

COUNCIL ITEM 10D
DATE 9-10-12

COUNCIL ITEM 10D
DATE 8/27/12

ORDINANCE 12-53

AN ORDINANCE AMENDING THE 2011-12 BUDGET OF THE CITY OF PORT ST. LUCIE, FLORIDA, BY INSERTING THEREIN A SCHEDULE CONSISTING OF 4 PAGES, ATTACHED HERETO AND DESIGNATED AS 2011-12 BUDGET AMENDMENT NO. 3. THE SAID SCHEDULE PROVIDES FOR AN INCREASE AND/OR DECREASE IN APPROPRIATIONS IN THE VARIOUS LINE ITEMS; PROVIDING AN EFFECTIVE DATE.

THE CITY OF PORT ST. LUCIE HEREBY ORDAINS:

Section 1. The budget of the City of Port St. Lucie, Florida, for the year 2011-12 be amended by increasing and/or decreasing various line items as set out in the schedule attached hereto consisting of 4 pages and made a part hereto and designated as 2011-12 Budget Amendment #3 and that the City Manager and Director of Office of Management and Budget are hereby instructed and directed to transfer said funds to said accounts and to increase and/or decrease said accounts in conformity with said schedule.

Section 2. This Ordinance shall become effective ten (10) days after its final adoption.

PASSED AND APPROVED BY THE City Council of the City of Port St. Lucie, Florida, this ____ day of _____, 2012.

CITY COUNCIL
CITY OF PORT ST. LUCIE

BY: _____
JoAnn M. Faiella, Mayor

Karen A. Phillips, City Clerk

APPROVED AS TO FORM: _____
Roger G. Orr, City Attorney

MEMORANDUM

To: Gregory J. Oravec, City Manager
From: David K. Pollard, CGFO, Director of OMB
Date: August 15, 2012
Re: Budget Amendment #3 - FY 2011-12.



The attached schedule represents the items being adjusted with Budget Amendment #3 for the current FY 2011-2012 budget. It is a net increase of \$13,219,474 for a new adopted budget total of \$496,183,096. There are no staffing changes proposed in this amendment. A temporary Part-Time Asst. City Manager is being funded for six weeks only because there are no budgeted funds available due to the payout of the previous City Manager. The position (FTE) currently exists in the budget.

Two items account for the majority of this amendment. The recently approved contract with Honeywell for energy conservation improvements will create an internal loan from the Utility Contingency Fund in the amount of \$7,386,715 split between the various funds that are having improvements made and will be responsible for a percent of the payments. The other sizable item in this amendment is a \$2.7 million transfer from the Utility Contingency Fund to the Utility's Renewal and Replacement Fund to fund the water meter replacement program which is installing the radio read technology.

The remaining items that require funding are somewhat smaller in cost. Included in that list is \$50,000 in required funding for the Nuisance Abatement Program because the activity is causing a shortfall in their budget; funding the Impact Fee Study for \$75,510; a transfer from the Road & Bridge CIP Fund to complete the funding and closeout of the Becker Road project fund for \$120,537; the security camera project at Sportsman Park is funded at \$75,000 using parks MSTU funds. Also, in the Utility Renewal & Replacement Fund, \$200,000 is being shifted from that fund's contingency for radio technology on lift stations and \$300,000 for grinder tank replacements. Also due to the bid pricing received for the Fairgreen Road extension, that project will need \$68,428 in additional funding (original budget set at \$200,000).

All of these items are individually listed with their funding source and any impact to the fund balance is being taken into account while projecting the future 2012-13 budget. If any further information is needed, please let me know.

/DKP

/attachments

**CITY OF PORT ST. LUCIE
BUDGET AMENDMENT - #3
FY 2011-12**

**** GENERAL OPERATING FUND - #001 ****

	Expenses	Revenues
(A) Parks and Recreation - Civic Center Maintenance - 7501 -Increase Improvements other Buildings - Project #Y1220 (9/11 Monument Donations) -Increase Donations (9/11 Monument Donations)	\$ 2,133	\$ 2,133
(B) Parks and Recreation - Civic Center - Administration - 7500 -Increase Operating Supplies - Project # Y1216 (Martin Health Systems Contribution) -Increase Contributions	10,710	10,710
(C) Parks and Recreation - Civic Center - Recreation #7503, Project #Y1052 -Increase Operating Supplies (Recreation Vending) -Increase Vending Revenue	15,655	15,655
(D) Police Department - Special Investigations #2112 -Increase Overtime (US Marshal Overtime Reimbursement) -Increase Fund Balance/Cash Carryforward (additional fund balance from prior year)	7,819	7,819
(E) Nuisance Abatement Program -Increase Other Current Charges and Obligations (demolition of Nuisance Abatement Homes) -Increase Fund Balance/Cash Carryforward (additional cash carryforward from prior year)	50,000	50,000
(F) Non-Departmental - #4199 -Increase Interfund Transfer from the Utility Contingency Fund #440 (internal borrowing for Honeywell Project) -Increase Other Contractual Services - Non-Departmental/Project #Y2ECM (Energy Conservation Measures)	6,108,813	6,108,813
(G) City Manager - #1200 -Increase Salary and Benefits, FTE already budgeted/only funding is requested (Temp. P/T Asst. City Manager position, 20 hrs per week) -Decrease Contingency	13,645 (13,645)	
BUDGET AMENDMENT TOTAL - FUND #001:	\$ 6,195,130	\$ 6,195,130

