

AGENDA ITEM REQUEST

MEETING: REGULAR  X  SPECIAL

DATE: February 27, 2012

ORDINANCE   RESOLUTION   MOTION  X  PUBLIC HEARING

ITEM: Applicant for the District II Planning and Zoning Board Position.

RECOMMENDED ACTION: The Board recommended Steven Garrett be appointed to the District II Position on the Planning and Zoning Board.

- EXHIBITS:
1. Application and Resume (Steven Garrett)
  2. Minutes of the Interview
  3. Background information on the previous interviews

**SUMMARY EXPLANATION/BACKGROUND INFORMATION:** Due to the expiration of the term of office of Board Member, James Rich (District II), the City Council has been requested to appoint a new Board Member from District II to fill this vacated position. George Monast and Karen Herold were interviewed by the Planning and Zoning Board on June 7, 2011. Their applications, resumes, interview minutes, and the tally sheet were forwarded to the City Council for their regular meeting of June 16, 2011. The City Council tabled the appointment of the District II candidate until the completion of the redistricting (November 28, 2011). City Council also extended the acceptance of applications for the District II position. One new application for the District II position was received from Steven Garrett. The redistricting placed Karen Herold in District I. On January 29, 2012, George Monast withdrew his application.

On February 7, 2012, the Planning and Zoning Board interviewed Steven Garrett for the District II position. Attached are the minutes of the interview.

**IF PRESENTATION IS TO BE MADE, HOW MUCH TIME WILL BE REQUIRED?**

None.

SUBMITTING DEPARTMENT: PLANNING and ZONING DATE: February 13, 2012

DIST. 2

CITY OF PORT ST. LUCIE  
APPLICATION FOR SERVING ON CITY BOARDS & COMMITTEES

NAME: Steven Garrett HOME PHONE: 772-224-2667

HOME ADDRESS: 753 SW Munjack Circle, PSL, FL 34986

BUSINESS: Lucido & Associates BUSINESS PHONE: 772-220-210

EMAIL ADDRESS: sgarrett@lucidodesign.com

**PLEASE CHECK THE BOARDS ON WHICH YOU ARE INTERESTED IN SERVING:**

- AFFORDABLE HOUSING COMMITTEE
- CITIZEN'S BUDGET ADVISORY BOARD
- CIVIL SERVICE APPEALS BOARD
- CONTRACTORS EXAMINING BOARD
- DISTRICTING COMMISSION
- KEEP PORT ST. LUCIE BEAUTIFUL
- MUNICIPAL POLICE OFFICERS RETIREMENT TRUST FUND BOARD OF TRUSTEES
- PLANNING BOARD & ZONING BOARD
- PUBLIC ART ADVISORY BOARD

Why do you think you are qualified to serve on this board? Over 20 years experience in the development community with knowledge of many of the issues coming before the P&Z Board, recent experience on a City Board (PAAB, past chair)

Brief description of Education & Experience: **Resumé required, please attach**  
BS in Landscape Architecture, Mississippi State University,  
Vice President of Lucido & Associates, Land Planning/Landscape Architecture firm  
Past Chair and Vice Chair Public Art Advisory Board, 3 years of service

Do you now serve on any City Board, Committee or other Governmental Board or Committee?  
Yes  No

If yes, please list:  
n/

Until such time that you are selected for the Board of your choice, may we submit your application as vacancies occur? Yes  No

Are you a registered voter? Yes  No

Are you a City resident? Yes  No

If yes, for how long? 7 years

0110 15 11 11:11:04

Are you a United States Citizen?

Yes  No

Are you presently employed by the City of Port St. Lucie?

Yes  No

Are you a current or former law enforcement officer, other employee\* or the spouse or child of one who is exempt from public records disclosure under FS 119.07?

Yes  No

\*Other covered jobs can be found listed under Florida Statute 119.07

Have you ever been convicted of a crime, pled guilty or no contest to a criminal charge, or entered into an agreement setting forth the terms leading to the reduction or dismissal of the charges?

Yes  No

If "Yes", please describe

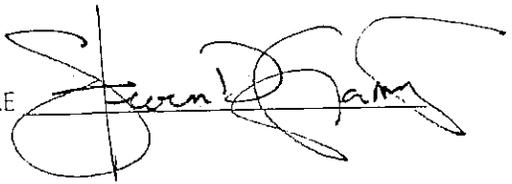
n/a

Where convicted n/a

Date of conviction n/a

NOTE: A "YES" answer to these questions will not automatically bar you from serving on a Board or Committee. The nature, appointment relatedness, severity and date of the offense in relation to the appointment for which you are applying are considered. A criminal conviction check will be conducted. Failure to disclose the requested information will result in the withdrawal of the offer of appointment or termination of the appointment if discovered after the appointment commences.

SIGNATURE



DATE 08/19/11

APPLICATIONS WILL BE KEPT ON FILE ONE (1) YEAR FROM DATE OF SUBMISSION

Submit to:

City Clerk's Office  
Port St. Lucie City Hall  
121 SW Port St. Lucie Blvd.  
Port St. Lucie, FL 34984  
TEL: (772) 871-7325  
FAX: (772) 344-4094



BRDAPP REV06232011



## Steven Garrett

Mentoring staff members inspires me. It's a privilege I find very enriching and rewarding.

