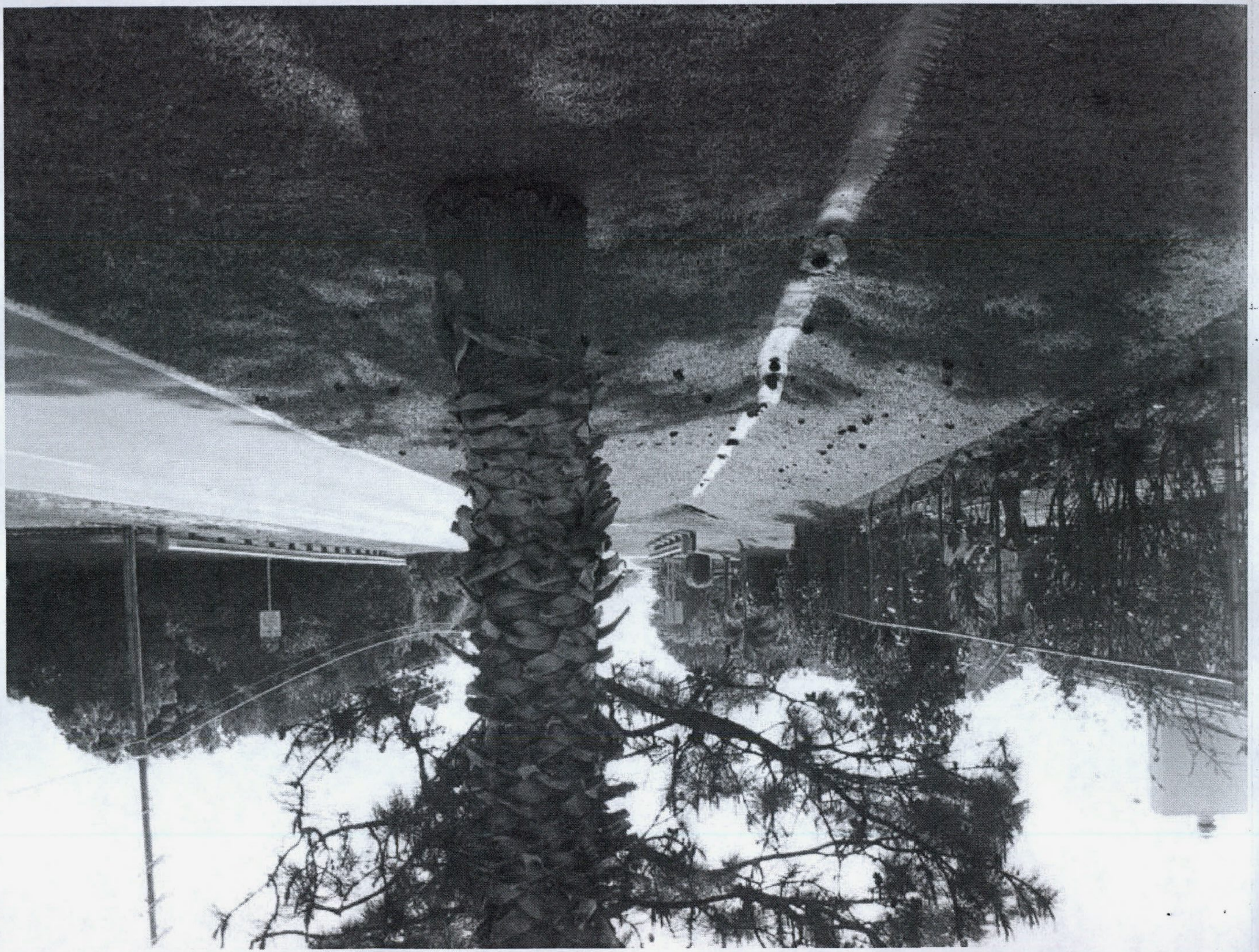

SPEED
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WHEN
FLASHING

Mariposa Avenue Sidewalk

Design & Permitting from Holy Family Catholic Church to Burton Street

(Proposal No. 20120041)

CITY of PORT ST. LUCIE FLORIDA

CAPTEC Engineering, Inc.
Civil Engineering Professionals

Project Team

Joseph W. Capra, P.E.
President
30+ years experience

Diana Spriggs, E.I.
Civil Design Technician
5 years experience

Gina Colonna
Project Coordinator
11 years experience

Etienne B. Bourgeois, P.E.
Project Manager
13 years experience

Survey

BETSY LINDSAY, INC.
SURVEYING AND MAPPING

AACE

Geotechnical

Rhett Keene, P.E.
Stormwater Design
12 years experience

R. L. WEIGT
ENVIRONMENTAL CONSULTANTS, INC.

Environmental

CAPTEC Engineering, Inc.
Civil Engineering Professionals

Relevant FDOT Prequalifications

CAPTEC Engineering, Inc:

Group 3:

3.1: Minor Highway Design

Group 7:

7.1: Signing, Pavement Marking & Channelization

Group 10:

10.1 Roadway Construction Engineering Inspection (Quality Control/Constructability Review)

Anderson Andre Consulting Engineers, Inc. (AACE):

9.1: Soil Exploration

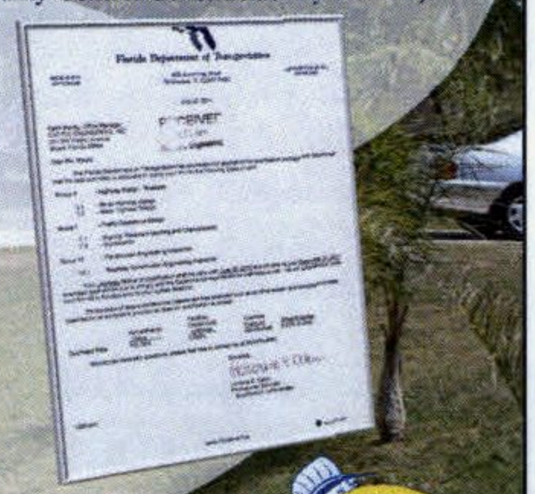
9.2: Geotechnical Laboratory Testing

Betsy Lindsay, Inc. (BLI):

8.1: Control Surveying

8.2: Design, Right of Way & Construction Surveying

8.4: Right of Way Mapping



Understanding of the Project

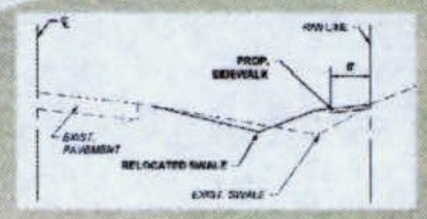
- FDOT LAP Funded
- LAP Preliminary Submittal Complete
- 5' Sidewalk on South Side of Road (2,700-ft)
- Contract includes Design and Permitting Services

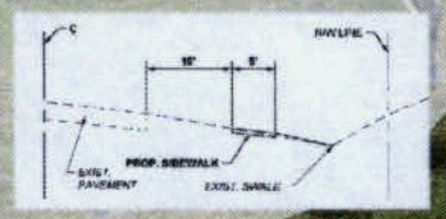
Understanding of the Project

- Sidewalk Location
  - Back of right-of-way
  - Between roadway and swale
- Cross Slopes – ADA Compliance – 2% Max
  - Driveways
  - Roadway Crossings
- Longitudinal Slopes – 5% Max
- Utility Conflicts
- Drainage Conflicts
  - Canals
  - Intersections
  - Driveways

CAPTEC Engineering, Inc.

Understanding of the Project





CAPTEC Engineering, Inc.

Public Involvement

- Keeping residents informed is a key component of all public projects. CAPTEC is very familiar with the process and anticipates that during design this project may involve:
  - mailers/door hangers to advise of public meetings
  - 1 or 2 public meetings – Held in the evening close to the project
    - Initial Design
      - Present 30% design concept and cost estimate
      - Collect Community Feedback & Comments
    - Field Visit
      - Follow-up to initial design meeting

example:
Dunbrooke Door Hanger

City of Port St. Lucie
121 SW Port St. Lucie Blvd
Port St. Lucie, FL 34984

Attention Resident:

As you have noticed, construction work has been underway in the Dunbrooke neighborhood near your home. This work is part of a multi-phased work plan, the first phase, refurbishing the H-10 Control Structure, was completed last year. The next phase begins January 3, 2011 and will consist of drainage culvert replacement, and street paving (resurfacing) of East and West Dunbrooke Circles. This work also includes replacement of the sidewalks along Lennard Road and is scheduled to be complete by mid - March, 2011, weather permitting. This work is being funded by Community Development Block Grant / Disaster Recovery Initiative.

If you have any additional concerns, please contact Gary Jones, Project Manager for CAPTEC Engineering, Inc., (772) 692-4344 or Larry Nadeau, Project Manager for City of Port St. Lucie Public Works, (772) 871-5104.

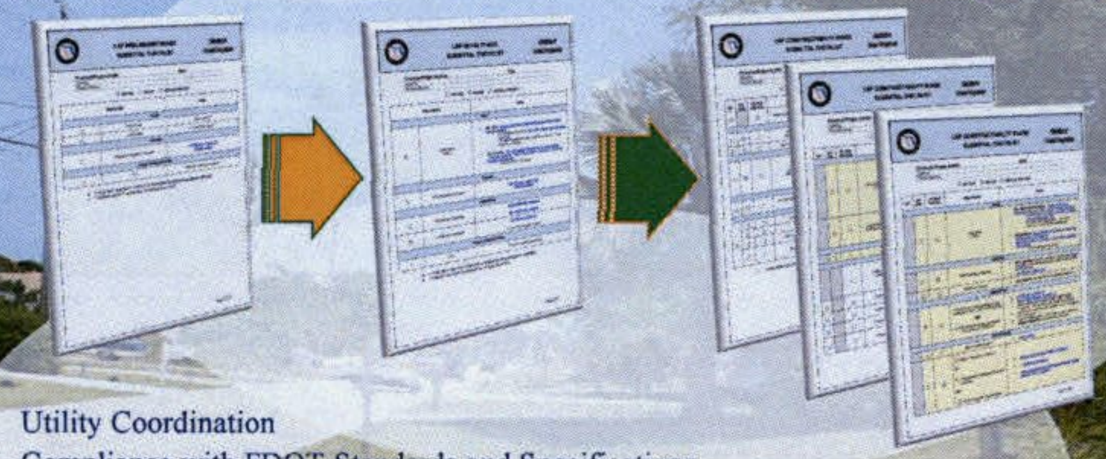
We appreciate your patience and understanding as we endeavor to make these improvements that will benefit the residents of the City of Port St. Lucie.

- Create a website or webpage for this project so the public can track its progress, also a Quick Reference 'QR' barcode could be added to all project mailers, brochures, or door hangers to give the public a quick avenue of gaining additional information.

Public Involvement

- CAPTEC will prepare a Community Awareness Plan for this project, during the initial phase of design that outlines:
  - **Schedule** for notifications & public meetings
  - **Mailing List** of residents that will have interest in this project
  - **Descriptions** of notification media, exhibits, and venues to be used for Public Awareness
- The Community Awareness Plan will cover the Public Awareness needs for Design **and** Construction
- CAPTEC has prepared Community Awareness Plans on multiple City of Port St. Lucie projects including:
  - E-8 Waterway – 3 Phases - Stormwater Quality Retrofit
  - Darwin / Tulip Intersection Improvements
  - East/West Dunbrooke Circle CDBG Improvements
  - D-17 Canal Regrading
  - Vegetative Debris Monitoring – Post Hurricanes
- CAPTEC also prepared a Community Awareness Plan for Martin County's MacArthur Boulevard Emergency Utility & Roadway Restoration Project following 2004 Hurricanes

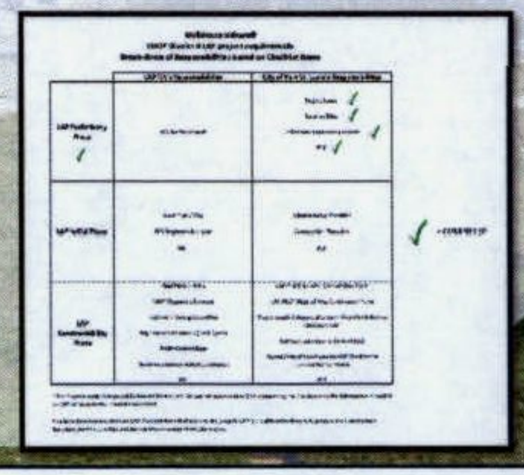
LAP Requirements & Timeframes



- Utility Coordination
- Compliance with FDOT Standards and Specifications
- Compliance with NEPA 1969 – Preparation of NEPA documents
- Submittals in accordance with new District 4 checklists dated October 2011
- Submittals by commitment deadlines set by FDOT
  - Initial Phase Submittal due June 5, 2012
  - Constructability Phase Submittal due November 27, 2012
  - Production Package due April 3,2013 ** This date can NOT move
- Electronic Review Comments (ERC) – responses submitted online
- Construction estimates prepared in FDOT format

LAP Process

- LAP Agency applies for funding
- TPO ranks projects
- FDOT approves funding
- FDOT creates schedule: Primavera
- Preliminary LAP submittal
- FDOT site visit and environmental memo
- Initial LAP submittal
- FDOT provides comments
- Constructability submittal
- FDOT provides comments
- Submit signed/sealed plans
- Bidding
- Construction



Mariposa Avenue Sidewalk
CITY of PORT ST. LUCIE
FLORIDA
CAPTEC
Engineering, Inc.

Evaluation Committee Meeting
20120041 – Design & Permit Mariposa Sidewalk
April 10, 2012

Committee Members: Brad Keen, Parks & Rec; Larry Nadeau, Engineering; Dennis Madebach, Engineering.

Cheryl called the meeting to order and passed out an Acknowledgement of Participation that the committee members needed to be initialed at each section and returned to Cheryl. The tallied scoring sheet showing the review from the committee members were then passed out to the members for discussion, along with each committee member receiving their original scoring sheets to look at.

Cheryl explained that all of the firms were already pre-qualified and that we were looking for the best and most experienced firm in the particular job of the sidewalk design, and there are a lot of points awarded to the firm for understanding the scope of work. The scores varied drastically; 3 firms were rated #1, 3 firms were rated #2 and 3 firms were rated #3. The purpose of today's meeting is to review the scoring, discuss any major differences and to short-list at least three firms for a Q&A Session which will take place on April 13, beginning at 9 am. By law we must come up with at least 3 firms.

No questions can be asked of any of the firms that are present today, as they are just observers, but the committee can ask questions of other committee members. The meeting was opened for committee member discussion.

Larry: Under the Creech proposal, under B, how did you evaluate the subcontractor, Atkins North being referenced as one of their primary subs for the design. I was looking more for the firm doing the work rather than a subcontractor. Did you guys notice that?
Dennis: I did notice that. I tried to rank the firms on the firms themselves, without their subs.. I looked at their experience.
Larry: Ultimately, we were asked to evaluate the FDOT side of certain issues with geotech coming into it, some concrete testing, etc. It kind of struck me a little bit different.
Cheryl: On Criterion #4, you can't look at the firm experience, it is the subs that you need to look at, and do they or their staff meet the requirements. I see, Larry, that you judged them very low on the assigned staff experience and the other 2 did not. I would guess that you did that because they were using a subcontractor that they might not have any control over.
Larry: Yes, like this would be out of their hands.
Cheryl : Were the other firms using people on staff or what were they doing?
Larry: The others were using of course, geotech which was fine and fair, but that one kind of stuck out with me and made me question the rationale behind it.
Cheryl: That would have been (covered in) questions 7, 8 and 9 if you want to look at your proposals. If you look at Captec's, they look as if they are doing everything in-house
Larry: The others seemed okay and like they were pretty straight-forward.
Cheryl: In 9, it looked like they were doing geotech and different surveyors, is that kind of common?
Larry: Yes, most had others doing this. It looked, in this one, that the subcontractor was going to be heavy into the design concept of the sidewalks. They were listed as sidewalk design, utility coordination, etc.
Cheryl: Did we get a resume on that firm?
Larry: I didn't see any. Yet, when you look at item #7, if they are to be a subcontractor, which I would suspect would be the sidewalk designer, only because the gentleman has 52 years or combined they have 52 years of experience. I don't see them as part of the staff. That's the rationale for how I rated them, other than that, they would have probably fallen in the same bracket as the others.
Cheryl: Do any of the other committee members want to re-evaluate or reconsider their scores or discuss that? I think that would be the main component involved in the design.
Dennis: I ranked them based on their staff.
Cheryl: But part of their staff is this firm.
Dennis: I just ranked them on their internal...
Cheryl: You can't do that, you have to rank them on all of the staff that was presented. I f they gave info about the sub and you know that the sub is good, that's your call. It certainly does seem that that firm has a lot of experience.
Brad: I don't know that it would have affected my score one way or the other.
Cheryl: A few of you felt that Kimberly Horn and Creech didn't understand the project, is that correct? Others gave great scores.
Brad: My impression was that all responding professionals understood the scope of the project. I didn't rank any of them as 5's, but I thought they were sufficiently knowledgeable enough with the project.
Cheryl: Some of the other committee members did not, what did you think they were lacking...those that did not?

Larry: There's a couple that really drove right into the description and the details of the approach and pictures, of course, the sketches that they provided to demonstrate what a sidewalk would look like possibly in that neighborhood. So it looks like they spent quite a bit of time. The others were very good as well as far as their understanding, but as far as I am concerned, there are a couple that had a slight edge because of their product submission.
Cheryl: I do have a problem, and this was brought out where we have the same response but we gave different scores to the respondents. Dennis, you might want to look at your Creech score for response time and also for C&T because you gave different scores for the same response. We need to make those equal.
Dennis: Okay, we can make them equal.
Cheryl: You might want to look and see.
Dennis: I looked at what they said in their reports as to what their response time was. One was 10 min and two were 15 min and one was 40 min. Technically, I thought we were supposed to give them a "5,4,3,2,1"...and that you couldn't give the same number.
Cheryl: You can give the same.
Dennis: I didn't know that.
Cheryl: If they have the same response time, you have to give them the same number. Let's see, what was Creech's response time?
Dennis: It was 15 min and so was C&T's. Honestly, coming from Ft. Pierce, I don't know that C&T would make it in 15 min.
Brad: That's how I differentiated between the 2.
Larry: That's the way I looked at it as well.
Brad: Creech was local, within Port St. Lucie
Larry: And 2 min. to the site...anyway minutes away and the others were on the outskirts of the city. Local, but in a different community, per se, and that's how I weighted it.
Cheryl: Where did you find the 15 min? Oh, yes, I see, 15 minutes or less. So that was Creech's.
Brad: C&T stated theirs was 15.
Cheryl: Maybe we could say that we are okay, because of the "or less" because there is a difference. I was criticized at a Council meeting because the same response was given and a firm was given different scores, so I have been told to be careful of that. Whatever a firm says, unless they are coming from Jacksonville in 15 min., and we know that isn't true. It is obvious but a matter of opinion.
Brad: I also think that it is fair to state that if one professional's office is in town and a 2nd professional's office is out-of-town, isn't it fair to assume that it goes both ways. If we want to drop by their office, the response time is certainly quicker to go locally than to travel outside of the city. The availability of the professional is what we are asking.
Cheryl: I guess what is more important is where their staff is, not their office. Is their staff located at their office?
Dennis: Creech's is.
Cheryl: Is that true for C&T?
Dennis: Yes, staff is at their office as well.
Cheryl: That's not always true. A lot of offices have satellites with staff stationed in Tampa, St. Augustine, etc.
I don't have a problem with that or making any changes, as one says "or less" and the other says "15 min." Is there anything else like that I didn't catch? Firm's experience – they have 33 years and I'm not sure that it's just years it would also be based on... oh it doesn't list FDOT to do geotechnical. Apparently one of you noticed that on Captec's proposal. There is no FDOT requirement. Isn't that mandated for this project?
Larry: Yes
Cheryl: And yet, we gave them 4's on the other two responses.
Larry: I gave them a 3.
Cheryl: One person gave them a 3 and the other two gave 4's.
Larry: Looking at the punch-out, highlighting what's applicable as far as where you list the FDOT pre-qualifications, I guess only the highlighted ones are pretty much the ones that are applicable based on their team?
Cheryl: On this particular project, is the funding source coming from the city?
Larry: FDOT.
Dennis: It is a LAP
Cheryl: They are paying for the CEI, I mean the design?
Larry: Yes
Cheryl: Is there anything else that you guys see that are inconsistent?
Larry: It's fair to say that you have three that will go forward.
Brad: There's only a 16 point spread in the total points and very close.
Larry: Maybe the presentations will clear up some misunderstandings.
Cheryl: I have C&T as 1, Captec as 2 and Creech as 3, is that correct?
Larry: That's correct.

Cheryl: And a big difference between 230 and 184 for Kimberly-Horn. There were a lot of issues with understanding the project, apparently, their experience, so what is the pleasure of the committee? Would you like to have Q&A from all 4 or do you want to select 3.
Committee: Top 3
Cheryl: The committee has agreed to have a Q&A for the top three firms: 1) C&T 2) Captec & 3) Creech. We will draw lots for the presentation times to take place on April 13, 2012. We usually allow a presentation time of 3 minutes, do you want to keep or change that?
Dennis: I think we usually run short of time.
Cheryl: Presentations are just for making the introductions and then questions follows. Do you want to do 5 minutes and then 20 minutes for Q&A with a 5 min. break between presenters?
Committee: All
Cheryl: Here's the drawing for presentation / Q&A times:

9:00 AM	-	Creech
9:30 AM	-	C&T
10:00 AM	-	Captec

Meeting adjourned.

EVal ATTENDANCE
RFP #20120041
Design & Permit Mariposa Sidewalk
April 13 @ 9:00:00 AM

	Name (Please PRINT Legibly)	Company Name Or Entity
1	Cheryl Shanaberger	City of PSL-OMB
2	Dominic Novello	Athens
3	Howard Ehrsam	Creech
4	JEFF NORRIS	CREECH ENGINEERS.
5	RICK CREECH	CREECH ENGINEERS.
6	Larry Nadeau	City of PSL. Eng. Dept.
7	BRAD KEEN	City of PSL Parks & Recreation
8	Butch Terpening	Culpepper & Terpening
9	STEFAN MATTOS	C+T
10	KEVIN TERPINING	C+T
11	ETIENNE BOURGEOIS	CAPTEC
12	JOE CAPRA	CAPTEC
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EVal ATTENDANCE
RFP #20120041
Design & Permit Mariposa Sidewalk
April 10 @ 11:00:00 AM

	Name (Please PRINT Legibly)	Company Name Or Entity
1	Cheryl Shanaberger	City of PSL-OMB
2	Brad Keen	City of PSL - Parks & Recreation
3	Larry Madeau	" " - Eng. Dept
4	Dennis Madebach	Eng Dept.
5	Karen Baggett	City of PSL - OMB
6	Howard Ehrsam	Creech Engineers
7	Kevin Treganza	Sutpcapper & Terpening
8	Etienne Bourgeois	CAPTEC
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RFP #20120041 Design & permit Mariposa Sidewalk

Respondent: CREECH ENG.

A	B	C	D
Criterion	Weight Factor	Maximum Points Independent Review	Maximum Points Review with Panel
A. Response Time (2) 15 MIN.	1	0 1 2 3 (4) 5	0 1 2 3 4 5
Comments:			
B. Accepts P-card YES	[redacted]	[redacted]	[redacted]
Comments:			
B. Firm Experience (4,5,6)	4	0 1 2 (3) 4 5	0 1 2 3 4 5
Comments: 0 CLAIMS			
D. Assigned Staff Exp (7,8,9) 22 Yrs	5	0 1 2 3 4 (5)	0 1 2 3 4 5
Comments: 5 SIDEWALK PROJECT S			
E. Understanding of project & scope (10, 11, 12)	5	0 1 2 (3) 4 5	0 1 2 3 4 5
Comments			

Instructions to Evaluator: Complete a separate evaluation form for each proposal reviewed. Each criterion must be assigned a score unless you are instructed otherwise on the form. Make additional notes in the "Comments" section for reference and discussion during meetings of the full evaluation panel.
The point values entered above reflect my best independent judgment of the merits of the identified respondent's proposal.

Committee Member: DENNIS MADEBACH (*please print*) Dept.: ENG.

Signature: [signature] Date: 4-10-2012

RFP # 20120041 Design & permit Mariposa Sidewalk

Respondent: KIMLEY HORN

A	B	C	D
Criterion	Weight Factor	Maximum Points Independent Review	Maximum Points Review with Panel
A. Response Time (2) 20-40 MINS	1	0 1 (2) 3 4 5	0 1 2 3 4 5
Comments:			
B. Accepts P-card N/O			
Comments:			
B. Firm Experience (4,5,6) 40 YRS	4	0 1 (2) 3 4 5	0 1 2 3 4 5
Comments: 13 CLAIMS 10 SIDEWALK PROJECTS 7 LAP			
D. Assigned Staff Exp (7,8,9) 15 YRS	5	0 1 2 (3) 4 5	0 1 2 3 4 5
Comments:			
E. Understanding of project & scope (10, 11, 12)	5	0 1 (2) 3 4 5	0 1 2 3 4 5
Comments			

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The point values entered above reflect my best independent judgment of the merits of the identified respondent's proposal.

Committee Member: DENNIS MADEBACH (*please print*) Dept.: ENG.

Signature: [signature] Date: 4/10/2012

RFP # 20120041 Design & permit Mariposa Sidewalk

Respondent: CAPTEC ENG.

A	B	C	D
Criterion	Weight Factor	Maximum Points Independent Review	Maximum Points Review with Panel
A. Response Time (2) 10 MIN.	1	0 1 2 3 4 (5)	0 1 2 3 4 5
Comments:			
B. Accepts P-card Yes	[redacted]	[redacted]	[redacted]
Comments:			
B. Firm Experience (4,5,6) 33 YRS	4	0 1 2 3 (4) 5	0 1 2 3 4 5
Comments: 2 CLAIMS WITHDRAWN			
D. Assigned Staff Exp (7,8,9) 12 YRS	5	0 1 2 3 (4) 5	0 1 2 3 4 5
Comments: 10 SIDEWALK PROJECTS 7 FOOT FUNDED DESIGNER 12 YRS			
E. Understanding of project & scope (10, 11, 12)	5	0 1 2 3 (4) 5	0 1 2 3 4 5
Comments			

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The point values entered above reflect my best independent judgment of the merits of the identified respondent's proposal.

Committee Member: DENNIS NADEBACH (*please print*) Dept.: ENG.

Signature: [signature] Date: 4/10/2012

RFP # 20120041 Design & permit Mariposa Sidewalk

Respondent: C + T

A	B	C	D
Criterion	Weight Factor	Maximum Points Independent Review	Maximum Points Review with Panel
A. Response Time (2) 15 MIN.	1	0 1 2 (3) 4 5	0 1 2 3 4 5
Comments:			
B: Accepts P-card Yes	[redacted]	[redacted]	[redacted]
Comments:			
B. Firm Experience (4,5,6) 37 Yrs	4	0 1 2 3 4 (5)	0 1 2 3 4 5
Comments: 1 CLAIM 10 SIDEWALK PROJECTS			
D. Assigned Staff Exp (7,8,9)	5	0 1 (2) 3 4 5	0 1 2 3 4 5
Comments: DESIGNER 5 Yrs			
E. Understanding of project & scope (10, 11, 12)	5	0 1 2 3 4 (5)	0 1 2 3 4 5
Comments			

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The point values entered above reflect my best independent judgment of the merits of the identified respondent's proposal.

Committee Member: DENNIS MADEBACH (*please print*) Dept.: ENG.

Signature: [signature] Date: 4/10/2012

RFP # 20120041 Design & permit Mariposa Sidewalk

Respondent: CREECH

A	B	C	D
Criterion	Weight Factor	Maximum Points Independent Review	Maximum Points Review with Panel
A. Response Time (2)	1	0 1 2 3 4 (5)	0 1 2 3 4 5
Comments: Port St Lucie			
B. Accepts P-card	☐	☐	☐
Comments:			
B. Firm Experience (4,5,6)	4	0 1 2 3 (4) 5	0 1 2 3 4 5
Comments:			
D. Assigned Staff Exp (7,8,9)	5	0 1 2 3 (4) 5	0 1 2 3 4 5
Comments:			
E. Understanding of project & scope (10, 11, 12)	5	0 1 2 3 (4) 5	0 1 2 3 4 5
Comments			

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The point values entered above reflect my best independent judgment of the merits of the identified respondent's proposal.

Committee Member: BRAD KEEN *(please print)* Dept.: Parks & Recreation

Signature: Bradley R Keen Date: April 10, 2012

RFP # 20120041 Design & permit Mariposa Sidewalk

Respondent: Culpepper & Terpening

A	B	C	D
Criterion	Weight Factor	Maximum Points Independent Review	Maximum Points Review with Panel
A. Response Time (2)	1	0 1 2 3 (4) 5	0 1 2 3 4 5
Comments: Ft. Bruce			
B. Accepts P-card	[1]	☐	☐
Comments:			
B. Firm Experience (4,5,6)	4	0 1 2 3 (4) 5	0 1 2 3 4 5
Comments:			
D. Assigned Staff Exp (7,8,9)	5	0 1 2 3 (4) 5	0 1 2 3 4 5
Comments:			
E. Understanding of project & scope (10, 11, 12)	5	0 1 2 3 (4) 5	0 1 2 3 4 5
Comments			

Instructions to Evaluator: Complete a separate evaluation form for each proposal reviewed. Each criterion must be assigned a score unless you are instructed otherwise on the form. Make additional notes in the "Comments" section for reference and discussion during meetings of the full evaluation panel.
The point values entered above reflect my best independent judgment of the merits of the identified respondent's proposal.

Committee Member: Brad Koen (please print) Dept.: Parks & Recreation

Signature: [signature] Date: April 10, 2012

RFP #20120041 Design & permit Mariposa Sidewalk

Respondent: Kimley - Horn

A	B	C	D
Criterion	Weight Factor	Maximum Points Independent Review	Maximum Points Review with Panel
A. Response Time (2)	1	0 1 2 (3) 4 5	0 1 2 3 4 5
Comments: Vero Beach			
B. Accepts P-card	☐	☐	☐
Comments:			
B. Firm Experience (4,5,6)	4	0 1 2 3 (4) 5	0 1 2 3 4 5
Comments:			
D. Assigned Staff Exp (7,8,9)	5	0 1 2 (3) 4 5	0 1 2 3 4 5
Comments:			
E. Understanding of project & scope (10, 11, 12)	5	0 1 2 3 (4) 5	0 1 2 3 4 5
Comments			

Instructions to Evaluator: Complete a separate evaluation form for each proposal reviewed. Each criterion must be assigned a score unless you are instructed otherwise on the form. Make additional notes in the "Comments" section for reference and discussion during meetings of the full evaluation panel.
The point values entered above reflect my best independent judgment of the merits of the identified respondent's proposal.

