

PORT ST. LUCIE CITY COUNCIL  
AGENDA ITEM REQUEST

COUNCIL ITEM 13J  
DATE 7/9/12

Meeting Date: July 9, 2012

Public Hearing \_\_\_\_\_ Ordinance \_\_\_\_\_ Resolution \_\_\_\_\_ Motion X

Item: Bid 20120043-LL Office Supplies and Associated Items

Recommended Action:

Approval to enter into a contract with Office Depot, Office Products and Services, and Coke's Stationers, Inc., for the discounts submitted on their Bid Reply Sheets.

Exhibits: Department memo attached [ ] yes [ x ] no

Copies of the Bid Tabulation Report, Specifications, and the submitted Bid Reply Sheets.

NOTE: Offers from vendors listed herein are the only offers received timely as of the above opening date and time. All other offers submitted in response to this solicitation, if any, are hereby rejected as late.

Summary Explanation/Background Information:

Need for the above: The primary purpose of this multiple award is to increase the availability of products and timely delivery. A standard City contract will be awarded to each firm based on their discount from SR Richard's list price or catalog prices whichever discount is greater. It is the intent of the City for departmental users to have multiple Contractors to choose from when placing an order. Recognizing that there are differences in price, assembly charges, return policies, etc between the vendors, OMB will review these contracts with the city departments to analyze the various factors that determine best value. It will be the sole discretion of the departmental user to determine which Contractor should be used.

Purchase (x) was budgeted ( ) was not budgeted

Estimated Annual Expenditure: Total of \$275,000 for all departments.

Director of OMB concurs with award. DKP City Manager concurs with award 

Department does not request time to make a presentation.

Submitted by: *David Pollard*

Title: Director of OMB

**RECEIVED**

JUL 12 2012

City Managers Office

**CITY OF PORT SAINT LUCIE  
CONTRACT #20120043**

This CONTRACT, executed this \_\_\_\_\_ day of \_\_\_\_\_, 2012, by the CITY OF PORT ST. LUCIE a Florida Municipality, duly organized under the laws of the State of Florida, hereinafter called "City" party of the first part, and Office Depot, Inc., a Florida Corporation, 6600 North Military Trail, Boca Raton, FL, 33496, Telephone No. (561) 927-7269, Fax No. (561) 438-6608, hereinafter called "Vendor", party of the second part.

**RECITALS**

In consideration of the below agreements and covenants set forth herein, the parties agree as follows:

**CONTRACT SUPERVISOR**

As used herein the contract supervisor shall mean Lisa Marie Lawrence, at (772) 871-5222, or her designee.

**SECTION I  
DESCRIPTION OF SERVICES TO BE PROVIDED**

The specific work that the Vendor has agreed to perform pursuant to the Bid Specifications made a part of this Contract is **Office Supplies and Associated Items** in Sealed Bid #20120043-LL, as referred to therein.

● **Office Supplies** - shall refer to products utilized in day-to-day office activities which are normally expended in the process of being utilized such as pencils, pens, markers, paper, post-it notes, staplers, staples, binders, manila folders, envelopes, tape, pads, calendars, organizers, maps, books, covers, trays, files, waste baskets, desk accessories, etc.

● **Furniture** - shall refer to chairs, desks, bookcases, file cabinets, tables, lamps, partitions, computer and printer stands, lockers, etc. Vendor shall deliver, setup, and remove any and all wrapping or packaging from premises.

● **Electronic Equipment and Supplies** - shall refer to any computer hardware, floppy diskettes, printers, printer cartridges, fax machines, fax cartridges, scanners, calculators, keyboard tray, mouse pads, air cleaners, fans, heaters, lighting fixtures and bulbs, microwaves, televisions, VCRs, dictation equipment, coffee makers, etc.

● Items in the Electronic Equipment and Supplies category (as listed above) are excluded from this bid to the extent that the City shall not be obligated to procure items in these categories from the Vendor.

**SECTION II  
TIME OF PERFORMANCE**

Contract period shall begin \_\_\_\_\_, 2012, the effective date, and terminate \_\_\_\_\_, 2012. In the event all work required in the bid specifications has not been completed by the specified date, the Vendor agrees to provide work as authorized by the Contract Supervisor until all work specified in the bid specifications has been rendered. Renewal options will extend this contract for two (2) additional twenty-four (24) month terms.

### SECTION III COMPENSATION

The total amount to be paid by the City to the Vendor shall be governed by the products ordered plus a one-time indemnification fee of (ten) \$10.00 as provided in Section V herein. Payments will be disbursed in the following manner:

Invoices shall be submitted once a month, by the tenth (10<sup>th</sup>) day of the month, and payments shall be made with the VISA Purchasing Card Program, which guarantees payment within several days. Vendor shall invoice the City for the amount of the indemnification payment and said invoice shall accompany the signed Contracts. All invoices and correspondence relative to this contract must contain the Contract number.

#### Schedule of Discounts off S.P Richards and Catalog Prices And Other Service Information

Office Supplies (to include in-store purchases):	60 %
Paper Goods:	70%
Dated Goods:	40%
Ink & Toner:	30%
Furniture:	33%
Electronic Equipment and Supplies:	25%

Vendor will accept City's VISA Procurement Card at no additional discount  
Vendor does have an on-line ordering system: <https://business.officedepot.com>  
Any orders under the minimum of \$75.00 will receive a \$3.95 delivery fee  
Any order over 70lbs and/or 110" in length/width will be assessed a special handling charge  
Furniture and/or equipment assembly fee will be quoted per order  
No additional charges for desk top delivery  
**Credits** - All credits shall be issued within five (5) working days of return of item

#### **Defective Items/Disputes** -

- If an item is delivered defective and/or damaged the Contract shall provide a replacement within twenty-four (24) to forty-eight (48) hours after notification. The department shall be required to notify the Vendor within forty-eight (48) hours after delivery of the item.

- The Vendor shall coordinate all misidentified items, incorrect shipments, shortages, back-orders, and other discrepancies with the departments. Any unresolved disputes between the Vendor and the ordering department shall be arbitrated by the City's Contract Supervisor. The decision of the Contract Supervisor shall be final.

The Vendor shall not be paid additional compensation for any loss, and/or damage, arising out of the nature of the work, from the action of the elements, or from any delay or unforeseen obstruction or difficulties encountered in the performance of the work, or for any expenses incurred by or in consequence of the suspension or discontinuance of the work.

**SECTION IV  
CONFORMANCE WITH BID**

It is understood that the materials and/or work required herein are in accordance with the bid made by the Vendor pursuant to the Invitation to Bid and Specifications on file in the Office of Management and Budget of the City. All documents submitted by the Vendor in relation to said bid, and all documents promulgated by the City for inviting bids are, by reference, made a part hereof as if set forth herein in full.

**SECTION V  
INDEMNIFICATION/INSURANCE**

The Vendor agrees to indemnify, defend, and hold harmless the City, its officers and employees from liabilities, damages, losses and costs, including but not limited to, reasonable attorney's fees, to the extent caused by the negligent acts, recklessness, intentional or wrongful misconduct of the Vendor and persons employed or utilized by the Vendor in the performance of the construction contract. As consideration for this indemnity provision the Vendor shall be paid the sum of ten dollars (\$10.00), which will be added to the contract price, and paid prior to commencement of work.

The Vendor agrees, on a primary basis and at its sole expense, to maintain in full force and effect at all times during the life of this Contract, insurance coverage, limits, including endorsements, as described herein. The requirements contained herein, as well as City's review or acceptance of insurance maintained by Vendor are not intended to and shall not in any manner limit or qualify the liabilities and obligations assumed by Vendor under the Contract.

The parties agree and recognize that it is not the intent of the City that any insurance policy/coverage that may be obtained pursuant to any provision of this Contract will provide insurance coverage to any entity, corporation, business, person, or organization other than the City. The City shall not be obligated to provide any insurance coverage other than for the City or extend its sovereign immunity pursuant to Section 768.28, Florida Statutes, under its self insured program. Any provision contained herein to the contrary shall be considered void and unenforceable. This provision does not apply to any obligation imposed on any other party to obtain insurance coverage for this project, or any obligation to name the "City of Port St. Lucie" as an additional insured under any other insurance policy, or otherwise protect the interests of the City as specified in this Contract.