Architectural designs I admire are those that blend commercial work with downtown Stuart and Ocean at Sunset in West Palm Beach. They're the most fun and challenging spaces to create with.

As proud as I am of large scale development and regional impact like St. Lucie West, I've also designed a small fountain and courtyard at St. Mary's Episcopal Church in Stuart.

The architectural undertaking on my wish list would be Central Park, a living breathing element within a massive urban landscape, both intimate and epic in size.

Leading the growth and longevity of this company by combining skill, talent, respect and reputation is my main professional goal.

Civic Memberships  
Keep Martin Beautiful  
YMCA of Martin County

### Education

Bachelor's in Landscape Architecture  
from Mississippi State University

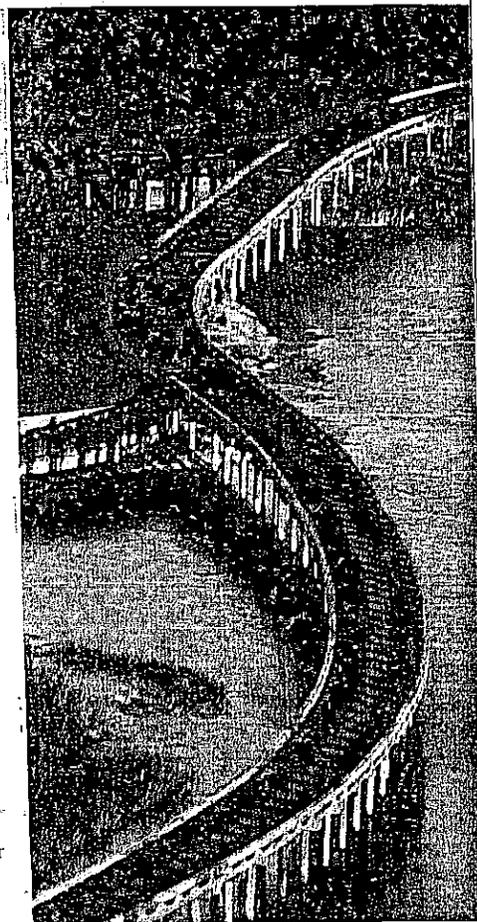
*"The creative process begins by taking the time on the front end to truly listen to your client and determine the desired direction together."*

As the son of two Air Force officers, Steven's childhood was one of constant movement and travel.

From the eastern seaboard to the sun-drenched beaches of California, the plethora of new neighborhoods and schools taught him volumes about the unique cultural tapestry of the country. It also taught him that the new kid needs an "ice-breaker" — like juggling. Steven would risk embarrassment for the reward of making friends, usually to favorable results. As he sought balance between risks and rewards, his gravity-defying pastimes took on new heights with a love for skydiving.

When it came to career planning, he kept his feet firmly planted on the ground. For his senior year of high school, Steven moved to Martin County to be near his grandparents. Upon graduation in 1989, the budding drafter and designer scoured the Yellow Pages for work, finding Thomas Lucido. Under Thomas' tutelage, Steven's artistic talents blossomed. He left for college, his major determined.

There, he conjured up a thesis based on the acronym PLACE — projects that cater to the People, Landscape, Architecture, Culture and Ecology. The approach keeps his work grounded, but otherwise this father, skydiver and juggler, likes things up in the air.



lucido&associates

[www.lucidodesign.com](http://www.lucidodesign.com)

## Lorraine Prussing

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**From:** April Stoncius  
**Sent:** Thursday, February 09, 2012 2:12 PM  
**To:** Lorraine Prussing  
**Cc:** Carol Heintz  
**Subject:** Request for P&Z Minutes, Section 8B

**PLANNING AND ZONING BOARD MEETING MINUTES  
 7, 2012**

**FEBRUARY**

### **8B. INTERVIEW FOR PLANNING AND ZONING BOARD – DISTRICT II VACANCY**

Chair Parks said, "We are going to ask Mr. Garrett a few questions, and his name will be the only one on the tally sheet, as the other gentleman has withdrawn." Mr. Holbrook stated, "That is correct, Madam Chair. Since we only have one applicant here today, there is no need for the tally sheet. We will just need a motion by the Board to forward to the City Council." Chair Parks stated, "Tell us about yourself, Mr. Garrett." Mr. Garrett said, "I am a land planner and landscape architect by trade. I have brought some items before you in the past. I have been living in the City for the past six years. I'm currently a resident of St. Lucie West in the Lake Charles community. I feel it is always a civic responsibility for people to give back to the community that they live in. I love the City in which I live. I have served on a couple of boards before, Public Art Advisory Board being the last one for the City. I would like the opportunity to serve again."