Committee Member: Brad Keen *(please print)* Dept.: Parks & Recreation

Signature: [signature] Date: April 10, 2012

RFP # 20120041 Design & permit Mariposa Sidewalk

Respondent: CAPTEC

A	B	C	D
Criterion	Weight Factor	Maximum Points Independent Review	Maximum Points Review with Panel
A. Response Time (2)	1	0 1 2 (3) 4 5	0 1 2 3 4 5
Comments: START			
B. Accepts P-card	☐	☐	☐
Comments:			
B. Firm Experience (4,5,6)	4	0 1 2 3 (4) 5	0 1 2 3 4 5
Comments:			
D. Assigned Staff Exp (7,8,9)	5	0 1 2 (3) 4 5	0 1 2 3 4 5
Comments:			
E. Understanding of project & scope (10, 11, 12)	5	0 1 2 3 (4) 5	0 1 2 3 4 5
Comments			

Instructions to Evaluator: Complete a separate evaluation form for each proposal reviewed. Each criterion must be assigned a score unless you are instructed otherwise on the form. Make additional notes in the "Comments" section for reference and discussion during meetings of the full evaluation panel.
The point values entered above reflect my best independent judgment of the merits of the identified respondent's proposal.

Committee Member: BRAD KEEN (*please print*) Dept.: Parks & Recreation

Signature: Brad Keen Date: April 10, 2012

RFP # 20120041 Design & permit Mariposa Sidewalk

Respondent: Creech Engineers, Inc.

A	B	C	D
Criterion	Weight Factor	Maximum Points Independent Review	Maximum Points Review with Panel
A. Response Time (2)	1	0 1 2 3 4 [5]	0 1 2 3 4 5
Comments: Very close to project.			
B. [redacted]	[redacted]	[redacted]	[redacted]
Comments:			
B. Firm Experience (4,5,6)	4	0 1 2 [3] 4 5	0 1 2 3 4 5
Comments: States that sidewalk design may be subcontracted to Atkin North…need further explanation			
D. Assigned Staff Exp (7,8,9)	5	0 1 2 [3] 4 5	0 1 2 3 4 5
Comments: Creech staff would seem to have sufficient expertise. However, item 5 notes that sidewalk design may be subcontracted to Atkin North…need further explanation			
E. Understanding of project & scope (10, 11, 12)	5	0 1 2 3 [4] 5	0 1 2 3 4 5
Comments: Firm understanding of project requirements.			

Instructions to Evaluator: Complete a separate evaluation form for each proposal reviewed. Each criterion must be assigned a score unless you are instructed otherwise on the form. Make additional notes in the "Comments" section for reference and discussion during meetings of the full evaluation panel.
The point values entered above reflect my best independent judgment of the merits of the identified respondent's proposal.

Committee Member: Larry Nadeau (*please print*) Dept.: Stormwater Inspection Div.

Signature: _____ Date: 4/10/12

RFP # 20120041 Design & permit Mariposa Sidewalk

Respondent: Culpepper & Terpening, Inc.

A	B	C	D
Criterion	Weight Factor	Maximum Points Independent Review	Maximum Points Review with Panel
A. Response Time (2)	1	0 1 2 3 4 5	0 1 2 3 4 5
Comments: Reasonably close.			
B. Accepts P-card	[redacted]	[redacted]	[redacted]
Comments:			
B. Firm Experience (4,5,6)	4	0 1 2 3 4 5	0 1 2 3 4 5
Comments: Very good experience			
D. Assigned Staff Exp (7,8,9)	5	0 1 2 3 4 5	0 1 2 3 4 5
Comments: Sufficient expertise.			
E. Understanding of project & scope (10, 11, 12)	5	0 1 2 3 4 5	0 1 2 3 4 5
Comments: Very good summary & strong assessment of existing site features/issues.			

Instructions to Evaluator: Complete a separate evaluation form for each proposal reviewed. Each criterion must be assigned a score unless you are instructed otherwise on the form. Make additional notes in the "Comments" section for reference and discussion during meetings of the full evaluation panel.
The point values entered above reflect my best independent judgment of the merits of the identified respondent's proposal.

Committee Member: Larry Nadeau Dept.: Stormwater Inspection Div.
(please print)

Signature: Larry Nadeau Date: 4/10/12

RFP # 20120041 Design & permit Mariposa Sidewalk

Respondent: CAPTEC Engineering, Inc.

A	B	C	D
Criterion	Weight Factor	Maximum Points Independent Review	Maximum Points Review with Panel
A. Response Time (2)	1	0 1 2 3 4 5	0 1 2 3 4 5
Comments: Reasonably close.			
B. Accepts P-card	1	[redacted]	[redacted]
Comments:			
B. Firm Experience (4,5,6)	4	0 1 2 3 4 5	0 1 2 3 4 5
Comments: A geotech firm is listed as participating in the project but the respondent doesn't list the FDOT requirements for this project to include geotech work.			
D. Assigned Staff Exp (7,8,9)	5	0 1 2 3 4 5	0 1 2 3 4 5
Comments: Sufficient expertise.			
E. Understanding of project & scope (10, 11, 12)	5	0 1 2 3 4 5	0 1 2 3 4 5
Comments: Thorough understanding.			

Instructions to Evaluator: Complete a separate evaluation form for each proposal reviewed. Each criterion must be assigned a score unless you are instructed otherwise on the form. Make additional notes in the "Comments" section for reference and discussion during meetings of the full evaluation panel.
The point values entered above reflect my best independent judgment of the merits of the identified respondent's proposal.

Committee Member: Larry Nadeau (please print) Dept.: Stormwater Inspection Div.

Signature: [signature] Date: 4/10/12

RFP # 20120041 Design & permit Mariposa Sidewalk

Respondent: Kimley-Horn and Associates, Inc.

A	B	C	D
Criterion	Weight Factor	Maximum Points Independent Review	Maximum Points Review with Panel
A. Response Time (2)	1	0 1 2 3 4 5	0 1 2 3 4 5
Comments: Vero Beach…..20-40 minutes.			
B. Accepts P-card	[redacted]	[redacted]	[redacted]
Comments:			
B. Firm Experience (4,5,6)	4	0 1 2 3 4 5	0 1 2 3 4 5
Comments: If personal issues play a part in experience, they report significant personal injury & wrongful death claims.			
D. Assigned Staff Exp (7,8,9)	5	0 1 2 3 4 5	0 1 2 3 4 5
Comments: Good qualifications			
E. Understanding of project & scope (10, 11, 12)	5	0 1 2 3 4 5	0 1 2 3 4 5
Comments: Firm understanding of project requirements.			

Instructions to Evaluator: Complete a separate evaluation form for each proposal reviewed. Each criterion must be assigned a score unless you are instructed otherwise on the form. Make additional notes in the "Comments" section for reference and discussion during meetings of the full evaluation panel.
The point values entered above reflect my best independent judgment of the merits of the identified respondent's proposal.

Committee Member: Larry Nadeau (please print) Dept.: Stormwater Inspection Div.

Signature: Larry Nadeau Date: 4/10/12

City of Port St. Lucie, Florida

PARTICIPATION AGREEMENT
Request for Proposal #20120041
Evaluation Committee Members / Participants

I, BRAD KEEN, an individual official, employee, consultant, or subcontractor of or to the CITY OF PORT ST. LUCIE, FLORIDA hereby consent to the terms in this Agreement in consideration of my serving as an evaluation committee member (scoring or non-scoring) and being provided certain information related to Design& permit Mariposa sidewalk.

Initials BLK	**Applicability of the Florida Sunshine Law**

I acknowledge I have been informed and am aware the State of Florida Sunshine Law applies to meetings of the evaluation committee where decisions for recommendations to the City Council apply. I further recognize that discussions between committee members outside of public Evaluation Committee meetings is prohibited and in violation of the State of Florida Sunshine Law. All questions by evaluation committee members shall be directed to the Contract Administrator (OMB).

Initials BLK	**Restricted Communications / Cone of Silence**

I acknowledge that to insure the proper and fair evaluation of a submittal, the City of Port St. Lucie prohibits any communication between any City employee, representative or official other than the Contract Administrator (OMB) prior to the time of award by City Council has been made. Communication between Respondent and the City will be initiated and coordinated by the Contract Administrator (OMB) in order to obtain information or clarification needed to develop a proper and accurate evaluation of the proposal.

Communication related to this RFP is further restricted with any entity outside the City of Port St. Lucie. Including, but not limited to, sub-contractors of prime respondents, companies in the industry, other agencies or utility entities, etc . . .

Initials BLK	**Release or Distribution of Information and/or Material**

Evaluation committee members have been provided vendor responses either in hard copy or electronic format. This information, hard copy or electronic, is NOT to be reproduced or distributed under any circumstance. Some information within the proposals may be proprietary and/or confidential. Release of any information will be coordinated by OMB only.

Initials BRK	**Non-Collusion**

I acknowledge the following with regards to non-collusion in the evaluation process and my scoring:

1. The scores assigned in my evaluation have been arrived at independently and without consultation, communication or agreement with any other Evaluator other than those discussions taking place in a meeting of the Evaluation Committee meeting arranged by OMB.

2. That my scoring of each proposal has not been disclosed to any other Evaluator or person, and they will not be disclosed to other Evaluator except by the OMB during a meeting of the Evaluation Committee.

3. No attempt has been made or will be made to coerce or affect the scoring of any Evaluator.

Signature: Bradley R Keen

Printed: BRADLEY R. KEEN

Date: April 10, 2012

City of Port St. Lucie, Florida

PARTICIPATION AGREEMENT
Request for Proposal #20120041
Evaluation Committee Members / Participants

I, DENNIS MADEBACH, an individual official, employee, consultant, or subcontractor of or to the CITY OF PORT ST. LUCIE, FLORIDA hereby consent to the terms in this Agreement in consideration of my serving as an evaluation committee member (scoring or non-scoring) and being provided certain information related to Design& permit Mariposa sidewalk.

Initials DM	**Applicability of the Florida Sunshine Law**

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Initials DM	**Restricted Communications / Cone of Silence**

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Initials DM	**Release or Distribution of Information and/or Material**

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Initials DM	**Non-Collusion**

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3. No attempt has been made or will be made to coerce or affect the scoring of any Evaluator.

Signature: _____

Printed: DENNIS MADEBACH

Date: 4/10/2012

City of Port St. Lucie, Florida

PARTICIPATION AGREEMENT
Request for Proposal #20120041
Evaluation Committee Members / Participants

I, Larry Nadeau, an individual official, employee, consultant, or subcontractor of or to the CITY OF PORT ST. LUCIE, FLORIDA hereby consent to the terms in this Agreement in consideration of my serving as an evaluation committee member (scoring or non-scoring) and being provided certain information related to Design& permit Mariposa sidewalk.

Initials	**Applicability of the Florida Sunshine Law**

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Initials	**Restricted Communications / Cone of Silence**

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Initials	**Release or Distribution of Information and/or Material**

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Initials LN	**Non-Collusion**

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3. No attempt has been made or will be made to coerce or affect the scoring of any Evaluator.

Signature: _____

Printed: Larry Nadeau

Date: 4/10/12

QUESTIONNAIRE
E-Bid #20120041

Design and Permitting of Mariposa Avenue Sidewalk From the west side of Holy Family Catholic Church east to Burton St.

It is understood and agreed that the following information is to be used by the City of Port St. Lucie to determine the qualifications of personnel and firm as presented in this document. The Proposer waives any claim against the City that might arise with respect to any decision concerning the qualifications of the Proposer or the personnel of the Proposer.

The undersigned attests to the truth and accuracy of all statements made on this questionnaire. Also, the undersigned hereby authorizes any public official, Consultant, Surety, bank material or equipment manufacturer or distributor, or any person, firm or corporation to furnish the City of Port St. Lucie any Pertinent information requested by the City deemed necessary to vary the information on this questionnaire.

Dated this 6th day of April, 2012

CAPTEC Engineering, Inc.
Name of Organization / Proposer

1. *Firm's office address, telephone, fax number, e-mail address and contact person for this project*
   CAPTEC Engineering, Inc.
   301 NW Flagler Avenue, Stuart, Florida 34994
   Telephone: 772.692.4344
   Fax: 772.692.4341
   jcapra@gocaptec.com
   Joseph W. Capra, PE

2. *Where is your assigned staff's office located for this project and what is your response time to the* site for resolution of design issues indentified during construction.
   CAPTEC's only office is located in Stuart, Florida, just north of the Old Roosevelt Bridge. Our office is only 8.5 miles driving distance to the City of Port St. Lucie's Engineering Department and 5.5 miles from the project site. Our design staff will respond to issues immediately via telephone and can be on-site within 20 minutes and at the City of Port St. Lucie Engineering Department within 30 minutes. Outside of normal business hours, the Project Manager for this project, Etienne B. Bourgeois, P.E., lives adjacent to the project site and can respond within 10 minutes.

3. *Does your firm accept payment by Credit Card (yes or no)?* Yes

4. *List FDOT prequalification(s), applicable to this project, held by the firm.*

Group 3:
3.1 Minor Highway Design
3.2 Major Highway Design (Not Applicable to this Project)

Group 7:
7.1 Signing, Pavement Marking & Channelization
7.3 Signalization (Not Applicable to this Project)

Group 10:
10.1 Roadway Construction Engineering Inspection (Applicable for Quality Control)

5. *List subconsultants, if applicable, proposed for this project.*

Firm Name	Type of Work	Years Experience	Office Location	FDOT Pre-qualifications
Andersen Andre Consulting Engineers, Inc. (AACE)	Geotechnical	19	Port St. Lucie	9.1: Soil Exploration 9.2: Geotechnical Laboratory Testing 9.4.1: Standard Foundation Studies
Betsy Lindsay, Inc. (BLI)	Survey	28	Stuart	Minor Work: Surveying & Mapping 8.1: Control Surveying 8.2: Design, Right of Way & Construction Surveying 8.4: Right of Way Mapping
R. L. Weigt Environmental Consultants	Environmental	35	Hobe Sound	N/A

6. *List past five (5) years of litigation history.*

Unfortunately, increased litigation during times of economic recession is an unavoidable fact of life. CAPTEC has had 2 claims in its 15 year history, both within the past 4 years.

1) Claim, 432008SC001925SCXXXX, filed in Martin County on 8/27/08 by a Stuart, FL resident resulted from damage to plantings in an 8 ft. strip of their property, occurring during clearing activities of an adjacent property. The developer of the adjacent property was CAPTEC'S client. The developer's contractor settled with the resident & replanted the damaged area. The resident then claimed that CAPTEC's plans erroneously included the area cleared by the contractor and sought further compensation; the judge found in CAPTECs favor during mediation. Although Small Claims mediation (10/21/08 before Judge Kathleen H. Roberts) stated that the resident would sign a Release accepting CAPTEC's payment of $330 court costs, they never complied. Counsel has returned our payment; the matter is considered resolved.
2) Anna McNeil v. LTR Exquisite Shoppes, Condo Association, Inc., FPL Co., City of Port St. Lucie, CAPTEC Engineering, Inc. & Melvin Bush Construction, Inc. In 2/08, the Plaintiff, a 92 year old woman, tripped & fell in the parking lot of a strip center that had undergone parking improvements at the same as the Bayshore Blvd. widening project (CAPTEC was the City's Engineer of Record & performed CEI services for the Bayshore Blvd. project). Ms. McNeil claimed that the parking lot was poorly lit, the speed bump that she tripped on was not properly maintained, was poorly designed and was not visible – even though she had walked through the parking lot visiting the same shop dozens of times since the improvements were constructed without incident. CAPTEC was added to the lawsuit in May 2010. The City of Port St. Lucie, Mel Bush and CAPTEC agreed to a joint settlement totaling $40,000.

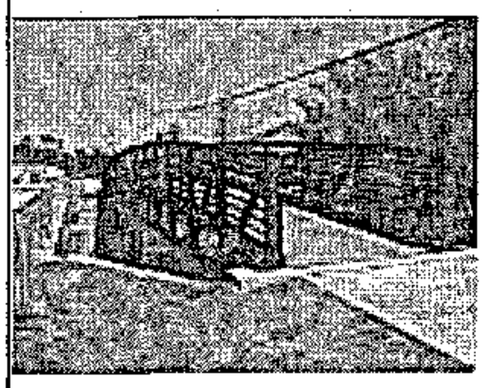
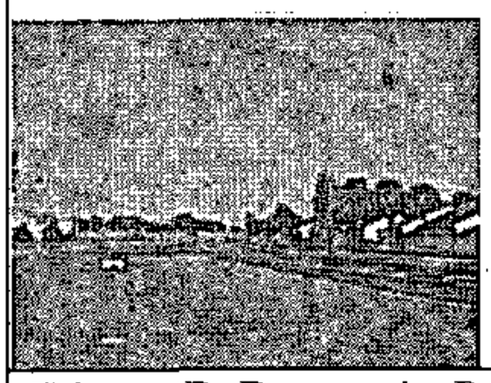
These minor claims have no impact or bearing on CAPTEC'S ability to perform subject services, and it should be noted that they are the <u>only</u> claims that have been filed against our firm.

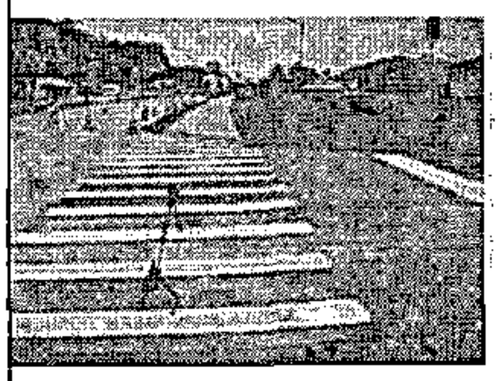
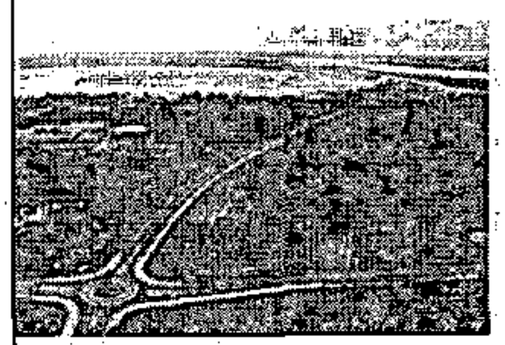
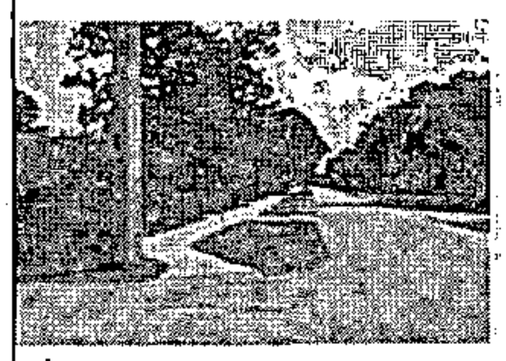
7. *List applicable credentials of the staff assigned to this project.*

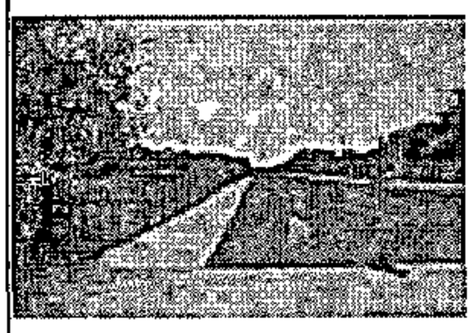
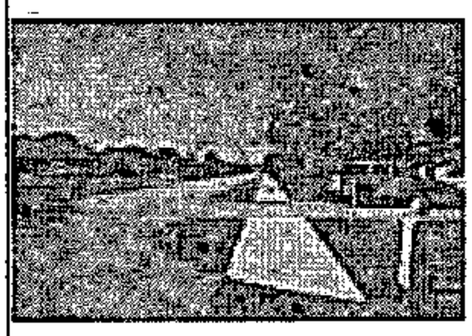
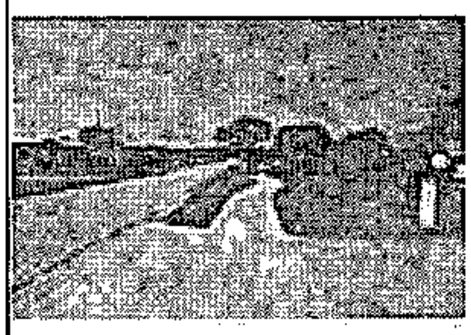
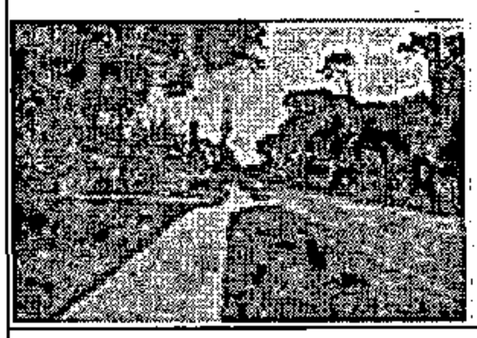
Staff Name	Title	Years Experience	Licenses	Certifications	Other
Joseph W. Capra, P.E. CAPTEC	President	33	PE#37638		Introduction to Railroad Engineering, University of Wisconsin, 10/2009 Treasure Coast Regional Transit Organization (RTO) Board Member Martin MPO Technical Advisory Committee
Etienne B. Bourgeois, P.E. CAPTEC	Project Manager Transportation Design	12	PE#61623	Advanced Work Zone Traffic Control Certification FDOT LAP & FHWA CBT Certification FDOT Project Management Certification	ADA/ Accessibility for Highway Design FDOT Project Management Training Course FDOT Project Development & Environment (PD&E) Training Course Roadway Drainage Design based on HEC-22 Northwestern University Traffic Institute: Intersection Design & Channelization FDOT Design Update Training 2011 FICE Roadside Design Course Water Resources Learning Center: Stormwater Mgmt. Systems Design & Hydraulic Design of Culverts Martin County Chamber of Commerce Transportation Committee Member Institute of Transportation Engineers
Rhett Keene, P.E. CAPTEC	Stormwater Design	12	PE#65626	LEED AP GBCI#: 10251793	
Gary L.S. Jones, P.E. CAPTEC	Quality Control	32	PE#51985	Certification #13843/ American Traffic Safety Services Association Certification #Z20902/ International Municipal Signal Association	Contract Administration/ Federal Highway Administration (FHWA) Safety Inspection of In-Service Bridges/National Highway Institute (NHI) Engineering Concepts for Bridge Inspectors (NHI) Construction Contract Interpretation Negotiating/Legal/Structures Consultant Series
Diana Spriggs, EI CAPTEC	Project Engineer	4	EI# 11000121 08		
Jamie Capra CAPTEC	Designer	0			
Gina Colonna CAPTEC	Project Coordinator	7			EEO, DBE, and Payroll Compliance on Local Area Projects including USDOT, OIG Video: "Fraud Awareness: False Statements and Claims"

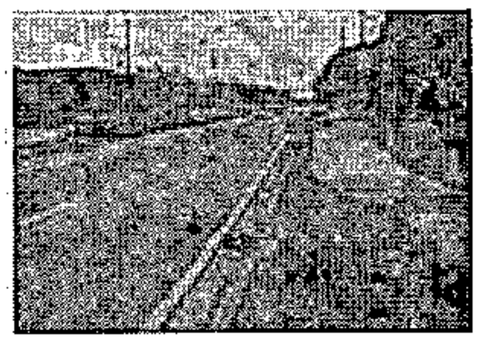
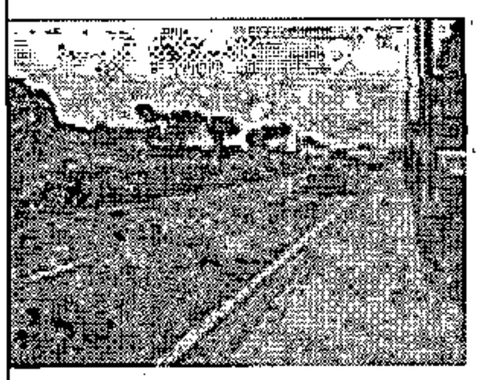
8. *List the experience of the staff assigned to this project with the design of sidewalks on a residential corridor with swale drainage.*

Staff Name	Company	Project Name & Description	Project Owner and Telephone Number
Joseph W. Capra, P.E. Etienne B. Bourgeois, P.E. Diana Spriggs, E.I. Jamie Capra	CAPTEC	**Melaleuca Boulevard Sidewalk:** services include design and permitting of ±8,950 feet of five-ft wide concrete sidewalk on the south side of Melaleuca Blvd. from the existing sidewalk at Lennard Rd. to the existing sidewalk on Green River Parkway. The project is being completed though the FDOT Local Agency Program (LAP). Components include intersection improvements; drainage modifications; driveway and culvert replacement; utility relocations; permitting; completion of the requisite FDOT LAP documentation showing the coordination and resolution of environmental issues during plan development; coordination and minor assistance with public notification of the construction project; and minimal post design services. Coordination with survey and geotechnical sub-consultants is also included. The project is currently in the design stage.	City of Port St. Lucie Roxanne M. Chesser, P.E. 772 871 5186
Joseph W. Capra, P.E. Etienne B. Bourgeois, P.E. Diana Spriggs, E.I. Jamie Capra	CAPTEC	**Savona Boulevard sidewalk & Pedestrian Bridge from Bougainvillea Avenue to north of the C-24:** services include design and permitting of ±2,500 feet of six-ft wide concrete sidewalk on the west side of Savona Blvd. from the existing sidewalk at Bougainvillea Ave. north to the existing sidewalk north of the C-24 canal with an 8-ft wide pedestrian bridge over the C-24. The project is being completed though the FDOT Local Agency Program (LAP). Components include intersection improvements; drainage modifications; driveway and culvert replacement; utility relocations; adjustments to the round-a-bout at Abingdon Avenue; permitting of the proposed work with South Florida Water Management and US Coast Guard Bridge Permit (if needed); completion of the requisite FDOT LAP documentation showing the coordination and resolution of environmental issues during the development of the plans; coordination and minor assistance with the public notification of the construction project; and minimal post design services. The project is currently in the design phase.	City of Port St. Lucie Roxanne M. Chesser, P.E. 772 871 5186

Staff Name	Company	Project Name & Description	Project Owner and Telephone Number
Joseph W. Capra, P.E. Etienne B. Bourgeois, P.E. 	CAPTEC	**Floresta Drive Elkam Pedestrian Bridge and Sidewalk:** services included design, permitting and limited CEI for a 100-foot pedestrian bridge with abutments at each end, 350 feet of new concrete sidewalk, 4 cul-de-sacs, & swale drainage improvements. A pre-fabricated bridge was installed with a clear span over the existing canal adjacent to an existing roadway bridge. Two existing intersections were closed with cul-de-sacs, drastically improving safety in the area. Improvements to the swale drainage system were constructed to accommodate new roadway and sidewalk features. An FDEP No Notice permit was obtained. US Coast Guard permitting was not required. Survey, environmental and geotechnical sub-consultant coordination was provided.	City of Port St. Lucie Kim Graham, PE 772.344.4014
Joseph W. Capra, PE Etienne B. Bourgeois, P.E. 	CAPTEC	**Darwin Boulevard / Tulip Boulevard Intersection Improvements & Signalization:** Plan preparation, drainage, roadway, signal design, permitting, bid assistance & cost estimate services. Design included widening the intersection to incorporate turn lanes, 8 ft. wide sidewalks and signalization equipment including mast arm structures. Roadway design included minor drainage improvements, utility adjustments, pavement marking & signing improvements, and signalization design. Sidewalk was designed with both swale and curbed drainage.	City of Port St. Lucie Kim Graham, PE 772.344.4014
Etienne B. Bourgeois, P.E. Diana Spriggs, E.I.	CAPTEC	**Lyngate Drive Sidewalk Design Improvements:** Completed final design plans started by City Staff for sidewalks on the south side of Lyngate Drive extending from Midport Road to U.S. Highway 1 to replace existing asphalt sidewalks with 6 ft. concrete sidewalks near the same location. Sidewalks were adjusted to place crosswalks closer to Lyngate Drive at cross streets. Drainage was designed to accommodate proposed sidewalk locations to prevent ponding. Final construction plans and quantities of improvements were also provided. Sidewalk was designed with swale drainage.	City of Port St. Lucie Dennis Madebach 772.344.4103

Staff Name	Company	Project Name & Description	Project Owner and Telephone Number
Etienne B. Bourgeois, P.E. Diana Spriggs, E.I.	CAPTEC	**Veteran's Memorial Parkway Sidewalk Design Improvements:** CAPTEC provided design plans for sidewalk construction on the west side of Veteran's Memorial Parkway between Port St. Lucie Boulevard & US-1 to replace existing concrete sidewalks with new concrete sidewalks of the same width (typically 8 ft) in the same general location providing for adherence to ADA guidelines. Utility coordination and drafting services for the City's surveyor were also performed. Final construction plans and quantities of improvements were provided. Sidewalk was designed with swale drainage.	City of Port St. Lucie Dennis Madebach 772.344.4103
Joseph W. Capra, PE Etienne B. Bourgeois, P.E. Diana Spriggs, E.I. 	CAPTEC	**<u>Tiffany Sidewalk Design Improvements:</u>** provided design plans to include sidewalk plan view, general notes and details for an 8 ft. sidewalk on the south side of Tiffany Ave. to match recently installed sidewalk on the north side of Tiffany Ave. from the Hospital sidewalk terminus eastward to the sidewalk west of Lennard Rd. Associated survey services were coordinated. CEI services included bid assistance, part time inspection services, monthly pay request review and certification. Sidewalk was designed with swale drainage. Project was partially funded by FDOT.	City of Port St. Lucie Jesse Quirion, E.I. 772.871.5177
Joseph W. Capra, PE Etienne B. Bourgeois, P.E. Diana Spriggs, E.I. 	CAPTEC	**<u>Green River Parkway</u>:** design & permitting of a 2-lane undivided roadway to extend Green River Parkway from the previous terminus at Jensen Beach Boulevard south to S.R. 707. The project included a large public involvement factor, combined with a new signalized intersection design, a roundabout design, a signalized intersection modification, sidewalk design, stormwater management design and water main design. The 10-foot wide sidewalk incorporated into this project was designed with both swale and curbed drainage.	Martin County BOCC Don Donaldson, PE 772.288.5927
Etienne B. Bourgeois, P.E. 	CAPTEC	**<u>Cable Drive Sidewalk Improvements</u>** CAPTEC designed a concrete sidewalk along the east side of S.E. Cable Drive from Salerno Road to Cove Road within the existing right-of-way. The sidewalk was designed with swale drainage in this residential neighborhood. Grades were calculated for slight adjustments to swales, as required. Coordination with a sub-consultant surveyor was also provided. Project was partially funded by FDOT.	Martin County BOCC Ken Vreeland 772.288.5927