The Vendor agrees to maintain Workers' Compensation Insurance & Employers' Liability in accordance with Section 440, Florida Statutes. Employers' Liability must include limits of at least \$100,000 each accident, \$100,000 each disease/employee, \$500,000 each disease/maximum. A Waiver of Subrogation endorsement must be provided. Coverage should apply on a primary basis. Should scope of work performed by Vendor qualify its employee for benefits under Federal Workers' Compensation Statute (example, U.S. Longshore & Harbor Workers Act or Merchant Marine Act), proof of appropriate Federal Act coverage must be provided.

Commercial General Liability insurance issued under an Occurrence form basis, including Contractual liability, to cover the hold harmless agreement set forth herein, with limits of not less than:

Each occurrence	\$1,000,000
Personal/advertising injury	\$1,000,000
Products/completed operations aggregate	\$2,000,000
General aggregate	\$2,000,000
Fire damage	\$100,000 any 1 fire
Medical expense	\$10,000 any 1 person

Coverage is to be written on an occurrence form basis and shall apply as primary. A per project aggregate limit endorsement should be attached. Defense costs are to be in addition to the limit of liability. A waiver of subrogation is to be provided in favor of the City. Coverage shall extend to independent Vendors and fellow employees. Contractual Liability is to be included. Coverage is to include a cross liability or severability of interest's provision as provided under the standard ISO form separation of insurer's clause.

Except as to Workers' Compensation and Employers' Liability, said Certificate(s) and policy shall clearly state that coverage required by the Contract has been endorsed to include the City of Port St. Lucie, a Florida municipal corporation, its officers, agents and employees as Additional Insured with a CG 2026- Designated Person or Organization endorsement, or similar endorsement, added to its Commercial General Liability policy and Business Auto policy. The name for the Additional Insured endorsement issued by the insurer shall read "**City of Port St. Lucie, a Florida Municipality it's officers, employees and agents for Contract #20120043-LL for the Office Supplies and Associated Items**". Said policies shall be specifically endorsed to provide thirty (30) days written notice to the City prior to any adverse changes, cancellation, or non-renewal of coverage there under. Said liability insurance must be acceptable by and approved by the City as to form and types of coverage. In the event that the statutory liability of the City is amended during the term of this Contract to exceed the above limits, the Vendor shall be required, upon thirty (30) days written notice by the City, to provide coverage at least equal to the amended statutory limit of liability of the City.

The Vendor agrees to maintain Business Automobile Liability at a limit of liability not less than \$500,000 each accident covering any auto, owned, non-owned and hired automobiles. In the event, the Vendor does not own any automobiles; the Business Auto Liability requirement shall be amended allowing Vendor to agree to maintain only Hired & Non-Owned Auto Liability. This amended requirement may be satisfied by way of endorsement to the Commercial General Liability, or separate Business Auto Coverage form. Certificate holder must be listed as additional insured. A waiver of subrogation must be provided. Coverage should apply on a primary basis.

The Vendor agrees to a Waiver of Subrogation for each required policy. When required by the insurer, or should a policy condition not permit an Insured to enter into a pre-loss Contract to waive subrogation without an endorsement, then Vendor shall agree to notify the insurer and request the policy be endorsed with a Waiver of Transfer of Rights of Recovery Against Others, or its equivalent. This Waiver of Subrogation requirement shall not apply to any policy where a condition to the policy specifically prohibits such an endorsement, or voids coverage should Vendor enter into such a Contract on a pre-loss basis.

The Vendor shall agree to maintain Professional Liability or equivalent Errors & Omissions Liability at a limit of liability not less than \$1,000,000 Per Occurrence. When a self-insured retention (SIR) or deductible exceeds \$10,000, City reserves the right, but not the obligation, to review and request a copy of Vendor most recent annual report or audited financial statement. For policies written on a "Claims-Made" basis, Vendor warrants the retroactive date equals or precedes the effective date of this contract. In the event the policy is canceled, non-renewed, switched to an Occurrence Form, retroactive date advanced; or any other event triggering the right to purchase a Supplemental Extended Reporting Period (SERP) during the life of this Contract, Vendor shall agree to purchase a SERP with a minimum reporting period not less than three (3) years.

It is the responsibility of the Vendor to ensure that all sub Vendors comply with the same insurance requirements referenced above and any additional insurance requirements needed to perform the scope of work as described herein.

All deductible amounts will be paid for and be the responsibility of the Vendor for any and all claims under this Contract.

The Vendor may satisfy the minimum limits required above for Commercial General Liability, Business Auto Liability, and Employers' Liability coverage under Umbrella or Excess Liability. The Umbrella

or Excess Liability shall have an Aggregate limit not less than the highest "Each Occurrence" limit for Commercial General Liability, Business Auto Liability, or Employers' Liability. When required by the insurer, or when Umbrella or Excess Liability is written on "Non-Follow" Form, the City shall be endorsed as an "Additional Insured."

The City, by and through its Risk Management Department, reserves the right, but not the obligation, to review and reject any insurer providing coverage.

## **SECTION VI PROHIBITION AGAINST FILING OR MAINTAINING LIENS AND SUITS**

Subject to the laws of the State of Florida and of the United States, neither Vendor nor any Vendor, supplier of materials, laborer or other person shall file or maintain any lien for labor or materials delivered in the performance of this contract against the City. The right to maintain such lien for any or all of the above parties is hereby expressly waived.

## **SECTION VII COMPLIANCE WITH LAWS**

The Vendor shall give all notices required by and shall otherwise comply with all applicable laws, ordinances and codes and shall, at his own expense, secure and pay the fees and charges for all permits required for the performance of the contract. All materials furnished and work completed is to comply with all local, state and federal laws and regulations. A copy of Vendor's business license is on file with the City.

## **SECTION VIII NOTICE OF PERFORMANCE**

"Not Applicable"

## **SECTION IX DELIVERY DOCUMENTATION**

Where contract provides in whole or in part, for the sale and purchase of materials Vendor shall prepare a delivery ticket in triplicate for each shipment of material delivered to the City. The delivery ticket shall be signed by the Contract Supervisor or his/her designee receiving the material. One (1) copy shall be given to the Contract Supervisor or his/her designee with the material. The Vendor shall retain one (1) copy, and one (1) copy shall accompany the Vendor's invoice.

**Procedure for Ordering** - The procedure for ordering items under this contract shall be as follows:

- Departments will send by facsimile an Office Supply Form for all orders placed or ordered via the internet (if available).
  
- Delivery must be made by the end of business the day following placement of the order.

**Deliveries** are to be made as follows:

- All deliveries shall be made to the building, department or office placing the order.
- City delivery hours are from 8:30 am to 4:30 p.m. weekdays. The City will not accept deliveries on National Holidays and weekends unless otherwise specified.
- Deliveries shall be accepted by a person employed in the department or office that placed the order or their designee. The accompanying delivery ticket must be signed by the employee receiving the delivery.
- The receiving department will be allowed a reasonable time to inspect the delivery as to contents and condition of contents. If such inspection shows a mistake in item or damage to contents, the Vendor shall have forty-eight (48) hours to replace any items found to be damaged or delivered by mistake.
- Unless actual date or delivery is specified (or if specified delivery cannot be met), Vendor must show number of days required to make delivery after receipt of purchase order.
- Items which are not delivered by the Vendor within the time stated in this specification or agreed to by the individual ordering department may, at the City's option, be procured from an alternate source. Any additional cost thus incurred will be invoiced to the Vendor.

## **SECTION X INSPECTION AND CORRECTION OF DEFECTS**

In order to determine whether the required material has been delivered or the required work performed in accordance with the terms and conditions of the contract documents, the Contract Supervisor shall make inspection as soon as practicable after receipt from the Vendor of a Notice of Performance or delivery ticket. If such inspection shows that the required material has been delivered and required work performed in accordance with terms and conditions of the contract documents and that the material and work is entirely satisfactory, the Contract Supervisor shall approve the invoice when it is received. Thereafter the Vendor shall be entitled to payment, as described in Section III. If, on such inspection the Contract Supervisor is not satisfied, he shall as promptly as practicable inform the parties hereto of the specific respects in which his findings are not favorable. Vendor shall then be afforded an opportunity if desired by him, to correct the deficiencies so pointed out at no additional charge to the City, and otherwise on terms and conditions specified by the Contract Supervisor. Such examination, inspection, or tests made by the Contract Supervisor, at any time, shall not relieve Vendor of his responsibility to remedy any deviation, deficiency, or defect.

