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7-9-12  
COUNCIL ITEM 10d  
DATE 6/25/12

ORDINANCE 12-33

AN ORDINANCE AMENDING THE 2011-12 BUDGET OF THE CITY OF PORT ST. LUCIE, FLORIDA, BY INSERTING THEREIN A SCHEDULE CONSISTING OF 3 PAGES, ATTACHED HERETO AND DESIGNATED AS 2011-12 BUDGET AMENDMENT NO. 2. THE SAID SCHEDULE PROVIDES FOR AN INCREASE AND/OR DECREASE IN APPROPRIATIONS IN THE VARIOUS LINE ITEMS; PROVIDING AN EFFECTIVE DATE.

THE CITY OF PORT ST. LUCIE HEREBY ORDAINS:

Section 1. The budget of the City of Port St. Lucie, Florida, for the year 2011-12 be amended by increasing and/or decreasing various line items as set out in the schedule attached hereto consisting of 3 pages and made a part hereto and designated as 2011-12 Budget Amendment #2 and that the City Manager and Director of Office of Management and Budget are hereby instructed and directed to transfer said funds to said accounts and to increase and/or decrease said accounts in conformity with said schedule.

Section 2. This Ordinance shall become effective ten (10) days after its final adoption.

PASSED AND APPROVED BY THE City Council of the City of Port St. Lucie, Florida, this \_\_\_\_ day of \_\_\_\_\_, 2012.

CITY COUNCIL  
CITY OF PORT ST. LUCIE

BY: \_\_\_\_\_  
JoAnn Faiella, Mayor

ATTEST:

\_\_\_\_\_  
Karen A. Phillips, City Clerk

APPROVED AS TO FORM: \_\_\_\_\_  
Roger G. Orr, City Attorney

**CITY OF PORT ST. LUCIE  
BUDGET AMENDMENT - #2  
FY 2011-12**

**\*\*\*\* GENERAL OPERATING FUND - #001 \*\*\*\***

		Expenses	Revenues
(A)	<b>Parks and Recreation - Parks</b> -Increase Salaries and FTE's by 1.5 (additional staffing to cover the cost of security effort in various parks) -Increase Cash Carryforward/Fund Balance (additional fund balance from prior year)	\$ 45,958	\$ 45,958
(B)	<b>City Manager</b> -Increase Salaries & Benefits (funds needed to cover final payout for City Manager - Mr. Bentrott) -Increase Fund Balance/Cash Carryforward (additional fund balance from prior year)	23,000	23,000
(C)	<b>Community Services</b> -Increase Salaries, Benefits and FTE's by .80 (portion of final payout for Director and increase in salaries for additional staff member) -Increase Fund Balance/Cash Carryforward (additional fund balance from prior year)	14,800	14,800
(D)	<b>MIS Department</b> -Increase FTE's by 1.90 (staffing changes - employees transferring from P.D.) -No Impact to Budget (department is transferring from Capital Outlay to cover expenses)	-	-
(E)	<b>Risk Management</b> -Increase Salaries and Benefits (funding needed to cover the employee's VSP separation package) -Increase Fund Balance/Cash Carryforward (additional cash carryforward from prior year)	38,913	38,913
<b>BUDGET AMENDMENT TOTAL - FUND #001:</b>		<b>\$ 122,671</b>	<b>\$ 122,671</b>

**\*\*\*\*ROAD & BRIDGE OPERATING FUND #104\*\*\*\***

(A)	<b>Debt Service</b> -Increase Bond Proceeds (re-finance sales tax revenue bonds) -Increase Debt Service (re-finance debt service)	\$ 15,402,696	\$ 15,402,696
(B)	<b>Non-Operating</b> -Decrease Administrative Charge (credit from the Crosstown CIP Fund #314) -Increase Contingency	(59,759) 59,759	
(C)	<b>Engineering-Operations</b> -Increase Repair and Maintenance (Phone System Upgrade) -Increase Fund Balance/Cash Carryforward (additional fund balance from prior year)	3,758	3,758
<b>BUDGET AMENDMENT TOTAL - FUND #104</b>		<b>\$ 15,406,454</b>	<b>\$ 15,406,454</b>