Staff Name	Company	Project Name & Description	Project Owner and Telephone Number
Etienne B. Bourgeois, P.E 	CAPTEC	**Hammock Creek Sidewalk Improvements:** designed a concrete sidewalk along the east side of S.W. High Meadow Avenue from SW Martin Highway to the existing sidewalk connection at the Hammock Creek Subdivision in the existing right-of-way. Sidewalk was designed with swale drainage. Coordinated with sub-consultant surveyor. Project was partially funded by FDOT.	Martin County BOCC Ken Vreeland 772.288.5927
Etienne B. Bourgeois, P.E 	CAPTEC	**Oleander Street Sidewalk Improvements:** designed a concrete sidewalk along the north side of S.E. Oleander Street from U.S. Highway 1 to Dixie Highway in the existing right-of-way. Sidewalk was designed with swale drainage on a residential street. Coordinated with sub-consultant surveyor. Project was partially funded by FDOT.	Martin County BOCC Ken Vreeland 772.288.5927
Etienne B. Bourgeois, P.E 	CAPTEC	**Church Street Sidewalk Improvements** designed a concrete sidewalk along the north side of S.E. Church St. from U.S. 1 to Dixie Highway in the existing right-of-way. Sidewalk was designed with swale drainage on a residential street. Coordinated with sub-consultant surveyor. Project was partially funded by FDOT.	Martin County BOCC Ken Vreeland 772.288.5927
Etienne B. Bourgeois, P.E 	CAPTEC	**Ellendale Sidewalk Improvements** designed a concrete sidewalk along the north side of SE Ellendale St. from SE Dixie Hwy. to Evergreen St. in the existing right-of-way. Sidewalk was designed with swale drainage on a residential street. Coordinated with sub-consultant surveyor. Project was partially funded by FDOT.	Martin County BOCC Ken Vreeland 772.288.5927
Etienne B. Bourgeois, P.E	CAPTEC	**Lillian Court Sidewalk Improvements** designed a concrete sidewalk along one side of S.E. Lillian Court from the existing sidewalk south of US-1 to the existing sidewalk south of S.E. Lower Street in the existing right-of-way. Sidewalk was designed with swale drainage on a residential street. Coordinated with sub-consultant surveyor. Project was partially funded by FDOT.	Martin County BOCC Ken Vreeland 772.288.5927

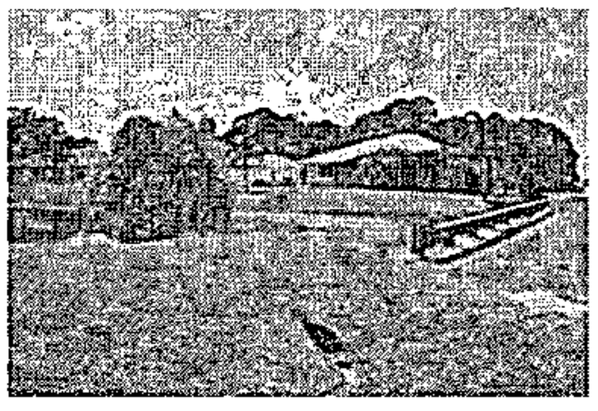
Staff Name	Company	Project Name & Description	Project Owner and Telephone Number
Joseph W. Capra, PE Etienne B. Bourgeois, P.E. Diana Spriggs, E.I. 	CAPTEC	**Becker Road Widening**: Preliminary/ Final Design & Permitting for this 3.6 mile major arterial project including creating a gateway atmosphere for this section of roadway that connects interchanges at Florida's Turnpike and Interstate 95. Roadway design included widening from a 2 Lane Rural Undivided Roadway to a 4 Lane Divided Urban Arterial. Extensive modifications were required to existing utility lines. Permitting was obtained from SFWMD, ACOE, FWCC & FDEP. Design included 5 new Signalized Intersections and Pedestrian/Street lighting along the entire corridor. Stormwater improvements included addition/expansion of 10 Stormwater Detention Ponds. The project was constructed in 4 Segments and also involved Expert Witness Testimony. Improvements included sidewalk installation.	City of Port St. Lucie James Angstadt, PE 772.344.4239
Joseph W. Capra, PE Etienne B. Bourgeois, P.E. 	CAPTEC	**Lennard Road Expansion:** Designed reconstruction of a 2-lane roadway to a 4-lane divided curb & gutter section for a distance of ±2 miles. Roadway and drainage infra-structure improvements were designed for a future 6-lane roadway. Use of existing outfall areas along the corridor provided a cost savings to the City & improvements were provided in the existing right of way. Coordinated with sub-consultants. Participated in public meetings and assisted in preparation of public notices. ERP from the SFWMD, St. Lucie County Signal/ Roadway Permit Modifications for Walton Rd intersection and ACOE permits were obtained. Final roadway, drainage, signals, pavement marking, signing, sidewalk, construction cost estimates & technical specifications were provided.	City of Port St. Lucie Kim Graham, PE 772.344.4014
Joseph W. Capra, PE Etienne B. Bourgeois, P.E. 	CAPTEC	**Bayshore Boulevard Expansion**: from Port St. Lucie Blvd 3.2 miles north to Prima Vista Blvd. Designed & permitted a 2-lane roadway to a 4-lane divided curb & gutter section. Design considered future 6-lanes. Analyzed roadway typical sections, roadway geometry, sidewalk design, access management, conceptual stormwater management system design, drainage area maps, identified parcels for stormwater management facility acquisition, coordinated with permitting agencies & utilities. CAPTEC coordinated Public Meetings to solicit area resident/commercial input. Permitting was coordinated/obtained through the City, FDEP, FDOT & SFWMD. Coordinated with the St. Lucie County School District and commercial properties along Bayshore.	City of Port St. Lucie Patricia Roebling, PE 772.871.5174

9. *List the experience of the staff assigned to this project with FDOT LAP Projects.*

Staff Name	Role	Project Name & Description	Project Owner and Telephone Number
Joseph W. Capra Etienne B. Bourgeois Gina Colonna CAPTEC	Quality Control Project Manager Project Coordinator	Westmoreland Fiber Optic Loop – Design: Design/permitting of a Fiber Optic Loop connecting existing Fiber Optics at Pine Valley St. and Westmoreland Blvd. to a splice location at US-1 & Lennard Rd. for the City's Intelligent Transportation System.	CPSL Engineering Dept. Jennifer Gent, P.E. 772.871.7340
		E. Ocean Crosswalks: enhance existing crosswalks in downtown Stuart, primarily on Flagler Ave., E. Ocean Blvd and Colorado Ave. to include installing Solar-powered flashing pavement markers; upgrading existing pedestrian crossing signs to fluorescent green colored signs, adding crosswalk signs, adding crosswalk ahead signs with flashing beacons at downtown entrances, and adding several crosswalks on E. Ocean Boulevard at strategic locations. This LAP project utilized FDOT Enhancement Funds.	City of Stuart Public Works Sam Amerson, PE 772.288.5331
		Town of Sewalls Point Beautification: Assisted the Town of Sewalls Point in applying for $369,445.92 in FDOT Transportation Enhancement Funding for improvements to include intersection cross-walk improvements at River Rd & S. Sewall's Point Rd, creation of new landscaped areas, driveway apron enhancement for pedestrian walk-ways, corridor pedestrian lighting and landscaping improvements.	Town of Sewall's Point Robert Kellogg, Town Manager 772.287.2455
Joseph W. Capra Etienne B. Bourgeois Diana Spriggs Jamie Capra Gina Colonna CAPTEC	Quality Control Project Manager CADD / Design Project Coordinator	Savona Sidewalk and Pedestrian Bridge: design/permitting of 2,500 l.f. of 6' wide sidewalk & a pedestrian bridge crossing the C-24 Canal. Design will accommodate future widening of Savona Blvd, reducing future City costs	CPSL Engineering Dept. Edith Majewski 772.344.4291
		Melaleuca Sidewalk: design/permitting of ±8,950 feet of 5-ft wide concrete sidewalk on the south side of Melaleuca Blvd, from existing side-walk on Lennard Rd. to existing sidewalk on Green River Parkway.	CPSL Engineering Dept. Edith Majewski 772.344.4291
Etienne B. Bourgeois CAPTEC	Project Manager	Dixie Highway Sidewalk: assisted the City of Stuart on a pro bono basis by providing documents for submittal to FDOT, in accordance with LAP procedures, to successfully obtain Transportation Enhancement Program Funding.	City of Stuart Public Works Sam Amerson, PE 772.288.5331

Staff Name	Role	Project Name & Description	Project Owner and Telephone Number
David P. Andre, P.E. AACE	Geotechnical – Project Manager	CPSL/LAP Sidewalk Project – Morningside Blvd., Floresta Dr. and Westmoreland Blvd.	CPSL Engineering Dept. Jennifer Gent, P.E. 772.871.7340
		CPSL/CAPTEC – Hillmoor Dr. Pedestrian Bridge at East Lake Village	CPSL Engineering Dept. Kim Graham, P.E. 772.344.4014
		CPSL – Floresta Drive Pedestrian Bridge	
		CPSL/CAPTEC – Savona Boulevard Sidewalks	CPSL Engineering Dept. Edith Majewski 772.344.4291
		CPSL/CAPTEC – Melaleuca Boulevard Sidewalks	CPSL Engineering Dept. Edith Majewski 772.344.4291
Peter G. Andersen, P.E. - AACE	Geotechnical – Senior Project Engineer	CPSL Sidewalk and ADA Ramp Geo. and Testing, Airoso and Lakehurst, Morningside and Post Office, CPSL City Hall	CPSL Engineering Dept. Mr. Jesse Quirion (Attn.: Kim Graham, P.E.) 772. 344.4014
		Tesoro A-2 Pond Bridge Geotechnical Engineering	Mr. Rich Campbell w/The Ginn Co. 772.370.7695
Elizabeth Lindsay, PLS - BLI	Surveyor	E. Ocean Crosswalks, Downtown Stuart: Topography / Specific Purpose Survey	City of Stuart Public Works Sam Amerson, PE 772.288.5331
		CPSL/CAPTEC – Savona Boulevard Sidewalks	CPSL Engineering Dept. Edith Majewski 772.344.4291
		CPSL/CAPTEC – Melaleuca Boulevard Sidewalks	CPSL Engineering Dept. Edith Majewski 772.344.4291
David J Wichser, PSM - BLI	Surveyor	US 1 & Britt Road - Intersection Turn Lane Improvements	Martin County Engineering Bobby Byrd 772-288-5436
David J Wichser, PSM - BLI	Surveyor	Kanner Highway / US1 - Topographic Survey for the proposed Southbound turn lane onto Kanner Hwy from US1	Martin County Engineering / Arcadis Hank Diebel, P.E. 561-697-7000
Robert Weigt R.L. Weigt Environmental Consultants	Project Manager	Jetty Park Phase I	City of Ft. Pierce, John R. Andrews, City Engineer, (772) 460-2200
		CPSL/CAPTEC – Savona Boulevard Sidewalks	CPSL Engineering Dept. Edith Majewski 772.344.4291
Robert Weigt R.L. Weigt Environmental Consultants	Project Manager	Jetty Park Phase II	City of Ft. Pierce, John R. Andrews, City Engineer, (772) 460-2200
Freda Posin R.L. Weigt Environmental Consultants	Environmental Assessment, Permitting, Agency coord.	Jetty Park Phase II	City of Ft. Pierce, John R. Andrews, City Engineer, (772) 460-2200

10. *Identify and discuss the challenges and issues associated with the design of the Mariposa Avenue Sidewalk. Include discussions about the design, innovative ideas, public notification, meeting the deadlines, complying with the FDOT LAP requirements, and meeting the City's design budget. Please try to limit to one page or less.*



Drainage – This roadway is all swale drainage and crosses 2 canals. The Seybold Canal crossing is protected by a guardrail which will need to be relocated to accommodate the sidewalk. The second canal, which operates as a reliever to the Seybold, is located along the western property line of Mariposa Elementary School. The crossing of this canal at Mariposa was reconstructed two years ago (March 2010) and offers adequate clear zone that does not require a guardrail and will easily accommodate the sidewalk.

It should also be noted that, as the designer of the EWIP project, CAPTEC is very well educated on the drainage patterns in the area and does not believe there will be any issues accommodating stormwater drainage.

Budget – The city's budget for both design and construction of this project is quite limited. Minimizing impacts to the existing swale and driveway culverts will help alleviate some of the construction budget concerns. The design budget can be controlled by limiting the amount of environmental investigation performed, the number of geotechnical borings excavated, limiting survey to one side of the street, and economizing the construction plans to only include the items required by FDOT.

Vegetation – Major overgrowth from the unimproved property between Holy Cross Church and Leithgow Street should be trimmed back to allow the sidewalk to be placed at the back of right-of-way. This may be a task that Public Works could perform prior to beginning construction, allowing the City to levy a lien on the property owner.

Two large trees have made their home between the roadway and the existing swale near Marious Street. Precautions will need to be taken to keep the sidewalk away from trees root systems, while maintaining positive drainage and preventing non-maintainable cross slopes. In the past we have been very successful in protecting sidewalks by installing root barriers around the root systems and placing gravel/ aggregate base under the sidewalk to promote the downward growth of roots.

Specifications – Any variations to the standard FDOT Specifications must be approved by the FDOT.

Electronic Review Comments (ERC) – Etienne Bourgeois has access to the FDOT's ERC database. All FDOT comments and responses are transmitted through the ERC system.

Paperwork – The FDOT LAP procedures require more paperwork than typical City projects. Recently, FDOT has revised its requirements for the various submittals, eliminating the re-submittal of multiple documents; however, they have not eliminated many documents in totality. CAPTEC will be utilizing the latest LAP Checklists which outline the documents required at each phase.

11. List challenges and issues with this project.

Lighting – The existing lighting along Mariposa Avenue is on the north side of the street. Since the proposed sidewalk will be placed on the south side of the street, visibility of pedestrians can be increased by placing the sidewalk closer to the roadway, rather than at the back of the Right-of-Way.

Schedule – The latest schedule from FDOT shows the Initial Phase submittal due on June 4, 2012. The anticipated award date for the contract is May 14, 2012. There is not adequate time to perform the survey, prepare 30% design plans, and provide the City adequate time to review the initial design prior to submitting to FDOT. Since 100% signed and sealed plans are not due until April 3, 2013 to meet the October 13, 2013 NTP, we will be able to adjust the FDOT schedule for initial and final submittals and still meet the current April 3, 2013 production date.

Construction - Since the anticipated Notice to Proceed (NTP) is in October 2013, construction will be occurring while school is in session. It will be important that the contractor is made fully aware that this site must stay in good order without adverse drop offs and precautions must be made to ensure the safety of school children walking to/from school.

Public Opinion – Mariposa Avenue is a fully developed street. Luckily, placing the sidewalk on the south side of the street will only impact 6 residential driveways. The 6 impacted homeowners may need to be contacted individually. There may also be a need for a public information/ community meeting to discuss the project scope.

LAP Coordination – Due to the LAP funding on this project, it is extremely important to maintain open communication with FDOT. At the onset of the project, we will have a project kick-off meeting with the FDOT Project Manager to discuss the schedule, submittals, permits, and specifications. Since CAPTEC has a healthy relationship with the FDOT Project Manager, this meeting will likely occur via teleconference to save time and expense.

Public Awareness - This project is a major benefit for Mariposa Elementary school students and residents of neighborhoods adjacent to Mariposa Avenue. When finished, it will provide a much needed pedestrian connection to Lennard Road. In order to introduce the community to this project, a public involvement meeting should be held following completion of the 30% plans. Mariposa Elementary School and the Elks Lodge are both in close proximity to the project and could be good venues for a public meeting. It may be beneficial to create a website or webpage for this project so the public can track its progress. A Quick Reference 'QR' barcode could be added to all project mailers, brochures, or door hangers to give the public a quick avenue for obtaining additional information.

Project Need – During the morning rush hours, Mariposa Avenue is walked by Mariposa Elementary students, as well as Middle and High School student whom are making their way to bus stops along Mariposa Avenue. Additionally, many residents walk or jog along Mariposa Avenue in the morning, evening, and on weekends. This sidewalk will provide students, as well as all residents, a safe, stabilized walkway along this collector roadway for their commuting and recreational needs.

12. As part of this proposal did your firm research and evaluate the site?

Yes. Fortunately, CAPTEC's Project Manager for this project, Etienne Bourgeois, P.E., lives on Mariposa Avenue, drives through the project limits every day, and walks the project limits several times a week. His intimacy with the project site is unique. On Friday, March 30, 2012, Etienne and Diana Spriggs, E.I. visited the site, exclusively, to identify potential challenges and issues.

ADDENDUM ACKNOWLEDGMENT - Proposer acknowledges that the following addenda have been received and are included in his/her proposal:

Addendum Number	Date Issued
1	3/26/12

CERTIFICATION:

This E-Bid is submitted by: Joseph W. Capra who is an officer of the above firm duly authorized to sign proposals and enter into contracts. I certify that this E-Bid is made without prior understanding, agreement, or connection with any corporation, firm, or person submitting a proposal for the same materials, supplies, or equipment, and is in all respects fair and without collusion or fraud. I understand collusive bidding is a violation of State and Federal law and can result in fines, prison sentences, and civil damage awards. I agree to comply with all requirements stated in the specifications for this E-bid, the Terms and Conditions including amendments to Master Contract #20100050.

I agree to abide by all conditions of this E-Bid.:

Vice President
Signature Title

If a corporation renders this E-Bid, the corporate seal attested by the secretary shall be affixed below. Any agent signing this E-Bid shall attach to this form evidence of legal authority.

Witnesses:

If Partnership:

Print Name of Firm

By: _____
(General Partner)

If Corporation:

CAPTEC Engineering, Inc.
Print Name of Corporation

By: _____
(Vice President)

Attest: _____
(Secretary)

CORPORATE SEAL:

If Individual:

Signature

Print Name

TRUTH-IN-NEGOTIATION CERTIFICATE AND AFFIDAVIT

STATE OF FLORIDA §
COUNTY OF MARTIN §

Before me, the undersigned authority, personally appeared affiant Patricia Capra, who being first duly sworn, deposes and says:

1. That the undersigned firm is furnishing this Truth in Negotiation Certificate pursuant to Section 287.055(5)(a) of the Florida Statutes for the undersigned firm to receive an agreement for professional services with the City of Port St. Lucie, St. Lucie County, Florida.

2. That the undersigned firm is a corporation which engages in furnishing professional architect and engineering services and is entering into an agreement with the City of Port St. Lucie, St. Lucie County, Florida to provide professional services for a project known as #20120041 Design and Permitting of Mariposa Avenue Sidewalk.

3. That the undersigned firm has furnished the City of Port St. Lucie, St. Lucie County, Florida a detailed analysis of the cost of the professional services required for the project.

4. That the wage rate information and other factual unit cost, which the undersigned firm furnished, were accurate, complete and current at the time the undersigned firm and the City of Port St. Lucie entered into the agreement for professional services on the project.

5. That the agreement which the undersigned firm and the City of Port St. Lucie entered into on this job contained a provision that the original agreement price and any additions thereto shall be adjusted to include any significant sums by which the City of Port St. Lucie determines the agreement price was increased due to inaccurate, incomplete or non-current wage rates or other factual unit cost and that all such agreement adjustments shall be made within one (1) year following the end of the agreement.

FURTHER AFFIANT SAYETH NAUGHT

CAPTEC Engineering, Inc.
Name of Firm

By: Patricia Capra, Vice President

The foregoing instrument was acknowledged before me by Patricia Capra who is personally known to me.

WITNESS my hand and official seal in the State of County last aforesaid this 6th day of April, 2012.

(SEAL)

Signature

Cathi Moody
Notary Name (typed or printed)

CATHI MOODY
NOTARY PUBLIC
STATE OF FLORIDA
Comm# EE083858
Expires 4/13/2015

Title or Rank

IN WITNESS WHEREOF, the parties have executed this contract at Port St. Lucie, Florida, the day and year first above written.

CITY OF PORT ST. LUCIE FLORIDA

By: _____
City Manager

ATTEST:
By: _____
City Clerk

By: _____
Authorized Representative of CAPTEC Engineering, Inc.)

State of: FLORIDA

County of: MARTIN

Before me personally appeared: Patricia Capra

Please check one:

Personally known ___√___

Produced Identification: _____
(type of identification)

Identification No. _____

and known to me to be the person described in and who executed the foregoing instrument, and acknowledged to and before me that he executed said instrument for the purposes therein expressed.

WITNESS my hand and official seal, this 6th day of April, 2012.

_____
Notary Signature

Notary Public - State of Florida at Large.

My Commission Expires 4/13/15.
(*seal*)

CATHI MOODY
NOTARY PUBLIC
STATE OF FLORIDA
Comm# EE083858
Expires 4/13/2015

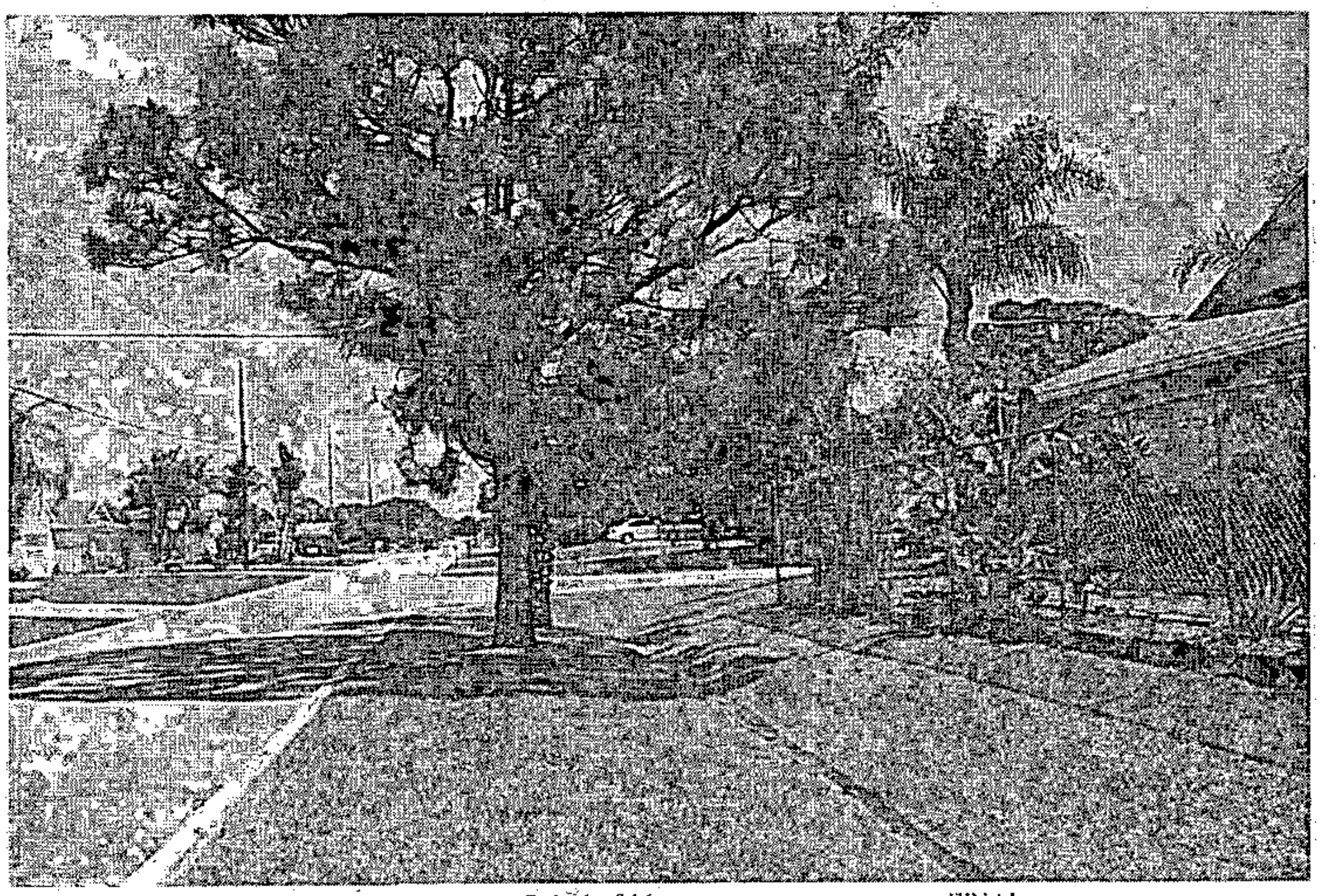
"A City for All Ages"

CITY OF PORT ST. LUCIE

Sealed Electronic Proposal #20120041
(E-Bid)

Design and Permitting of
Mariposa Avenue Sidewalk
from Holy Family Catholic Church east to the east side of Burton Street

Prepared By:
Cheryl Shanaberger
Office of Management & Budget
121 SW Port St. Lucie Boulevard
Port St. Lucie, FL 34984-5099
772-871-7390
cheryls@cityofpsl.com



CULPEPPER & TERPENING, INC
CONSULTING ENGINEERS | LAND SURVEYORS

Project 12-089

April 6, 2012

Sender's Email: bterpening@ct-eng.com

VIA: E Bid

Ms. Cheryl Shanaberger, Deputy Director
City of Port Saint Lucie
121 SW Port Saint Lucie Blvd.
Port Saint Lucie, Florida 34984

RE: Design and Permitting of Mariposa Avenue Sidewalk from Holy Family Catholic Church east to the east side of Burton Street
City of Port Saint Lucie Contract # 20120041

Dear Ms. Shanaberger,

On behalf of the firm of *Culpepper & Terpening, Inc.*, and our 35 employees, we are pleased to present our sealed electronic submittal of the completed Questionnaire for Design and Permitting of Mariposa Avenue Sidewalk from Holy Family Catholic Church east to the east side of Burton Street. *Culpepper & Terpening, Inc.* has developed a proven Project approach which has resulted in over **481,000 feet (92 miles)** of public improvements projects constructed within City, County and State rights of ways which were completed on time and within budget.

As members of the community, we fully understand the challenges on this project, including: resident satisfaction, quality assurance, environmental preservation, flooding concerns, safety, aesthetics, and schedule & budget concerns. As presented in our submittal, *Culpepper & Terpening, Inc., Ardaman & Associates, Inc. and R. L. Weigt* are best qualified to deliver this project successfully for the following reasons:

- ***Culpepper & Terpening, Inc* has completed 11 projects within the Project area;**
- **Our specific area experience give us a advantage in addressing the utility and drainage issues;**
- **Our Understanding of the Project Scope, Schedule and Budget;**
- **FDOT LAP experience** and approval procedures;
- Significant firm and staff experience on this exact type of work;
- Familiarity with the FDOT Staff and City Staff procedures;
- A thorough understanding of the Project scope based on historical review and site inspections; and
- A genuine desire to make a difference in our community.

Thank you for the opportunity to submit on this project. We look forward to the opportunity to partner with the City on this important project. As always, should you have any questions, please feel free to contact me at (772) 464-3537.

Sincerely,

CULPEPPER & TERPENING, INC.

Nate Willbur, P.E.
Project Manager

James P. "Butch" Terpening, Jr., P.E.
President

QUESTIONNAIRE
E-Bid #20120041

Design and Permitting of Mariposa Avenue Sidewalk

From the west side of Holy Family Catholic Church east to Burton Street

It is understood and agreed that the following information is to be used by the City of Port St. Lucie to determine the qualifications of personnel and firm as presented in this document. The Proposer waives any claim against the City that might arise with respect to any decision concerning the qualifications of the Proposer or the personnel of the Proposer.

The undersigned attests to the truth and accuracy of all statements made on this questionnaire. Also, the undersigned hereby authorizes any public official, Consultant, Surety, bank material or equipment manufacturer or distributor, or any person, firm or corporation to furnish the City of Port St. Lucie any Pertinent information requested by the City deemed necessary to vary the information on this questionnaire.

Dated this 6 day of April, 2012

Culpepper & Terpening, Inc.
Name of Organization / Proposer

1. Firm's office address, telephone, fax number, e-mail address and contact person for this project

Culpepper & Terpening, Inc
2980 S. 25th Street
Ft. Pierce, FL 34981
Phone: (772) 464-3537; Fax: (772) 464-9497
Email: bterpening@ct-eng.com
Contact: James P. "Butch" Terpening, P.E.

The Project team will include: **Culpepper & Terpening (C&T), Ardaman & Associates, Inc., and R. L. Weigt.**

Ardaman & Associates, Inc.

R. L. WEIGT
ENVIRONMENTAL CONSULTANTS, INC.
8985 S.E. BRIDGE ROAD, SUITE A, HOBE SOUND, FL 33455
PHONE: (772) 546-6255 FAX: (772) 546-2316 E-MAIL BOB@RLWENV.COM

2. Where is your assigned staff's office located for this project and what is your response time to the site for resolution of design issues indentified during construction?

Our Project Manager Mr. Nate Willbur, P.E., works out of our Fort Pierce Office and his response time is 15 minutes.

During off hour emergencies, all of our proposed project team members can be onsite from their home in 15 minutes, 7 days per week. All team members reside in Port St. Lucie, St. Lucie County or northern Martin County.