****ROAD & BRIDGE OPERATING FUND #104****

(A) Non-Departmental - #4199 -Increase Interfund Transfer from the Utility Contingency Fund #440 (internal borrowing for Honeywell Project) -Increase Other Contractual Services - Non-Departmental/Project #Y2ECM (Energy Conservation Measures)	\$ 494,910	\$ 494,910
BUDGET AMENDMENT TOTAL - FUND #104:	\$ 494,910	\$ 494,910

****BUILDING DEPARTMENT FUND #110****

	Expenses	Revenues
(A) Building - Operations -Increase Repair and Maintenance of Building (Culvert and Building B repair) -Decrease Contingency	\$ 18,500 (18,500)	

**CITY OF PORT ST. LUCIE
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(B) Building - Operations		
-Increase Repair and Maintenance of Equipment (overtime for special projects)	25,000	
-Increase Contractor Contribution Revenue (additional contribution from contractors)		25,000
(C) Non-Departmental - #4199		
-Increase Interfund Transfer from the Utility Contingency Fund #440 (internal borrowing for Honeywell Project)		568,777
-Increase Other Contractual Services - Non-Departmental/Project #Y2ECM (Energy Conservation Measures)	568,777	
BUDGET AMENDMENT TOTAL - FUND #110	\$ 593,777	\$ 593,777

**** ROAD AND BRIDGE CAPITAL IMPROVEMENT FUND - #304 ****

	Expenses	Revenues
(A) Interfund Transfer		
-Increase Interfund transfer to the Becker Road CIP Fund #360 (Transfer needed to close out Becker Road Fund)	\$ 120,537	
-Reduce Contingency	(120,537)	
(B) Public Works - Operations		
-Increase Professional Services (Impact Fee Study)	70,510	
-Decrease Contingency	(70,510)	
(C) Interfund Transfer		
-Increase Interfund Transfer to the Utilities AC Pipe Replacement Fund #447 (transfer needed to cover Fiber Optic Boxes)	17,651	
-Decrease Contingency	(17,651)	
(D) Interfund Transfer		
-Increase Interfund Transfer from the Utility #445 CIP Bond Fund (transfer needed to complete loop for fiber)		\$ 12,200
-Increase Other Contractual Services - Traffic Control #4121 (improvements to loop fiber)	12,200	
(E) Public Works - Operations		
-Increase Roadways (Improvements to Fairgreen Road Ext.)	68,428	
-Decrease Improvements other than Buildings/Streets Division-Project #Y1225 (Sidewalks Project)	(68,428)	
(F) Public Works - Streets		
-Increase other Contractual Services (Roadway resurfacing)	200,000	
-Decrease Improvements other than Buildings/Streets Division-Project #Y1225 (Sidewalks Project)	(200,000)	
BUDGET AMENDMENT TOTAL - FUND #304:	\$ 12,200	\$ 12,200

**** PARKS MSTU FUND #307****

	Expenses	Revenues
(A) Parks and Recreation - Parks #7210		
-Increase Improvements other than Buildings - Project #Y1226 (Security Camera Project/Equipment & Supplies and Cable)	\$ 75,000	
-Decrease Contingency	(75,000)	
BUDGET AMENDMENT TOTAL - FUND #307:	\$	\$

**CITY OF PORT ST. LUCIE
BUDGET AMENDMENT - #3
FY 2011-12**

****** BECKER ROAD CIP Fund #360 ******

	Expenses	Revenues
(A) Interfund Transfer -Increase Interfund Transfer from the Road and Bridge CIP Fund #304 (Transfer need from the #304 CIP to close out the Becker Road Fund) -Increase Improvements Other than Buildings	120,537	\$ 120,537
(B) Interfund Transfer -Increase Interfund Transfer from the Utilities #445 Fund (Utilities Final Payment for Becker Road Widening) -Increase Improvements other than Buildings	79,427	79,427
BUDGET AMENDMENT TOTAL - FUND #360:	\$ 199,964	\$ 199,964

******STORMWATER FUND #401******

	Expenses	Revenues
(A) Non-Departmental - #4199 -Increase Interfund Transfer from the Utility Contingency Fund #440 (internal borrowing for Honeywell Project) -Increase Other Contractual Services - Non-Departmental/Project #Y2ECM (Energy Conservation Measures)	73,867	73,867
BUDGET AMENDMENT TOTAL - FUND #401:	\$ 73,867	\$ 73,867

******GOLF COURSE FUND #421******

	Expenses	Revenues
(A) Non-Departmental - #4199 -Increase Interfund Transfer from the Utility Contingency Fund #440 (internal borrowing for Honeywell Project) -Increase Other Contractual Services - Non-Departmental/Project #Y2ECM (Energy Conservation Measures)	132,961	132,961
BUDGET AMENDMENT TOTAL - FUND #421:	\$ 132,961	\$ 132,961