Chair Parks inquired, "Why do you want to be on the City of Port St. Lucie's Planning and Zoning Board?" Mr. Garrett responded, "It is an opportunity to give back. With my experience in the development community, working with staff in the past, and serving on other boards, I will have a good mindset with an open mind to review elements, and give my expertise to make recommendations." Chair Parks pointed out, "And of course, you understand our purpose." Mr. Garrett replied in the affirmative. Chair Parks asked, "Will you be able to pick up the packet and review it one week before our meetings? Our meetings are held the first Tuesday of every month at 1:30 p.m. in these chambers, unless the first Monday is a holiday, then it is on a Wednesday." Mr. Garrett replied in the affirmative. Chair Parks questioned, "What do you think the most critical issues of the City of Port St. Lucie are?" Mr. Garrett answered, "Continuing growth in a responsible manner. We have a lot of infrastructure investments that have been done in the City in the last few years, and it is an opportunity to fill in those pieces and bring quality responsible growth to the City. Today we had a good example of a site in St. Lucie West, as it was a great example of bringing elements into an existing site that is vacant, and putting the right player into it to make the best use of it." Chair Parks inquired, "Have you had any involvement in government as a volunteer, as an elected official, or staff?" Mr. Garrett responded, "Not as an elected official or staff for any municipality or government. It has all been in public service on boards and committees." Mr. Gardner asked, "Do you see many conflicts that would cause you to abstain, as you are in the industry?" Mr. Garrett replied, "No. I don't see many conflicts at all. If an applicant comes before the Board that is represented by my company, then I would abstain. I don't see any conflicts there. Keeping an open mind with each application that comes before the Board is really the task at hand, and providing well thought out recommendations to the City Council. I think I'm prepared to do that. Thank you for your time."

Vice Chair Rooksberry **moved** to recommend approval to the City Council for Steven Garrett to serve on the Planning and Zoning Board for District II. Secretary Blazak **seconded** the motion, which **passed unanimously** by roll call vote.



**City of Port St. Lucie**  
**Planning & Zoning Department Memorandum**  
.....  
*A City for All Ages*

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**TO:** PLANNING & ZONING BOARD

**FROM:** Daniel Holbrook, AICP, Director of Planning and Zoning *DH*

**RE:** **INTERVIEWS FOR PLANNING AND ZONING BOARD**  
**District II Position**

**DATE:** January 19, 2012

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Attached are the applications and resumes of the applicants who have applied for the District II Planning and Zoning Board position which was vacated by the term expiration of James Rich in April of 2011. At the direction of the City Council, the appointment was postponed until completion of the redistricting on November 28, 2011. Also attached are the questions the Board asks each applicant along with the tally sheet. Per Section 32.54, Code of Ordinances City of Port St. Lucie, Fl, "The Planning and Zoning Board shall recommend to the City Council, by a majority vote of the Board, a replacement to fill the vacancy."

**Lorraine Prussing**

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**From:** George Monast [geomonast@aol.com]  
**Sent:** Sunday, January 29, 2012 2:15 PM  
**To:** Lorraine.Prussing  
**Subject:** Re: Planning Board Interviews (District II) - February 7th....Steve Garrett, George Monast  
Lorraine

Thanks for giving me the opportunity to interview for the District II Planning and Zoning Board Vacancy. Unfortunately, the interview date conflicts with medical treatment I am receiving. Therefore, please withdraw my name from consideration for the vacancy.

*George Monast*

## QUESTIONS FOR PLANNING & ZONING BOARD APPLICANTS

1. Why do you want to be on the Planning & Zoning Board?
2. Do you know and understand the purpose of the Planning & Zoning Board?
3. Will you be able to attend all of the Planning & Zoning Board meetings and thoroughly review the agenda items before each meeting? The number of agenda items and the length of discussion for each item determine the length of the meetings. Each board member is notified when the complete packet with back-up materials is ready for them to pick-up and take to review (usually one week before the meeting).

The meetings are held on the first Tuesday of each month beginning at 1:30 PM, or on the first Wednesday if Monday is a Holiday.

4. What issues do you believe are critical to the City's future?
5. Have you ever been involved in government before as a volunteer, elected official or staff?

NOTE: EACH APPLICANT WILL BE GIVEN TWO MINUTES TO ANSWER EACH QUESTION.



**City of Port St. Lucie**  
**Planning & Zoning Department Memorandum**  
.....  
*A City for All Ages*

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**TO:** PLANNING & ZONING BOARD

**FROM:** Daniel Holbrook, AICP, Director of Planning and Zoning *DH*

**RE:** **PLANNING AND ZONING BOARD**  
**District II Position**

**DATE:** December 27, 2011

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Attached are the applications and resumes of the applicants who have applied for the District II position which was vacated by the term expiration of James Rich in April of 2011. George Monast and Karen Herold were interviewed by the Planning and Zoning Board on June 7, 2011. Their applications, resumes, interview minutes and tally sheet were forwarded to the City Council for their regular meeting of June 16, 2011 with the recommendation that Ms. Herold be appointed to the Board. The City Council tabled the appointment of the district II candidate until the completion of the redistricting (November 28, 2011). They also extended the acceptance of applications for the District II position. We have received one new application for the District II position from Mr. Steven Garrett which is attached.

There are now two applicants for the District II position. George Monast and Steven Garrett. The redistricting placed Ms. Herold in District I.

CITY OF PORT ST. LUCIE, FL - CITY COUNCIL

COUNCIL ITEM 13A  
DATE 6/27/11

AGENDA ITEM REQUEST

Table until  
redistricting  
4 yr term  
redistricting

MEETING: REGULAR  SPECIAL

DATE: June 27, 2011

ORDINANCE  RESOLUTION  MOTION  PUBLIC HEARING

ITEM: Applicant for the District II Planning and Zoning Board Position.

RECOMMENDED ACTION: The Planning and Zoning Board, on 6/7/11, with a vote of 5-2 recommended Karen J. Herold be appointed to the District II Position on the Planning and Zoning Board.