3. Does your firm accept payment by Credit Card (yes or no)?

YES

4. List FDOT prequalification(s), applicable to this project, held by the firm?

Work Group	Code	Type
Group 3		
	3.1	Minor Highway Design
	3.2	Major Highway Design
Group 6		
	6.1	Traffic Engineering Studies
	6.2	Traffic Signal Timing
Group 7		
	7.1	Signing, Pavement Marking and Channelization
	7.3	Signalization
Group 8		
	8.1	Control Surveying
	8.2	Design, R/W & Construction Surveying
	8.4	Right of Way Mapping
Group 9		
	9.1	Soil Exploration
	9.2	Geotechnical Classification Lab Testing
	9.3	Highway Materials Testing
	9.4.1	Standard Foundation Studies
	9.4.2	Non-Redundant Drilled Shaft Bridge Foundation Studies
	9.5	Geotechnical Specialty Lab Testing
Group 10		
	10.1	Roadway Construction Engineering Inspection
Group 13		
	13.4	Systems Planning
	13.5	Subarea/Corridor Planning

5. List subconsultants, if applicable, proposed for this project.

Firm Name	Type of Work	Years Experience	Office Location	FDOT Pre-qualifications
Ardaman & Associates, Inc.	Geotechnical	52	Port St. Lucie	9.1, 9.2, 9.3, 9.4.1, 9.4.2, and 9.5
RL Weigt Environmental Consultants, Inc	Environmental	30	Hobe Sound	n/a

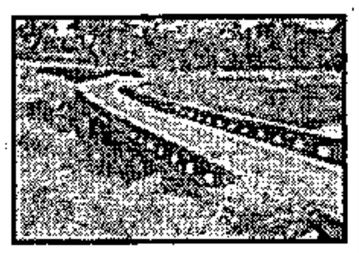
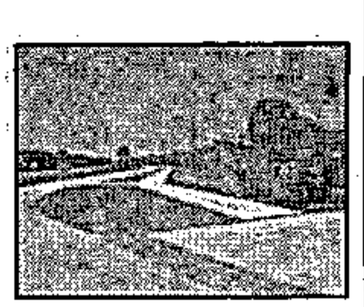
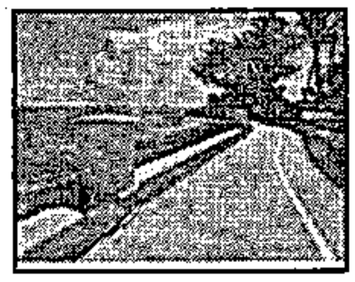
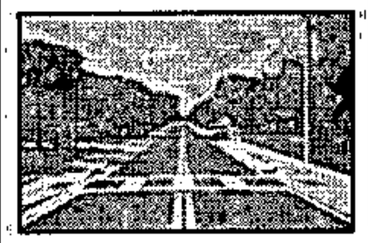
6. List past five (5) years of litigation history.

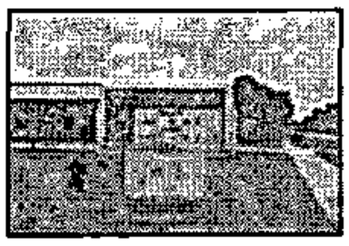
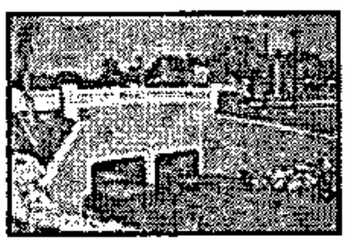
Culpepper & Terpening like most other companies over the past several years have been named in law suits. We have been named in one lawsuits during the past five years.
Culpepper & Terpening, Inc. was brought in as a third party to a law suit between Midway Properties and Midway Partners. The claim was dismissed in 2010.

7. List applicable credentials of the staff assigned to this project.

Our proposed Project team is:

- Butch Terpening, P.E. - Principal Engineer, *Culpepper & Terpening, Inc.*
- Nate Willbur, P.E. - Project Manager, Culpepper & Terpening, Inc.
- Stefan Matthes, P.E. - Project Engineer, Culpepper & Terpening, Inc.
- Dan Zrallack, P.E. - Project Geotechnical Engineer, Ardaman & Associates, Inc.
- Marcelo Dimitriou, P.E. - QC Manager, Culpepper & Terpening, Inc.
- Mike Kolodziejczyk, PLS - Project Surveyor, Culpepper & Terpening, Inc.
- Bob Weigt, MS – Project Environmentalist, R.L. Weigt Environmental Consultants

Staff Name	Title	Years Exp	Licenses	Certifications	Other
Butch Terpening, P.E. 	President	37	FL Prof. Eng. License No. 24276	Green Street Design, 2010.	FDOT LAP Workshop, 2011
Nate Willbur, P.E. 	Project Manager	5	FL Prof. Eng. License No.72236	FDOT Spec Writing, 2011; FDOT Intermediate Work Zone Traffic Control Certification, 2008, FDOT ADA for Roadway Design Course, 2009.	FDOT LAP Workshop, 2011
Stefan Matthes, P.E. 	Project Engineer	30	FL Prof. Eng. License No. 38723	FDOT Advanced Work Zone Traffic Control Certification, 2009; FDOT Certification of Completion EEO, DBE and payroll Compliance of local Area Projects Including USDOT, OIG Video: "Fraud Awareness: False Statements and Claims," 2010; FDOT ADA for Roadway Design Course, 2009.	
Marcelo Dimitriou, P.E. 	QC Manager	21	FL Prof. Eng. License No. 59005	FDOT Advanced Work Zone Traffic Control Certification, 2010; FDOT Certification of Completion EEO, DBE and payroll Compliance of local Area Projects Including USDOT, OIG Video: "Fraud Awareness: False Statements and Claims," 2010; FDOT ADA for Roadway Design Course, 2009; Quality Control Manager Certificate of Completion, 2008.	FDOT LAP Workshop, 2011

Mike Kolodziejczyk, PSL 	Project Survey	41	FL Prof. Land Surveyor License. No. 3864	Minimum Technical Standards Certificate of Completion, 2010; Plat Law Certificate of Completion, 2011; ALTA/ACSM Land Title Survey Standards Certificate of Completion, 2011.	
Dan Zrallack, P.E. 	Geotechnical Engineer	14.5	FL Prof. Eng. License No. 63911	FDOT Pre-qualifications 9.1, 9.2, 9.3, 9.4.1, 9.4.2, and 9.5	
Bob Weigt, MS	Project Environmentalist	32	Certified Biologist, Gopher Tortoise Agent	n/a	

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8. List the experience of the staff assigned to this project with the design of sidewalks on a residential corridor with swale drainage.

Culpepper & Terpening, Inc., has designed over 200 miles of sidewalks within the Treasure Coast and has design & construction experience within the City's Rights of Ways of over 600 miles of improvements. Our experience insures that the City will not pay a consultant for the "learning curve" associated with the design constraints encountered in the City of Port St. Lucie's rights-of-ways. A few of our successful sidewalk projects located in the City are as follows:

Marion Avenue – Bayshore Blvd. to Curtis Ave.
South 25th Street – Airoso Blvd. to Midway Rd.
Southbend Blvd. – Becker Rd. to SE Snow Rd.
Selvitz Road – Manville Dr. to Peachtree Blvd.
Peacock Blvd. – University Dr. to Cashmere Blvd.
Becker Road – East of Southbend Blvd.
Darwin Square at Tunis Ave.
Pedestrian signals & Crossing at Peacock Blvd. & NW Courtyard Circle
Pedestrian signals & Crossing at Peacock Blvd. & Lake Whitney
Pedestrian signals & Crossing at Peacock Blvd. & Enterprise Dr.

Staff Name	Company	Project Name & Description	Project Owner and Telephone Number
Butch Terpening, P.E. Nate Willbur, P.E. Stefan Matthes, P.E. Marcelo Dimitriou, P.E Mike Kolodziejczyk, PLS Dan Zrallack, P.E.	C&T A&A	<u>Marion Sidewalk</u> At the request of the City Culpepper & Terpening, Inc. is providing a "fast track" design which required the completion of 80% plans by the end of October. The 80% plans submittal was completed in 8 weeks, 4 weeks ahead of the contract schedule. The Marion Sidewalk project was funded under the County's LAP and SRTS program. The design entailed the placement of sidewalks along 4,900 feet along Marion Avenue, a rural residential roadway within the City. The design included swale and stormwater improvements, water & sewer utilities, overhead utilities, and driveways every 80 feet. The project connected Bayshore Boulevard to North Port Middle School and Port St. Lucie Elementary School.	City of Port St. Lucie Roxanne Chesser, P.E. 772-871-5186
Butch Terpening, P.E. Stefan Matthes, P.E. Nate Willbur, P.E. Marcelo Dimitriou, P.E Mike Kolodziejczyk, PLS Dan Zrallack, P.E. Bob Weigt	C&T A&A R.L Weigt	<u>Jetty Park</u> The Jetty Park improvements project is an enhancement of an existing ocean park facility. The existing park facility includes some paved parking, sidewalks and a boardwalk for beach access, covered picnic tables and restroom facilities. The enhancement will include additional pervious	City of Ft. Pierce Tracy Telle 772-460-2200 x 142

		paved parking, drainage improvements that will allow full percolation of storm water run-off, additional interconnecting sidewalks, landscaping, irrigation and hardscape improvements, multi-use pathways, sea turtle safe site lighting, benches, gazebo's, game tables and open grassed areas for passive recreational opportunities."	
Butch Terpening, P.E. Nate Wilber, P.E. Stefan Matthes, P.E. Marcelo Dimitriou, P.E Mike Kolodziejczyk, PLS Dan Zrallack, P.E.	C&T A&A	<u>Weatherbee Rd Sidewalk Safety Project</u> Culpepper & Terpening, Inc. recently completed the Weatherbee Road Safety Project – Sidewalk Enhancement for St. Lucie County which was funded under the County's LAP and SRTS program. The design entailed the placement of sidewalks along 2.8 miles of rural residential roadways within a restrained corridor which included swale drainage, water & sewer utilities, overhead utilities, and driveways every 80 feet. The project connected both US Highway No. 1 and Midway Road to the Weatherbee Elementary School.	St. Lucie County Patrick Dayan, P.E. 772-462-2153
Butch Terpening, P.E. Nate Willbur, P.E. Stefan Matthes, P.E. Marcelo Dimitriou, P.E Mike Kolodziejczyk, PLS	C&T	<u>Oleander Boulevard & Sunrise Boulevard – Sidewalk & Bike Path</u> Culpepper & Terpening, Inc. recently completed the redesign of the Oleander Boulevard & Sunrise Boulevard – Sidewalk and Bike Path Improvements for the City of Ft. Pierce which was funded under the County LAP Agreement for the City. The re-design entailed the placement of sidewalks and bike paths along 0.8 miles of rural residential roadways with swale drainage, concrete driveways, underground and overhead utilities all within a constrained right–of–way. The project connected Virginia Avenue to the round-a-bout at the intersection of Oleander Boulevard and Sunrise Boulevard.	City of Ft. Pierce Tracy Telle 772-460-2200 x 142
Butch Terpening, P.E. Nate Willbur, P.E. Stefan Matthes, P.E. Marcelo Dimitriou, P.E Mike Kolodziejczyk, PLS	C&T	<u>CR707 Sidewalk & Landscaping</u> Culpepper & Terpening, Inc. recently submitted 100% plans for the CR 707 Sidewalk & Landscaping Improvements for the City of Stuart and is funded under the County's LAP Agreement for the City. The design entailed the placement of a 6 foot sidewalk approximately 2,500 feet along a rural collector roadway. The Project included swale drainage, underground water & sewer	City of Stuart Sam Amerson P.E. 772-288-5331

		utilities, overhead utilities, FEC Right-of Way crossing, driveway connections and intersection improvements. The project provides for the interconnection of two existing sidewalks, residential neighborhoods and active recreational fields.	
Butch Terpening, P.E. Nate Willbur, P.E. Stefan Matthes, P.E. Marcelo Dimitriou, P.E Mike Kolodziejczyk, PLS	C&T.	<u>Palm City CRA Sidewalk & Landscaping</u> Culpepper & Terpening, Inc. is currently completing the 30% plans for the Palm City CRA Sidewalk & Landscaping Improvements for Martin County and is funded under the County's LAP Agreement. The design entailed the placement of a 6 foot sidewalk approximately 3,400 feet along SW Butler Avenue and SW 35th Street; both rural roadways have swale drainage, underground water & sewer utilities, overhead utilities, and driveway connections. The project provides for the interconnection between residential communities and the new Indian Street Bridge.	Martin County Krysti Brotherton 772-288-5777
Butch Terpening, P.E. Nate Willbur, P.E. Stefan Matthes, P.E. Marcelo Dimitriou, P.E Mike Kolodziejczyk, PLS	C&T	<u>Seabranch East Coast Greenway – Pedestrian Pathway Phase 1</u> Culpepper & Terpening, Inc. recently completed Phase 1 of the Seabranch East Coast Greenway Pedestrian Pathway the project was funded under the County's LAP Agreement. The design entailed the placement of a 12 foot pathway along 4,400 feet of SR A-1-A adjacent to the entrance of the Seabranch State Park. The work included swale drainage, water & sewer utilities, overhead utilities, and driveways. The project connected a residential neighborhood to the Seabranch Preserve State Park.	Martin County Krysti Brotherton 772-288-5777
Butch Terpening, P.E. Nate Willbur, P.E. Stefan Matthes, P.E. Marcelo Dimitriou, P.E Mike Kolodziejczyk, PLS	C&T	<u>Seabranch East Coast Greenway – Pedestrian Pathway Phase 2</u> Culpepper & Terpening, Inc. has recently submitted 100% plans for Phase 2 of the Seabranch East Coast Greenway Pedestrian Pathway for Martin County. The project was funded under the County's LAP Agreement. The design entailed the placement of a 6 foot to 12 foot pathway thru the Seabranch State Preserve corridor and connects to Peck Lake Park along Gomez Avenue for a distance of 2.4 miles. The Project includes a pedestrian bridge over jurisdictional wetlands.	Martin County Krysti Brotherton 772-288-5777

Butch Terpening, P.E. Nate Willbur, P.E. Stefan Matthes, P.E. Marcelo Dimitriou, P.E Mike Kolodziejczyk, PLS	C&T	<u>Jensen Beach Sidewalk & Landscaping</u> Culpepper & Terpening, Inc. has recently completed the 100% plans for the Jensen Beach Sidewalk & Landscaping Improvements for Martin County and is funded under the County's LAP Agreement. The design entailed the placement of a 6 – 8 foot sidewalk approximately 2,900 feet along Savanna Preserve State Park. The design included transitional roadway section having swale drainage, underground water & sewer utilities, overhead utilities, and driveway connections. The project included pedestrian signalization improvements at Pinecrest Lakes Boulevard.	Martin County Krysti Brotherton 772-288-5777
Butch Terpening, P.E. Stefan Matthes, P.E.	C&T	<u>Tesoro Pedestrian Facilities</u> As part of the City's Tesoro Special Assessment District (SAD) Culpepper & Terpening, Inc. designed 2,500 feet of pedestrian wetland crossing within the Tesoro Project and the extension of the Southbend Boulevard Sidewalk 2.4 miles along the Florida Turnpike. The design entailed the placement of an 8 foot sidewalk including 2 major canal crossings and swale improvements, water & reuse water mains, and overhead utilities.	City of Port St. Lucie Roxanne Chesser, P.E. 772-871-5186

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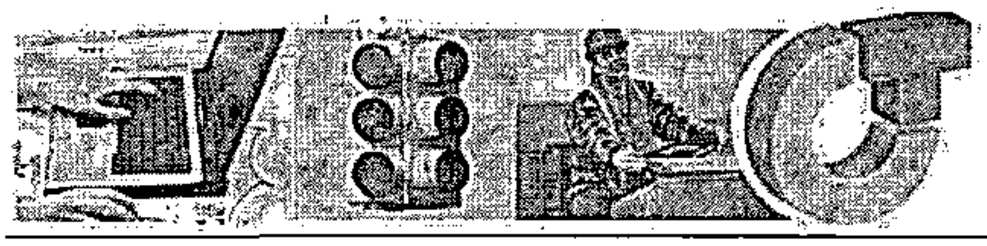

9. List the experience of the staff assigned to this project with FDOT LAP Projects.

In the last 24 months ***Culpepper & Terpening, Inc.*** team has successfully designed or provided Construction Engineering Inspection on approximate $11,200,000 of construction value in eleven (11) LAP Projects for **City of Port St. Lucie, St. Lucie County, Martin County, the City of Fort Pierce, and the City of Stuart.** These projects included sidewalks and pedestrian pathways with a total length of approximately 10.1 miles.

Staff Name	Role	Project Name & Description	Project Owner and Telephone Number
Butch Terpening, P.E. Stefan Matthes, P.E. Nate Willbur, P.E. Marcelo Dimitriou, P.E Mike Kolodziejczyk, PLS Dan Zrallack, P.E.	Principal Project Manager Project Engineer QC Manager Project Surveyor Project Geotech	<u>Marion Sidewalk</u> At the request of the City Culpepper & Terpening, Inc. is providing a "fast track" design which required the completion of 80% plans by the end of October 2011. The 80% plans submittal was completed in 8 weeks, 4 weeks ahead of the contract schedule. The Marion Sidewalk project was funded under the County's LAP and SRTS program. The design entailed the placement of sidewalks along 4,900 feet along Marion Avenue a rural residential roadway within the City. The design included swale and stormwater improvements, water & sewer utilities, overhead utilities, and driveways every 80 feet. The project connected Bayshore Boulevard to North Port Middle School and Port St. Lucie Elementary School.	City of Port St. Lucie Roxanne Chesser, P.E. 772-871-5186
Butch Terpening, P.E. Stefan Matthes, P.E. Nate Willbur, P.E. Marcelo Dimitriou, P.E Mike Kolodziejczyk, PLS Dan Zrallack, P.E. Bob Weigt	Principal Project Manager Project Engineer QC Manager Project Surveyor Project Geotech Project Env.	<u>Jetty Park</u> The Jetty Park improvements project is an enhancement of an existing ocean park facility. The existing park facility includes some paved parking, sidewalks and a boardwalk for beach access, covered picnic tables and restroom facilities. The enhancement will include additional pervious paved parking; drainage improvements that will allow full percolation of storm water run-off, additional interconnecting sidewalks, landscaping, irrigation and hardscape improvements, multi-use pathways, sea turtle safe site lighting, benches, gazebo's, game tables and open grassed areas for passive recreational opportunities."	City of Ft. Pierce Tracy Telle 772-460-2200 x 142

Butch Terpening, P.E. Stefan Matthes, P.E. Nate Wilber, P.E. Marcelo Dimitriou, P.E Mike Kolodziejczyk, PLS	Principal Project Manager Project Engineer QC Manager Project Surveyor	<u>Weatherbee Rd Sidewalk Safety Project</u> Culpepper & Terpening, Inc. completed the Weatherbee Road Safety Project – Sidewalk Enhancement for St. Lucie County which was funded under the County's LAP and SRTS program. The design entailed the placement of sidewalks along 2.8 miles of rural residential roadways within a restrained corridor which included swale drainage, water & sewer utilities, overhead utilities, and driveways every 80 feet. The project connected both US Highway No. 1 and Midway Road to the Weatherbee Elementary School.	St. Lucie County Patrick Dayan, P.E. 772-462-2153
Butch Terpening, P.E. Stefan Matthes, P.E. Nate Willbur, P.E. Marcelo Dimitriou, P.E Mike Kolodziejczyk, PLS	Principal Project Manager Project Engineer QC Manager Project Surveyor	<u>Oleander Boulevard & Sunrise Boulevard – Sidewalk & Bike Path</u> Culpepper & Terpening, Inc. recently completed the redesign of the Oleander Boulevard & Sunrise Boulevard – Sidewalk and Bike Path Improvements for the City of Ft. Pierce which was funded under the County LAP Agreement for the City. The re-design entailed the placement of sidewalks and bike paths along 0.8 miles of rural residential roadways with swale drainage, concrete driveways, underground and overhead utilities all within a constrained right–of–way. The project connected Virginia Avenue to the round-a-bout at the intersection of Oleander Boulevard and Sunrise Boulevard.	City of Ft. Pierce Tracy Telle 772-460-2200 x 142
Butch Terpening, P.E. Stefan Matthes, P.E. Nate Willbur, P.E. Marcelo Dimitriou, P.E Mike Kolodziejczyk, PLS	Principal Project Manager Project Engineer QC Manager Project Surveyor	<u>CR707 Sidewalk & Landscaping</u> Culpepper & Terpening, Inc. recently submitted 100% plans for the CR 707 Sidewalk & Landscaping Improvements for the City of Stuart and is funded under the County's LAP Agreement for the City. The design entailed the placement of a 6 foot sidewalk approximately 2,500 feet along a rural collector roadway. The Project included swale drainage, underground water & sewer utilities, overhead utilities, FEC Right-of Way crossing, driveway connections and intersection improvements. The project provides for the interconnection of two existing sidewalks, residential neighborhoods and active recreational fields.	City of Stuart Sam Amerson P.E. 772-288-5331

Butch Terpening, P.E. Stefan Matthes, P.E. Nate Willbur, P.E. Marcelo Dimitriou, P.E Mike Kolodziejczyk, PLS	Principal Project Manager Project Engineer QC Manager Project Surveyor	<u>Palm City CRA Sidewalk & Landscaping</u> Culpepper & Terpening, Inc. is currently completing the 30% plans for the Palm City CRA Sidewalk & Landscaping Improvements for Martin County and is funded under the County's LAP Agreement. The design entailed the placement of a 6 foot sidewalk approximately 3,400 feet along SW Butler Avenue and SW 35th Street; both rural roadways have swale drainage, underground water & sewer utilities, overhead utilities, and driveway connections. The project provides for the interconnection between residential communities and the new Indian Street Bridge.	Martin County Krysti Brotherton 772-288-5777
Butch Terpening, P.E. Stefan Matthes, P.E. Nate Willbur, P.E. Marcelo Dimitriou, P.E Mike Kolodziejczyk, PLS	Principal Project Manager Project Engineer QC Manager Project Surveyor	<u>Seabranch East Coast Greenway – Pedestrian Pathway Phase 1</u> Culpepper & Terpening, Inc. recently completed Phase 1 of the Seabranch East Coast Greenway Pedestrian Pathway the project was funded under the County's LAP Agreement. The design entailed the placement of a 12 foot pathway along 4,400 feet of SR A-1-A adjacent to the entrance of the Seabranch State. The work included swale drainage, water & sewer utilities, overhead utilities, and driveways. The project connected a residential neighborhood to the Seabranch Preserve State Park.	Martin County Krysti Brotherton 772-288-5777
Butch Terpening, P.E. Stefan Matthes, P.E. Nate Willbur, P.E. Marcelo Dimitriou, P.E Mike Kolodziejczyk, PLS	Principal Project Manager Project Engineer QC Manager Project Surveyor	<u>Seabranch East Coast Greenway – Pedestrian Pathway Phase 2</u> Culpepper & Terpening, Inc. has recently submitted 100% plans for Phase 2 of the Seabranch East Coast Greenway Pedestrian Pathway for Martin County. The project was funded under the County's LAP Agreement. The design entailed the placement of a 6 foot to 12 foot pathway thru the Seabranch State Preserve corridor and connects to Peck Lake Park along Gomez Avenue for a distance of 2.4 miles. The Project includes a pedestrian bridge over jurisdictional wetlands.	Martin County Krysti Brotherton 772-288-5777
Butch Terpening, P.E. Stefan Matthes, P.E. Nate Willbur, P.E. Marcelo Dimitriou, P.E	Principal Project Manager Project Engineer QC Manager	<u>Jensen Beach Sidewalk & Landscaping</u> Culpepper & Terpening, Inc. has recently completed the 100% plans for the Jensen Beach Sidewalk & Landscaping Improvements for Martin County and is funded under the County's LAP Agreement.	Martin County Krysti Brotherton 772-288-5777

Mike Kolodziejczyk, PLS	Project Surveyor	The design entailed the placement of a 6 – 8 foot sidewalk approximately 2,900 feet along Savanna Preserve State Park. The design included transitional roadway section having swale drainage, underground water & sewer utilities, overhead utilities, and driveway connections. The project included pedestrian signalization improvements at Pinecrest Lakes Boulevard.	
Butch Terpening, P.E. Stefan Matthes, P.E. Marcelo Dimitriou, P.E.	Principal Project Engineer CEI Manager	<u>ARRA 024B - 13th Street Improvements</u> Culpepper & Terpening served as the Project Principal for full CEI on an American Recovery and Reinvestment Act (ARRA) project for the re-construction of approximately ½ mile of 13th Street, an existing roadway. The improvements including sidewalks, pedestrian lighting, bridge modifications, landscaping, roadway re-construction, drainage, utilities. The project included drainage connections to the canal headwalls. Modifications to the existing Moore's Creek bridge were also performed as a part of the project.	City Ft. Pierce, Ed Seissiger 772-460-2200 x 157

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10. Identify and discuss the challenges and issues associated with the design of the Mariposa Avenue Sidewalk. Include discussions about the design, innovative ideas, public notification, meeting the deadlines, complying with the FDOT LAP requirements, and meeting the City's design budget. ***(Please try to limit to one page or less)***

Design & Innovative Ideas

1. ***Culpepper & Terpening, Inc.*** will use in house survey crews to save time and money;
2. Utilize base surveying and mapping obtained in the Utility expansion Project;
3. ADA design requirements requires a maximum of a 2% cross slope we propose to design the sidewalks to a 1.5% cross slope to allow for construction tolerances;
4. Consider incorporating the sidewalk design into the headwall & handrail at the crossing of canal;
5. Utilizing a license agreement to harmonize the sidewalk crossing of residential driveways; and
6. To walk the project and place door hangers on a Saturday to notify property owners

Public Notification

Public notification is a critical element of the design process. Public opinions often are a result of poor communications and a lack of public input into the design elements. Often abutting property owners have improved the City's right of way in front of their property which concerns them. We propose the following:

1. Public meetings during the design stage often identities concerns such as location and neighborhood impacts. We have utilized social media such as Facebook and Twitter to inform the public of the projects design issues.
2. A one on one meeting with the homeowners establishes a line of communications for addressing residential and commercial concerns. Ground-truthing and face to face meetings with the homeowners are important to address driveway repairs, designer driveways and landscaping concerns.

Meeting the Deadlines

Culpepper & Terpening, Inc. has reviewed and understands the LAP deadlines are committed to providing design and permitting services on schedule, with final FDOT approval by April 3, 2013.

The submittal schedule is as follows:

- LAP Submittal – June 13, 2012
- Constructability Submittal – December 5, 2012
- Production Package Submittal – April 3, 2013

Complying with the FDOT LAP requirements

Culpepper & Terpening has no "learning curve" for FDOT LAP projects. We know the submissions requirements and have successfully submitted the required initial submission, the (30%) plan submission, the (90%) plan submission and the (100%) plan submission. The submissions are made to the FDOT in both electronic submission and hard copies. Some of the critical LAP submission requirements are:

1. Preparation and submittal of the FDOT computation book. We have been successful in submittal the computation book to justify our Clients goals.
2. Preparation and submittal of the FDOT specifications and Technical Special Provisions,

3. Scope change requires design justification and plan submission of project impacts to justify the changes. We have been successful and our Clients have received approval of expansion the project's scope

City's Design Budget

We understand the City's budgeted fund of $501,834 dollars for this project. In fact the City is currently constructing 1,100 feet of the Project, at a cost of $25,000 dollars as part of the Lennard Square EWIP project. We understand that the design dictates the construction cost and are committed to provide a design that will meet the City's allocated construction funds $424,194 dollars for this phase. In addition ***Culpepper & Terpening, Inc.*** will provide design and permitting services within the City's budget of $52,640.

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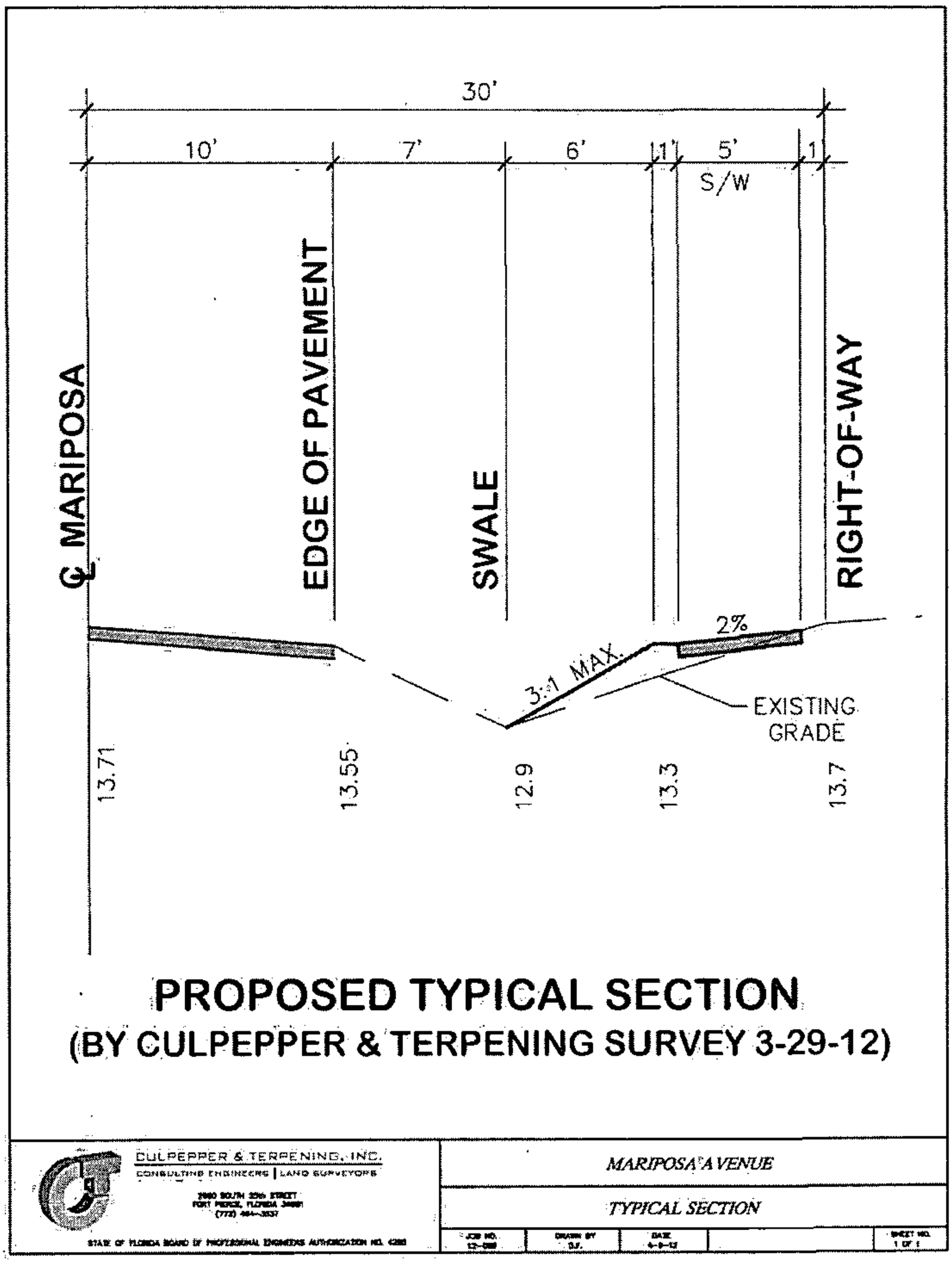
11. List challenges and issues with this project.