## **SECTION XII ADDITIONAL REQUIREMENTS**

In the event of any conflict between the terms and conditions appearing on any purchase order issued relative to this Contract or those contained in this Contract and the Specifications herein referenced, the terms of this Contract and Specifications herein referenced shall apply. If there is a conflict between the Contract and Specifications, the Contract will control.

## **SECTION XII LICENSING**

Vendor must possess all licenses and certificates necessary to perform required work and is not in violation of any laws. Vendor must be current on all licenses and certificates and will be maintained throughout the duration of the contract.

## **SECTION XIII SAFETY PRECAUTIONS**

Precaution shall be exercised at all times for the protection of persons, including employees, and property. The safety provisions of all applicable laws and building and construction codes shall be observed.

## **SECTION XIV ASSIGNMENT**

Vendor shall not delegate, sublet or subcontract any part of the work under this contract or assign any monies due him hereunder without first obtaining the written consent of the City.

## **SECTION XV TERMINATION**

The City may terminate this Contract with or without cause by giving the Vendor thirty (30) days notice in writing. Upon expiration of the thirty (30) day period, the Vendor shall discontinue all services in connection with the performance of this Contract and shall proceed to cancel promptly all existing contracts in so far as such contracts are chargeable to this Contract.

## **SECTION XVI LAW AND VENUE**

This agreement is to be construed as though made in and to be performed in the State of Florida and is to be governed by the laws of Florida in all respects without reference to the laws of any other state or nation. The venue of any action taken pursuant to this contract shall be in St. Lucie County, Florida.

## **SECTION XVII APPROPRIATION APPROVAL**

The Vendor acknowledges that the City's performance and obligation to pay under this Contract is contingent upon an annual appropriation by the City Council. The Vendor agrees that, in the event such appropriation is not forthcoming, the City may terminate this Contract and that no charges, penalties or other costs shall be assessed.

## **SECTION XVIII RENEWAL OPTION**

In the event Vendor offers in writing, prior to the termination of this contract, to provide the identical services required in this contract for the identical period of time in the subsequent calendar periods at the awarded discount amounts, and the City agrees that said services are required and that the cost is acceptable, then the City, without additional bidding or negotiation, may, extend this contract for two (2) additional twenty-four (24) month terms.

**SECTION XIX  
ENTIRE CONTRACT**

The written terms and provisions of this contract shall supersede all prior verbal statements of any official or other representative of the City. Such statements shall not be effective or be construed as entering into, or forming a part of, or altering in any manner whatsoever, this contract or contract documents.

IN WITNESS WHEREOF, the parties have executed this contract at Port St. Lucie, Florida, this \_\_\_\_ day of \_\_\_\_\_, 2012.

CITY OF PORT ST. LUCIE FLORIDA

By: \_\_\_\_\_  
City Manager

ATTEST:

By: \_\_\_\_\_  
City Clerk

By: \_\_\_\_\_  
Authorized Representative of: Office Depot, Inc.

State of: \_\_\_\_\_

County of: \_\_\_\_\_

Before me personally appeared: \_\_\_\_\_ )  
*(please print)*

Please check one:

Personally known \_\_\_\_\_

Produced Identification: \_\_\_\_\_  
(type of identification)

Identification No. \_\_\_\_\_

and known to me to be the person described in and who executed the foregoing instrument, and acknowledged to and before me that \_\_\_\_\_ executed said instrument for the purposes therein expressed.  
(he/she)

WITNESS my hand and official seal, this \_\_\_\_ day of \_\_\_\_\_, 2012.

\_\_\_\_\_  
Notary Signature

Notary Public: State of \_\_\_\_\_ at Large.

My Commission Expires: \_\_\_\_\_ *(seal)*

**CITY OF PORT SAINT LUCIE  
CONTRACT #20120043**

This CONTRACT, executed this \_\_\_\_\_ day of \_\_\_\_\_, 2012, by the CITY OF PORT ST. LUCIE a Florida Municipality, duly organized under the laws of the State of Florida, hereinafter called "City" party of the first part, and Coke's Stationers, Inc., a Florida Corporation, 129 North 2<sup>nd</sup> Street, Ft. Pierce, FL, Telephone No. (772) 461-2525, Fax No. (772) 461-2531, hereinafter called "Vendor", party of the second part.

**RECITALS**

In consideration of the below agreements and covenants set forth herein, the parties agree as follows:

**CONTRACT SUPERVISOR**

As used herein the contract supervisor shall mean Lisa Marie Lawrence, at (772) 871-5222, or her designee.

**SECTION I  
DESCRIPTION OF SERVICES TO BE PROVIDED**

The specific work that the Vendor has agreed to perform pursuant to the Bid Specifications made a part of this Contract is **Office Supplies and Associated Items** in Sealed Bid #20120043-LL, as referred to therein.

● **Office Supplies** - shall refer to products utilized in day-to-day office activities which are normally expended in the process of being utilized such as pencils, pens, markers, paper, post-it notes, staplers, staples, binders, manila folders, envelopes, tape, pads, calendars, organizers, maps, books, covers, trays, files, waste baskets, desk accessories, etc.

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Dated Goods:	44%
Ink & Toner:	27%
Furniture:	44%
HON-MFG in catalog:	54%
Janitorial/Breakroom:	54%
Electronic Equipment and Supplies:	27%

Vendor will accept City's VISA Procurement Card at no additional discount

Vendor does have an on-line ordering system: [www.cokesstationers.com](http://www.cokesstationers.com)

Any orders \$20.00 or less with receive a \$5.00 delivery fee

No additional charges for assembly of furniture/equipment

No additional charges for desk top delivery

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The Vendor shall agree to maintain Professional Liability or equivalent Errors & Omissions Liability at a limit of liability not less than \$1,000,000 Per Occurrence. When a self-insured retention (SIR) or deductible exceeds \$10,000, City reserves the right, but not the obligation, to review and request a copy of Vendor most recent annual report or audited financial statement. For policies written on a "Claims-Made" basis, Vendor warrants the retroactive date equals or precedes the effective date of this contract. In the event the policy is canceled, non-renewed, switched to an Occurrence Form, retroactive date advanced; or any other event triggering the right to purchase a Supplemental Extended Reporting Period (SERP) during the life of this Contract, Vendor shall agree to purchase a SERP with a minimum reporting period not less than three (3) years.

It is the responsibility of the Vendor to ensure that all sub Vendors comply with the same insurance requirements referenced above and any additional insurance requirements needed to perform the scope of work as described herein.

All deductible amounts will be paid for and be the responsibility of the Vendor for any and all claims under this Contract.

The Vendor may satisfy the minimum limits required above for Commercial General Liability, Business Auto Liability, and Employers' Liability coverage under Umbrella or Excess Liability. The Umbrella

or Excess Liability shall have an Aggregate limit not less than the highest "Each Occurrence" limit for Commercial General Liability, Business Auto Liability, or Employers' Liability. When required by the insurer, or when Umbrella or Excess Liability is written on "Non-Follow" Form, the City shall be endorsed as an "Additional Insured."

The City, by and through its Risk Management Department, reserves the right, but not the obligation, to review and reject any insurer providing coverage.

## **SECTION VI PROHIBITION AGAINST FILING OR MAINTAINING LIENS AND SUITS**

Subject to the laws of the State of Florida and of the United States, neither Vendor nor any Vendor, supplier of materials, laborer or other person shall file or maintain any lien for labor or materials delivered in the performance of this contract against the City. The right to maintain such lien for any or all of the above parties is hereby expressly waived.

## **SECTION VII COMPLIANCE WITH LAWS**

The Vendor shall give all notices required by and shall otherwise comply with all applicable laws, ordinances and codes and shall, at his own expense, secure and pay the fees and charges for all permits required for the performance of the contract. All materials furnished and work completed is to comply with all local, state and federal laws and regulations. A copy of Vendor's business license is on file with the City.

## **SECTION VIII NOTICE OF PERFORMANCE**

"Not Applicable"

## **SECTION IX DELIVERY DOCUMENTATION**

Where contract provides in whole or in part, for the sale and purchase of materials Vendor shall prepare a delivery ticket in triplicate for each shipment of material delivered to the City. The delivery ticket shall be signed by the Contract Supervisor or his/her designee receiving the material. One (1) copy shall be given to the Contract Supervisor or his/her designee with the material. The Vendor shall retain one (1) copy, and one (1) copy shall accompany the Vendor's invoice.

