

PORT ST. LUCIE CITY COUNCIL
AGENDA ITEM REQUEST

COUNCIL ITEM 7G
DATE 2/27/12

Meeting Date : February 27, 2012

Public Hearing _____ Ordinance _____ Resolution _____ Motion X

Item: RFP #20070049U Amd #1, Master Architectural Services, corporate name change

Recommended Action:

Approve Peacock + Lewis Architects and Planners, LLC to assume the responsibility for the terms and conditions of Contract #20070049U dated April 12, 2007 from Peacock + Lewis Architects and Planners, Inc.

Exhibits: Department memo attached no

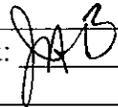
Copies of the Contract Amendment and letter from vendor.

Summary Explanation/Background Information: Amendment is need for Peacock + Lewis Architects and Planners, LLC to assume the responsibility for the terms and conditions of Contract #20070049U dated April 15, 2007 from Peacock + Lewis Architects and Planners, Inc. The initial contract period was for five (5) years with an option for an additional five (5) year renewal period

~~Deputy~~ Director of OMB concurs with award:



City Manager concurs with award:



Submitted by: *Cheryl Shanaberger*

Title: Deputy Director of Office of Management & Budget

Date Submitted: 2/21/12

RECEIVED

FEB 22 2012

City Manager's Office

Contract #200780049U Amendment #1

Contract #20070049U Amendment #1

Date:

Contract Title: Master Contract for Architectural Services

Contractor's Name: Peacock +Lewis Architects and Planners. Inc.

Current Expiration: April 15, 2012 (contract does allow for renewal of 5 years.)

The following modifications to the Terms and Conditions contained in Contract #2007009U between Peacock + Lewis Architects and Planner, Inc., and the City of Port St. Lucie dated April 16, 2007 are hereby incorporated and made a part of that Contract/Agreement.

1. Peacock + Lewis Architects and Planner, LLC is assuming the responsibility for the terms and condition of this contract. All other terms and conditions of the original contract and/or Addenda apply.

IN WITNESS WHEREOF, the parties have executed this contract at Port St. Lucie Florida, the day and year first above written.

CITY OF PORT ST. LUCIE FLORIDA

By: _____
City Manager

ATTEST:

By: _____
City Clerk

By: _____
Authorized Representative of Peacock + Lewis Architects and Planners, LLC

State of: _____

County of: _____

Before me personally appeared: _____
(please print)

Personally known _____

or Produced Identification: _____
(type of identification)

Identification No. _____

known to me to be the person described in and who executed the foregoing instrument, and acknowledged to and before me that _____ executed said instrument for the purposes therein expressed.
(s/he)

WITNESS my hand and official seal, this _____ day of _____, 2012.

Notary Signature

Notary Public-State of _____ at Large

My Commission Expires _____

(seal)



February 8, 2012

PEACOCK + LEWIS

Architects and Planners, LLC
Lic. # AAC 000020

Golden Bear Plaza, West Tower
11770 US Highway One
Suite 402
North Palm Beach, FL 33408

T: 561.626.9704
F: 561.626.9719

Ms. Jennifer Gent, P.E.
City of Port St. Lucie
Engineering Department - Thornhill Drive
450 SW Thornhill Drive
Port St. Lucie, FL 34984

RE: City of Port St. Lucie
Five Year Continuing Contract for Architectural Services
Contract #20070049U
Peacock + Lewis Project No. P12-006

Dear Ms. Gent:

As stated in our letter to you dated February 1, 2012, Peacock + Lewis is now performing architectural services as Peacock + Lewis Architects and Planners, LLC. It is the desire of Peacock + Lewis Architects and Planners, LLC to assume the responsibility for the terms and conditions of Contract #20070049U dated April 12, 2007, between the City of Port St. Lucie and Peacock + Lewis Architects and Planners, Inc.

As requested attached is Form W-9 which indicates that our Federal Employer's ID number is 45-4058186.

Should you require information or documentation please let us know.

Thank you.

Sincerely,
Peacock + Lewis Architects and Planners, LLC

Brian D. Little, AIA
Principal

BDI/blk

Enclosure: Form W-9

Member AIA

www.peacockandlewis.com



PEACOCK + LEWIS

Architects and Planners, LLC
Lic. # AAC 000020

Golden Bear Plaza, West Tower
11770 US Highway One
Suite 402
North Palm Beach, FL 33408

T: 561.626.9704
F: 561.626.9719

February 1, 2012

Ms. Jennifer Gent, P.E.
City of Port St. Lucie
Engineering Department - Thornhill Drive
450 SW Thornhill Drive
Port St. Lucie, FL 34984

RE: City of Port St. Lucie
Five Year Continuing Contract for Architectural Services
Contract #20070049U
Peacock + Lewis Project No. P12-006

Dear Ms. Gent:

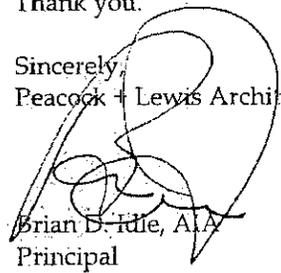
Peacock + Lewis Architects and Planners, Inc. is currently under contract with the City of Port St. Lucie. However, effective December 31, 2011, the corporation, Peacock + Lewis Architects and Planners, Inc., is no longer performing architectural services. We are now performing services as Peacock + Lewis Architects and Planners, LLC and retained our Department of Business and Professional Regulation License No. AAC000020. Please note also that our business address has changed.