Project Challenges and Issues

To identify the project challenges and issues Culpepper & Terpening, Inc. has conducted site inspections, reviewed existing permits, our historical data base and conducted field surveying to develop a typical cross-section.



PROPOSED TYPICAL SECTION
(BY CULPEPPER & TERPENING SURVEY 3-29-12)

CULPEPPER & TERPENING, INC.
CONSULTING ENGINEERS | LAND SURVEYORS
2980 SOUTH 25th STREET
FORT PIERCE, FLORIDA 34981
(772) 464-3537
STATE OF FLORIDA BOARD OF PROFESSIONAL ENGINEERS AUTHORIZATION NO. 4288

MARIPOSA AVENUE

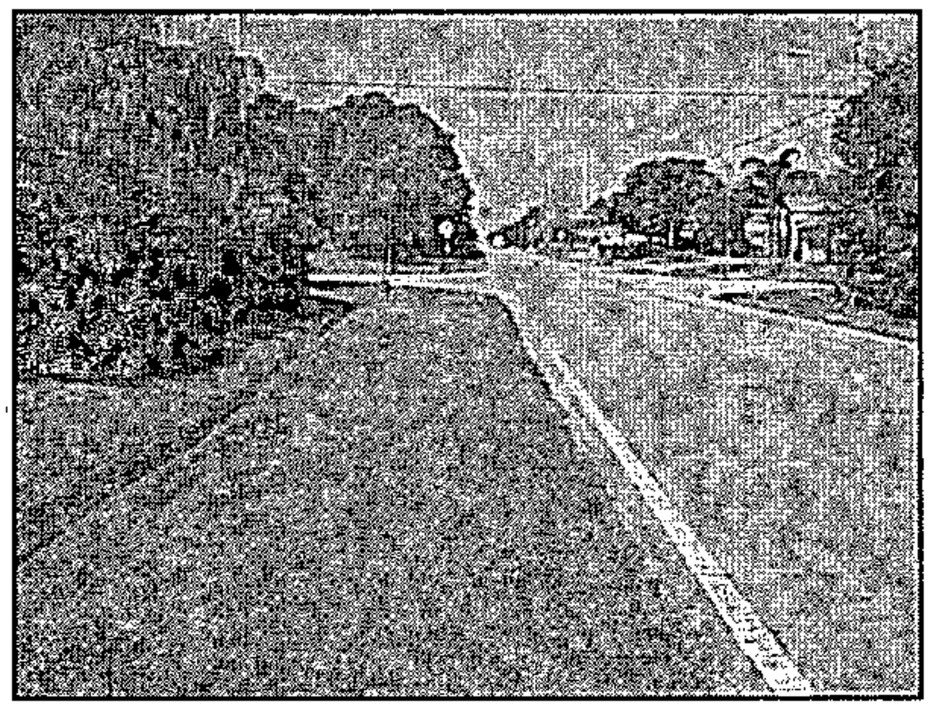
TYPICAL SECTION

JOB NO. 12-088	DRAWN BY D.F.	DATE 4-9-12		SHEET NO. 1 OF 1

1. **Sidewalk Location** - Safety and adequate clear zone from the travel way is a critical design consideration. Mariposa has a functional design classification by the FDOT "Green Book" which recommends a 10 foot clear zone be maintained based on a posted speed limit of 30 MPH. ***Culpepper & Terpening, Inc.*** conceptual design location of 14 feet off the EOP meets the FDOT recommendations.

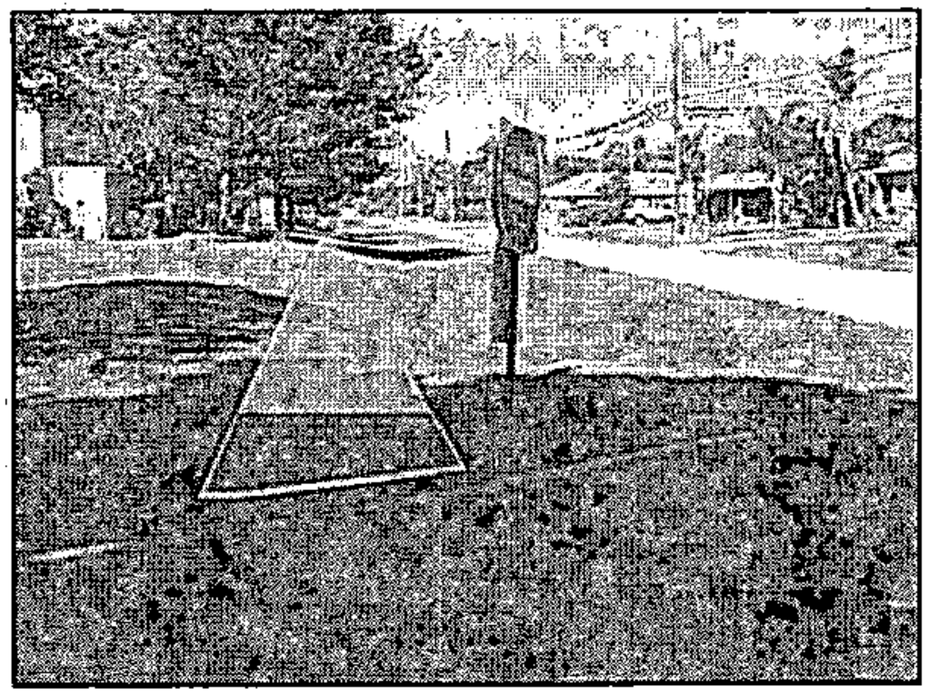
Clear Zone

2. **Roadway Drainage** - The existing swale liner is approximately 7 feet off the edge of pavement. The sidewalk location and grade can significantly impact the City's existing drainage system. The proposed location will allow the existing drainage system to remain in place and allow a safe 3:1 back slope of the swale. A 3:1 slope meets the FDOT "Green Book" standards for sidewalks.



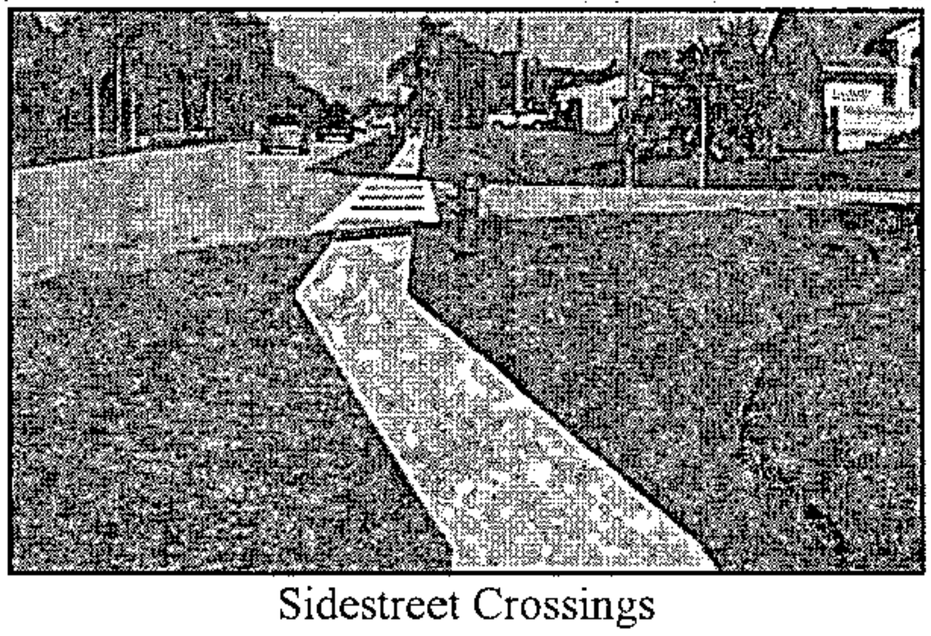
Driveway Crossings

3. **Longitudinal Slopes** - The design of the sidewalk will require the crossing of 8 existing driveways and two (2) waterway crossing. ADA requires handrails for slopes over a 5% grade. Selecting a horizontal location abutting the right-of-way will allow for slope transition to occur without exceeding 5% and thus reducing the cost of handrails installation.



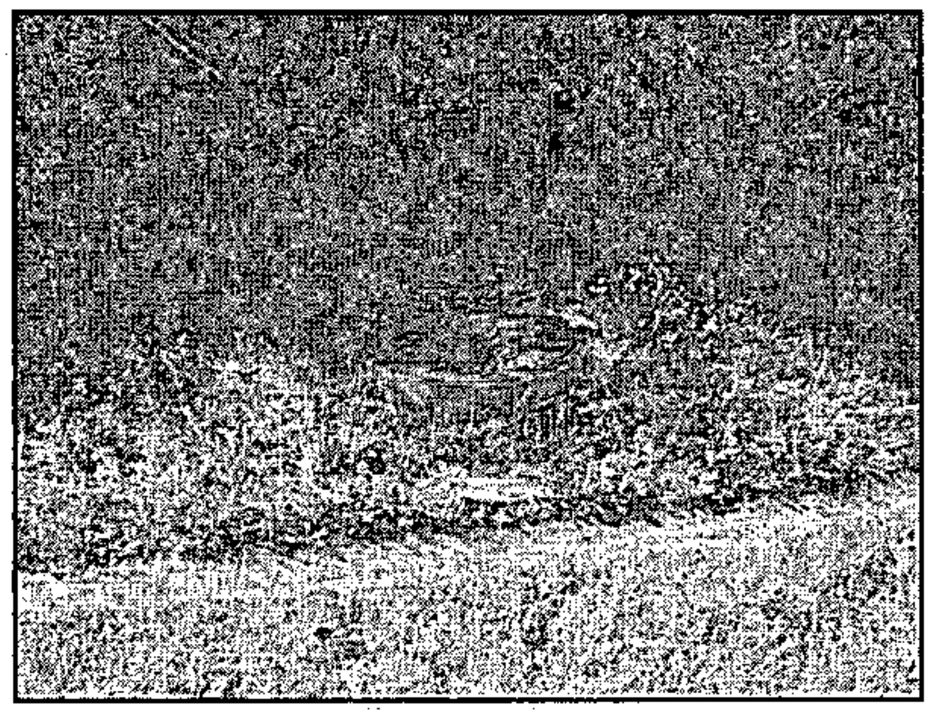
Maintaining Existing Drainage

4. **Sidestreet Crossing** - Safety enhancement at the street crossing of Leithgow St. , Marius St, Marseille St. and Burton St. We propose to establish an alignment shift to a location in front of the stop sign & bar. The alignment shift also "awakens" the pedestrian of upcoming intersections. In additional truncated domes will be designed to let the sidewalk user know of the intersection. As to the motorist, stripping and signage will be designed in accordance with the MUTCD standards.



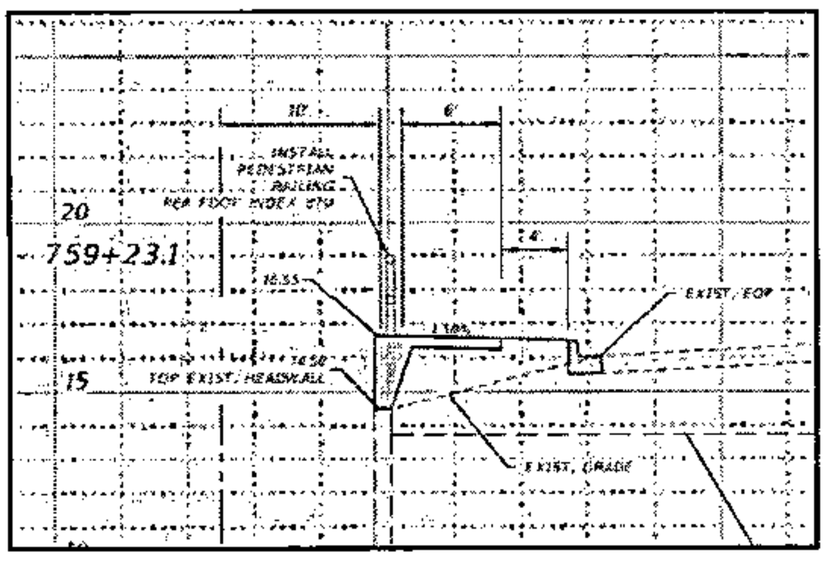
Sidestreet Crossings

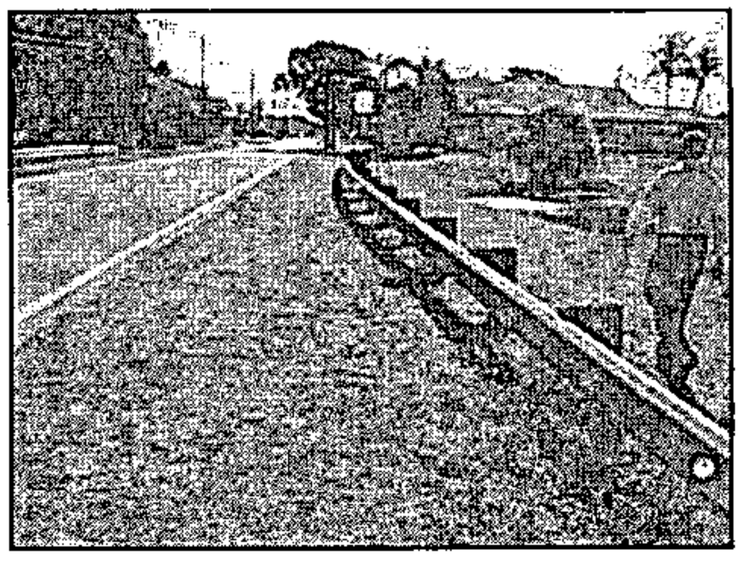
5. **Utility Relocations** - The utility conflicts both horizontally and vertically will be minimized by close coordination with PSLUSD and all other utilities. We know that poor coordination will adversely affects the Project's scope, schedule and budget. ***Culpepper & Terpening, Inc.*** will solicit utility coordination early in the design phase to insure design issues are addressed any required utility adjustments or relocations.



Utility Conflicts

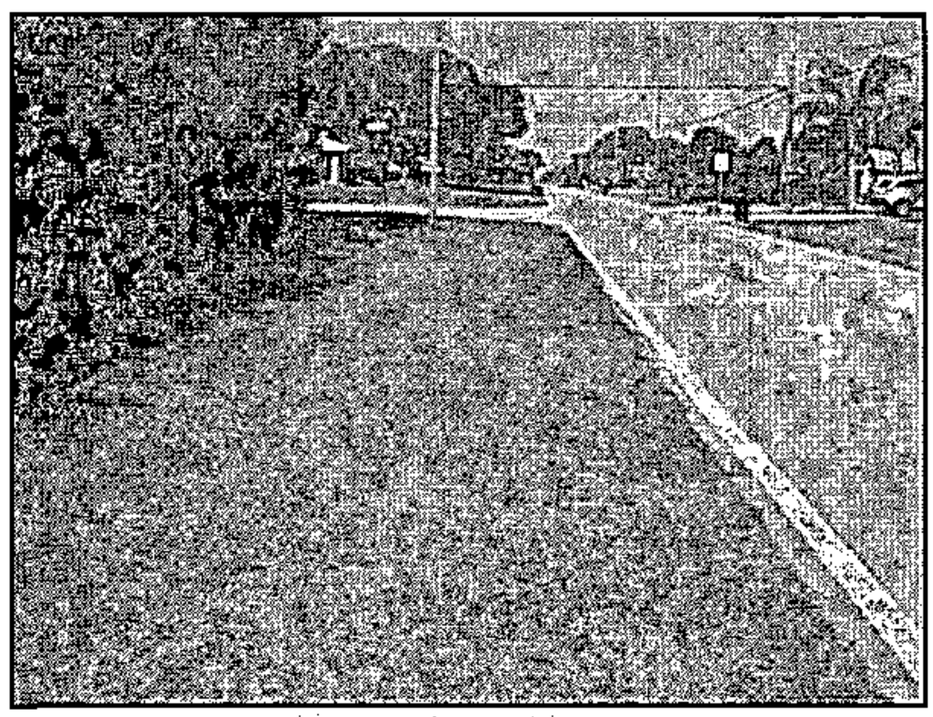
6. **Waterways Crossings** - Crossing of the City's Waterways at Seybold, Gate and The H-13 Canal. Our FDOT approved design allows cost savings by alignment shifts in the sidewalks to utilize the existing headwalls. Hand rails are installed for safety.





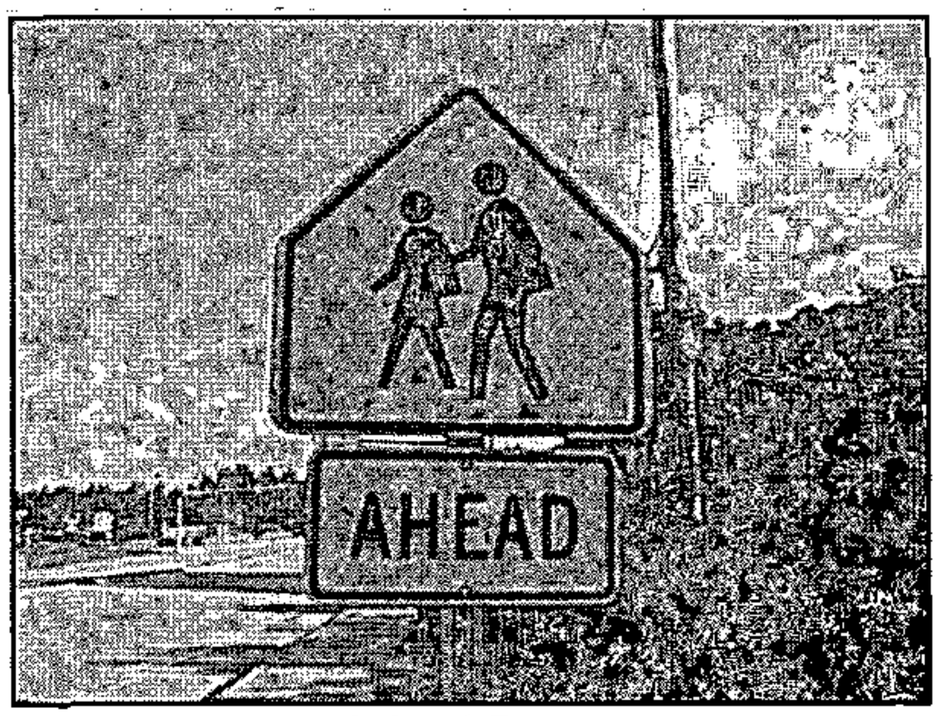
Waterways

7. **Street Lighting** – The existing street lighting utilizes the FP&L power poles on the North side of Mariposa Ave., spaced at approximately 400 feet on center. We proposed to conduct a night inspection of the existing lighting and if necessary coordinate with FP&L for the addition of street lights at the street crossing of Leithgow St., Marius St, Marseille St. and Burton St.



Sidewalk lighting

8. **School Bus Stops** – In consideration of the 2 designated School Bus Stops and the 115 students who are picked up, we will closely coordination with the St. Lucie County School Board, Transportation Department on current and proposed bus pick up locations.



School Zones

9. **Cross Slopes** - ADA design requirements requires a maximum of a 2% cross slope we propose to design the sidewalks to a 1.5% cross slope to allow for construction tolerances and prevent conflicts at the sidewalks transitions with existing driveways and roadways.

10. **Project Permitting** – Is also critical to the project scope, schedule and budget. We proposed the following steps to insure delays are not encountered.

- An Environmental field review will be conducted by R.L. Weigt to indentify project environmental issues such as:
- Identified in the Phase I review "Environmental Site Assessment";
- Any potential wetlands;
- Any endangered species and species coordination needs;
- Endangered species education program if required;
- Contractor sensitivity training if required; and
- gopher tortoise relocation or protection needs.

- A South Florida Water Management District (the"SFWMD") pre-application meeting with Environmental Resource Permit staff to confirm no "wetland impacts."

- Confirm the project is exemption from SFWMD permit under rule 40E-4.051(11) (a) Sidewalks. A pre-application meeting will be scheduled with Mr. Hugo Carter, P.E., and Senior Supervising Engineer for SFWMD.

- A United States Army Corps of Engineers (the "ACOE") will be contacted to confirm no "wetland impacts."

11. **Subconsultant Coordination** - The team of ***Culpepper & Terpening, Inc., Ardaman and Associates, and R.L. Weigt*** are the "Best Positioned" firms to successfully complete the sidewalk design project because:

- Our project team has over 45 years of teaming experiences together;
- ***Culpepper & Terpening, Inc.*** having in-house surveying services allows quick response and quality control, and
- Our team's extensive local knowledge, a comprehensive understanding of the scope and vast experience with similar projects in the City and the Treasure Coast.

12. **Geotechnical** - Geotechnical design parameters are critical to insure that the improvements have a good foundation and proper bearing capacities. Poor subsurface conditions can lead to construction cost overruns, and premature failure of the improvements. We propose to develop a geotechnical investigation program which includes shallow soil boring at 200 foot intervals along the design route and in areas of underground drainage improvements.

13. **FDOT Review Process and Approval** - C&T has addressed FDOT review and approval process by;

- Mr. Willbur is experienced in presenting FDOT design solutions to the FDOT Treasure Coast LAP administration staff;
- Mr. Willbur is experienced in the Electronic Review Comments (ERC) process and his intimately knowledgeable with the ERC protocol and acceptance process;
- Meeting the requirements from various entities and finding acceptable compromises when some of desires from one organization conflicts with the desires of another organization.

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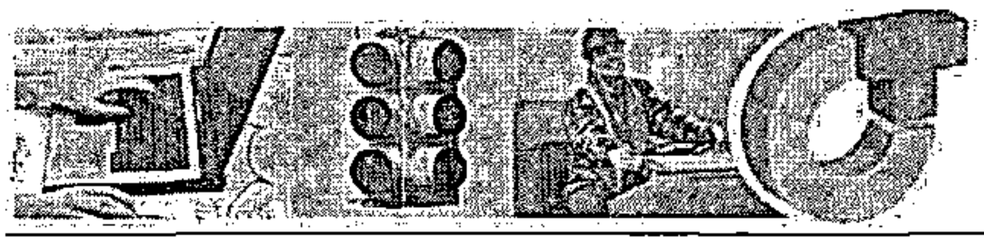

12. As part of this proposal did your firm research and evaluate the site?

Yes our Project Team, in an effort to identify the challenges and issues associated with the Project, has reviewed the following related information:

- ***Culpepper & Terpening, Inc.*** field walked the Project limits;
- ***Culpepper & Terpening, Inc.*** conducted a field surveying to establish design cross-sections;
- Reviewed ***Culpepper & Terpening, Inc.*** (CT Job 11-083) Lennard Square CEI- EWIP;
- Reviewed ***Culpepper & Terpening, Inc.*** (CT Job 06-153 & 88-77) the Mariposa Elementary record drawings;
- Reviewed ***Culpepper & Terpening, Inc.*** (CT Job 02-83 & 00-63) the Holy Family Church record drawings;
- Reviewed ***Culpepper & Terpening, Inc.*** (CT Job 97-25) the PSLUSD Water & Sewer record drawings;
- Reviewed ***Culpepper & Terpening, Inc.*** (CT Job 00-34) Lennard & Mariposa Roadway;
- Reviewed ***Culpepper & Terpening, Inc.*** (CT Job 01-151) Lennard Square Plat
- Reviewed ***Culpepper & Terpening, Inc.*** (CT Job 04-253) First Replat Lennard Square Plat
- Reviewed ***Culpepper & Terpening, Inc.*** (CT Job 10-47) Elks Club;
- Reviewed ***Culpepper & Terpening, Inc.*** (CT Job 09-162) Sam's Club;
- Reviewed The FDOT Safe Routes to School Application Approval, Dated March 18, 2010;
- Reviewed The City's FDOT application for Safe Routes to School Infrastructure Application, Dated April 30, 2009;
- Obtained and reviewed the St. Lucie County School Board Bus Transportation Routes along Mariposa Avenue;
- Obtained and reviewed the Treasure Coast Connector's Transit Routes;
- Obtained and reviewed the Greenways and Trails Master Plan;
- Obtained and reviewed the Wood Stork Trail System Master Plan;
- Obtained and reviewed Plat No. 1, St. Lucie Gardens by the Indian River Plat Book 1 Pages 35-36;
- Obtained and reviewed the Eastern Watershed Proposed Improvements;
- Obtained and reviewed the St. Lucie TPO Transportation Improvement Program.

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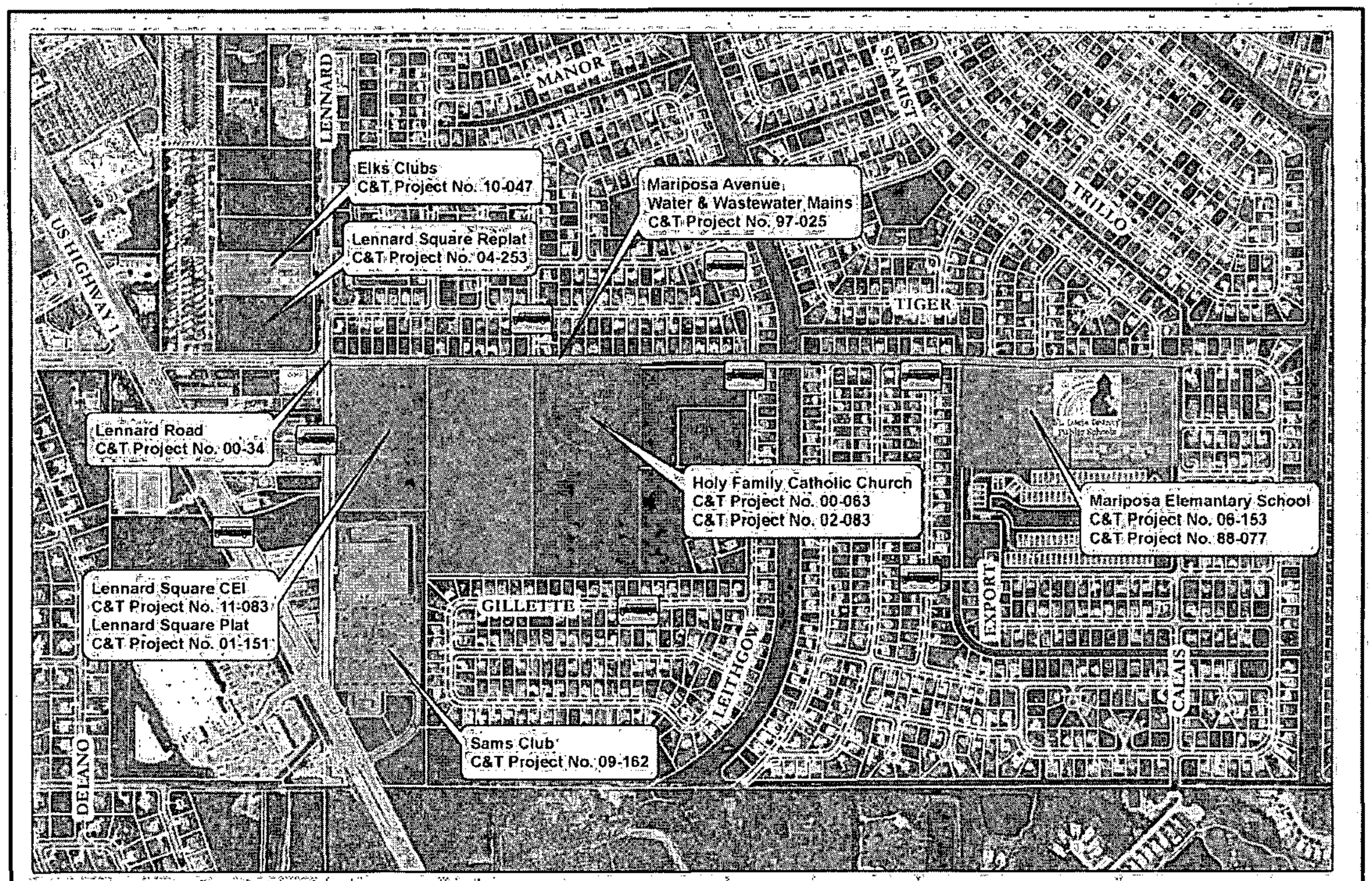

Culpepper & Terpening Projects

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April 6, 2012

CULPEPPER & TERPENING, INC
CONSULTING ENGINEERS | LAND SURVEYORS

ADDENDUM ACKNOWLEDGMENT - Proposer acknowledges that the following addenda have been received and are included in his/her proposal:

Addendum Number	Date Issued
#1	3/26/2012

CERTIFICATION:

This E-Bid is submitted by: Name (print) **J.P. Terpening, Jr.** who is an officer of the above firm duly authorized to sign proposals and enter into contracts. I certify that this E-Bid is made without prior understanding, agreement, or connection with any corporation, firm, or person submitting a proposal for the same materials, supplies, or equipment, and is in all respects fair and without collusion or fraud. I understand collusive bidding is a violation of State and Federal law and can result in fines, prison sentences, and civil damage awards. I agree to comply with all requirements stated in the specifications for this E-bid, the Terms and Conditions including amendments to Master Contract #20100050.

I agree to abide by all conditions of this E-Bid.:

Signature — President (Title)

If a corporation renders this E-Bid, the corporate seal attested by the secretary shall be affixed below. Any agent signing this E-Bid shall attach to this form evidence of legal authority.

