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City Manager's Office



Port St. Lucie

**Civic Center**

Where the Research Coast Meets

# Memo

**To:** Mr. Gregory J. Oravec, City Manager  
**From:** Tonya Taylor, Civic Center Administrator TT  
**Through:** Sherman Conrad, Parks and Recreation Director SC  
**Date:** 5/2/2012  
**Re:** Co-produced Agreement for 2012 9-11 Remembrance Ceremony

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Attached, for your approval and subsequent City Council agenda item, is the proposed agreement between the City of Port St Lucie and Al Hickey and Christine D'Occhio for the 2012 9-11 Remembrance Ceremony, scheduled for Tuesday, September 11. This agreement is based upon the past three events that have been held at the Civic Center and Martin Health System Village Square.

This agreement is different than others in that we are not working to collect revenue; rather it is a community-service event similar to those held at Veteran's Memorial Park, such as Memorial Day and Veteran's Day. The event partners for this agreement are Al Hickey and Christine D'Occhio. They are the people that contacted me through former Mayor Christensen three years ago offering to volunteer by assisting us with the 9-11 Remembrance event and the corresponding Art Gallery Exhibit. It is my recommendation that this agreement be approved by City Council.

Should you need further information or have any questions please let me know. If this meets with your approval, I am requesting that this item be placed on the May 14 City Council agenda. Thank you for your consideration in this matter.

Enclosure: Co-Produced Agreement

cc: Laura O'Brien, Hospitality Manager

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## CO-PRODUCED AGREEMENT

**THIS AGREEMENT** is made and entered into this \_\_\_ day of \_\_\_\_\_, 2012, by and between the CITY OF PORT ST. LUCIE, a municipal corporation of the State of Florida ("City"), and Albert Hickey and Christine D'Occhio ("Event Partner"), collectively known as the "Co-producers".

**WHEREAS**, the Event Partner and the City will work together to co-produce and provide for the 4<sup>th</sup> annual 9-11 Remembrance Ceremony and Art Gallery Exhibit ("Event"); and

**WHEREAS**, the Event will be held at the Port St. Lucie Civic Center as an outdoor and indoor event for the 2012 year; and

**WHEREAS**, the City would like to provide sponsorship of the 4<sup>th</sup> annual Event through staff support, marketing assistance, art gallery, and providing the outdoor venue and other good and valuable consideration; and

**WHEREAS**, the City and the Event Partner would like to enter into this Co-Produced Agreement in regards to the Civic Center facility and other operational issues.

**NOW, THEREFORE**, in consideration of the terms of this Agreement, dated \_\_\_\_\_, 2012, between the City of Port St. Lucie and Albert and Christine Hickey, and for other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the City and the Event Partner hereto agree to the following:

1. The Event Partner shall work with the City to provide a program to be approved by the City Manager.
2. The Event Partner shall work with Civic Center staff to properly display 9-11 memorabilia in the Art Gallery for the two week approved time frame.
3. The City shall provide the Martin Health System Village Square and Stage as the venue for the Event.
4. The City shall provide the necessary sound equipment for the Event.
5. The Event Partner shall work with the community in gathering donations to cover any costs associated with the Event, including, but not limited to refreshments, printing of the program, and decorations.
6. The City shall be responsible for promotion of the Event through its normal outlets.

7. It is agreed that this document contains the entire Agreement between the parties regarding the Event, and this Agreement shall not be modified in any respect except in writing signed by both parties.

IN WITNESS WHEREOF, the parties hereto have set their respective hands this \_ day of \_\_\_\_\_, 2012.

CITY OF PORT ST. LUCIE, a  
Florida Municipal Corporation

By: \_\_\_\_\_  
JoAnn M. Faiella, Mayor

ATTEST:

\_\_\_\_\_  
Karen Phillips, City Clerk

Event Organizer

By: \_\_\_\_\_  
(Event Officer)

Approved as to Form and Sufficiency

\_\_\_\_\_  
Pam E. Booker  
Senior Assistant City Attorney