**Procedure for Ordering** - The procedure for ordering items under this contract shall be as follows:

- Departments will send by facsimile an Office Supply Form for all orders placed or ordered via the internet (if available).
  
- Delivery must be made by the end of business the day following placement of the order.

**Deliveries** are to be made as follows:

- All deliveries shall be made to the building, department or office placing the order.
- City delivery hours are from 8:30 am to 4:30 p.m. weekdays. The City will not accept deliveries on National Holidays and weekends unless otherwise specified.
- Deliveries shall be accepted by a person employed in the department or office that placed the order or their designee. The accompanying delivery ticket must be signed by the employee receiving the delivery.
- The receiving department will be allowed a reasonable time to inspect the delivery as to contents and condition of contents. If such inspection shows a mistake in item or damage to contents, the Vendor shall have forty-eight (48) hours to replace any items found to be damaged or delivered by mistake.
- Unless actual date of delivery is specified (or if specified delivery cannot be met), Vendor must show number of days required to make delivery after receipt of purchase order.
- Items which are not delivered by the Vendor within the time stated in this specification or agreed to by the individual ordering department may, at the City's option, be procured from an alternate source. Any additional cost thus incurred will be invoiced to the Vendor.

## **SECTION X INSPECTION AND CORRECTION OF DEFECTS**

In order to determine whether the required material has been delivered or the required work performed in accordance with the terms and conditions of the contract documents, the Contract Supervisor shall make inspection as soon as practicable after receipt from the Vendor of a Notice of Performance or delivery ticket. If such inspection shows that the required material has been delivered and required work performed in accordance with terms and conditions of the contract documents and that the material and work is entirely satisfactory, the Contract Supervisor shall approve the invoice when it is received. Thereafter the Vendor shall be entitled to payment, as described in Section III. If, on such inspection the Contract Supervisor is not satisfied, he shall as promptly as practicable inform the parties hereto of the specific respects in which his findings are not favorable. Vendor shall then be afforded an opportunity if desired by him, to correct the deficiencies so pointed out at no additional charge to the City, and otherwise on terms and conditions specified by the Contract Supervisor. Such examination, inspection, or tests made by the Contract Supervisor, at any time, shall not relieve Vendor of his responsibility to remedy any deviation, deficiency, or defect.

## **SECTION XII ADDITIONAL REQUIREMENTS**

In the event of any conflict between the terms and conditions appearing on any purchase order issued relative to this Contract or those contained in this Contract and the Specifications herein referenced, the terms of this Contract and Specifications herein referenced shall apply. If there is a conflict between the Contract and Specifications, the Contract will control.

## **SECTION XII LICENSING**

Vendor must possess all licenses and certificates necessary to perform required work and is not in violation of any laws. Vendor must be current on all licenses and certificates and will be maintained throughout the duration of the contract.

## **SECTION XIII SAFETY PRECAUTIONS**

Precaution shall be exercised at all times for the protection of persons, including employees, and property. The safety provisions of all applicable laws and building and construction codes shall be observed.

## **SECTION XIV ASSIGNMENT**

Vendor shall not delegate, sublet or subcontract any part of the work under this contract or assign any monies due him hereunder without first obtaining the written consent of the City.

## **SECTION XV TERMINATION**

The City may terminate this Contract with or without cause by giving the Vendor thirty (30) days notice in writing. Upon expiration of the thirty (30) day period, the Vendor shall discontinue all services in connection with the performance of this Contract and shall proceed to cancel promptly all existing contracts in so far as such contracts are chargeable to this Contract.

## **SECTION XVI LAW AND VENUE**

This agreement is to be construed as though made in and to be performed in the State of Florida and is to be governed by the laws of Florida in all respects without reference to the laws of any other state or nation. The venue of any action taken pursuant to this contract shall be in St. Lucie County, Florida.

## **SECTION XVII APPROPRIATION APPROVAL**

The Vendor acknowledges that the City's performance and obligation to pay under this Contract is contingent upon an annual appropriation by the City Council. The Vendor agrees that, in the event such appropriation is not forthcoming, the City may terminate this Contract and that no charges, penalties or other costs shall be assessed.

## **SECTION XVIII RENEWAL OPTION**

In the event Vendor offers in writing, prior to the termination of this contract, to provide the identical services required in this contract for the identical period of time in the subsequent calendar periods at the awarded discount amounts, and the City agrees that said services are required and that the cost is acceptable, then the City, without additional bidding or negotiation, may, extend this contract for two (2) additional twenty-four (24) month terms.

**SECTION XIX  
ENTIRE CONTRACT**

The written terms and provisions of this contract shall supersede all prior verbal statements of any official or other representative of the City. Such statements shall not be effective or be construed as entering into, or forming a part of, or altering in any manner whatsoever, this contract or contract documents.

IN WITNESS WHEREOF, the parties have executed this contract at Port St. Lucie, Florida, this \_\_\_\_ day of \_\_\_\_\_, 2012.

CITY OF PORT ST. LUCIE FLORIDA

By: \_\_\_\_\_  
City Manager

ATTEST:

By: \_\_\_\_\_  
City Clerk

By: \_\_\_\_\_  
Authorized Representative of: Coke's Stationer's, Inc.

State of: \_\_\_\_\_

County of: \_\_\_\_\_

Before me personally appeared: \_\_\_\_\_  
(please print)

Please check one:

Personally known \_\_\_\_\_

Produced Identification: \_\_\_\_\_  
(type of identification)

Identification No. \_\_\_\_\_

and known to me to be the person described in and who executed the foregoing instrument, and acknowledged to and before me that \_\_\_\_\_ executed said instrument for the purposes therein expressed.  
(he/she)

WITNESS my hand and official seal, this \_\_\_\_ day of \_\_\_\_\_, 2012.

\_\_\_\_\_  
Notary Signature

Notary Public: State of \_\_\_\_\_ at Large.

My Commission Expires: \_\_\_\_\_ (seal)

**CITY OF PORT SAINT LUCIE  
CONTRACT #20120043**

This CONTRACT, executed this \_\_\_\_\_ day of \_\_\_\_\_, 2012, by the CITY OF PORT ST. LUCIE a Florida Municipality, duly organized under the laws of the State of Florida, hereinafter called "City" party of the first part, and Office Products & Services, Inc., a Florida Corporation, 136 North 2<sup>nd</sup> Street, Ft. Pierce, FL, 34953, Telephone No. (772) 464-0450, Fax No. (772) 468-0984, hereinafter called "Vendor", party of the second part.

**RECITALS**

In consideration of the below agreements and covenants set forth herein, the parties agree as follows:

**CONTRACT SUPERVISOR**

As used herein the contract supervisor shall mean Lisa Marie Lawrence, at (772) 871-5222, or her designee.

**SECTION I  
DESCRIPTION OF SERVICES TO BE PROVIDED**

The specific work that the Vendor has agreed to perform pursuant to the Bid Specifications made a part of this Contract is **Office Supplies and Associated Items** in Sealed Bid #20120043-LL, as referred to therein.

● **Office Supplies** - shall refer to products utilized in day-to-day office activities which are normally expended in the process of being utilized such as pencils, pens, markers, paper, post-it notes, staplers, staples, binders, manila folders, envelopes, tape, pads, calendars, organizers, maps, books, covers, trays, files, waste baskets, desk accessories, etc.

● **Furniture** - shall refer to chairs, desks, bookcases, file cabinets, tables, lamps, partitions, computer and printer stands, lockers, etc. Vendor shall deliver, setup, and remove any and all wrapping or packaging from premises.

● **Electronic Equipment and Supplies** - shall refer to any computer hardware, floppy diskettes, printers, printer cartridges, fax machines, fax cartridges, scanners, calculators, keyboard tray, mouse pads, air cleaners, fans, heaters, lighting fixtures and bulbs, microwaves, televisions, VCRs, dictation equipment, coffee makers, etc.

● Items in the Electronic Equipment and Supplies category (as listed above) are excluded from this bid to the extent that the City shall not be obligated to procure items in these categories from the Vendor.

**SECTION II  
TIME OF PERFORMANCE**

Contract period shall begin \_\_\_\_\_, 2012, the effective date, and terminate \_\_\_\_\_, 2012. In the event all work required in the bid specifications has not been completed by the specified date, the Vendor agrees to provide work as authorized by the Contract Supervisor until all work specified in the bid specifications has been rendered. Renewal options will extend this contract for two (2) additional twenty-four (24) month terms.