******UTILITIES WATER AND SEWER OPERATING FUND #431******

	Expenses	Revenues
(A) Utility-Cross Connections -Increase Salaries and Benefits (Overtime for radio read meter replacements) -Decrease Contingency	10,213 (10,213)	
(B) Utility-Water Distribution - PM -Increase Salaries and Benefits (Overtime for radio read meter replacements) -Decrease Contingency	16,356 (16,356)	
BUDGET AMENDMENT TOTAL - FUND #431:	\$	\$

******UTILITIES RENEWAL & REPLACEMENT FUND #438******

	Expenses	Revenues
(A) Utility-Liftstations -Increase Improvements other than Buildings (Radios for Liftstations) -Decrease Contingency	200,000 (200,000)	
(B) Utility-Sewer Collection - PM -Increase Improvements other than Buildings (grinder pump replacement) -Decrease Contingency	300,000 (300,000)	
(C) Utility-Water- PM -Increase Improvements other than Buildings (replace direct read meters with radio read meters) -Increase Interfund Transfer from the #440 Contingency Fund	2,700,000	2,700,000
BUDGET AMENDMENT TOTAL - FUND #438:	\$ 2,700,000	\$ 2,700,000

**CITY OF PORT ST. LUCIE
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******UTILITY CONTINGENCY FUND #440******

	Expenses	Revenues
(A) Interfund Transfer		
-Increase Interfund Transfer to the General Fund Operating Fund #001	6,108,813	
-Increase Interfund Transfer to the Road & Bridge Operating Fund #104	494,910	
-Increase Interfund Transfer to the Stormwater Fund #401	73,867	
-Increase Interfund Transfer to the Building Department Fund #110	568,777	
-Increase Interfund Transfer to the Saint's Golf Course Fund #421	132,961	
-Increase Interfund Transfer to the Medical Trust Fund #605 (internal borrow from fund #440 for Honeywell Project - Energy Conservation Measures)	7,387	
-Reduce Contingency	(7,386,715)	
(B) Interfund Transfer		
-Increase Interfund Transfer to the Utility R&R Fund #438 (transfer needed to cover radio read meter replacement)	2,700,000	
-Increase Fund Balance/Cash Carryforward (additional fund balance/cash carryforward from prior year)		2,700,000
BUDGET AMENDMENT TOTAL - FUND #440:	\$ 2,700,000	\$ 2,700,000

******UTILITIES SERIES 2006 CIP BOND AND 2007 REFINANCE FUND #445******

	Expenses	Revenues
(A) Interfund Transfer		
-Increase Interfund Transfer to the Road & Bridge CIP Fund #304 (Fiber @ Becker Road for loop)	\$ 12,200	
-Increase Fund Balance/Cash Carryforward		12,200
(B) Interfund Transfer		
-Increase Interfund Transfer to Becker Road CIP #360 (Utility Final Payment for Becker Road Widening)	79,427	
-Increase Fund Balance/Cash Carryforward (additional fund balance/cash carryforward from prior year)		79,427
BUDGET AMENDMENT TOTAL - FUND #445:	\$ 91,627	\$ 91,627

******UTILITIES AC PIPE REPLACEMENT FUND #447******

	Expenses	Revenues
(A) Interfund Transfer		
-Increase Interfund Transfer from the Road and Bridge CIP Fund #304 (Fiber Optic Boxes for WM Replacement)		17,651
-Increase Contingency	17,651	
BUDGET AMENDMENT TOTAL - FUND #447:	\$ 17,651	\$ 17,651

******MEDICAL FUND #605******

	Expenses	Revenues
(A) Non-Departmental - #4199		
-Increase Interfund Transfer from the Utility Contingency Fund #440 (internal borrowing for Honeywell Project)		7,387
-Increase Other Contractual Services - Non-Departmental/Project #Y2ECM (Energy Conservation Measures)	7,387	
BUDGET AMENDMENT TOTAL - FUND #605:	\$ 7,387	\$ 7,387

Budget Amendment #3 Grand Total

\$ 13,219,474

PORT ST. LUCIE CITY COUNCIL
AGENDA ITEM REQUEST

Meeting Date: August 27, 2012

Public Hearing ___ Ordinance XX Resolution ___ Motion ___

Item: Budget Amendment #3 – FY 2011-12

Recommended Action:

Approve the recommended revisions to the current year (FY 2011-12) budget by passing the attached ordinance.

Summary Explanation/Background Information:

This is the third and final budget amendment for the current year. The revisions are outlined and explained in the attachments.

Attachments: Ordinance, Department memo, Schedule of Budget Revisions

Director of OMB concurs with requested action. DKP City Manager concurs with requested action. ___

Department requests 0 minutes to make a presentation.

Submitted by: David Pollard, CGFO, OMB Director Date Submitted 8-8-12

RECEIVED

AUG 15 2012

City Manager's Office