Witnesses:

If Individual:

Signature

Print Name

If Partnership:

Print Name of Firm

By: (General Partner)

If Corporation:

Culpepper & Terpening, Inc.
Print Name of Corporation

By: (President)

Attest: (Secretary)

"A City for All Ages"

CITY OF PORT ST. LUCIE

Sealed Electronic Proposal #20120041
(E-Bid)

Design and Permitting of
Mariposa Avenue Sidewalk
from Holy Family Catholic Church east to the east side of Burton Street

Prepared By:
Cheryl Shanaberger
Office of Management & Budget
121 SW Port St. Lucie Boulevard
Port St. Lucie, FL 34984-5099
772-871-7390
cheryls@cityofpsl.com

QUESTIONNAIRE
E-Bid #20120041

Design and Permitting of Mariposa Avenue Sidewalk From the west side of Holy Family Catholic Church east to Burton Street

It is understood and agreed that the following information is to be used by the City of Port St. Lucie to determine the qualifications of personnel and firm as presented in this document. The Proposer waives any claim against the City that might arise with respect to any decision concerning the qualifications of the Proposer or the personnel of the Proposer.

The undersigned attests to the truth and accuracy of all statements made on this questionnaire. Also, the undersigned hereby authorizes any public official, Engineer, Surety, bank material or equipment manufacturer or distributor, or any person, firm or corporation to furnish the City of Port St. Lucie any Pertinent information requested by the City deemed necessary to vary the information on this questionnaire.

Dated this **6th** day of **April, 2012**

Creech Engineers, Inc.

Name of Organization / Proposer

1. **Firm's office address, telephone, fax number, e-mail address and contact person for this project.**

Creech Engineers, Inc.
501 SE Port St. Lucie Boulevard
Port St. Lucie, FL 34984
(772) 249-0733
(772) 220-7881 Fax
Jerry Compton
jcompton@creechinc.com

2. **Where is your assigned staff's office located for this project and what is your response time to the site for resolution of design issues indentified during construction.**

Staffing assigned to this project will be uniquely and strategically located to optimize the efficiency of our efforts, while also allowing for ease of communication and coordination with team members and with the City. Plans development efforts will be housed in our office location detailed in question #1. Having this effort located approximately ¼ mile east of the City Government Center allows for our team to meet with the City at any time. It also allows our team to visit the project site with very little advanced notice. Additional support, if needed, will come from the staff in our office located at the intersection of I-95 and Kanner Highway (SR 76) in Stuart.

To assure an effective quality control program is implemented, it is imperative to have all quality control reviewers be independent of the design efforts in order to provide unbiased input and review. This independent effort will be conducted by Atkins North America. Atkins office is located directly next to the Florida Department of Transportation (FDOT) District Four office in Fort Lauderdale. FDOT will be overseeing the project through their Local Agency Program (LAP). Our team understands the importance of meeting the LAP requirements, from initial kickoff to final project certification. As such, the proposed Atkins staff for this project has also worked in the FDOT office overseeing LAP projects. This unique advantage provides our team the insight to develop plans to meet the stringent LAP requirements and "get it right the first time". Critical elements such as the project schedule and certification memos will be monitored closely by the Atkins staff, assuring this project will stay on schedule.

Response time for any project issues will be 15 minutes or less. Our key staff can be reached via telephone, e-mail or cellular telephone at any time. Our team prides itself on our fast-response track record and we will continue to have all of our staff members available on a 24hour/7days per week /365 days per year basis.

3. Does your firm accept payment by Credit Card (yes or no)? Yes

4. List FDOT prequalification(s), applicable to this project, held by the firm.

As the lead consultant for our team, Creech Engineers, Inc. is pleased to provide all of our FDOT prequalifications shown below. We have identified the relevant applicable prequalifications and listed them in "***bold italics***":

Group 3 - Highway Design – Roadway
3.1 Minor Highway Design
3.2 Major Highway Design
Group 6 - Traffic Engineering and Operations Studies
6.1 Traffic Engineering Studies
Group 7 - Traffic Operations Design
7.1 Signing, Pavement Marking & Channelization
Group 8 - Survey & Mapping
8.1 Control Surveying
8.2 Design, Right of Way & Construction Surveying
8.4 Right of Way Mapping
Group 10 - Construction Engineering Inspection
10.1 Roadway Construction Engineering Inspection
10.3 Construction Materials Inspection
Group 13 – Planning
13.6 Land Planning / Engineering

5. List subconsultants, if applicable, proposed for this project.

To successfully complete this assignment, we have enlisted the services of Atkins North America, Inc. and Andersen Andre Consulting Engineers, Inc. (AACE). Each of these team members has FDOT prequalifications as shown below. The relevant applicable prequalifications required for this project are listed in "***bold italics***":

Firm Name	Type of Work	Years Experience	Office Location	FDOT Pre-qualifications
Atkins North America Inc.	Sidewalk Design, Utility Coordination, LAP Coordination / FDOT Compliance, QA/QC	52 years	Fort Pierce, West Palm Beach, Fort Lauderdale, Miami	Relevant prequalifications are listed in "**bold**" below
Group 2 – Project Development and Environmental (PD&E) Studies				
Group 3 - Highway Design – Roadway ***3.1 Minor Highway Design*** 3.2 Major Highway Design 3.3 Complex Highway Design				
Group 4 - Highway Design – Bridges 4.1.1 Miscellaneous Structures 4.1.2 Minor Bridge Design 4.2.1 Major Bridge Design - Concrete 4.2.2 Major Bridge Design – Steel 4.2.3 Major Bridge Design - Segmental				
Group 5 – Bridge Inspection 5.1 Conventional Bridge Inspection 5.3 Complex Bridge Inspection 5.4 Bridge Load Rating				
Group 6 - Traffic Engineering and Operations Studies 6.1 Traffic Engineering Studies 6.2 Traffic Signal Timing 6.3.1 Intelligent Transportation Systems Analysis and Design 6.3.2 Intelligent Transportation Systems Implementation 6.3.3 Intelligent Transportation Traffic Engineering Systems Communications 6.3.4 Intelligent Transportation Systems Software Development				
Group 7 - Traffic Operations Design ***7.1 Signing, Pavement Marking & Channelization*** 7.2 Lighting 7.3 Signalization				
Group 8 - Survey & Mapping ***8.1 Control Surveying*** ***8.2 Design, Right of Way & Construction Surveying*** 8.4 Right of Way Mapping				
Group 10 - Construction Engineering Inspection ***10.1 Roadway Construction Engineering Inspection*** 10.3 Construction Materials Inspection ***10.4 Minor Bridge & Miscellaneous Structures CEI*** 10.5.1 Major Bridge CEI – Concrete 10.5.2 Major Bridge CEI – Steel				

Group 11 – Engineering Contract Administration and Management
Group 13 – Planning 13.3 Policy Planning 13.4 Systems Planning 13.5 Subarea / Corridor Planning 13.6 Land Planning / Engineering 13.7 Transportation Statistics
Group 14 – Architect
Group 15 – Landscape Architect
Group 20 – Appraisal
Group 21 – Acquisition, Negotiation, Closing, and Order of Taking
Group 24 – Acquisition Relocation Assistance
Group 25 – Right of Way Clearing and Leasing

Firm Name	Type of Work	Years Experience	Office Location	FDOT Pre-qualifications
Andersen Andre Consulting Engineers, Inc.	Geotechnical Engineering	6 years	Port St. Lucie	Relevant prequalifications are listed in "**bold**" below
Group 9 – Soil Exploration, Material Testing & Foundations ***9.1 – Soil Exploration*** ***9.2 – Geotechnical Laboratory Testing*** ***9.4.1 – Standard Foundation Studies***				

6. List past five (5) years of litigation history. None

7. List applicable credentials of the staff assigned to this project.

Staff Name	Title	Years Experience	Licenses	Certifications	Other
Richard Creech, PE, PSM	Principal-in-Charge	35 years	Florida PE Florida PSM	FDEP Qualified Stormwater Management Inspector	
Jeffrey Norris, PE	Chief Engineer	32 years	Florida PE	FDEP Qualified Stormwater Management Inspector	
Howard Ehrsam, PE	Sr. Project Manager	22 years	Florida PE		
Jerry Compton	Branch Manager	25 years	N/A	FDEP Qualified Stormwater Management Inspector	
Dominic Novello III, PE	Sr. Engineer	17 years	Florida PE	Advanced MOT	Extensive experience with FDOT deliverable requirements
Raul Andujar, PE	Sr. Engineer	12 years	Florida PE	Advanced MOT	Extensive experience with FDOT deliverable requirements
Ricardo Castro, PE	LAP Coordinator	10 years	Florida PE	Advanced MOT	Extensive LAP experience with FDOT deliverable requirements
Erik Boyer, PE	Project Engineer	7 years	Florida PE	Advanced MOT	Extensive experience with FDOT deliverable requirements

David Andre, PE	Principal Engineer	19 years	Florida PE		Geotechnical Services on numerous CPSL Sidewalks including Thornhill Drive, Morningside Blvd., Darwin Blvd. and Tiffany Avenue
Peter Andersen, PE	Principal Engineer	14 years	Florida PE		Geotechnical Services on numerous local sidewalks

8. List the experience of the staff assigned to this project with the design of sidewalks on a residential corridor with swale drainage.

Staff Name	Company	Project Name & Description	Project Owner and Telephone Number
Richard Creech, PE, PSM	Creech Engineers, Inc.	Wright Boulevard - Road widening, sidewalk modifications, turn lanes and intersection improvements for City of Stuart LAP project	City of Stuart (772) 288-5308
		East Stuart - Right-of way improvements including sidewalks for Martin Luther King Boulevard	Martin County (772) 288-5927
		Salerno Road - Design of right-of-way improvements for approximately 13,500 ft., including new and relocated sidewalk, road widening and bike lanes	Martin County (772) 288-5927
		West Jensen Sidewalks - Multiple development projects within West Jensen PUD including approximately 10,000 ft. of sidewalk on US #1 and 4,500 ft. of sidewalk on NE Jensen Beach Boulevard. and 6,900 feet of sidewalk on NE Golden Rod Road	Dacar Management (954) 927-4885
		Green River Parkway North - Approximately 1.25 miles of multi-modal path, drainage, and roadway design and construction	Martin County (772) 288-5927
		Lowe's Palm Bay, FL - Existing right-of-way improvements including approximately 1,000 ft. of sidewalk on San Filippo Drive and 1,200 ft. of sidewalk on Community College Parkway	Lowe's Home Centers 336-658-2862

Jeffrey Norris, PE	Creech Engineers, Inc.	Wright Boulevard - Road widening, sidewalk modifications, turn lanes and intersection improvements for City of Stuart LAP project	City of Stuart (772) 288-5308
		Salerno Road - Design of right-of-way improvements for approximately 13,500 ft., including new and relocated sidewalk, road widening and bike lanes	Martin County (772) 288-5927
		West Jensen Sidewalks - Multiple development projects within West Jensen PUD including approximately 10,000 ft. of sidewalk on US #1 and 4,500 ft. of sidewalk on NE Jensen Beach Boulevard and 6,900 feet of sidewalk on NE Golden Rod Road	Dacar Management (954) 927-4885
		Green River Parkway North - Approximately 1.25 miles of multi-modal path, drainage, and roadway design and construction	Martin County (772) 288-5927
		Lowe's Palm Bay, FL - Existing right-of-way improvements including approximately 1,000 ft. of sidewalk on San Filippo Drive and 1,200 ft. of sidewalk on Community College Parkway	Lowe's Home Centers (336) 658-2862
Jerry Compton	Creech Engineers, Inc.	Wright Boulevard - Road widening, sidewalk modifications, turn lanes and intersection improvements for City of Stuart LAP project	City of Stuart (772) 288-5308
		East Stuart - Right-of way improvements including sidewalks for Martin Luther King Boulevard	Martin County (772) 288-5927
		Salerno Road - Design of right-of-way improvements for approximately 13,500 ft., including new and relocated sidewalk, road widening and bike lanes	Martin County (772) 288-5927
		West Jensen Sidewalks - Multiple development projects within West Jensen PUD including approximately 10,000 ft. of sidewalk on US #1 and 4,500 ft. of sidewalk on NE Jensen Beach Boulevard and 6,900 feet of sidewalk on NE Golden Rod Road	Dacar Management (954) 927-4885
		Green River Parkway North - Approximately 1.25 miles of multi-modal path, drainage, and roadway design and construction	Martin County (772) 288-5927
		Lowe's Palm Bay, FL - Existing right-of-way improvements including approximately 1,000 ft. of sidewalk on San Filippo Drive and 1,200 ft. of sidewalk on Community College Parkway	Lowe's Home Centers (336) 658-2862

Howard Ehrsam, PE	Creech Engineers, Inc.	Tradition, Florida Central Park sidewalks Gazebo and sidewalks Con-Span Bridges Interactive Water Feature Village Center at Tradition Shoppes of Tradition (Publix) The Landing at Tradition	Fishkind & Associates. (772)-340-3500
Dominic Novello, III, PE	Atkins North America, Inc.	Atlantic Boulevard Sidewalk installation – provided missing sidewalk along Atlantic Boulevard in Pompano Beach	Ms. Vanita Saini, PE FDOT Project Manager 954 777-4468
		Dixie Highway Pedestrian walkway over the Hillsboro Canal – this installation is part of a larger roadway project that includes sidewalk installation with swale drainage	Ms. Nadir Rodrigues, PE FDOT Project Manager 954 777-4385
Raul Andujar, PE	Atkins North America, Inc.	Atlantic Boulevard Sidewalk installation – provided missing sidewalk along Atlantic Boulevard in Pompano Beach	Ms. Vanita Saini, PE FDOT Project Manager 954 777-4468
		Dixie Highway Pedestrian walkway over the Hillsboro Canal – this installation is part of a larger roadway project that includes sidewalk installation with swale drainage	Ms. Nadir Rodrigues, PE FDOT Project Manager 954 777-4385
		Reviewed plan sets for sidewalk construction within residential communities while acting on behalf of FDOT while working in the LAP office	Ms. Ellen Daniel FDOT LAP Coordinator 954 777-4480
Ricardo Castro, PE	Atkins North America, Inc.	Coconut Creek Educational Corridor – provided missing sidewalk section along Coconut Creek Parkway, specifically within the residential section of the corridor.	Ms. Liz Aguiar City Project Manager 954 973-6756
		Reviewed numerous "Safe Routes to Schools" applications and plans for compliance with FDOT requirements	Ms. Ellen Daniel FDOT LAP Coordinator 954 777-4480
		Reviewed over 25 plan sets for sidewalk construction within residential communities while acting on behalf of FDOT while working in the LAP office	Ms. Ellen Daniel FDOT LAP Coordinator 954 777-4480

9. List the experience of the staff assigned to this project with the FDOT LAP Projects.

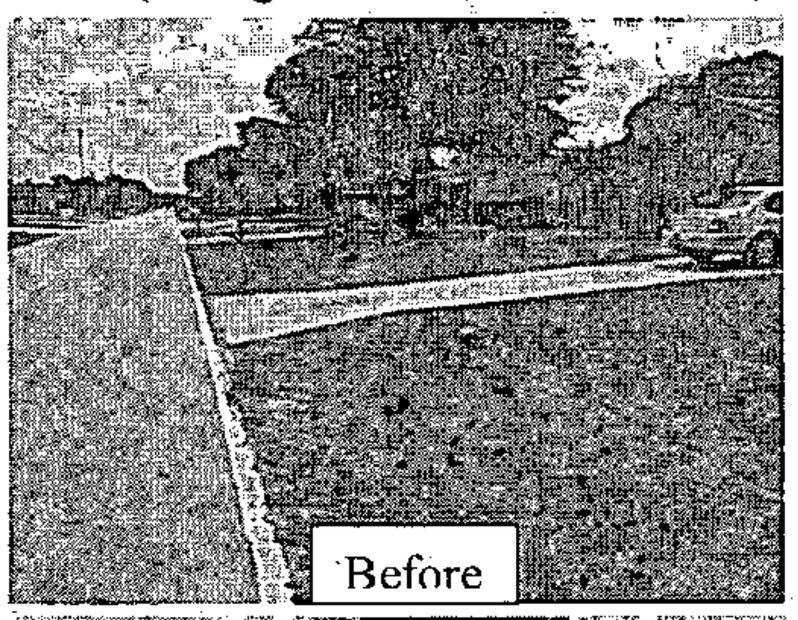
Staff Name	Role	Project Name & Description of LAP Project Services	Project Owner and Telephone Number
Ricardo Castro, PE	LAP Coordinator	FDOT LAP Support – Provided in-house review and support services for all LAP projects; Acted as the District's Project Manager for LAP projects throughout the Treasure Coast area.	Ms. Ellen Daniel FDOT LAP Coordinator (954) 777-4480
Raul Andujar, PE	Sr. Engineer	FDOT LAP Support - Provided in-house review and support services for LAP project application reviews.	Ms. Ellen Daniel FDOT LAP Coordinator (954) 777-4480
Erik Boyer, PE	Project Engineer	FDOT LAP Support – Provided in-house review and support services for all LAP projects	Ms. Ellen Daniel FDOT LAP Coordinator (954) 777-4480
David Andre, PE	Geotechnical Project Manager	Morningside Boulevard, Floresta Drive, and Westmoreland Boulevard (City of Port St. Lucie)	CPSL Engineering Dept Jennifer Gent, PE (772) 871-7340
		Hillmoor Drive Pedestrian Bridge at East Lake Village (City of Port St. Lucie)	CPSL Engineering Department Kim Graham, PE (772) 344-4014
		Floresta Drive Pedestrian Bridge (City of Port St. Lucie)	CPSL Engineering Dept Kim Graham, PE (772) 344-4014
Peter Andersen, PE	Geotechnical Project Manager	Sidewalk and ADA Ramp Geotechnical and Testing, Airoso and Lakehurst, Morningside Boulevard and Post Office, City Hall (City of Port St. Lucie)	CPSL Engineering Dept Jesse Quirion (772) 344-4014
		Tesoro A-2 Pond Bridge Geotechnical Engineering	The Ginn Company Rich Campbell (772) 370-7695
Richard Creech, PE,PSM	Principal-in Charge	Wright Boulevard	City of Stuart (772) 288-5308
Jeffrey Norris, PE	Chief Engineer	Wright Boulevard	City of Stuart (772) 288-5308
Jerry Compton	Project Manager	Wright Boulevard	City of Stuart (772)288-5308

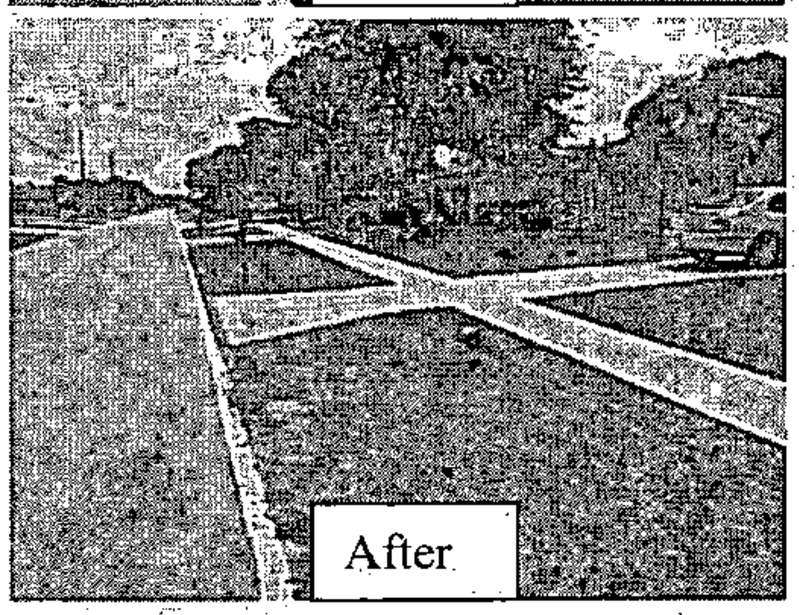
10. Identify and discuss the challenges and issues associated with the design of the Mariposa Avenue Sidewalk. Include discussions about the design, innovative ideas, public notification, meeting the deadlines, complying with the FDOT LAP requirements, and meeting the City's design budget. Please try to limit to one page or less.

There are several key issues that must be addressed when constructing sidewalk along Mariposa Avenue. Pedestrian safety, drainage concerns, intersection crossings, driveway crossings and access to properties during construction, utility conflicts and resolution, grading considerations, ADA requirements, right-of-way issues, conflicts with landscaping and other impediments, and maintaining traffic during construction must all be considered in the design process.

Sidewalk design and construction must always give a first priority to pedestrian safety issues, which include grading design and appropriate signage and marking. All sidewalk grades must be carefully designed in accordance with ADA requirements. This includes designing the sidewalk with a maximum cross slope of 2% and ideally keeping longitudinal slopes on the walk at less than 5%. Grading along the edges of the sidewalk will be done to avoid drop-off hazards. In areas along the 2 adjacent canals, handrail will be provided at the back of sidewalk. The existing guardrail will also be reset to allow for the sidewalk to be located behind the guardrail. A rubrail will be required along the back of the guardrail as well. Proper signage is important at each of the intersection locations (Leithgow Street, Marius Street, Marseille Street and Burton Street).

Existing drainage patterns (flow path and capacity) of the roadside swales must be maintained. The sidewalk design must incorporate the existing roadside swale, as well as offsite drainage patterns. Our design will place the proposed sidewalk 1 foot off of the existing right-of way (to allow for back-of-sidewalk grading and harmonization), and will include tie slopes (not greater than 2:1) to match the existing swale flow line. In areas where offsite elevations are lower than the proposed sidewalk, cross drains will be strategically placed to provide conveyance under the sidewalk in to the swale.





The design of the sidewalk must fit with the existing driveways, yard grades, and swale grades without creating drainage issues or safety issues due to steep adjacent slopes. There are multiple driveway crossings along the proposed sidewalk. It may be necessary to re-construct some of these driveways to accommodate ADA cross-slope requirements and adjustments to driveway culvert locations. The side slopes adjacent to the new walk should be no steeper that 4 ft. horizontal to 1 ft. vertical and flatter if possible.

The proposed sidewalk location will be in conflict with several utilities, including a fire hydrant, utility pole, BellSouth manhole, and several water valves. Proper coordination will be required to effectively design the proposed sidewalk in conjunction with any utility adjustments. The initial design plans will identify right-of-way limits and conflicts with any existing facilities that need to be addressed with the layout of the new sidewalk.

Our design plans will also include a traffic control plan to safely move traffic (vehicular and pedestrian) through active work zones, adequately inform of upcoming changes in traffic patterns, and maintain existing traffic operations during construction. This entails a detailed public outreach program, which will be discussed in the next section.

11. List challenges and issues with this project.

The challenges identified in the previous question center around the technical aspects of a design project. In addition to these challenges, there are other types of challenges and issues that present themselves when implementing a sidewalk installation project.

Public Involvement

When making improvements to the local infrastructure, there is always a level of public involvement that must occur in order to keep residents and facility users abreast of upcoming activities. On this project, there will need to be an outreach program to the homes along Mariposa Avenue to explain the project goals and how these can be implemented with minimal impacts. Property owners often maintain landscaping and irrigation areas from their property line to the edge of pavement and are not always aware of the limits of the road right-of-way. Conflicts with existing facilities should be minimized not only to reduce cost but also to reduce possible interruptions of services. Impacts to the residents during construction should be given careful consideration to minimize access and service interruptions. This includes not only access to individual residences but also traffic maintenance to all side streets during construction and minimizing any traffic impacts along Mariposa Avenue.

Impacts to the parishioners attending the Holy Family Catholic Church must also be aware of this upcoming project. Currently, the roadway shoulder is utilized for overflow parking. During and after construction, this condition will not exist. Our community outreach program will include discussions with the church and working with them to implement the final sidewalk installation. If needed, additional signage to prohibit parking in this area can be installed.

FDOT LAP Requirements

As noted in the request for proposals, this project shall be completed though the FDOT Local Agency Program (LAP) and our team will be responsible for completing all necessary submittals and preparing the design so that the project is in compliance with FDOT LAP requirements. For the past three years, our team has worked with the FDOT's District Four office as liaisons between local agencies, such as the City of Port St. Lucie, and the District's LAP Office. The staff shown in this proposal has each worked alongside of the District's LAP staff in a variety of roles and responsibilities to assist local agencies in understanding the scheduling challenges and deliverable requirements helping to keep them abreast of critical dates in the project schedule. We have already obtained a copy of the FDOT schedule for this project and we have identified numerous opportunities to help expedite the design process to keep the project ahead of schedule.

Project Schedule and Deadlines

Another challenging component to the project is the schedule. One particular challenge is the FDOT review period. While this duration is not a negotiable timeframe, our team has worked with FDOT on prior projects and understands exactly what the expectations are for each deliverable. We will prepare all deliverables, including checklists, design documentation and construction plans, in advance of the FDOT review. We will then utilize our team members that have previously worked within the FDOT's LAP office to doing reviews of projects such as this, and we will have them perform an in-house review. This review will help our team identify and resolve any issues that FDOT may have. Prior to our submittal, this added step will be seamless in our design process and will not take up any additional time on our project schedule. In the end, the product delivered to FDOT will receive fewer comments and will move forward at a quicker pace.

Design Budget

The City has set aside a design budget representing 12% of the estimated construction cost. This is not an uncommon practice. We feel this is an adequate methodology to determine the design fee to complete the necessary efforts and produce a set of construction documents. We will work with the City to negotiate fair compensation for the required efforts on this project.

12: As part of this proposal did your firm research and evaluate the site?

In order to obtain a thorough understanding of the project conditions and to develop an awareness of the project challenges, our team conducted multiple field reviews to the project site. Documentation was collected in the form of field notes, photographs and preliminary grade data. This valuable material has been the basis for our proposal and will continue to serve a critical role throughout the design and construction process. Photos from our latest field evaluation are shown below:

ADDENDUM ACKNOWLEDGMENT - Proposer acknowledges that the following addenda have been received and are included in his/her proposal:

Addendum Number	Date Issued
1	3/26/2012

CERTIFICATION:

This E-Bid is submitted by: **Jerry Compton** who is an officer of the above firm duly authorized to sign proposals and enter into contracts. I certify that this E-Bid is made without prior understanding, agreement, or connection with any corporation, firm, or person submitting a proposal for the same materials, supplies, or equipment, and is in all respects fair and without collusion or fraud. I understand collusive bidding is a violation of State and Federal law and can result in fines, prison sentences, and civil damage awards. I agree to comply with all requirements stated in the specifications for this E-bid, the Terms and Conditions including amendments to Master Contract #20100050.

I agree to abide by all conditions of this E-Bid.:

_____ Vice President
Signature Title

If a corporation renders this E-Bid, the corporate seal attested by the secretary shall be affixed below. Any agent signing this E-Bid shall attach to this form evidence of legal authority.

Witnesses:

If Individual:

_____
Signature

_____
Print Name

If Partnership:

_____
Print Name of Firm

By: _____
(General Partner)

If Corporation:

Creech Engineers, Inc.
Print Name of Corporation

By: _____
(President)

Attest: _____
(Secretary)

QUESTIONNAIRE
E-Bid #20120041

Design and Permitting of Mariposa Avenue Sidewalk

from the west side of Holy Family Catholic Church east to Burton Street

It is understood and agreed that the following information is to be used by the City of Port St. Lucie to determine the qualifications of personnel and firm as presented in this document. The Proposer waives any claim against the City that might arise with respect to any decision concerning the qualifications of the Proposer or the personnel of the Proposer.

The undersigned attests to the truth and accuracy of all statements made on this questionnaire. Also, the undersigned hereby authorizes any public official, Consultant, Surety, bank material or equipment manufacturer or distributor, or any person, firm or corporation to furnish the City of Port St. Lucie any Pertinent information requested by the City deemed necessary to vary the information on this questionnaire.

Dated this sixth day of April, 2012

Kimley-Horn and Associates, Inc./Brian Good, P.E.
Name of Organization / Proposer

1. Firm's office address, telephone, fax number, e-mail address and contact person for this project.

   445 24th Street, Suite 200
   Vero Beach, FL 32960-5169
   Phone 772-794-4100
   Fax 772-794-4130
   Contact person: Eric Kleier, P.E.
   eric.kleier@kimley-horn.com

2. Where is your assigned staff's office located for this project and what is your response time to the site for resolution of design issues identified during construction.

   445 24th Street, Suite 200
   Vero Beach, FL 32960-5169
   and
   10521 S.W. Village Center Drive, Suite 103
   Port St. Lucie, FL 34987-1930

Kimley-Horn's response time to the site would be 20-40 minutes depending on office location.

3. Does your firm accept payment by Credit Card (yes or no)?

   No, but will do so on an exception basis.

4. List FDOT prequalification(s), applicable to this project, held by the firm.

Kimley-Horn is pre-certified in the following FDOT work groups that may be applicable to this project:

Group 3: Highway Design-Roadway
3.1–Minor Highway Design
3.2–Major Highway Design
3.3–Controlled Access Highway Design

Group 4: Highway Design-Bridges
4.1.1-Miscellaneous Structures
4.1.2–Minor Bridge Design
4.2.1–Major Bridge Design-Concrete
4.2.2–Major Bridge Design-Steel

Group 8: Surveying and Mapping
8.1–Control Surveying
8.2–Design, Right of Way and Construction Surveying
8.4–Right of Way Mapping

Group 11: Engineering Contract Administration and Management

Group 13: Planning
13.3–Policy Planning
13.4–Systems Planning
13.5–Subarea/Corridor Planning
13.6–Land Planning/Engineering
13.7–Transportation Statistics

Group 15: Landscape Architect

5. List subconsultants, if applicable, proposed for this project.

Firm Name	Type of Work	Years Experience	Office Location	FDOT Pre-qualifications
Dunkelberger Engineering & Testing; Inc.	Geotechnical	18	607 NW Commodity Cove, Port St. Lucie, FL 34986	Group 9 and 10.3

6. List past five (5) years of litigation history.

Kimley-Horn and its subsidiaries have provided services in all fifty states and numerous countries. Because of the many and varied projects we have completed, we are subject to various legal proceedings from time to time and in the ordinary course of business. It is not practical to provide a complete list as part of this proposal. None of the pending matters, if decided against Kimley-Horn, would have a material impact on our financial statements or impair in any way our ability to serve our clients. Generally, these matters are covered by insurance, and we consider them to be without

merit. If you would like to discuss our legal matters in more detail, please contact Kimley-Horn's General Counsel, Richard Cook, at (919)677-2058.