### SECTION III COMPENSATION

The total amount to be paid by the City to the Vendor shall be governed by the products ordered plus a one-time indemnification fee of (ten) \$10.00 as provided in Section V herein. Payments will be disbursed in the following manner:

Invoices shall be submitted once a month, by the tenth (10<sup>th</sup>) day of the month, and payments shall be made with the VISA Purchasing Card Program, which guarantees payment within several days. Vendor shall invoice the City for the amount of the indemnification payment and said invoice shall accompany the signed Contracts. All invoices and correspondence relative to this contract must contain the Contract number.

#### Schedule of Discounts off S.P Richards and Catalog Prices And Other Service Information

Office Supplies (to include in-store purchases):	42 %
Paper Goods:	42%
Dated Goods:	42%
Ink & Toner:	25%
Furniture:	30%
Electronic Equipment and Supplies:	25%

Vendor will accept City's VISA Procurement Card at no additional discount

Vendor does have an on-line ordering system: [www.offproser.com](http://www.offproser.com)

No additional charges for assembly of furniture/equipment

No additional charges for desk top delivery

**Credits** - All credits shall be issued within five (5) working days of return of item

#### **Defective Items/Disputes** -

- If an item is delivered defective and/or damaged the Contract shall provide a replacement within twenty-four (24) to forty-eight (48) hours after notification. The department shall be required to notify the Vendor within forty-eight (48) hours after delivery of the item.

- The Vendor shall coordinate all misidentified items, incorrect shipments, shortages, back-orders, and other discrepancies with the departments. Any unresolved disputes between the Vendor and the ordering department shall be arbitrated by the City's Contract Supervisor. The decision of the Contract Supervisor shall be final.

The Vendor shall not be paid additional compensation for any loss, and/or damage, arising out of the nature of the work, from the action of the elements, or from any delay or unforeseen obstruction or difficulties encountered in the performance of the work, or for any expenses incurred by or in consequence of the suspension or discontinuance of the work.

### SECTION IV CONFORMANCE WITH BID

It is understood that the materials and/or work required herein are in accordance with the bid made by the Vendor pursuant to the Invitation to Bid and Specifications on file in the Office of Management and Budget of

the City. All documents submitted by the Vendor in relation to said bid, and all documents promulgated by the City for inviting bids are, by reference, made a part hereof as if set forth herein in full.

## SECTION V INDEMNIFICATION/INSURANCE

The Vendor agrees to indemnify, defend, and hold harmless the City, its officers and employees from liabilities, damages, losses and costs, including but not limited to, reasonable attorney's fees, to the extent caused by the negligent acts, recklessness, intentional or wrongful misconduct of the Vendor and persons employed or utilized by the Vendor in the performance of the construction contract. As consideration for this indemnity provision the Vendor shall be paid the sum of ten dollars (\$10.00), which will be added to the contract price, and paid prior to commencement of work.

The Vendor agrees, on a primary basis and at its sole expense, to maintain in full force and effect at all times during the life of this Contract, insurance coverage, limits, including endorsements, as described herein. The requirements contained herein, as well as City's review or acceptance of insurance maintained by Vendor are not intended to and shall not in any manner limit or qualify the liabilities and obligations assumed by Vendor under the Contract.

The parties agree and recognize that it is not the intent of the City that any insurance policy/coverage that may be obtained pursuant to any provision of this Contract will provide insurance coverage to any entity, corporation, business, person, or organization other than the City. The City shall not be obligated to provide any insurance coverage other than for the City or extend its sovereign immunity pursuant to Section 768.28, Florida Statutes, under its self insured program. Any provision contained herein to the contrary shall be considered void and unenforceable. This provision does not apply to any obligation imposed on any other party to obtain insurance coverage for this project, or any obligation to name the "City of Port St. Lucie" as an additional insured under any other insurance policy, or otherwise protect the interests of the City as specified in this Contract.

The Vendor agrees to maintain Workers' Compensation Insurance & Employers' Liability in accordance with Section 440, Florida Statutes. Employers' Liability must include limits of at least \$100,000 each accident, \$100,000 each disease/employee, \$500,000 each disease/maximum. A Waiver of Subrogation endorsement must be provided. Coverage should apply on a primary basis. Should scope of work performed by Vendor qualify its employee for benefits under Federal Workers' Compensation Statute (example, U.S. Longshore & Harbor Workers Act or Merchant Marine Act), proof of appropriate Federal Act coverage must be provided.

Commercial General Liability insurance issued under an Occurrence form basis, including Contractual liability, to cover the hold harmless agreement set forth herein, with limits of not less than:

Each occurrence	\$1,000,000
Personal/advertising injury	\$1,000,000
Products/completed operations aggregate	\$2,000,000
General aggregate	\$2,000,000
Fire damage	\$100,000 any 1 fire
Medical expense	\$10,000 any 1 person

Coverage is to be written on an occurrence form basis and shall apply as primary. A per project aggregate limit endorsement should be attached. Defense costs are to be in addition to the limit of liability. A waiver of subrogation is to be provided in favor of the City. Coverage shall extend to independent Vendors and fellow employees. Contractual Liability is to be included. Coverage is to include a cross liability or severability of interest's provision as provided under the standard ISO form separation of insurer's clause.

Except as to Workers' Compensation and Employers' Liability, said Certificate(s) and policy shall clearly state that coverage required by the Contract has been endorsed to include the City of Port St. Lucie, a Florida municipal corporation, its officers, agents and employees as Additional Insured with a CG 2026- Designated Person or Organization endorsement, or similar endorsement, added to its Commercial General Liability policy and Business Auto policy. The name for the Additional Insured endorsement issued by the insurer shall read "**City of Port St. Lucie, a Florida Municipality it's officers, employees and agents for Contract #20120043-LL for the Office Supplies and Associated Items**". Said policies shall be specifically endorsed to provide thirty (30) days written notice to the City prior to any adverse changes, cancellation, or non-renewal of coverage there under. Said liability insurance must be acceptable by and approved by the City as to form and types of coverage. In the event that the statutory liability of the City is amended during the term of this Contract to exceed the above limits, the Vendor shall be required, upon thirty (30) days written notice by the City, to provide coverage at least equal to the amended statutory limit of liability of the City.

The Vendor agrees to maintain Business Automobile Liability at a limit of liability not less than \$500,000 each accident covering any auto, owned, non-owned and hired automobiles. In the event, the Vendor does not own any automobiles; the Business Auto Liability requirement shall be amended allowing Vendor to agree to maintain only Hired & Non-Owned Auto Liability. This amended requirement may be satisfied by way of endorsement to the Commercial General Liability, or separate Business Auto Coverage form. Certificate holder must be listed as additional insured. A waiver of subrogation must be provided. Coverage should apply on a primary basis.

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"Not Applicable"

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Where contract provides in whole or in part, for the sale and purchase of materials Vendor shall prepare a delivery ticket in triplicate for each shipment of material delivered to the City. The delivery ticket shall be signed by the Contract Supervisor or his/her designee receiving the material. One (1) copy shall be given to the Contract Supervisor or his/her designee with the material. The Vendor shall retain one (1) copy, and one (1) copy shall accompany the Vendor's invoice.

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- Unless actual date of delivery is specified (or if specified delivery cannot be met), Vendor must show number of days required to make delivery after receipt of purchase order.
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## **SECTION X INSPECTION AND CORRECTION OF DEFECTS**

In order to determine whether the required material has been delivered or the required work performed in accordance with the terms and conditions of the contract documents, the Contract Supervisor shall make inspection as soon as practicable after receipt from the Vendor of a Notice of Performance or delivery ticket. If such inspection shows that the required material has been delivered and required work performed in accordance with terms and conditions of the contract documents and that the material and work is entirely satisfactory, the Contract Supervisor shall approve the invoice when it is received. Thereafter the Vendor shall be entitled to payment, as described in Section III. If, on such inspection the Contract Supervisor is not satisfied, he shall as promptly as practicable inform the parties hereto of the specific respects in which his findings are not favorable. Vendor shall then be afforded an opportunity if desired by him, to correct the deficiencies so pointed out at no additional charge to the City, and otherwise on terms and conditions specified by the Contract Supervisor. Such examination, inspection, or tests made by the Contract Supervisor, at any time, shall not relieve Vendor of his responsibility to remedy any deviation, deficiency, or defect.