EXHIBITS: Applications and Resumes of the candidates who interviewed for the position (George Monast and Karen J. Herold), Minutes of the Interview, Tally Sheet.

SUMMARY EXPLANATION/BACKGROUND INFORMATION: Due to the expiration of the term of office of Board Member, James Rich (District II), the City Council has been requested to appoint a new Board Member from District II to fill this vacated position.

IF PRESENTATION IS TO BE MADE, HOW MUCH TIME WILL BE REQUIRED?

None.

SUBMITTING DEPARTMENT: PLANNING and ZONING DATE: June 16, 2011

DISTRICT 2

CITY OF PORT ST. LUCIE  
APPLICATION FOR SERVING ON CITY BOARDS & COMMITTEES

1. Name: Karen J. Herald Home Phone: 772-336-0562  
2. Home Address: 551 NE Canoe Park Circle, PSL 34983  
3. Business: Retired Business Phone: \_\_\_\_\_  
4. Business Address: \_\_\_\_\_  
5. Email Address: Kherald24748@yahoo.com

6. PLEASE CHECK THE BOARDS ON WHICH YOU ARE INTERESTED IN SERVING:

- AFFORDABLE HOUSING COMMITTEE
- KEEP PORT ST. LUCIE BEAUTIFUL
- CIVIL SERVICE APPEALS BOARD
- CONTRACTORS' EXAMINING BOARD
- MUNICIPAL POLICE OFFICERS RETIREMENT TRUST FUND BOARD OF TRUSTEES
- CITIZENS' BUDGET ADVISORY COMMITTEE
- PUBLIC ART ADVISORY BOARD
- PLANNING BOARD & ZONING BOARD
- SIGN CODE REVIEW COMMITTEE

7. Why do you think you are qualified to serve on this Board?  
11 years experience on the planning commission in Crete, ILLINOIS.

8. Brief Description of Education & Experience: Resumé Required. Please Attach  
Bachelor of Science in Business Administration, Univ. of St. Francis, Joliet,  
Former business owner.

9. Do you now serve on any City Board, City Committee or other Governmental Board or Committee? ..... Yes \_\_\_\_\_ No X

If yes, please list: \_\_\_\_\_

10. Until such time that you are selected for the Board of your choice may we submit your application when vacancies occur? ..... Yes X No \_\_\_\_\_

11. Are you a registered voter? ..... Yes X No \_\_\_\_\_

12. Are you a City resident? ..... Yes X No \_\_\_\_\_

If yes, for how long? ..... 6 1/2 yrs.

13. Are you a United States Citizen? ..... Yes X No \_\_\_\_\_

MAY 16 '11 AM 11:10



**City of Port St. Lucie**  
**Planning & Zoning Department Memorandum**  
.....  
*A City for All Ages*

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**TO:** PLANNING & ZONING BOARD

**FROM:** Daniel Holbrook, AICP, Director of Planning and Zoning

**RE:** **PLANNING AND ZONING BOARD**  
**District II Position**

**DATE:** December 27, 2011

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There are now two applicants for the District II position. George Monast and Steven Garrett. The redistricting placed Ms. Herold in District I.

AGENDA ITEM REQUEST

MEETING: REGULAR X SPECIAL     

DATE: June 27, 2011

Table until  
redistricting  
4 yr term  
redistricting

ORDINANCE      RESOLUTION      MOTION X PUBLIC HEARING     

ITEM: Applicant for the District II Planning and Zoning Board Position.

RECOMMENDED ACTION: The Planning and Zoning Board, on 6/7/11, with a vote of 5-2 recommended Karen J. Herold be appointed to the District II Position on the Planning and Zoning Board.

EXHIBITS: Applications and Resumes of the candidates who interviewed for the position (George Monast and Karen J. Herold), Minutes of the Interview, Tally Sheet.

SUMMARY EXPLANATION/BACKGROUND INFORMATION: Due to the expiration of the term of office of Board Member, James Rich (District II), the City Council has been requested to appoint a new Board Member from District II to fill this vacated position.

IF PRESENTATION IS TO BE MADE, HOW MUCH TIME WILL BE REQUIRED?

None.

SUBMITTING DEPARTMENT: PLANNING and ZONING DATE: June 16, 2011

DISTRICT 2

CITY OF PORT ST. LUCIE  
APPLICATION FOR SERVING ON CITY BOARDS & COMMITTEES

1. Name: Karen J. Herald Home Phone: 772-336-0562  
2. Home Address: 551 NE Canoe Park Circle, PSL 34983  
3. Business: Retired Business Phone: \_\_\_\_\_  
4. Business Address: \_\_\_\_\_  
5. Email Address: Kherald24748@yahoo.com

6. PLEASE CHECK THE BOARDS ON WHICH YOU ARE INTERESTED IN SERVING:

- |  |   |
|--|---|
| <input type="checkbox"/> AFFORDABLE HOUSING COMMITTEE                                      | <input type="checkbox"/> PUBLIC ART ADVISORY BOARD                |
| <input type="checkbox"/> KEEP PORT ST. LUCIE BEAUTIFUL                                     | <input checked="" type="checkbox"/> PLANNING BOARD & ZONING BOARD |
| <input type="checkbox"/> CIVIL SERVICE APPEALS BOARD                                       | <input type="checkbox"/> SIGN CODE REVIEW COMMITTEE               |
| <input type="checkbox"/> CONTRACTORS' EXAMINING BOARD                                      |   |
| <input type="checkbox"/> MUNICIPAL POLICE OFFICERS RETIREMENT TRUST FUND BOARD OF TRUSTEES |   |
| <input type="checkbox"/> CITIZENS' BUDGET ADVISORY COMMITTEE                               |   |

7. Why do you think you are qualified to serve on this Board?

11 years experience on the planning commission in Crete, ILLINOIS.