The cases litigated in Florida in the last five years are as follows:

Jayme Barrett v. Keith & Schnars, P.A., et al: Case No. 16-2006-CA-001960; filed 2006; traffic accident with personal injuries claimed; settled; closed 2008.

Maria Carias, as Guardian of the Person and Property of Carlos Carias, et al v. All Catastrophe Construction Team, Inc.: Case No. 50 2011 CA 008462 XXXX MB AD; filed 2011; personal injury claim; dismissed; closed 2011.

Castle Brook Developers, Inc. and Cogdill Builders, Inc. v. GGI, Ltd., et al: Case No. 2008-CA-000239; filed 2008; alleged economic loss; pending.

Commercial Industrial Corp. v. Jonathan D. Thigpen, PE and Kimley-Horn and Associates, Inc.: Case No. 06-553-CA-B; filed 2006; alleged economic loss; settled; closed 2007.

Eden Roc LLLP v. Kimley-Horn and Associates, Inc. and Walter M. Lugo, P.E.: Case No. 11-26887 CA 27; filed 2011; property damage claim; settlement pending.

Walter Gaitan, as Personal Representative of the Estate of Carlos Jose Gaitan, Deceased, et al v. Gibraltar Cable Barrier Systems, L.P., et al: Case No. 09-29561 CA21; filed 2010; traffic accident, wrongful death claim; settled; closed 2011.

Efrain Gamarra, as Personal Representative of the Estate of Maria Gamarra, Deceased v. Gibraltar Cable Barrier Systems, L.P., et al: Case No. 50-2008-CA-027405; filed 2008; traffic accident, wrongful death claim; pending.

Dorothea A. Gerber and Martin A. Gerber v. Heather E. Hill, et al: Case No. 50 2009 CA 008649 XXXX MB AB; filed 2009; traffic accident, personal injuries claimed; dismissed 2010.

Laurie J. Mullen , as Personal Representative De Son Tort, of the Estate of Kimberly Jean Haro, Deceased v. Alejando M. Martian Mesa, Patco Transport, Inc., et al: Case No. 06-001608; filed 2006; traffic accident, wrongful death claim; pending.

Glenda Fuller, as Personal Representative of the Estate of Dana King, Deceased, et al v. Bluegreen Resorts Management, Inc. and Kimley-Horn and Associates, Inc.: Case No. 11-CA-10865-0; filed 2011; traffic accident, wrongful death claim; pending.

Richard and Elisa Lacasse v. Wal-Mart Stores, Inc., et al: Case No. 1100710CA; filed 2011, bicycle accident, personal injury claim; pending.

Theresa Murphy, individually, Thomas Murphy, her husband and Theresa Murphy and Thomas Murphy, as parents and natural guardians of Caitlin Murphy, a minor v. Kimley-Horn and Associates, Inc.: Case No. 08542CA; Filed 2008; traffic accident, personal injuries claimed; settled; closed 2011.

Yolanda Ortiz and Carlos Ortiz, etc. v. Wal-Mart Stores East, LP, et al: Case No. 07-009152; filed 2008; personal injuries claimed; mediated settlement; closed 2009.

Thomas Telesca v. Weekley Asphalt Paving, Inc., et al; Case No. 50-2005-CA-006061 XXXX NB AO; filed 2006; traffic accident with personal injuries claimed; settled; closed 2007.

7. List applicable credentials of the staff assigned to this project.

Staff Name	Title	Years Experience	Licenses	Certifications	Other
Paul Cherry, P.E.	Principal	40	Florida P.E. 40310	PD&E Training	CEI
Brian Good, P.E.	Senior Vice President	15	Florida P.E. 56939		
Chris Demeter, PSM	Vice President	26	Florida PSM 5179		
Eric Kleier, P.E.	Engineer	11	Florida P.E. 64076		
Nick Mora, P.E.	Engineer	7	Florida P.E. 70697		
Ashley Stanford, EIT	Analyst	1			EIT (VA)
Ryan Catarelli, E.I.	Analyst	1			E.I. (FL)

8. List the experience of the staff assigned to this project with the design of sidewalks on a residential corridor with swale drainage.

Staff Name	Company	Project Name & Description	Project Owner and Telephone Number
Brian Good Eric Kleier Ashley Stanford	Kimley-Horn	Indian River County Old Dixie Sidewalk Project ▪ 3.6 miles of improved sidewalk facility along Old Dixie Highway from US Highway 1 to 65th Street	Chris Kafer Indian River County Engineer (772) 226-1221
Brian Good Eric Kleier	Kimley-Horn	Martin County Poinciana Gardens Sidewalk Project ▪ 0.62 miles of improved sidewalk facility along SE Poinciana Lane from US Highway 1 to SE Sherwood Road	Ken Vreeland Martin County Project Manager (772) 288-5430
Brian Good Eric Kleier	Kimley-Horn	Martin County Ruhnke Street/Aster Lane Sidewalk Project ▪ 0.50 miles of improved sidewalk facility along Ruhnke Street from SE Willoughby Boulevard to Aster Lane	Ken Vreeland Martin County Project Manager (772) 288-5430

9. List the experience of the staff assigned to this project with FDOT LAP Projects.

Staff Name	Role	Project Name & Description	Project Owner and Telephone Number
Brian Good Eric Kleier Ashley Stanford	Project Manager Engineer Analyst	Indian River County Old Dixie Sidewalk Project ▪ LAP funded ▪ 3.6 miles of improved sidewalk facility along Old Dixie Highway from US Highway 1 to 65th Street	Chris Kafer Indian River County Engineer (772) 226-1221
Brian Good Eric Kleier	Project Manager Engineer	Martin County Commerce Avenue Sidewalk Project ▪ LAP funded ▪ 1.2 miles of improved sidewalk facility along Commerce Avenue from SE Indian Street to SE Jay Street	Ken Vreeland Martin County Project Manager (772) 288-5430
Brian Good Eric Kleier	Project Manager Engineer	Martin County Indian River Drive Sidewalk Project ▪ LAP funded ▪ 0.53 miles of improved sidewalk facility from NE Dixie Highway to existing sidewalk	Ken Vreeland Martin County Project Manager (772) 288-5430
Brian Good Eric Kleier	Project Manager Engineer	Martin County Poinciana Gardens Sidewalk Project ▪ LAP funded ▪ 0.62 miles of improved sidewalk facility along SE Poinciana Lane from US Highway 1 to SE Sherwood Road	Ken Vreeland Martin County Project Manager (772) 288-5430
Brian Good Eric Kleier	Project Manager Engineer	Martin County Ruhnke Street/Aster Lane Sidewalk Project ▪ LAP funded ▪ 0.50 miles of improved sidewalk facility along Ruhnke Street from SE Willoughby Boulevard to Aster Lane	Ken Vreeland Martin County Project Manager (772) 288-5430
Brian Good Eric Kleier Chris Demeter	Project Manager Engineer Surveyor	St. Lucie County St. James Drive Pedestrian Walkway Phase I Improvements ▪ LAP funded ▪ 0.81 miles of improved sidewalk facility along St. James Drive from the Oxbow Eco Center to Rivers Edge Elementary School	Craig Hauschild St. Lucie County Assistant County Engineer (772) 462-1712
Brian Good Eric Kleier Ashley Stanford Chris Demeter	Project Manager Engineer Analyst Surveyor	St. Lucie County St. James Drive Pedestrian Walkway Phase II Improvements ▪ LAP funded ▪ 1 mile of improved sidewalk facility along St. James Drive from NE Lazy River Drive to the Oxbow Eco Center	Craig Hauschild St. Lucie County Assistant County Engineer (772) 462-1712

10. Identify and discuss the challenges and issues associated with the design of the Mariposa Avenue Sidewalk. Include discussions about the design, innovative ideas, public notification, meeting the deadlines, complying with the FDOT LAP requirements, and meeting the City's design budget. Please try to limit to one page or less.

    The Mariposa Avenue sidewalk project will be designed to construct approximately 2,700 linear feet of five-foot wide pedestrian facility along the south side of Mariposa Avenue. This will allow pedestrian connectivity from the west side of the Holy Family Catholic Church running east through the residential neighborhood and connecting to the existing sidewalk on the east side of Burton Street at Mariposa Elementary School.

    The purpose of a sidewalk is to provide a safe corridor for pedestrians to travel. In designing the pedestrian facility, it is critical to consider ADA standards such as grades, appropriate crossing demarcations, slopes, warning surfaces and signage, as well as meeting Florida Department of Transportation (FDOT) design criteria for clear zone, sight distance, and construction standards. As this project has been identified to be LAP funded, a document will need to be prepared demonstrating that the implementation of the pedestrian facility will not have an adverse impact on the environment and is compliant with the National Environmental Policy Act (NEPA). This environmental evaluation requires consideration of potential impacts to items such as the following:

    - Local traffic patterns
    - Property access/right-of-way acquisition
    - Community cohesiveness
    - Community facilities and services
    - Land use patterns
    - Air and noise quality
    - Water quality
    - Wetlands
    - Floodplain encroachment
    - Endangered and threatened species
    - Contamination

    Another important consideration will be potential impacts to existing utilities and drainage facilities. Along Mariposa Avenue, existing overhead franchise utility services must be considered. Although the overhead lines primarily run on the north side of the roadway, service connections spread throughout the corridor.

    Since the roadway along Mariposa Avenue is of a rural residential nature with existing swale drainage, it is of the utmost importance to maintain the drainage patterns and limit the angulation of the proposed sidewalk. This can be accomplished in several different ways, such as regrading swales, driveway profile modifications, or back of sidewalk drainage design. The two waterway crossings will be of particular interest during design due to the confined nature of the existing right-of-way in these locations. We have just completed the design of pedestrian facilities that have similar waterway crossing characteristics in the City along St. James Drive (25th Street). We were successful in providing a design that met the City's requirements and stayed within the available construction funding identified by St. Lucie County. Another note of interest is that the project termination is just west of Mariposa Elementary School. Careful consideration must be given to the safety of the students who use this route; this could be accomplished by scheduling the construction in non-school times, such as the summer months, or through the use of specialized MOT.

    Another challenge worth identifying is the development of construction documents that meet the City's requirements, while also being compliant with the FDOT LAP process related to construction specification and bid document development. Kimley-Horn has significant relevant experience

successfully completing LAP-funded pedestrian facility design on projects consistent with the challenges expected along Mariposa Avenue.

Having just completed the St. James Drive (25th Street) sidewalk improvement project for St. Lucie County, our staff has the experience and availability to complete the Mariposa sidewalk project meeting the appropriate deadlines that the City may set forth.

11. List challenges and issues with this project.

    Please see question 10 above, where we addressed the issues and challenges associated with this project.

12. As part of this proposal did your firm research and evaluate the site?

    Yes

(Please see next page for addendum acknowledgement and certification.)

ADDENDUM ACKNOWLEDGMENT - Proposer acknowledges that the following addenda have been received and are included in his/her proposal:

Addendum Number	Date Issued
1	March 26, 2012

CERTIFICATION:

This E-Bid is submitted by: Brian A. Good, who is an officer of the above firm duly authorized to sign proposals and enter into contracts. I certify that this E-Bid is made without prior understanding, agreement, or connection with any corporation, firm, or person submitting a proposal for the same materials, supplies, or equipment, and is in all respects fair and without collusion or fraud. I understand collusive bidding is a violation of State and Federal law and can result in fines, prison sentences, and civil damage awards. I agree to comply with all requirements stated in the specifications for this E-bid, the Terms and Conditions including amendments to Master Contract #20100050.

I agree to abide by all conditions of this E-Bid.:

_____ Senior Vice President/Senior Associate
Signature Title

If a corporation renders this E-Bid, the corporate seal attested by the secretary shall be affixed below. Any agent signing this E-Bid shall attach to this form evidence of legal authority.

Witnesses:

_____

_____

_____

_____

If Individual:

_____
Signature

_____
Print Name

If Partnership:

_____
Print Name of Firm

By: _____
(General Partner)

If Corporation:

Kimley-Horn and Associates, Inc.
Print Name of Corporation

By: _____
(President)

Attest: _____
(Secretary)

KIMLEY-HORN AND ASSOCIATES, INC. CORPORATE SEAL N.C.

Kimley-Horn
and Associates, Inc.

Certificate of Secretary

P.O. Box 33068
Raleigh, North Carolina
27636-3068

To Whom It May Concern:

I am the duly qualified and acting Secretary of Kimley-Horn and Associates, Inc., a North Carolina Corporation.

The following is a true copy of a resolution duly adopted by the Board of Directors of the corporation at the Board meeting held on December 20, 2011 and entered in the minutes of such meeting in the minute book of the corporation.

"The Board unanimously approved the contract signing authority of employees as presented." (A copy of the employee lists as presented is enclosed.)

The resolution is in conformity with the articles of incorporation and bylaws of the corporation, has never been modified or repealed, and is now in full force and effect.

Dated: Apr 19, 2012.

Richard N. Cook, Secretary

(corporate seal)

KIMLEY-HORN AND ASSOCIATES, INC. CORPORATE SEAL N.C.

TEL 919 677 2000
FAX 919 677 2050

Kimley-Horn and Associates, Inc.
FULL CONTRACT SIGNING AUTHORITY
December 20, 2011

CALIFORNIA

LOS ANGELES
Fares, Jean B.

OAKLAND
Durrenberger, Randal R.

ORANGE
Ciandella, Serine A.
Fares, George B.
Kerry, Nicole M.
Roberson, Kevin M.

PLEASANTON
Sowers, Brian E.
West, James E.

SACRAMENTO
Coppin, Thomas G.
Melvin, Enda
Spinks, Charles R.
Truman, Stephen P.

SAN DIEGO
Barlow, Matthew T.
Colvin, Scott W.
Landaal, Dennis J.
Ross, Michael S.

SAN JOSE
Nash, William A.

FLORIDA

BOCA-DELRAY
Mufleh, Marwan H.

FORT LAUDERDALE
Barnes, Roy R.
Capelli, Jill A.
Ratay, Gary R.
Saxena, K.K.
Wilczek, Erik J.

JACKSONVILLE
Mecca, Joseph P.
Roland, George E.

LAKELAND
Bulloch, Kelly B.
Wilson, Mark E

MIAMI
Baldo, Burt L.
Buchler, Aaron E.

OCALA
Busche, Richard V.
Thigpen, Jonathan D.

ORLANDO
Chau, Hao T.
Jackson, Jay R

SARASOTA
Maio, Alan
Schmid, Seth E.
Stovall, Thomas M.

TALLAHASSEE
Barr, Richard R.
Sewell, Jon S.

TAMPA
Campbell, David C.
Gilner, Scott W.

VERO BEACH
Cave, Derrick B.
Good, Brian A.
Peed, Brooks H.
Wallace, Gary W.

WEST PALM BEACH
Allen, David A.
Atz, John C.
Bardt, David R.
Cherry, Paul L.
Ingram, Jerry W.
Jackson, Kenneth W.
Matson, Jason B.
Rapp, Bryan T.
Schanen, Kevin M.

MID-AMERICA

CHICAGO
Schwartz, Frederick W.

MEMPHIS
Collins, James F.

NASHVILLE
Benditz, John F.
Rhodes, Christopher D.

NEW YORK
Anush A. Nejad

NORTHERN VIRGINIA
Chavers, James T.
Dvorak, Jr., William E.
Lefton, Steven E.
Martin, Robert J.
Murphy, Terence T.

RICHMOND
Cooper, Kurt D.

TWIN CITIES
Bishop, Mark C.
Ehret, Gary A.
Horn, Jon B.
Kaltsas, Joseph D.

VIRGINIA BEACH
Mackey, William F.
Marscheider, Edward A.
Sauro, Thomas J.
Tewksbury, Carl F.

MOUNTAIN

DENVER
Rowe, Curtis D.

LAS VEGAS
Ackeret, Kenneth W.
Colety, Michael D.

PHOENIX
Conrad, John R.
Hermann, Michael J.
Kissinger, John C.
Leistiko, David J.
Mutti, Brent H.
Omais, Ahmad A.
Pretorius, Petrus S.
Schiller, Michael G.
Willie, Norman D.

RENO
Clark, Maurice J.

TUCSON
Crowther, Brent C.
Perkins, David D.

SOUTHEAST

ATLANTA
Wilson, Deborah L.

ATLANTA – MIDTOWN
Fink, Kenneth L.
Montanye, Emmeline F.
Stricklin, David L.
Walker, John D.

CHARLOTTE
Blakley, Jr., Stephen W.
Hackney, Louis A.
Mingonet, M. Scott
Moore, Richard H.

DURHAM
Nuckols, Charles A.

RALEIGH
Adams, Richard C.
Atkinson, Mark E.
Barber, Barry L.
Burchett, Thomas F.
Byrd, Michael N.
Cook, Richard N.
Deans, Neil T.
Dunzo, Mark W.
Ellis, Nicholas L.
McEntee, David L.
Purtle, Vicki L.
Rohrbaugh, Richard R.
Squires, Christopher A.
Voisin, William J.
Wilson, Mark S.

RALEIGH-DOWNTOWN
Penny, H.D.
Wilson, Jon E.

TEXAS

AUSTIN
Foster, Scott J.
Stebbins, Sam S.
Van Leeuwen, Andrew

COLLIN COUNTY
Brignon, Brit A.

DALLAS
Burns, Gregory B.
Frysinger, Chris V.
Hall, James R.
Henigsman, Dean A.
Nathan, Aaron W.
Smith, Eric Z.
Swindler, Roderick P.
Wilshire, Roy L.

FORT WORTH
Gary, Glenn A.
James, Jeffery

HOUSTON
Guillory, Michael B.

LAS COLINAS
Tribble, Guy B.
Warren, Loy F.

SAN ANTONIO
Webb, Floyd C.

Bid Details

Bid Information

EDIT

Agency	City of Port St. Lucie - Office of Management and Budget
Bid Type	Sealed Electronic Bid
Bid Number	EBID-20120041-1-2012/CS
Fiscal Year	2012
Bid Writer	**Cheryl Shanaberger, CPPO**
Bid Name	Design & permit Mariposa Sidewalk
Bid Status	Upcoming
Bid Status Text	None
Due Date/Time	4/6/2012 3:30 PM Eastern
Broadcast Date	3/21/2012
Bid Bond	no
Project Estimated Budget	
Plan (blueprint) Distribution Options	None
Distribution Method	Download and Mail
Distributed By	Onvia DemandStar
Distribution Notes	None
Scope of Work	The City of Port St. Lucie is seeking the professional engineering services of an FDOT pre-qualified firm for the design and permitting of approximately 2,700 feet of five-foot wide concrete sidewalk on the south side of Mariposa Avenue from the west side of Holy Family Catholic Church east to connect to the existing sidewalk on the east side of Burton Street. This project is being completed though the FDOT Local Agency Program (LAP) and the consultant will be responsible for completing the necessary submittals and preparing the design so that the project is in compliance with FDOT LAP requirements. The engineering services includes all survey, geotechnical, design and permitting work associated with the complete design and permitting of the sidewalk including, but not limited to, intersection improvements, drainage modifications, driveway and culvert replacement, utility relocations, permitting, completion of the requisite FDOT LAP documentation showing the coordination and resolution of environmental issues during the development of the plans, coordination and minor assistance with the public notification of the construction project, and minimal post design services. The engineer shall prepare a complete set of construction plans in accordance with FDOT Plans Preparation Manual. The design shall follow the FDOT design criteria set forth in the Standard Specifications, Roadside Design Guide, and the Manual of Uniform Minimum Standards for Design, Construction, and Maintenance of Standard Streets (Florida Green Book). Additional criteria from the AASHTO A Policy on Geometric Design of Highways and Streets and the Institute of Traffic Engineers (ITE) Traffic Engineering Handbook may also be applicable. The construction plans shall include cross sections at a minimum of 200-foot intervals as well as plan and profile views. The engineer shall coordinate the design plans with and obtain permits from all applicable agencies including, but not limited to, City Engineering Department, City Utility Systems Department, FDOT, private utility owners, and St Lucie County. The engineer shall submit the applicable components of the LAP submittals to the City and be familiar with FDOT's electronic review process (ERC) for addressing FDOT review comments. Post design services include, but are not limited to, preparation of the construction specifications, answering questions about the bid documents during the bid process, attending the preconstruction meeting and the progress meetings, as needed, and resolve design issues identified in the field during construction.

E-Bidding Yes

E-Bidding

EDIT

View Supplier Info on Tabulation Sheet prior to bid opening Yes

Required Documents 1. Questionnaire

Legal Ad

EDIT | VIEW

Please select either the View or Edit button to manage legal ad.

Pre-Bid Conference

EDIT

none

Publications

EDIT

No Publications Data Found

Documents

EDIT

Bid Package Questioniare (Pending Processing)

Commodity Codes

EDIT

ARC-907-35 - Designing Services

Statistics

Planholders There are 0 planholders for this bid.

Broadcast List 0 suppliers have been notified

Supplemental Suppliers 0 Supplemental Suppliers

Filtered Yes

Post-Bid Viewers 0 viewer(s)

Delete Bid << Return

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BID ADDENDUM # 2

BID # 2012

Addendum Date: 4/10/2012

Design & permit Mariposa Sidewalk

Notification

This is notification that the evaluation committee met on April 10, 2011 at 11:00 A.M. in the Office of Management and Budget, Room 390, 121 SW Port St. Lucie Blvd., Building A, Port St. Lucie, Florida and selected the three firms below for a question and answer interview at the designated times;

Firm	Interview time
Creech Engineering, Inc.	9:00 AM
Culpepper & Terpening Inc.	9:30 AM
Captec Engineering	10:00 AM

The question and answer session will be held on April 13, 2012 starting at 9 A.M. in the Office of Management and Budget, 121 SW Port St. Lucie Blvd., Bldg. A, Room 390, Port St. Lucie, Florida. The presentations are to be specific concerning approach for design of this project. The presentation is not to include information concerning qualifications.

The format of the meeting will be

A. 5 minutes for introduction by the firm
B. 20 minutes for questions from committee members

A projector and laptop will be available if needed. Also, please provide an electronic copy for the file of any handouts or power point presentations (you may email this to me).

Anticipated Short List approval for City Council is April 23, 2012.

Please contact me if you have any questions, at cheryls@cityofpsl.com or 772 871 7390.

Thank you

Cheryl Shanaberger **MPA CPPO**
Deputy Director of OMB

BID ADDENDUM # 1
BID # 20120041
Addendum Date: March 26, 2012

Design & Permit Mariposa Sidewalk

Please make the following changes/modifications to the subject bid:

Correction on Page 3 of 17-Proposal due date is April 6, 2012 @ 3:30:00 p.m.

NOTE: The bid opening date is unchanged.

Instructions to Bidder:

Each bidder must acknowledge receipt of any addenda on the Questioniare in order to have his/her bid or proposal/bid to be accepted.

"A City for All Ages"

CITY OF PORT ST. LUCIE

Sealed Electronic Proposal #20120005
(E-Bid)

Design and Permitting of

Savona Boulevard Sidewalk and Pedestrian Bridge

from Bougainvillea Avenue to north of the C-24

Prepared By:
Cheryl Shanaberger
Office of Management & Budget
121 SW Port St. Lucie Boulevard
Port St. Lucie, FL 34984-5099
772-871-7390
cheryls@cityofpsl.com

NOTE: THIS REQUEST FOR AN E-BID IS ONLY FOR THE FOLLOWING CONSULTANTS WHO HOLD MASTER CONTRACT #20100050 WITH THE CITY: American Consulting, Arcadis US Inc., Calvin, Giordano & Associates Inc., Captec Engineering Inc., Creech Engineers Inc., Culpepper & Terpening Inc., Hazen & Sawyer, Infrastructure Eng, Inc., Keith & Schnars P.A., Kimley-Horn & Associates. Only firms that have FDOT pre-qualified engineers will be awarded this project.

INVITATION TO E-BID

Sealed Electronic Proposal #20120005 for the design and permitting of the Savona Boulevard Sidewalk and Pedestrian Bridge from Bougainvillea Avenue to north of the C-24. Proposals for the project will be received by the Office of Management and Budget of the City of Port St. Lucie no later **3:30:00 p.m. on October 25, 2011**. Specifications are attached.

All submittals must be received by the date and time specified above, when they will be opened and the names publicly read aloud. The proposal time must be and shall be scrupulously observed. Under no circumstances shall submittals uploaded to Demandstar.com after the time specified be accepted or considered. It is the sole responsibility of the Proposer to ensure that his or her submittal is uploaded on or before the closing date and time. The City shall in no way be responsible for delays caused by any power outages or internet failures. No exceptions will be made.

Electronic replies will be the **only** method allowed for Bidders to respond to this solicitation. All submittals must be compatible with Microsoft Office 2003. E-Bidding will be done through a secure locked box. Bidders can only view/submit their E-Bid and will not have access to any other Bidder's submittals. The Bidder's E-Bid may be changed at the Bidder's discretion until the due date and time have been reached at which time the Bidder will no longer change or have access to the electronic bid submittal. The City will then open the E-Bids. Bidders who are e-bidding for the first time are strongly encouraged to contact Demandstar at (800) 771-1712 or obtain assistance by e-mailing questions to supplierservices@onvia.com.

The City of Port St. Lucie reserves the right to reject any and all bids, to waive any and all informalities or irregularities, and to accept or reject all or any part of any bid as it may deem to be in the best interest of the citizens of the City.

All Terms and Conditions of the Master Contract #20100050 and amendments thereof shall apply to the contract issued from this proposal.

For the purpose of this bid, the term Bidder, E-Bidder, Proposer and Consultant may be used interchangeably.

Documents required for this E-Bid: Competed Questionnaire

SUBMITTAL OF E-BID

All proposals shall be submitted by completing and returning the Questionnaire. The Questionnaire should be typed or printed and signed. All submittals are required to be electronic. No hard copies will be accepted.

A. Request Bid Specifications, #20120005 from Onvia, via phone 800-711-1712 or via internet www.cityofpsl.com

B. Download the Questionnaire and save to your hard drive, program is in Word 2003 Professional. Enter information requested on the Questionnaire.

C. Electronically sign the Questionnaire where indicated.

D. Upload and submit the Questionnaire for E-Bid #20120005 onto Demandstar by the due date and time. Acknowledge all Addenda on the Questionnaire.

E. Enter Zero on the web page for cost or you will receive and error message and your submittal will be denied.

**** Only electronic replies are required. No hard copies will be accepted. Please try to limit entire submittal to no more than 5 mb.**

TENTATIVE SCHEDULE

It is the intent of the City to have this project completed within a limited time frame. Therefore, priority will be given to firms who recognize and display the ability to work within the restrictions of the following tentative schedule:

REVIEW AND SELECTION PROCESS

Advertisement with Onvia DemandStar	October 11, 2011
Proposal Due	October 25, 2011 @ 3:30:00 p.m.
Evaluation Committee*	October 28, 2011 @ 9 a.m.
Q & A**	November 1, 2011 @ 1 p.m.
Tentative City Council Short List Approval	November 14, 2011
Tentative Negotiations	November 16, 2011 @ 9 a.m.
Tentative City Council Contract Approval	November 28, 2011

* Committee will meet in the Conference Room (390) in the Office of Management & Budget at 9 a.m.
**Committee will meet in the Conference Room (390) in the Office of Management & Budget at 1 p.m.

EVALUATION AND AWARD

Due to the nature of the work and as requested by FDOT, only FDOT pre-qualified engineers are eligible for this work. Responses will be scored in the following manner:

CRITERION	*MAXIMUM SCORE*
a) Assigned Staff Experience with Sidewalk Design	20
b) Assigned Staff Experience with Pedestrian Bridge Permitting/Design	20
c) Assigned Staff Experience with Public Concerns	10
d) Assigned Staff Experience with Meeting Deadlines	20
e) Assigned Staff Experience with LAP Program	20
f) Emergency Response Time	5
g) Accepts P-card	5
Maximum Points	**100**

The City's Office of Management & Budget (OMB) reserves the right to request any additional information needed for clarification from any proposer for evaluation purposes.

The Scope of Work

The City of Port St. Lucie is seeking the professional engineering services of an FDOT pre-qualified firm for the design and permitting of approximately 2,500 feet of six-foot wide concrete sidewalk on the west side of Savona Boulevard from the existing sidewalk at Bougainvillea Avenue north to the existing sidewalk north of the C-24 canal with an 8-foot wide pedestrian bridge over the C-24. This project is being completed though the FDOT Local Agency Program (LAP) and the engineer will be responsible for completing the necessary submittals and preparing the design so that the project is in compliance with FDOT LAP requirements.

The engineering services includes all survey, geotechnical, design and permitting work associated with the complete design and permitting of the sidewalk and pedestrian bridge including, but not limited to, intersection improvements; drainage modifications; driveway and culvert replacement; utility relocations; adjustments to the round-a-bout at Abingdon Avenue; permitting of the proposed work with South Florida Water Management and US Coast Guard Bridge Permit (if needed); completion of the requisite FDOT LAP documentation showing the coordination and resolution of environmental issues during the development of the plans; coordination and minor assistance with the public notification of the construction project; and minimal post design services.

The engineer shall prepare a complete set of construction plans in accordance with FDOT Plans Preparation Manual. The design shall follow the FDOT design criteria set forth in the Standard Specifications, Roadside Design Guide, and the Manual of Uniform Minimum Standards for Design, Construction, and Maintenance of Standard Streets (Florida Green Book). Additional criteria from the AASHTO A Policy on Geometric Design of Highways and Streets and the Institute of Traffic Engineers (ITE) Traffic Engineering Handbook may also be applicable. The construction plans shall include cross sections at a minimum of 200-foot intervals as well as plan and profile views.

The engineer shall coordinate the design plans with and obtain permits from all applicable agencies including, but not limited to, City Engineering Department, City Utility Systems Department, FDOT, private utility owners, SFWMD, and the US Coast Guard.

The engineer shall submit the applicable components of the LAP submittals to the City and be familiar with FDOT's electronic review process (ERC) for addressing FDOT review comments. Post design services include, but are not limited to, preparation of the construction specifications, answering questions about the bid documents during the bid process, attending the preconstruction meeting and the progress meetings, as needed, and resolve design issues identified in the field during construction.