## **SECTION XII ADDITIONAL REQUIREMENTS**

In the event of any conflict between the terms and conditions appearing on any purchase order issued relative to this Contract or those contained in this Contract and the Specifications herein referenced, the terms of this Contract and Specifications herein referenced shall apply. If there is a conflict between the Contract and Specifications, the Contract will control.

## **SECTION XII LICENSING**

Vendor must possess all licenses and certificates necessary to perform required work and is not in violation of any laws. Vendor must be current on all licenses and certificates and will be maintained throughout the duration of the contract.

**SECTION XIII  
SAFETY PRECAUTIONS**

Precaution shall be exercised at all times for the protection of persons, including employees, and property. The safety provisions of all applicable laws and building and construction codes shall be observed.

**SECTION XIV  
ASSIGNMENT**

Vendor shall not delegate, sublet or subcontract any part of the work under this contract or assign any monies due him hereunder without first obtaining the written consent of the City.

**SECTION XV  
TERMINATION**

The City may terminate this Contract with or without cause by giving the Vendor thirty (30) days notice in writing. Upon expiration of the thirty (30) day period, the Vendor shall discontinue all services in connection with the performance of this Contract and shall proceed to cancel promptly all existing contracts in so far as such contracts are chargeable to this Contract.

**SECTION XVI  
LAW AND VENUE**

This agreement is to be construed as though made in and to be performed in the State of Florida and is to be governed by the laws of Florida in all respects without reference to the laws of any other state or nation. The venue of any action taken pursuant to this contract shall be in St. Lucie County, Florida.

**SECTION XVII  
APPROPRIATION APPROVAL**

The Vendor acknowledges that the City's performance and obligation to pay under this Contract is contingent upon an annual appropriation by the City Council. The Vendor agrees that, in the event such appropriation is not forthcoming, the City may terminate this Contract and that no charges, penalties or other costs shall be assessed.

**SECTION XVIII  
RENEWAL OPTION**

In the event Vendor offers in writing, prior to the termination of this contract, to provide the identical services required in this contract for the identical period of time in the subsequent calendar periods at the awarded discount amounts, and the City agrees that said services are required and that the cost is acceptable, then the City, without additional bidding or negotiation, may, extend this contract for two (2) additional twenty-four (24) month terms.

**SECTION XIX  
ENTIRE CONTRACT**

The written terms and provisions of this contract shall supersede all prior verbal statements of any official or other representative of the City. Such statements shall not be effective or be construed as entering into, or forming a part of, or altering in any manner whatsoever, this contract or contract documents.

IN WITNESS WHEREOF, the parties have executed this contract at Port St. Lucie, Florida, this \_\_\_\_ day of \_\_\_\_\_, 2012.

CITY OF PORT ST. LUCIE FLORIDA  
By: \_\_\_\_\_  
City Manager

ATTEST:  
By: \_\_\_\_\_  
City Clerk

By: \_\_\_\_\_  
Authorized Representative of: Office Products & Services, Inc.

State of: \_\_\_\_\_

County of: \_\_\_\_\_

Before me personally appeared: \_\_\_\_\_ )  
(please print)

Please check one:

- Personally known \_\_\_\_\_
- Produced Identification: \_\_\_\_\_  
(type of identification)
- Identification No. \_\_\_\_\_

and known to me to be the person described in and who executed the foregoing instrument, and acknowledged to and before me that \_\_\_\_\_ executed said instrument for the purposes therein expressed.  
(he/she)

WITNESS my hand and official seal, this \_\_\_\_ day of \_\_\_\_\_, 2012.

\_\_\_\_\_  
Notary Signature

Notary Public: State of \_\_\_\_\_ at Large.

My Commission Expires: \_\_\_\_\_ (seal)

**CHECKLIST**  
**Bid #20120043**  
**Office Supplies and Associated Items**

Name of Bidder: Office Depot Inc.

This checklist is provided to assist bidders in the preparation of their bid response. Included in this checklist are important requirements that are the responsibility of each Bidder to submit with their response in order to make their bid response fully compliant. This checklist is only a guideline -- it is the responsibility of each Bidder to read and comply with the Invitation to Bid in its entirety.

- Bid Reply Sheet with proper signature and notarized.
  
- Mailing envelope has been addressed to:  
City of Port St. Lucie  
Office of Management & Budget  
121 SW Port St. Lucie Boulevard  
Port St. Lucie, FL 34984
  
- Mailing envelope must be sealed and identified with:
  - Bidders Name and Address
  - Bid Number
  - Bid Title
  - Bid Opening Date & Time
  
- Drug-Free Workplace Form
  
- All pricing has been mathematically reviewed and all corrections have been initialed.
  
- All price extensions and totals have been thoroughly checked.
  
- Each Bid Addendum (when issued) is acknowledged.
  
- Copy of Insurance Certificate in accordance with Section V.
  
- Have reviewed the Contract and accept all City Terms and Conditions
  
- One (1) original and three (3) copies of required documents (**NO RINGED BINDERS**)
  
- Sample catalog has been included in Bid Response.

\*see Office Depot Response Clarifications

**\*THIS FORM MUST BE RETURNED WITH YOUR BID REPLY SHEET\***

# Reply Sheet

Bid #20120043

## Office Supplies and Associated Items

1. **COMPANY NAME:** Office Depot Inc.  
DIVISION OF: N/A  
PHYSICAL ADDRESS: 6600 North Military Trail  
MAILING ADDRESS: same  
CITY, STATE, ZIP CODE: Boca Raton, FL 33496  
TELEPHONE NUMBER: (561) 927-7269 FAX NO. (561) 438-6608  
CONTACT PERSON: Michael Allegretti E-MAIL: michael.allegretti@officedepot.com

2. **ORGANIZATIONAL PROFILE:** (complete all appropriate information)

Is the firm incorporated? Yes If yes, in what state? Delaware

President Neil R Austrian - Chairman & Chief Executive Officer

Secretary Elisa D. Garcia C. - Executive Vice President, General Counsel & Corporate Secretary

Treasurer Mike Newman - Executive Vice President & Chief Financial Officer

How long in present business? 25 years How long at present location? 25 years

Is firm a minority business: No; Does firm have a drug-free workplace program: Yes

If no, is your company planning to implement such a program? \_\_\_\_\_

3. **ADDENDUM ACKNOWLEDGMENT** - Bidder acknowledges that the following addenda have been received and are included in his/her proposal/bid:

Addendum Number	Date Issued
Addendum #1	May 23, 2012

4. **VENDOR'S LIST** – If your company offers commodities other than the one specified for this bid, and you wish to be put on the vendor's list, please contact DemandStar.com at (800) 711-1712. Bid Tabulation Reports are advertised on the City's Web Site at [www.Cityofpsl.com](http://www.Cityofpsl.com).

**5. BID RESPONSE:**

5.1 Bidder will accept the Procurement Card (Visa).

Percentage of discount when payment is made with Visa: 0 %

5.2 Percentage of discount off of S.P. Richards list prices – 2<sup>nd</sup> Quarter, 2012 for the following:

a) Office Supplies (to include in-store purchases): 60 %

a1. Paper: 70 %

a2. Dated Goods: 40 %

a3. Ink & Toner: 30 %

b) Furniture 33 %

c) Electronic Equipment and Supplies 25 %

Please note: The quoted list less discounts apply to items contained in the Office Depot Business Solutions Division (BSD) catalog at the time of order placement that fall within the product categories as defined within the bid. Items contained in the BSD Catalog that are not within these product categories, and additional items that may be shown on Office Depot commercial website will be priced at market competitive pricing and will be presented to the end user at the time of order for their acceptance. Products within categories are determined by Office Depot in its sole discretion in accordance with its standard classifications.

Authorized buyers shopping in an Office Depot retail store and using an Office Depot Store Purchase Card, or a properly registered Procurement Card, will receive the lower of the contract price or the store price at the time of order. Coupons or special offers of any kind cannot be used with Contract Pricing.

5.3 Please indicate the delivery fee if the total order is below the minimum of seventy-five (\$75.00) as described in Section 3.5 of the Specifications: \$ 3.95

5.4 Is there a separate fee for "desktop delivery"? No, What is the fee? N/A

5.5 What is the fee for assembly of furniture \$ \_\_\_\_\_ equipment? \$ Furniture and equipment assembly fees will be quoted at the time the items are ordered

5.6 Does your firm currently have an on-line ordering system? Yes

If so, please provide the web address: https://business.officedepot.com

5.7 Can your firm meet the City's delivery requirements? Yes

5.8 How will deliveries be made? Company vehicle/Commercial Carrier or Other? Deliveries will be made via a dedicated or contracted carrier.