8. Brief Description of Education & Experience: Resume Required, Please Attach

Bachelor of Science in Business Administration, Univ. of St Francis, Joliet, Former business owner.

9. Do you now serve on any City Board, City Committee or other Governmental Board or Committee? ..... Yes \_\_\_\_\_ No X

If yes, please list: \_\_\_\_\_

10. Until such time that you are selected for the Board of your choice may we submit your application when

vacancies occur? ..... Yes X No \_\_\_\_\_

11. Are you a registered voter? ..... Yes X No \_\_\_\_\_

12. Are you a City resident? ..... Yes X No \_\_\_\_\_

If yes, for how long? ..... 6 1/2 yrs.

13. Are you a United States Citizen? ..... Yes X No \_\_\_\_\_

MAY 16 '11 AM 11:10

14. Are you presently employed by the City? .....Yes \_\_\_\_\_ No X

15. Are you a current or former law enforcement officer, other employee\*\* or the spouse or child of one, Who is exempt from public records disclosure under 119.07 F.S.? .....Yes \_\_\_\_\_ No X

\*\*Other jobs covered can be found listed under Florida Statute 119.07

16. Have you ever been convicted of a crime, pled guilty or no contest to a criminal charge, or entered into an agreement setting forth the terms leading to the reduction or dismissal of the charges?

Yes \_\_\_\_\_ No X

If "YES" please describe:

17. Comments:

Where convicted: \_\_\_\_\_

Date of conviction: \_\_\_\_\_

NOTE: A "YES" answer to these questions will not automatically bar you from serving on a Board or Committee. The nature, appointment relatedness, severity and date of the offense in relation to the appointment for which you are applying are considered. Crime conviction check will be conducted. Failure to disclose requested information will result in withdrawal of the offer of appointment or termination of the appointment if discovered after appointment commences.

SIGNATURE: Karen J. Herald

DATE: 5/12/2011

\*Note: Applications kept on file ONE YEAR from date of submission.

Submit to:

City Clerk's Office  
Port St. Lucie City Hall  
121 SW Port St. Lucie Blvd.  
Port St. Lucie, FL 34984  
Tel: (772)871-7325 FAX: (772)344-4094  
Email: cheintz@cityofpsl.com

PDFAPPLIC1  
Revised 041910

# **Karen J. Herold**

551 NE Canoe Park Circle  
Port St. Lucie, FL 34983

Home: 772/336-0562 Cell: 772/428-1488

E-mail: [kherold24748@yahoo.com](mailto:kherold24748@yahoo.com)

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**Objective:** Unpaid Volunteer for Planning and Zoning Board - District 2.

**Qualifications:**

11 years experience on the Planning Commission in Crete Township in Illinois.

**Education:**

Bachelor of Science in Business Administration from the University of St. Francis, Joliet, IL.

**PROFESSIONAL EXPERIENCE:**

Crete Township Plan Commission, Crete, Illinois August 1993-August 2004  
Chairman of the Board.

- Present reports to the Township Board and County Board.
- Review commercial and residential zoning requests.
- Review subdivision requests.
- Conduct fact-finding studies, compile data, and prepare reports.
- Confer with citizens and developers on planning and zoning issues.
- Represent the Township at various meetings in Illinois and Indiana.
- Ensure that all building plans meet with ADA and VA requirements.

Crete Township Homeowners Association, Crete, IL 1990-2004

**President**

- Preside over meetings.
- Write the community newsletter.
- Execute neighborhood improvement projects.

South Suburban Community Firefighters Association, Crete, IL.

**President**

- Plan and execute fund raising events for Volunteer Fire Dept.
- Represent Crete Township at IL State firefighters annual conference.

**Other Experience:**

The Cake Shoppe Crete, IL. 1987-2003

**Owner and Manager**

- Designed, baked, and decorated wedding and special occasion cakes.
- Business Office and Marketing Manager.

RESOLUTION RECOGNIZING THE SERVICE OF  
KAREN HEROLD  
CRETE TOWNSHIP PLAN COMMISSION  
RESOLUTION # 04-04

WHEREAS, KAREN HEROLD has served as a member of the Crete Township Plan Commission for eleven years, from August, 1993 to August 2004:

WHEREAS, the Board of Trustees being mindful of the long and faithful service rendered to Crete Township by said, KAREN HEROLD;

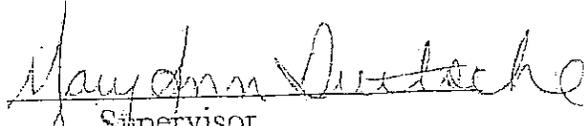
WHEREAS, the Board of Trustees speaking for themselves and for all the people of the Township at large, wish to recognize the distinguished service of said, KAREN HEROLD:

BE IT RESOLVED BY the Board of Trustees of Crete Township as follows:

RESOLVED, that this Resolution is adopted for the purpose of recognizing the services of KAREN HEROLD, Crete Township Plan Commission member, who has served her community faithfully for eleven years.