Also effective December 31, 2011, we closed our Fort Pierce office. Mr. Paul Neff and Mr. Donald Bergman, principals in that office are no longer employed by Peacock + Lewis. However, both Mr. Neff and Mr. Bergman continue to assist Peacock + Lewis as independent contractors. Mr. Bergman will be the point of contact on the referenced project. His phone number is 772/708-0164 and his email address is hobieone@bellsouth.net.

As requested, we have enclosed a proposal to provide professional services for the Engineering Department Administration Building Remodeling. Should you require documentation from us concerning our new business status, please let us know.

Thank you.

Sincerely,
Peacock + Lewis Architects and Planners, LLC


Brian D. Idle, AIA
Principal

BDI/blk

Enclosure: Proposal

- _____
- Architecture
- _____
- Planning
- _____
- Interior Design
- _____
- Programming
- _____
- Graphic Design
- _____
- Project Delivery

Member AIA

www.peacockandlewis.com

Request for Taxpayer Identification Number and Certification

Give Form to the requester. Do not send to the IRS.

Name (as shown on your income tax return)
PEACOCK AND LEWIS ARCHITECTS AND PLANNERS LLC

Business name/disregarded entity name, if different from above
PEACOCK AND LEWIS ARCHITECTS AND PLANNERS LLC

Check appropriate box for federal tax classification:
 Individual sole proprietor C Corporation S Corporation Partnership Trust/estate
 Limited liability company. Enter the tax classification (C=C corporation; S=S corporation; P=partnership) S Exempt payee
 Other (see instructions) ▶

Address (number, street, and apt. or suite no.)
11770 U.S. HIGHWAY ONE, SUITE 402

City, state, and ZIP code
NORTH PALM BEACH, FL 33408

List account number(s) here (optional)

Requester's name and address (optional)

Print or type. See Specific instructions on page 2.

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on the "Name" line to avoid backup withholding. For individuals, this is your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN* on page 3.

Social security number

--	--	--	--	--	--	--	--	--	--

Employer identification number

4	5	-	4	0	5	8	1	8	6
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Note: If the account is in more than one name, see the chart on page 4 for guidelines on whose number to enter.

Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me), and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding, and
- I am a U.S. citizen or other U.S. person (defined below).

Certification Instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions on page 4.

Sign Here **Signature of U.S. person** *Brenda Kelly* **Date** February 8, 2012

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Purpose of Form

A person who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) to report, for example, income paid to you, real estate transactions, mortgage interest you paid, acquisition or abandonment of secured property, cancellation of debt, or contributions you made to an IRA.

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN to the person requesting it (the requester) and, when applicable, to:

- Certify that the TIN you are giving is correct (or you are waiting for a number to be issued);
- Certify that you are not subject to backup withholding; or
- Claim exemption from backup withholding if you are a U.S. exempt payee. If applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income.

Note. If a requester gives you a form other than Form W-9 to request your TIN, you must use the requester's form if it is substantially similar to this Form W-9.

Definition of a U.S. person. For federal tax purposes, you are considered a U.S. person if you are:

- An individual who is a U.S. citizen or U.S. resident alien,
- A partnership, corporation, company, or association created or organized in the United States or under the laws of the United States,
- An estate (other than a foreign estate), or
- A domestic trust (as defined in Regulations section 301.7701-7).

Special rules for partnerships. Partnerships that conduct a trade or business in the United States are generally required to pay a withholding tax on any foreign partners' share of income from such business. Further, in certain cases where a Form W-9 has not been received, a partnership is required to presume that a partner is a foreign person, and pay the withholding tax. Therefore, if you are a U.S. person that is a partner in a partnership conducting a trade or business in the United States, provide Form W-9 to the partnership to establish your U.S. status and avoid withholding on your share of partnership income.

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IN WITNESS WHEREOF, the parties have executed this contract at Port St. Lucie Florida, the day and year first above written.

CITY OF PORT ST. LUCIE FLORIDA

By: _____
City Manager

ATTEST:

By: _____
City Clerk

By: _____
Authorized Representative of Peacock + Lewis Architects and Planners, LLC

State of: _____

County of: _____

Before me personally appeared: _____
(please print)

Personally known _____

or Produced Identification: _____
(type of identification)

Identification No. _____

known to me to be the person described in and who executed the foregoing instrument, and acknowledged to and before me that _____ executed said instrument for the purposes therein expressed.
(s/he)

WITNESS my hand and official seal, this _____ day of _____, 2012.

Notary Signature

Notary Public-State of _____ at Large

My Commission Expires _____.

(seal)