**6. INSURANCE CERTIFICATES** - Bidders are required, in accordance with Section 5, to submit a copy of their Insurance Certificate for the type and dollar amount of insurance they currently maintain.

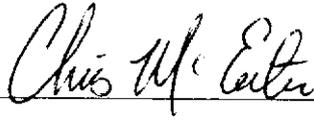
**7. COMPLETION OF FORM** - An authorized representative of the firm offering this Bid must complete this form in its entirety. Prices entered herein shall not be subject to withdrawal or escalation by Bidder. The City reserves the right to hold proposals and bid guarantees for a period not to exceed ninety (90) days after the date of the bid opening stated in the Invitation to Bid before awarding the Contract. Contract award constitutes the date that City Council executes the motion to award the bid.

**8. AGREEMENT** - Bidder agrees to comply with all requirements stated in the specifications for this bid.

**9. CERTIFICATION**

I, (print) Chris McEntee am an officer of the above firm duly authorized to sign bids and enter into contracts. I certify that this bid is made without prior understanding, agreement, or connection with any corporation, firm, or person submitting a bid for the same materials, supplies, or equipment, and is in all respects fair and without collusion or fraud. I understand collusive bidding is a violation of State and Federal law and can result in fines, prison sentences, and civil damage awards. I agree to abide by all conditions of this bid.

10. Bidder has read and accepts the terms and conditions of the City's standard contract:



Signature

Region Vice President

Title

If a corporation renders this Bid, the corporate seal attested by the secretary shall be affixed below. Any agent signing this Bid shall attach to this form evidence of legal authority.

(seal)

Please see accompanying Assistant Secretary's Certificate for Chris McEntee that authorizes Chris to sign bids and execute any resultant contracts.

The Office Depot proposal includes the Response Clarifications that follow.

## Office Depot Response Clarifications

1.10 Shipping Terms- Office Depot agrees that all products ordered under any resulting agreement will be FOB Delivered with the following exceptions: Any items exceeding 70 lbs and/or 110" in length/width will be assessed a special handling charge that will be determined by the distance of the customer's location from the Office Depot distribution center. That fee will be visible on the BSD website at order placement time. Special order items and deliveries in AK, HI and PR may incur additional fees which will be advised prior to placing the order.

Page 3 – Overview – after paragraph 4- Office Depot will deliver all in-stock products within 24 hours of order placement.

Page 6 - 1.14 Subcontracting or Assigning Contract – Office Depot requests that the City agree that the term "subcontractor" shall not include those parties involved in the day to day business operations of our company, including, but not limited to, vendors, suppliers, third party logistics vendors, delivery carriers and customer service providers.

Page 9 – 2.4 Reporting – In then event the item shipped has an SP Richards list price that is in the same unit of measure, Office Depot will show the SP Richards list price on the requested quarterly report. If the item does not have an SP Richards list price, or, the unit of measure is different, Office Depot will show the Office Depot system list price on the reports.

Page 9 – 2.5 Pricing – In the event an item that is in the Office Depot assortment has an SP Richards list price in the same unit of measure, Office Depot will use that list price for the purposes of pricing. In the event that item does not have a list price in SP Richards in the same unit of measure, Office Depot will use the Office Depot system list price.

Page 9 - 2.6.3 The Office Depot Sales Team shall offer any manufacturer promotions that are intended for end customers of the products that they become aware of. Office Depot shall not pass through any rebates that Office Depot receives from its vendors related to sales across our various selling channels. Authorized buyers shopping in an Office Depot retail store will receive the lower of the contract price or the store price at the time of order. Coupons or special offers of any kind cannot be used to lower the contract sell price, but, may provide a lower everyday store price that will be charged.

Page 10 – 3.6 Returns – Your complete satisfaction is our primary concern. At Office Depot, we want to be sure that every purchase is the right one for you. If you are dissatisfied with your purchase for any reason, you may return most items in their original packaging within 30 days of purchase for a replacement or full refund.

To place a return online, click on the Order Number under Order Tracking. Click on the Begin Return link on the Order Detail page to start the return process. For further assistance in processing your return online, or if the order does not have a Begin Return link, please contact the Technical Support Desk at 800-269-6888.

\*Please Note: Only one return per order may be processed online. If an additional return is required please contact Customer Service at 888-777-4044.

Exceptions:

- Furniture, Computers, and Business Machines with accessories in original packaging can be returned within 14 days after purchase for a full refund.
- Notebooks, PCs, and open software (with accessories in original packaging) can be exchanged for the same item within 14 days of purchase.
- Special orders: Office Depot will provide returns and exchanges on Special Order items with the exception on Non-coded Furniture items

Page 11 – 5 – Insurance Requirements – See included our MOI for insurance. Office Depot will use commercially reasonable best efforts to ensure that subcontractors comply with insurance requirements.

Page 14 – 6.2.2 Payment by Procurement Card – end of paragraph # 1- All authorized end users will have access to our online Bill Management tool where they may retrieve Proof of Delivery signatures as needed.

Section XVI – page 24 - Office Depot requests that the City agree that the term "subcontractor" shall not include those parties involved in the day to day business operations of our company, including, but not limited to, vendors, suppliers, third party logistics vendors, delivery carriers and customer service providers.

Section V – Page 22 - Office Depot will use commercially reasonable best efforts to ensure that subcontractors comply with insurance requirements

Section XI – page 23 – Delivery Documentation –

- All authorized end users will have access to our online Bill Management tool where they may retrieve Proof of Delivery as needed.

- Email confirmations are provided to all end users.
- Boxed/Bagged deliveries will contain packing slips.
- In addition to mailed invoices, additional invoices may also be retrieved using the online Bill Management tool.

Addendum #1  
Sealed Bid #20120043  
Office Supplies and Associated items  
Questions and Answers  
May 23, 2012

**NOTE: The Bid Opening date has been changed to June 8, 2012 at 2:00:00 PM.**

- Q. The attached bid details from your website lists the project budget as \$2,750,000. The RFP states \$275,000. Just want to verify which it is.  
A. The correct amount of spend is approximately \$275,000.00
- Q. Do we need to register online as a planholder with the city in order to participate?  
A. No – But you need to check DemandStar for any Addendums prior to the bid opening date.
- Q. The actual bid document is secured and we are unable to type in the fields. Please let us know if it is possible to get an un-secured document to respond on your forms?  
A. See this addendum for new Bid Reply.
- Q. **Section 2.5 Pricing** - Is the Bidder required to apply the “full” List Less discount without exception to every item in a product category, or, is a vendor allowed to make exceptions to the quoted List Less discount based upon Bidder’s product cost or sourcing method? This question specifically requests if “floors” are allowed by the Bidders in their proposed pricing? In order to properly evaluate pricing bids from one Bidder to another, floors should not be allowed.  
A. “Floors” are not allowed in this bid.
- Q. **Section 2.6 Escalation** - In order to provide the most aggressive discounts possible to the City for this bid, would the City allow for SP Richards list price updates every 180 days for the term of the contract, including any extensions? If this is not allowed, Bidders will need to provide smaller discounts in order to protect themselves from any list price increases that cannot be passed on.  
A. Yes – the escalations are to be updates “every” 180 days.
- Q. **Section 3.2 Packing** - This section requires that no container weight be greater than thirty (30) pounds. A carton of paper weights (50) pounds, would the City consider changing this requirement to (50) pounds in order to allow Bidders to deliver in standard manufacturer packaging?  
A. Change to (50) pounds.
- Q. **Bid Reply Sheet- page 17 – number 5.2** - This section requires discounts for the 3 indicated categories, i.e. office supplies, furniture and electronic equipment and supplies. In order to provide the greatest savings to the City would the City allow Bidders to provide variable discounts for different categories within the office supplies assortment? In this way Bidders can provide greater discounts on those product categories where they get the largest discounts from their manufacturers.  
A. See revised Bid Reply.

Instructions to Bidder:

Each bidder must acknowledge receipt of any addenda on the Bid Reply Sheet in order to have his/her bid or proposal to be accepted.