BE IT FURTHER RESOLVED, that this resolution be permanently spread upon the official records of the Township of Crete.

Passed and approved this 24th day of September, 2004.

  
Supervisor

ATTEST:

  
Clerk

DISTRICT 2  
CITY OF PORT ST. LUCIE  
APPLICATION FOR SERVING ON CITY BOARDS & COMMITTEES

1. Name: GEORGE MONAST Home Phone: 772-336-7506

2. Home Address: 326 NW MILLPOND LANE, PSL, 34985

3. Business: RETIRED Business Phone: —

4. Business Address: —

5. Email Address: geomonast@aol.com

6. PLEASE CHECK THE BOARDS ON WHICH YOU ARE INTERESTED IN SERVING:

- AFFORDABLE HOUSING COMMITTEE
- KEEP PORT ST. LUCIE BEAUTIFUL
- CIVIL SERVICE APPEALS BOARD
- CONTRACTORS' EXAMINING BOARD
- MUNICIPAL POLICE OFFICERS RETIREMENT TRUST FUND BOARD OF TRUSTEES
- CITIZENS' BUDGET ADVISORY COMMITTEE
- PUBLIC ART ADVISORY BOARD
- PLANNING BOARD & ZONING BOARD

7. Why do you think you are qualified to serve on this Board? MY EDUCATION AND WORK EXPERIENCE BACKGROUND

8. Brief Description of Education & Experience: Resumé Required, Please Attach

9. Do you now serve on any City Board, City Committee or other Governmental Board or Committee? ..... Yes    No

If yes, please list: \_\_\_\_\_

10. Until such time that you are selected for the Board of your choice may we submit your application when vacancies occur? ..... Yes  No   

11. Are you a registered voter? ..... Yes  No   

12. Are you a City resident? ..... Yes  No   

If yes, for how long? ..... 8 YEARS

13. Are you a United States Citizen? ..... Yes  No   

MAY 2 '11 AM 10:15

14. Are you presently employed by the City? .....Yes \_\_\_\_\_ No X

15. Are you a current or former law enforcement officer, other employee\*\* or the spouse or child of one, Who is exempt from public records disclosure under 119.07 F.S.? .....Yes \_\_\_\_\_ No X

\*\*Other jobs covered can be found listed under Florida Statute 119.07

16. Have you ever been convicted of a crime, pled guilty or no contest to a criminal charge, or entered into an agreement setting forth the terms leading to the reduction or dismissal of the charges?

Yes \_\_\_\_\_ No X

If "YES" please describe:

17. Comments:

Where convicted: \_\_\_\_\_

Date of conviction: \_\_\_\_\_

NOTE: A "YES" answer to these questions will not automatically bar you from serving on a Board or Committee. The nature, appointment relatedness, severity and date of the offense in relation to the appointment for which you are applying are considered. Crime conviction check will be conducted. Failure to disclose requested information will result in withdrawal of the offer of appointment or termination of the appointment if discovered after appointment commences.

SIGNATURE: *Grego Romanet*

DATE: 5/1/2011

\*Note: Applications kept on file ONE YEAR from date of submission.

Submit to:

City Clerk's Office  
Port St. Lucie City Hall  
121 SW Port St. Lucie Blvd.  
Port St. Lucie, FL 34984  
Tel: (772)871-7325 FAX: (772)344-4094  
Email: cheintz@cityofpsl.com

PDFAPPLIC1  
Revised 12/01/10

## EDUCATION and EXPERIENCE RESUME for George Monast

(attachment to application for serving on City of Port St. Lucie Planning and Zoning Board)

### Education

Bachelor of Science Degree in Mechanical Engineering from University of New Hampshire in 1961

Master of Science Degree in Mechanical Engineering from University of New Hampshire in 1964

Master of Science Degree in Human Development from Salve Regina University in 1986

Master of Science Degree in Security and Strategic Studies from Naval War College in 1991

### Experience

- More than 30 years at Naval Underwater Systems Center, Newport, RI. Duties included: (1) preparation, review and approval of design drawings, (2) preparing, reviewing, and approving system drawings and reports for Naval weapon system projects, (3) Coordinating projects involving new or modified weapon system developments, (4) providing technical support to Navy civilian and military organizations on various weapon system programs, and (5) providing program management services to in-house and outside organizations involved with Naval weapon system developments.

- Served on the Cascades at SLW Transition Committee from 2005 to 2007. This work included: (1) reviewing the Planned Unit Development (PUD), zoning and other documents prepared by Levitt Homes for the Planning and Zoning Board, (2) reviewing comments provided by the City of PSL Planning and Zoning Board on Levitt Homes documentation, (3) consulting with City of PSL Planning and Zoning Board members to obtain additional information on the Cascades at SLW PUD and other documents.

- Provided technical comments to Cascades Board members on engineering reports and studies conducted by private contractors working on various Cascades projects from 2005 to present. This required reviewing the drawings and reports for the projects and consulting with City of PSL Building Department personnel to insure that the projects complied with PSL Building Department requirements.

- Conducted independent engineering studies on projects assigned by the Cascades Board of Directors.

### Personal

Married, 3 children (one in PSL), and 6 grand children.