**\*\*\*\*BUILDING DEPARTMENT FUND #110\*\*\*\***

		Expenses	Revenues
(A)	<b>Building - Operations</b> -Increase Repair and Maintenance of Equipment (Upgrade Phone System) -Decrease Contingency	\$ 7,515 (7,515)	
<b>BUDGET AMENDMENT TOTAL - FUND #110</b>		<b>\$ -</b>	<b>\$ -</b>

**CITY OF PORT ST. LUCIE  
BUDGET AMENDMENT - #2  
FY 2011-12**

**\*\*\*\*COMMUNITY REDEVELOPMENT FUND #175\*\*\*\***

	Expenses	Revenues
(A) <b>Interfund Transfer</b>		
-Decrease Interfund Transfer from the City Center TIF CIP Fund #377 (transfer was made in prior year)		\$ (3,163,100)
-Increase Fund Balance/Cash Carryforward (additional fund balance from prior year)		3,163,100
<b>BUDGET AMENDMENT TOTAL - FUND #175</b>	<b>\$ -</b>	<b>\$ -</b>

**\*\*\*\*CITY CENTER SAD FUND #156\*\*\*\***

	Expenses	Revenues
(A) <b>Interfund Transfer</b>		
-Increase Interfund Transfer from the EWIP Fund #403 (assessment payment for City Center SAD)		\$ 2,170,137
-Increase SAD Payment	2,170,137	
<b>BUDGET AMENDMENT TOTAL - FUND #156</b>	<b>\$ 2,170,137</b>	<b>\$ 2,170,137</b>

**\*\*\*\* GENERAL CIP FUND #301\*\*\*\***

	Expenses	Revenues
(A) <b>General Government</b>		
-Increase Repair and Maintenance of Equipment in cost center 1900 (Phone System Upgrade - equipment is failing and needs to be replaced)	\$ 163,252	
-Decrease Contingency	(163,252)	
<b>BUDGET AMENDMENT TOTAL - FUND #301:</b>	<b>\$ -</b>	<b>\$ -</b>

**\*\*\*\* CITY CENTER TIF CIP FUND #377\*\*\*\***

	Expenses	Revenues
(A) <b>Interfund Transfer</b>		
-Decrease Interfund transfer to the Community Redevelopment Fund #175 (transfer was made in prior year)	\$ (3,163,100)	
-Decrease Fund Balance/Cash Carryforward (additional Fund Balance from prior year)		(3,163,100)
<b>BUDGET AMENDMENT TOTAL - FUND #377:</b>	<b>\$ (3,163,100)</b>	<b>\$ (3,163,100)</b>

**\*\*\*\* ROAD AND BRIDGE CAPITAL IMPROVEMENT FUND - #304 \*\*\*\***

	Expenses	Revenues
(A) <b>Engineering - Operations</b>		
-Decrease Roadways - Professional Services (Melaleuca Blvd. project will be rebudgeted in fiscal year 12-13)	\$ (777,000)	
-Decrease FDOT Reimbursement		(777,000)
(B) <b>Engineering - Operations</b>		
-Increase Roadways (Fairgreen Road Extension)	200,000	
-Decrease Other Contractual Services - Streets	(200,000)	
<b>BUDGET AMENDMENT TOTAL - FUND #304:</b>	<b>\$ (777,000)</b>	<b>\$ (777,000)</b>

**CITY OF PORT ST. LUCIE  
BUDGET AMENDMENT - #2  
FY 2011-12**

**\*\*\*\* CROSSTOWN PARKWAY CIP FUND #314\*\*\*\***

	Expenses	Revenues
(A) <b>Administrative Charges</b>		
-Increase Administrative Charges (administrative charges for new employee working on Crosstown Projects)	\$ 59,759	
-Decrease Contingency	(59,759)	
<b>BUDGET AMENDMENT TOTAL - FUND #314:</b>	\$ -	\$ -

**\*\*\*\*STORMWATER FUND #401\*\*\*\***

	Expenses	Revenues
(A) <b>Engineering - Operations</b>		
-Increase Repair and Maintenance (Phone System Upgrade)	\$ 3,758	
-Increase Fund Balance/Cash Carryforward (additional fund balance from prior year)		\$ 3,758
<b>BUDGET AMENDMENT TOTAL - FUND #401:</b>	\$ 3,758	\$ 3,758