In addition to the deliverables to FDOT and the regulatory reviews, deliverables supplied to the City shall include:

- Two (2) hard copies of 30%, 60%, and 90% Construction Drawings
- One (1) PDF copy of 30%, 60%, and 90% Construction Drawings
- Four (4) sets of signed and sealed 100% "Approved for Construction" Drawings
- One (1) PDF copy of 100% "Approved for Construction" Drawings
- One (1) AutoCad copy of 100% "Approved for Construction" Drawings
- One (1) hard copy of permit application submittals

SAMPLE
CITY OF PORT SAINT LUCIE
CONTRACT #20120005

This is a Time and Expense CONTRACT, executed this _____ day of _____, 2011 by and between the CITY OF PORT ST. LUCIE, FLORIDA, a municipal corporation, duly organized under the laws of the State of Florida, hereinafter called "City" party of the first part, , a Florida Corporation, Telephone No. Fax No. , hereinafter called "Engineer", party of the second part.

RECITALS

In consideration of the below agreements and covenants set forth herein, the parties agree as follows:

SECTION I
NOTICES & DESCRIPTION OF SERVICES TO BE PROVIDED

The scope of work that the Engineer has agreed to perform pursuant to E-bid #20120005 is the design and permitting of the Savona Boulevard Sidewalk and Pedestrian Bridge Project. All Terms and Conditions of the Master Contract #20100050 will apply.

Notices

All notices or other communications hereunder shall be in writing and shall be deemed duly given if delivered in person, sent by certified mail with return receipt request, email or fax and addressed as follows unless written notice of a change of address is given pursuant to the provisions of this Contract.

Engineer:

City Contract Administrator: Office of Management & Budget
Att: Cheryl Shanaberger, Deputy Director OMB
City of Port St. Lucie
121 SW Port St. Lucie, Blvd.
Port St. Lucie, FL. 34984
Telephone 772 871 7390 Fax 772 871 7337
Email: cheryls@cityofpsl.com

City Project Manager: Roxanne M. Chesser, P.E.
Civil Engineer
121 SW Port St. Lucie, Blvd.
Port St. Lucie, FL. 34984
Telephone 772 871 5186 Fax 772 871 5289
Email: roxannec@cityofpsl.com

Description of Service

The engineering services includes all survey, geotechnical, design and permitting work associated with the complete design and permitting of the sidewalk and pedestrian bridge including, but not limited to, intersection improvements; drainage modifications; driveway and culvert replacement; utility relocations; adjustments to the round-a-bout at Abingdon Avenue; permitting of the proposed work with South Florida Water Management and US Coast Guard Bridge Permit (if needed); completion of the requisite FDOT LAP documentation showing the coordination and resolution of environmental issues during the development of the plans; coordination and minor assistance with the public notification of the construction project; and minimal post design services.

The engineer shall prepare a complete set of construction plans in accordance with FDOT Plans Preparation Manual. The design shall follow the FDOT design criteria set forth in the Standard Specifications, Roadside Design Guide, and the Manual of Uniform Minimum Standards for Design, Construction, and Maintenance of Standard Streets (Florida Green Book). Additional criteria from the AASHTO A Policy on Geometric Design of Highways and Streets and the Institute of Traffic Engineers (ITE) Traffic Engineering Handbook may also be applicable. The construction plans shall include cross sections at a minimum of 200-foot intervals as well as plan and profile views.

The engineer shall coordinate the design plans with and obtain permits from all applicable agencies including, but not limited to, City Engineering Department, City Utility Systems Department, FDOT, private utility owners, SFWMD, and the US Coast Guard.

The engineer shall submit the applicable components of the LAP submittals to the City and be familiar with FDOT's electronic review process (ERC) for addressing FDOT review comments. Post design services include, but are not limited to, preparation of the construction specifications, answering questions about the bid documents during the bid process, attending the preconstruction meeting and the progress meetings, as needed, and resolve design issues identified in the field during construction.

In addition to the deliverables to FDOT and the regulatory reviews, deliverables supplied to the City shall include:

- Two (2) hard copies of 30%, 60%, and 90% Construction Drawings
- One (1) PDF copy of 30%, 60%, and 90% Construction Drawings
- Four (4) sets of signed and sealed 100% "Approved for Construction" Drawings
- One (1) PDF copy of 100% "Approved for Construction" Drawings
- One (1) AutoCad copy of 100% "Approved for Construction" Drawings
- One (1) hard copy of permit application submittals

SECTION II
TIME OF PERFORMANCE

Contract period shall commence _____, 2011, and terminate , 201, _____; calendar days. In the event all work required in the proposal specifications has not been completed by the specified date, the Engineer agrees to provide work as authorized by the Contract Supervisor until all work specified in the proposal specifications has been rendered.

SECTION III
COMPENSATION

This is a Time and Expense Contract. The total amount to be paid by the City to the Engineer is based on actual time spent on this project with an estimated amount of money. All Lump Sum Amounts are Not to Exceed amounts. The City will not pay for out-of-pocket expenses (Office & Utilities), subconsultant fees or any reimbursable expense. Total is a *Not to Exceed* amount that will be paid at actual time and expense

SECTION IV
CONFORMANCE WITH PROPOSAL

It is understood that the materials and/or work required herein are in accordance with the proposal made by the Engineer pursuant to the Request for Proposal and Specifications on file in the Office of Management and Budget of the City. All documents submitted by the Engineer in relation to said proposal, and all documents promulgated by the City for inviting proposals are, by reference, made a part hereof as if set forth herein in full.

SECTION V
INDEMNIFICATION/INSURANCE

To the extent permitted under Florida Statutes, the Engineer shall indemnify, defend, and hold harmless the City, its representatives, employees and elected and appointed officials, from and against all claims, cause, demands, legal fees, cost of action, losses, damages or other expenses occasioned by any negligent act, conduct, error or omission by the Engineer, or its agents, employees or sub-consultants, in the performance of this Contract. As consideration for this indemnity provision the Engineer shall be paid the sum of ten dollars ($10.00), which will be paid at execution of Contract.

The Engineer shall, on a primary basis and at its sole expense, agree to maintain in full force and effect at all times during the life of this Contract, insurance coverage, limits, including endorsements, as described herein.

The Engineer shall agree to maintain Workers' Compensation Insurance & Employers' Liability in accordance with Florida Statutes Chapter 440. Coverage must include Employers' Liability with a minimum limit of $100,000 each.

The Engineer shall agree to maintain Any Auto, Business Automobile Liability at a limit of liability not less than $500,000 each occurrence for all owned, non-owned and hired automobiles. In the event the Engineer does not own any automobiles the Business Auto Liability requirement shall be amended allowing Engineer to agree to maintain only Hired & Non-Owned Auto Liability. This amended requirement may be satisfied by way of endorsement to the Commercial General Liability, or separate Business auto Coverage form.

Commercial General Liability for public liability during the lifetime of this Contract shall have minimum limits of $1,000,000 per occurrence, $2,000,000 per aggregate, for Personal Injury, Bodily Injury, and Property Damage Liability. Coverage shall include Premises and/or Operations, Independent Contractors, Products and/or Complete Operations, Contractual Liability and Broad Form Property Damage Endorsements. Coverage shall not contain an exclusion or limitation endorsement for Contractual Liability or Cross Liability. All insurance policies shall be issued from a company or companies duly licensed by the State of Florida. All policies shall be on a per project occurrence-made basis; the City shall not accept claims-made policies. Specific endorsements will be requested depending upon the type and scope of work to be performed.

The Engineer shall agree to maintain Professional Liability, or equivalent Errors & Omissions Liability at a limit of liability not less than $1,000,000 Per Occurrence. When a self-insured retention (SIR) or deductible exceeds $10,000 the City reserves the right, but not the obligation, to review and request a copy of Engineer's most recent annual report or audited financial statement. For policies written on a "Claims-Made" basis, the Engineer warrants the retroactive date equals or precedes the effective date of this Contract. In the event the policy is canceled, non-renewed, switched to an Occurrence Form, retroactive date advanced, or any other event triggering the right to purchase a Supplemental Extended Reporting Period (SERP) during the life of this Contract, Engineer shall agree to purchase a SERP with a minimum reporting period not less than three (3) years.

Except as to Workers' Compensation and Employers' Liability, said Certificate(s) and Policies shall clearly state that coverage required by the contract has been endorsed to include the City of Port St. Lucie, a political subdivision of the State of Florida, its officers, agents and employees as Additional Insured with a CG 2026-Designated Person or Organization endorsement, or similar endorsement, to its Commercial General Liability and Automobile Liability Policies. The name for the Additional Insured endorsement issued by the insurer shall read "City of Port St. Lucie, political subdivision of the State of Florida, its officers, employees and agents, and Contract #20120005. The Certificate of Insurance and Policy shall unequivocally provide thirty (30) days written notice to the City prior to any adverse changes, cancellation, or non-renewal of coverage thereunder. Said liability insurance must be acceptable by and approved by the City as to form and types of coverage. In the event that the statutory liability of the City is amended during the term of this Contract to exceed the above limits, the Engineer shall be required, upon thirty (30) days written notice by the City, to provide coverage at least equal to the amended statutory limit of liability of the City.

Engineer shall agree by entering into this Contract to a Waiver of Subrogation for each required policy. When required by the insurer, or should a policy condition not permit an Insured to enter into a pre-loss agreement to waive subrogation without an endorsement then Engineer shall agree to notify the insurer and request the policy be endorsed with a Waiver of Transfer of Rights of Recovery Against Others, or its equivalent. This Waiver of Subrogation requirement shall not apply to any policy where a condition to the policy specifically prohibits such an endorsement, or voids coverage should Engineer enter into such an agreement on a pre-loss basis.

It shall be the responsibility of the Engineer to insure that all subconsultants comply with the same insurance requirements referenced above.

All deductible amounts shall be paid for and be the responsibility of the Engineer for any and all claims under this Contract.

The Engineer may satisfy the minimum limits required above for Commercial General Liability, Business Auto Liability, and Employers' Liability coverage under Umbrella or Excess Liability. The Umbrella or Excess Liability shall have an Aggregate limit not less than the highest "Each Occurrence"

limit for Commercial General Liability, Business Auto Liability, or Employers' Liability. When required by the insurer, or when Umbrella or Excess Liability Policy is written on 'Non-Follow Form," the City shall be endorsed as an "Additional Insured.

The City, by and through its Risk Management Department, reserves the right, but not the obligation, to review and reject any insurer providing coverage.

SECTION VI
PROHIBITION AGAINST FILING OR MAINTAINING LIENS AND SUITS

Subject to the laws of the State of Florida and of the United States, neither Engineer nor any subconsultant, supplier of materials, laborer or other person shall file or maintain any lien for labor or materials delivered in the performance of this Contract against the City. The right to maintain such lien for any or all of the above parties is hereby expressly waived.

SECTION VII
WORK CHANGES

The City reserves the right to order work changes in the nature of additions, deletions or modifications without invalidating the Contract, and agrees to make corresponding adjustments in the Contract price and time for completion. All changes will be authorized by a written change order signed by the Director of OMB or his designee as representing the City. Work shall be changed and the contract price and completion time shall be modified only as set out in the written change order. Any adjustment in the contract price resulting in a credit or a charge to the City shall be determined by mutual agreement of the parties.

SECTION VIII
COMPLIANCE WITH LAWS

The Engineer shall give all notices required by and shall otherwise comply with all applicable laws, ordinances and codes and shall, at his own expense, secure and pay the fees and charges for all licensing required for the performance of his work. All materials furnished and work done is to comply with all local, state and federal laws and regulations.

SECTION IX
ADDITIONAL REQUIREMENTS

In the event of any conflict between the terms and conditions, appearing on any purchase order or work authorization issued relative to this Contract, and those contained in this Contract and the RFP herein referenced, the terms of this Contract and RFP herein referenced shall apply.

SECTION X
LICENSING

Engineer warrants that he possesses all licenses and certificates necessary to perform required work and is not in violation of any laws. Engineer warrants that his license and certificates are current and will be maintained throughout the duration of the contract.

SECTION XI
SAFETY PRECAUTIONS

Precaution shall be exercised at all times for the protection of persons, including employees, and property. All plans and construction must be ADA compliant. The safety provisions of all applicable laws and building and construction codes shall be observed. The selected Proposer will submit all proposals in compliance with the 28 C.F.R. § 35.151. Where ADA and Florida Building Codes do not agree the most stringent applies or ADA supersedes.

SECTION XII
ASSIGNMENT

Engineer shall not delegate or subcontract any part of the work under this Contract or assign any monies due him hereunder without first obtaining the written consent of the City.

SECTION XIII
TERMINATION

If the Engineer refuses or fails to prosecute the work with such diligence as will insure its completion within the time specified in this Contract, or as may be modified in accordance with this Contract, the City by written notice to the Engineer, may terminate Engineer's rights to proceed. On such termination, the City may take over the work and prosecute the same to completion, by contract or otherwise, and the Engineer and his sureties shall be liable, jointly and severely to the City for any additional cost incurred by it in its completion of the work.

The City may terminate this Contract with or without cause by giving the Engineer thirty (30) days notice in writing. Upon delivery of said notice the Engineer shall discontinue all services in connection with the performance of this Contract and shall proceed to cancel promptly all related existing third party contracts. Termination of the Contract by the City pursuant to this paragraph shall terminate all of the City's obligations hereunder. In the event of termination, the Engineer will be paid for all services rendered to the date of termination, all expenses subject to reimbursement hereunder.

SECTION XIV
LAW AND VENUE

This Contract is to be construed as though made in and to be performed in the State of Florida and is to be governed by the laws of Florida in all respects without reference to the laws of any other state or nation. The venue of any action taken pursuant to this Contract shall be in St. Lucie County, Florida.

SECTION XV
APPROPRIATION APPROVAL

The Engineer acknowledges that the City's performance and obligation to pay under this contract is contingent upon an annual appropriation by the City Council. The Engineer agrees that, in the event such appropriation is not forthcoming, this Contract may be terminated by the City and that no charges, penalties or other costs shall be assessed.

SECTION XVI
RENEWAL OPTION

Not Applicable

SECTION XVII
ENTIRE AGREEMENT

The written terms and provisions of this contract shall supersede all prior verbal statements of any official or other representative of the City. Such statements shall not be effective or be construed as entering into, or forming a part of, or altering in any manner whatsoever, this contract or contract documents.

SECTION XVIII
TRUTH-IN-NEGOTIATIONS

In accordance with the provisions of Section 287.055, Florida Statutes, the Engineer agrees to execute a truth-in-negotiations certificate and agrees that the original contract price and any additions may be adjusted to exclude any significant sums by which the contract price was increased due to inaccurate, incomplete or non-current wage rates and other factual unit costs.

SECTION XIV
CONFLICT OF INTEREST

The City hereby acknowledges that the Engineer may be performing professional services for private developers within the Treasure Coast area. Should a conflict of interest arise between providing services to the City and/or other clients, the Engineer shall terminate its relationship with the other client to resolve the conflict of interest. The City Manager shall determine whether a conflict of interest exists. At the time of each Project Proposal the Engineers shall disclose all of their Treasure Coast clients and related Scope of Work.

Balance of page left blank

TRUTH-IN-NEGOTIATION CERTIFICATE AND AFFIDAVIT

STATE OF FLORIDA §
COUNTY OF ST. LUCIE §

Before me, the undersigned authority, personally appeared affiant _____ who being first duly sworn, deposes and says:

1. That the undersigned firm is furnishing this Truth in Negotiation Certificate pursuant to Section 287.055(5)(a) of the Florida Statutes for the undersigned firm to receive an agreement for professional services with the City of Port St. Lucie, St. Lucie County, Florida.

2. That the undersigned firm is a corporation which engages in furnishing professional architect and engineering services and is entering into an agreement with the City of Port St. Lucie, St. Lucie County, Florida to provide professional services for a project known as #20120005, Design and Permitting of Savona Boulevard Sidewalk and Pedestrian Bridge.

3. That the undersigned firm has furnished the City of Port St. Lucie, St. Lucie County, Florida a detailed analysis of the cost of the professional services required for the project.

4. That the wage rate information and other factual unit cost, which the undersigned firm furnished, were accurate, complete and current at the time the undersigned firm and the City of Port St. Lucie entered into the agreement for professional services on the project.

5. That the agreement which the undersigned firm and the City of Port St. Lucie entered into on this job contained a provision that the original agreement price and any additions thereto shall be adjusted to include any significant sums by which the City of Port St. Lucie determines the agreement price was increased due to inaccurate, incomplete or non-current wage rates or other factual unit cost and that all such agreement adjustments shall be made within one (1) year following the end of the agreement.

FURTHER AFFIANT SAYETH NAUGHT

_____
Name of Firm

_____
By: President

The foregoing instrument was acknowledged before me by _____ who has produced _____ as identification or is personally known to me.

WITNESS my hand and official seal in the State of County last aforesaid this _____ day of _____, 20__.

(SEAL)

_____
Signature

_____
Notary Name (typed or printed)

_____
Title or Rank

IN WITNESS WHEREOF, the parties have executed this contract at Port St. Lucie, Florida, the day and year first above written.

CITY OF PORT ST. LUCIE FLORIDA

By: _____
City Manager

ATTEST:
By: _____
City Clerk

By:_____
Authorized Representative of..)

State of:_____

County of:_____

Before me personally appeared: _____)
(please print)

Please check one:

Personally known_____

Produced Identification: _____
(type of identification)

Identification No. _____

and known to me to be the person described in and who executed the foregoing instrument, and acknowledged to and before me that _____ executed said instrument for the purposes therein expressed.

(s/he)

WITNESS my hand and official seal, this _____ day of _____, 2011.

_____
Notary Signature

Notary Public-State of _____ at Large.

My Commission Expires _____.
(seal)

QUESTIONNAIRE
E-Bid #20120005

Design and Permitting of Savona Boulevard Sidewalk and Pedestrian Bridge from Bougainvillea Avenue to north of the C-24

It is understood and agreed that the following information is to be used by the City of Port St. Lucie to determine the qualifications of personnel and firm as presented in this document. The Proposer waives any claim against the City that might arise with respect to any decision concerning the qualifications of the Proposer or the personnel of the Proposer.

The undersigned attests to the truth and accuracy of all statements made on this questionnaire. Also, the undersigned hereby authorizes any public official, Engineer, Surety, bank material or equipment manufacturer or distributor, or any person, firm or corporation to furnish the City of Port St. Lucie any Pertinent information requested by the City deemed necessary to vary the information on this questionnaire.

Dated this _____ day of _____, 2011

_____
Name of Organization / Proposer

(This is a word document please add space as needed.)

1. Firm's office address, telephone, fax number, e-mail address and contact person for this project

   (This is a word document add lines as needed)

2. This project will require an FDOT pre-qualified design engineer to complete the design of the sidewalk and pedestrian bridge. List FDOT prequalification(s), applicable to this project, held by the firm and assigned staff for this project.

   (This is a word document add lines as needed)

3. List subconsultants proposed for this project.

Firm Name	Type of Work	Years Experience	Office Location	FDOT Pre-qualifications

(This is a word document add lines as needed)

4. List applicable credentials of the staff assigned to this project.

Staff Name	Title	Years Experience	Licenses	Certifications	Other

(This is a word document add lines as needed)

5. List the experience of the staff assigned to this project with the design of sidewalks on a residential corridor with swale drainage.

Staff Name	Company	Project Name & Description	Project Owner and Telephone Number

(This is a word document add lines as needed)

6. Identify and discuss the challenges and issues associated with the design of the Savona Boulevard Sidewalk.

(This is a word document add lines as needed)

7. List the experience of the staff assigned to this project with the design and permitting of pedestrian bridges with SFWMD, US Coast Guard, and other applicable agencies.

Staff Name	Company	Project Name & Description	Project Owner and Telephone Number

(This is a word document add lines as needed)

8. Identify and discuss the challenges and issues associated with the design and permitting of the Savona Boulevard pedestrian bridge

   (This is a word document add lines as needed)

9. Identify and discuss the challenges and issues associated with public notification and addressing public concerns for this project. Secondly, provide examples that staff assigned to this project have encountered and how the situation was resolved.

   (This is a word document add lines as needed)

10. Identify the challenges associated with meeting the submittal deadlines outlined by the FDOT schedule for this project. Secondly, provide examples that staff assigned to this project have encountered and the outcome.

    (This is a word document add lines as needed)

11. List the experience of the staff assigned to this project with the FDOT LAP.

Staff Name	Role	Project Name & Description	Project Owner and Telephone Number

(This is a word document add lines as needed)

12. Identify the challenges associated with FDOT LAP design projects. Secondly, provide examples that staff assigned to this project have encountered and the outcome.

    (This is a word document add lines as needed)

13. Where is your assigned staff's office located for this project and what is your response time to the site for resolution of design issues indentified during construction.

    (This is a word document add lines as needed)

14. Does your firm accept payment by Credit Card (yes or no)?_____

15. List past five (5) years of litigation history.

(This is a word document add lines as needed)

16. List the design projects awarded by the City to your firm in past 12 months.

Project	Date of Award	Responsibility	Is Work Completed?	Amount of Contract
			Total Amount	

(This is a word document add lines as needed)

ADDENDUM ACKNOWLEDGMENT - Proposer acknowledges that the following addenda have been received and are included in his/her proposal:

Addendum Number	Date Issued

CERTIFICATION:

This E-Bid is submitted by: Name (print)_____ who is an officer of the above firm duly authorized to sign proposals and enter into contracts. I certify that this E-Bid is made without prior understanding, agreement, or connection with any corporation, firm, or person submitting a proposal for the same materials, supplies, or equipment, and is in all respects fair and without collusion or fraud. I understand collusive bidding is a violation of State and Federal law and can result in fines, prison sentences, and civil damage awards. I agree to comply with all requirements stated in the specifications for this E-bid, the Terms and Conditions including amendments to Master Contract #20100050.

I agree to abide by all conditions of this E-Bid.:

_____ _____

Signature Title

If a corporation renders this E-Bid, the corporate seal attested by the secretary shall be affixed below. Any agent signing this E-Bid shall attach to this form evidence of legal authority.

Witnesses:

_____

_____

_____

_____

If Individual:

_____

Signature

_____

Print Name

If Partnership:

_____

Print Name of Firm

By: _____

(General Partner)

If Corporation:

_____

Print Name of Corporation

By: _____

(President)

Attest: _____

(Secretary)

MEMORANDUM

DATE: March 20, 2012

TO: Departments

FROM: Cheryl Shanaberger

SUBJECT: Review #20120041 Design & Permit Mariposa Sidewalk

Date Needed by: ASAP

RECEIVED
MAR 21 2012
CITY ATTORNEY'S OFFICE

Attached for your review are the "draft" documents that have been prepared for the above Contract Amendment. If you desire any additions, changes, or deletions, please mark where appropriate.

Next, sign, date, and return this form. If there are any changes to the attached documents, OMB will incorporate them into the bid documents.

Thank you.

****

DEPARTMENT has reviewed standard specifications and standard contract documents and approved:
(With Changes ____ Without Changes _____)

_____ _____
(Pending Changes Listed) (Date)

****

LEGAL has reviewed standard specifications and standard contract documents and approved:
(With Changes SB Without Changes _____)

few suggestions, termination language 3/30/12
(Pending Changes Listed) (Date)

RECEIVED
APR 02 2012
Office of Mgmt. & Budget

****

RISK MANAGEMENT has reviewed standard specifications and standard contract documents and approved:
(With Changes ____ Without Changes _____)

_____ _____
(Pending Changes Listed) (Date)

****

FINANCE has reviewed standard specifications and standard contract documents and approved:
(With Changes ____ Without Changes _____)

_____ _____
(Pending Changes Listed) (Date)

****

OFFICE OF MANAGEMENT AND BUDGET has received and completed all requested changes.

OMB Confirmation: _____ _____
(Date)

SECTION XI
SAFETY PRECAUTIONS

Precaution shall be exercised at all times for the protection of persons, including employees, and property. All plans and construction must be ADA compliant. The safety provisions of all applicable laws and building and construction codes shall be observed. The selected Proposer will submit all proposals in compliance with the 28 C.F.R. § 35.151. Where ADA and Florida Building Codes do not agree the most stringent applies or ADA supersedes. I would suggest we say most stringest applies + test

SECTION XII
ASSIGNMENT

Engineer shall not delegate or subcontract any part of the work under this Contract or assign any monies due him hereunder without first obtaining the written consent of the City.

SECTION XIII
TERMINATION

If the Engineer refuses or fails to prosecute the work with such diligence as will insure its completion within the time specified in this Contract, or as may be modified in accordance with this Contract, the City by written notice to the Engineer, may terminate Engineer's rights to proceed. On such termination, the City may take over the work and prosecute the same to completion, by contract or otherwise, and the Engineer and his sureties shall be liable, jointly and severely to the City for any additional cost incurred by it in its completion of the work.

The City may terminate this Contract with or without cause by giving the Engineer ~~a~~ thirty (30) days notice in writing. Upon delivery of said notice ~~and upon expiration of the thirty (30) day period~~, the Engineer shall discontinue all services in connection with the performance of this Contract and shall proceed to cancel promptly all related existing third party contracts. Termination of the Contract by the City pursuant to this paragraph shall terminate all of the City's obligations hereunder. In the event of termination, the Engineer will be paid for all services rendered to the date of termination, all expenses subject to reimbursement hereunder.

taking this part out eliminates the ambiguity that the Contractor could argue that he has more than 30 days to discontinue Service

SECTION XIV
LAW AND VENUE

This Contract is to be construed as though made in and to be performed in the State of Florida and is to be governed by the laws of Florida in all respects without reference to the laws of any other state or nation. The venue of any action taken pursuant to this Contract shall be in St. Lucie County, Florida.

SECTION XV
APPROPRIATION APPROVAL

The Engineer acknowledges that the City ~~of Port St Lucie~~'s performance and obligation to pay under this contract is contingent upon an annual appropriation by the City Council. The Engineer agrees that, in the event such appropriation is not forthcoming, this Contract may be terminated by the City and that no charges, penalties or other costs shall be assessed.

MEMORANDUM

DATE: March 20, 2012

TO: Departments

FROM: Cheryl Shanaberger

SUBJECT: Review #2012004~~1~~ 47 Cons Design & Permit Mariposa Sidewalk

Date Needed by: ASAP

RECEIVED
MAR 21 2012
FINANCE DEPT.

Attached for your review are the "draft" documents that have been prepared for the above Contract Amendment. If you desire any additions, changes, or deletions, please mark where appropriate.

Next, sign, date, and return this form. If there are any changes to the attached documents, OMB will incorporate them into the bid documents.

Thank you.

****

DEPARTMENT has reviewed standard specifications and standard contract documents and approved:
(With Changes ____ Without Changes _____)

_____ _____
(Pending Changes Listed) (Date)

****

LEGAL has reviewed standard specifications and standard contract documents and approved:
(With Changes ____ Without Changes _____)

_____ _____
(Pending Changes Listed) (Date)

****

RISK MANAGEMENT has reviewed standard specifications and standard contract documents and approved:
(With Changes ____ Without Changes _____)

_____ _____
(Pending Changes Listed) (Date)

****

FINANCE has reviewed standard specifications and standard contract documents and approved:
(With Changes ____ Without Changes ✓)

Edwin M. Fu _____ RECEIVED MAR 26 2012 Office of Mgmt. & Budget 3/26/12
(Pending Changes Listed) (Date)

****

OFFICE OF MANAGEMENT AND BUDGET has received and completed all requested changes.

OMB Confirmation: _____ _____
(Date)

MEMORANDUM

RECEIVED
MAR 21 2012
ENGINEERING

DATE: March 20, 2012

TO: Departments

FROM: Cheryl Shanaberger

SUBJECT: Review #20120041 Design & Permit Mariposa Sidewalk

Date Needed by: ASAP

Attached for your review are the "draft" documents that have been prepared for the above Contract Amendment. If you desire any additions, changes, or deletions, please mark where appropriate.

Next, sign, date, and return this form. If there are any changes to the attached documents, OMB will incorporate them into the bid documents.

MAR 22 2012
Office of Management & Budget

Thank you.

****

DEPARTMENT has reviewed standard specifications and standard contract documents and approved:
(With Changes ___ Without Changes ___)

Pat Roebling, Eng 3/22/12
(Pending Changes Listed) (Date)

OK per PR 3/21/12

****

LEGAL has reviewed standard specifications and standard contract documents and approved:
(With Changes ___ Without Changes ___)

(Pending Changes Listed) (Date)

****

RISK MANAGEMENT has reviewed standard specifications and standard contract documents and approved:
(With Changes ___ Without Changes ___)

(Pending Changes Listed) (Date)

****

FINANCE has reviewed standard specifications and standard contract documents and approved:
(With Changes ___ Without Changes ___)

(Pending Changes Listed) (Date)

****

OFFICE OF MANAGEMENT AND BUDGET has received and completed all requested changes.

OMB Confirmation: _____ _____
(Date)

MEMORANDUM

DATE: March 20, 2012

TO: Departments

FROM: Cheryl Shanaberger

SUBJECT: Review #20120041 Design & Permit Mariposa Sidewalk

Date Needed by: ASAP

Attached for your review are the "draft" documents that have been prepared for the above Contract Amendment. If you desire any additions, changes, or deletions, please mark where appropriate.

Next, sign, date, and return this form. If there are any changes to the attached documents, OMB will incorporate them into the bid documents.

Thank you.

****

DEPARTMENT has reviewed standard specifications and standard contract documents and approved:
(With Changes ____ Without Changes _____)

_____ _____
(Pending Changes Listed) (Date)

****

LEGAL has reviewed standard specifications and standard contract documents and approved:
(With Changes ____ Without Changes _____)

_____ _____
(Pending Changes Listed) (Date)

****

RISK MANAGEMENT has reviewed standard specifications and standard contract documents and approved:
(With Changes ____ Without Changes ____)

Renee Major 3-21-12
(Pending Changes Listed) (Date)

* Since this is a master contract we can't change the insurance language to reflect the new language

****

FINANCE has reviewed standard specifications and standard contract documents and approved:
(With Changes ____ Without Changes _____)

_____ _____
(Pending Changes Listed) (Date)

****

OFFICE OF MANAGEMENT AND BUDGET has received and completed all requested changes.

OMB Confirmation: _____ _____
(Date)

RECEIVED MAR 22 2012 Office of Mgmt. & Budget