5/1/2011

opinion." Mr. Martin commented, "I understand the mechanism of this. The Special Exception Use process is in place, so we will have a final say regarding hours of operation, location, and who the operators are specifically. As long as it's not as of right now, I don't have a problem with the 500 feet." Secretary Blazak moved for approval with staff recommendation. Mr. Gardner seconded the motion, which passed unanimously by roll call vote.

## 8. DISCUSSION ITEMS/NEW BUSINESS

### A. Determination of Excused Absence

Chair Parks said, "We had one of our Board members, Mr. Martin, out of town on business for the last meeting." Vice Chair Rooksberry moved to accept Mr. Martin's absence. Secretary Blazak seconded the motion, which passed unanimously by roll call vote.

### B. Board Member Interview - District 2.

#### KAREN J. HEROLD

Chair Parks asked, "Why do you want to be on the Planning and Zoning Board?" Ms. Herold replied, "I could have move anywhere in Florida. I came from Chicago. We drove down the west coast and back up the east coast. I liked Port St. Lucie, because it reminded me of where I lived outside Chicago. We had rural to the south, resort to the west, senior housing to the north, and a lot of new development to the west. We had rapid growth. We went from a rural community to a very big bedroom community. Then the Expressway came through and made it 25 minutes into the city of Chicago. What better way was that to live and raise your children in a country environment, and yet work in Chicago? That's basically it." Chair Parks inquired, "Do you know the purpose of our Planning and Zoning Board?" Ms. Herold responded, "Basically, you make recommendations to the City Council. You review the existing plans, and also the Zoning regulations. Do they fit with the correct zoning? Does the zoning need to be changed? You plan for future growth. When I joined the Crete Township Planning and Zoning, we were working on the 2020 plan. With the development of the new highway, that seemed so far away. Guess what? It's here, and with our controlled growth we have lived up to and exceeded our plan. That was quite an accomplishment coming from cows to the construction of all types of commercial development."

Chair Parks questioned, "Will you be able to attend all of the Planning and Zoning Board Meetings, and pick up the agenda about a week prior to that? You will be notified to pick up that

packet, and you will have a week to review it. The meetings are held the first Tuesday of each month beginning at 1:30 p.m., or on the first Wednesday if the Monday is a holiday. Would you be able to do that?" Mr. Herold answered in the affirmative, and noted, "When I reviewed my packets, I liked to visit the sites. I like to talk with the people involved and the people who would be affected by the changes to get any objections, or even if there weren't objections. I think it's important to review the site. It's one thing to see a beautiful map and to know where it is, but it's another thing to actually walk the property. That's what I did in the past, and I would like to continue to do that if chosen." Chair Parks asked, "Have you ever been involved in government before as a volunteer, elected official or staff?" Ms. Herold replied, "Yes. I had 11 years on the Crete Township Planning and Zoning that encompassed a number of small communities. I was past president of my homeowners' association, and I also served 13 years as past president of the Firefighters Association. I started at the local level, went to the community level, and ended up on the state board." Chair Parks inquired, "What issues do you believe are critical for this City's future?" Ms. Herold responded, "I think you need controlled growth. We definitely do need to grow in some areas. I think we're a little heavy in the residential area. You need commercial. You can't build a city on real estate taxes. We also need business development."

**GEORGE MONAST**

Mr. Monast stated, "I live in the Cascades in St. Lucie West." Chair Parks asked, "Why do you want to be on the Port St. Lucie Planning and Zoning Board?" Mr. Monast replied, "My background is engineering. I started as a draftsman. I'm very familiar with writing proposals, reviewing proposals, commenting on proposals, because I've been doing that my entire career. The same thing can be said about reports. I've written a number of reports, reviewed and commented on a number of reports. I'm quite familiar with drawings and documents. It has been different from Planning and Zoning, but the process is basically things of that nature. You have drawings and documents to look at. You have work to do based upon what's on there, and then you have to draw conclusions from that." Chair Parks inquired, "Do you understand the purpose of the Planning and Zoning Board?" Mr. Monast responded, "I would like to add a little more as far as your first question. I think I would enjoy being on the Planning and Zoning Board. I say that because we moved here in 2003, and we were in a developer-controlled community. In 2005, we moved from a developer-controlled community to homeowner controlled. You go through a transition phase where the developer has to provide you with all the things that he said he was going to do, and all

of the things he did but not correctly. Like all good developers, they don't provide you with enough information to really do this. I spent a lot of time in Planning and Zoning looking over the PUD's, the amendments to the PUD's, the zoning variances, and all of the things that the developer had to provide in order to go forward with building up our HOA. I'm a bit familiar with the entire process."

Chair Parks questioned, "Do you understand the purpose of the Planning and Zoning Board?" Mr. Monast answered, "I think I do. The Planning and Zoning Department provides recommendations to the City Council on land usage items. Periodically, it's necessary to update, clarify, or modify the plans and zoning requirements that we have. They come forward to this Board by virtue of requests that are submitted by residents and developers. There are all kinds of applications that have to be filled in depending upon what it is you want. These applications are reviewed by staff and the Board, and they're either approved or disapproved." Chair Parks asked, "Would you be able to come in a week before the meeting to pick up a packet, and review that packet of information for that meeting? The meeting is held the first Tuesday of each month at 1:30 p.m., or on the first Wednesday if the Monday is a holiday." Mr. Monast responded, "Yes. I'm retired, so I can set my own agenda." Chair Parks inquired, "What do you believe is most critical about the City's future?" Mr. Monast replied, "We have to control the growth. That's the main thing. We have to concern ourselves with the planning aspect of things. The state does a lot of planning. The newspaper talked the other day about the Treasure Coast Planning Commission that tries to have input on what the Treasure Coast is going to be doing relative to planning. The county, Ft. Pierce, and Port St. Lucie are doing some planning. All of these things have to try and mesh together to have a plan and the zoning to support it. When you try to control growth, we have to be concerned about the infrastructure to support whatever we do to control growth, and we also have to be concerned about the utilities required to support growth."