**\*\*\*\*EASTERN WATERSHED FUND #403\*\*\*\***

	Expenses	Revenues
(A) <b>Interfund Transfers</b>		
-Increase Interfund Transfer to the City Center SAD Fund #156 (transfer needed to cover the assessment payment to the 156 Fund)	\$ 2,170,317	
-Increase Fund Balance/Cash Carryforward (additional fund balance from prior year)		2,170,317
<b>BUDGET AMENDMENT TOTAL - FUND #403:</b>	\$ 2,170,317	\$ 2,170,317

**\*\*\*\*UTILITIES WATER AND SEWER OPERATING FUND #431\*\*\*\***

	Expenses	Revenues
(A) <b>Utility Administration</b>		
-Increase Repair and Maintenance of Equipment (Phone System Upgrade - Utilities Equipment Upgrade)	17,271	
-Decrease Contingency	(17,271)	
<b>BUDGET AMENDMENT TOTAL - FUND #431:</b>	\$ -	\$ -

**\*\*\*\*POLICE FORFEITURE FUND #603\*\*\*\***

	Expenses	Revenues
(A) <b>Police Department - Criminal Investigations</b>		
-Increase FTE's by .50 (part-time Reserve Officer to be Pawn Shop Records Inspector)	-	
-No Funding Impact-covered by Forfeiture Fund		-
<b>BUDGET AMENDMENT TOTAL - FUND #603:</b>	\$ -	\$ -

**Budget Amendment #2 Grand Total**

**\$ 15,933,237**

## MEMORANDUM

**To:** Gregory J. Oravec, City Manager

**From:** David K. Pollard, CGFO, Director of OMB *AKP*

**Date:** June 20, 2012

**Re:** Budget Amendment #2 - FY 2011-12

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The attached schedule represents the items being adjusted with Budget Amendment #2 for the current FY 2011-2012 budget. It is a net increase of \$15,933,237 for a new adopted budget total of \$482,963,622. In addition to the funding change, there are several staffing changes for a total increase of 4.7 FTE's. The changes include 1.5 FTE's for positions in the Parks Department for security plus 0.8 FTE in Community Services for the net increase of the Grant Writer transferred from the Police Department. Also as part of the recent Police Department reorganization, 1.9 FTE's are being added to the MIS Department (with zero cost increase in the MIS dept.). The Police Department is adding 0.5 FTE that is funded by Forfeiture Funds for pawn shop record reviews.

The largest dollar item is the \$15,402,696 impact of the bond re-financing in the Road & Bridge Fund. There is also a replacement phone system being budgeted for \$195,552.46 which will be charged to the various funds based on the cost of the equipment in those buildings. A budgeted transfer of \$3,163,100 from the City Center CIP Fund to the CRA Fund is being changed to be a carryforward of fund balance because this transfer occurred in the prior year. Also, the EWIP Fund is budgeting to transfer \$2,170,137 to the City Center SAD Fund to payoff the assessment on two lots which the City owns. These funds were made available thru savings during construction of the EWIP project and will make the early retirement of this SAD assessment possible. And in the Road & Bridge CIP Fund, \$200,000 is being transferred from the annual resurfacing project and made available for the construction of the Fairgreen Road extension. A few other small dollar items are requested and shown with their explanation.

All of these items are individually listed with their funding source and any impact to the fund balance is being taken into account while projecting the future 2012-13 budget. If any further information is needed, please let me know.

/DKP

/attachments

**RECEIVED**

JUN 19 2012

*City of Fairgreen, Oregon*

PORT ST. LUCIE CITY COUNCIL  
AGENDA ITEM REQUEST

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Meeting Date: June 25, 2012

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Public Hearing \_\_\_\_\_ Ordinance XX Resolution \_\_\_\_\_ Motion \_\_\_\_\_

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Item: Ordinance for Budget Amendment #2 for FY 2011-12

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Recommended Action:

Approve ordinance for requested adjustments.

Exhibits: Ordinance, Department Memo and Schedule of Adjustments.

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Summary Explanation/Background Information:

The second budget amendment for the current FY 2011-12 is requesting the attached adjustments.

OMB Director agrees with requested action. DKP City Manager agrees with requested action. \_\_\_\_\_

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Department requests 0 minutes to make a presentation.

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Submitted by: David Pollard Date Submitted

Title: OMB Director 6-18-12