Chair Parks questioned, "Have you been involved in government before as a volunteer, an elected official, or on staff?" Mr. Monast answered, "Before coming to St. Lucie County, I lived in Palm Beach County, and I spent five years in Parks and Recreation as volunteer. I worked for the government, but for the federal government. I'm familiar with the government process, and it's tedious and time consuming."

Chair Parks said, "At this time, if you have not already done so, work on your tabulation. Please sign and date them, and pass them to the left. Ms. Hakim and Mr. Holbrook will tabulate the

votes, and give us a final answer. We only recommend. We do send a name to the City Council for approval. We do not make that selection ourselves. That will be made by the Council at one of their meetings. They will receive all of the information we have concerning both of you."

A recess was called at 2:30 p.m., and the meeting resumed at 2:35 p.m.

Chair Parks said, "As we look at the tally sheet, I share with you that because the votes are so close we are going to send both names to City Council, and let them make the decision. We graciously appreciate your presentations. Both of you come with a wealth of knowledge and experience, and did a wonderful job of presenting. Because of the votes being so totally close, it would be in our best interest to present both of you. Thank you again." Mr. Holbrook stated, "The City's Code of Ordinances does require that this Board make a recommendation by motion on who you would like to recommend to fill the vacancy." Chair Parks asked, "It has to be one person?" Mr. Holbrook replied, "I would recommend that it be one person, and I think the minutes will reflect that several of the Council members were here for the interviews, so they did get to see the discussion that was had." Chair Parks noted; "The person who did get just a couple more votes was Karen Herold, so we will send Ms. Herold's name along with Mr. Monast's name as well." Mr. Gardner **moved** to forward Ms. Karen Herold's name to the City Council for consideration for the Planning and Zoning Board vacancy. Vice Chair Rooksberry **seconded** the motion, which **passed**, by roll call vote, with Vice Chair Rooksberry, Mr. Gardner, Mr. Ojito, Mr. Martin, and Chair Parks voting in favor, and Mr. Battle and Secretary Blazak voting against.

Mr. Martin remarked, "Before we move forward, I would like to digress back to a couple of discussion items. I had a couple of comments. I'm now on the Site Plan Review Committee for the Planning and Zoning Board. There have been some changes that have been asked of the different departments regarding reporting and the paperwork. I believe it was the Utilities Department that spearheaded a new method to share information prior to the meeting. I discussed this with Mr. Holbrook briefly, and I would like to come together with a simple format, a reporting process, so that I can bring items to this Board if they're interested over the things that were discussed in the Site Plan Review Committee. I think the City as a whole is going to look at a different method to share information among the departments in order to decrease the amount of paper that's pushed back and forth. The governor signed some legislation last week or the week before regarding growth management. I would like to hear

Planning & Zoning Board Interviews July 13, 2004

TALLY SHEET

MARK EACH BOX FROM 1 - 10 (WITH 10 BEING THE HIGHEST)

QUESTIONS

NAME	DISTRICT	#1	#2	#3	#4	#5	TOTAL
Karen Herold	II	139	136	275			6
George Monast	II	150	121	271			7

Total



**City of Port St. Lucie**  
**Planning & Zoning Department Memorandum**  
.....  
*A City for All Ages*

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**TO:** PLANNING & ZONING BOARD

**FROM:** Daniel Holbrook, AICP, Director of Planning and Zoning *DH*

**RE:** INTERVIEWS FOR PLANNING AND ZONING BOARD  
District II Position

**DATE:** May 18, 2011

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Attached are the applications and resumes for Karen J. Herald and Mr. George Monast who have applied for the District II position vacated by Mr. James Rich in April of 2011. The Interviews will take place following the Planning and Zoning Board Meeting of June 7, 2011. Also attached is the tally sheet and the questions the Board will be asking the applicants.

DH/lp  
Attach.

## QUESTIONS FOR PLANNING & ZONING BOARD APPLICANTS

1. Why do you want to be on the Planning & Zoning Board?
2. Do you know and understand the purpose of the Planning & Zoning Board?
3. Will you be able to attend all of the Planning & Zoning Board meetings and thoroughly review the agenda items before each meeting? The number of agenda items and the length of discussion for each item determine the length of the meetings. Each board member is notified when the complete packet with back-up materials is ready for them to pick-up and take to review (usually one week before the meeting).

The meetings are held on the first Tuesday of each month beginning at 1:30 PM, or on the first Wednesday if Monday is a Holiday.

4. What issues do you believe are critical to the City's future?
5. Have you ever been involved in government before as a volunteer, elected official or staff?

NOTE: EACH APPLICANT WILL BE GIVEN TWO MINUTES TO ANSWER EACH QUESTION.