## Lisa Lawrence

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**From:** Michael-Allegretti [Michael.Allegretti@OfficeDepot.com]  
**Sent:** Thursday, June 14, 2012 3:48 PM  
**To:** Lisa Lawrence  
**Cc:** Steve-Frager; Julia-Mendez; Billy-Grimmett  
**Subject:** Office Depot/ Clarification on Pricing

**Importance:** High

Good afternoon Lisa,

Per our conversation earlier today, please see the below clarification on pricing. In addition please remember that every vendor sells their own assortment, based on their relationships with the vendors that they negotiate the best pricing. There are differences for example between SP Richards and United Stationers, the 2 largest wholesalers. Every vendor needs to be able to sell their own private brand for example. The reason to ask all vendors to price against a wholesalers List Price on "like" items (items in both SP Richards Catalog and their Own catalog) is to assist in an apples to apples analysis on discounting to be conducted. Please review the clarification below, and be assured that we have used the SP Richards list price as requested.

Page 9 – 2.5 Pricing – In the event an item that is contained in the Office Depot Business Solutions Division (BSD) catalog has an SP Richards list price for the same unit of measure, Office Depot will use the SP Richards list price for the purposes of pricing. In the event that item that is contained in the Office Depot Business Solutions Division (BSD) catalog does not have a list price in SP Richards in the same unit of measure, Office Depot will use the Office Depot system list price and apply the indicated discount to that list price.

Items contained in the BSD Catalog that are not within these product categories, and additional items that may be shown on Office Depot commercial website will be priced at market competitive pricing and will be presented to the end user at the time of order for their acceptance. Products within categories are determined by Office Depot in its sole discretion in accordance with its standard classifications.

Authorized buyers shopping in an Office Depot retail store and using an Office Depot Store Purchase Card, or a properly registered Procurement Card, will receive the lower of the contract price or the store price at the time of order. Coupons or special offers of any kind cannot be used with Contract Pricing

Michael Allegretti  
Office Depot, Business Solutions Division  
Phone: 561-927-7269  
Email: [michael.allegretti@officedepot.com](mailto:michael.allegretti@officedepot.com)

***Delivering Winning Solutions that Inspire Worklife***

**MEMORANDUM OF INSURANCE**

**DATE OF ISSUE: 11/01/2011**

**PRODUCER:**  
 AON RISK SERVICES NORTHEAST, INC.  
 199 Water St.  
 New York, NY 10038  
 CONTACT: Julie Zubik  
 PHONE: (847) 953-7030

**COMPANIES AFFORDING COVERAGE**

COMPANY LETTER	A	Ace American Insurance Company
COMPANY LETTER	B	Ace Property & Casualty Insurance Company
COMPANY LETTER	C	Indemnity Insurance Co. of N. America
COMPANY LETTER	D	
COMPANY LETTER	E	

**INSURED:**  
 OFFICE DEPOT, Inc.  
 6600 North Military Trail  
 Boca Raton, FL

**COVERAGES**

This memorandum verifies that the following coverages are in force: COMMERCIAL GENERAL LIABILITY, AUTOMOBILE LIABILITY, EXCESS LIABILITY, WORKERS' COMPENSATION AND EMPLOYER'S LIABILITY  
 This memorandum is furnished to you as a matter of information for your convenience. It is not intended to reflect all the terms and conditions or exclusions of such policies. This memorandum is not an insurance policy and does not amend, alter, or extend the coverage afforded by the listed policies. The insurance afforded by the listed policy is subject to all the terms, exclusions and conditions of such policies.

CO LTR	TYPE OF INSURANCE	POLICY NUMBER	EFF. DATE	EXP. DATE	LIMITS SHOWN ARE AS REQUESTED	
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY COM GEN LIABILITY CLAIM OCCUR OWN & CONT PROT	XSLG25534207	Nov 1, 2011	Nov 1, 2012	GENERAL AGGREGATE	\$ 15,000,000
					PRODUCTS-COMP/OP AGG	\$ 2,000,000
					PERSONAL & ADV INJURY	\$ 2000,000
					EACH OCCURRENCE	\$ 1,000,000
					FIRE DAMAGE (Any fire)	\$ 350,000
					SIR	\$ 1,000,000
A	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY ANY AUTO ALL OWNED AUTOS SCHEDULED AUTOS HIRED AUTOS NON-OWNED AUTOS GARAGE LIABILITY SELF-INSURED PHYSICAL DAMAGE	ISA H08691770	Nov 1, 2011	Nov 1, 2012	COMBINED SINGLE LIMIT	\$ 2,000,000
					BODILY INJURY (Per Person)	\$
					BODILY INJURY (Per Accident)	\$
					MEDICAL PAYMENTS	\$ 10,000
B	<input checked="" type="checkbox"/> EXCESS LIABILITY UMBRELLA FORM OTHER THAN UMB	XOOG25834471	Nov 1, 2011	Nov 1, 2012	EACH OCCURRENCE	\$ \$25,000,000
					AGGREGATE	\$ \$25,000,000
C	WORKERS' COMPENSATION AND EMPLOYER'S LIABILITY	WLRC46773299	Nov 1, 2011	Nov 1, 2012	<input checked="" type="checkbox"/> STATUTORY LIMITS	\$
		WLRC46773287 -CA & MA			EACH ACCIDENT	\$ \$1,000,000
		WCUC46773275 -OH Only			DISEASE-POLICY LIMIT	\$ \$1,000,000
		SCFC46773305 -WI Only			DISEASE-EACH EMPLOYEE	\$ \$1,000,000

**DESCRIPTION OF OPERATIONS/LOCATIONS/VEHICLES/SPECIAL ITEMS**

Office Depot will provide additional insured status where agreed to by written contract and/or written agreement for the General Liability, Automobile and Umbrella policies.

# DRUG-FREE WORKPLACE FORM

The undersigned vendor in accordance with Florida Statute 287.087 hereby certifies that

OFFICE DEPOT INC.

does:

(Name of Business)

1. Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the workplace and specifying the actions that will be taken against employees for violations of such prohibition.
2. Inform employees about the dangers of drug abuse in the workplace, the business's policy of maintaining a drug-free workplace, any available drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees for drug abuse violations.
3. Give each employee engaged in providing the commodities or contractual services that are under bid a copy of the statement specified in subsection (1).
4. In the statement specified in subsection (1), notify the employees that, as a condition of working on the commodities or contractual services that are under bid, the employee will abide by the terms of the statement and will notify the employer of any conviction of, or plea of guilty or nolo contendere to, any violation of Chapter 893 or of any controlled substance law of the United States or any state, for a violation occurring in the workplace no later than five (5) days after such conviction.
5. Impose a sanction on, or require the satisfactory participation in a drug abuse assistance or rehabilitation program if such is available in the employee's community, by any employee who is so convicted.
6. Make a good faith effort to continue to maintain a drug-free workplace through implementation of this section.

As the person authorized to sign the statement, I certify that this firm complies fully with the above requirements.



Bidder's Signature

6/7/12

Date

# Office DEPOT

OFFICE DEPOT, INC.

## ASSISTANT SECRETARY'S CERTIFICATE

The undersigned, Jennifer L. Leong, hereby certifies that she is the Assistant Secretary of Office Depot, Inc., a corporation incorporated under the General Corporation Law of the State of Delaware (the "Corporation"), and that, as such, she is authorized to execute this Certificate on behalf of the Corporation, and further certifies that:

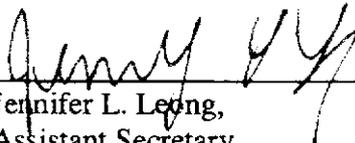
1. The Corporation is a corporation duly incorporated and in good standing under the laws of the State of Delaware; and

2. Christopher P. McEntee serves as Vice President, Business Solutions, and as such he is authorized to execute bids and contracts for the sale of office supplies on behalf of the Corporation.

IN WITNESS WHEREOF, the undersigned has hereunder set her hand as of this 1<sup>st</sup> day of April, 2011.



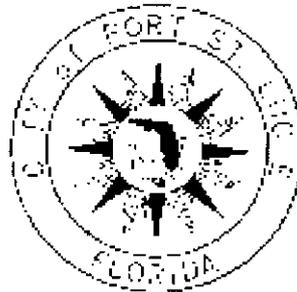
OFFICE DEPOT, INC.

By:   
Jennifer L. Leong,  
Assistant Secretary

**CITY OF PORT ST. LUCIE**

**Sealed Bid #20120043**

**Office Supplies and Associated Items**



Prepared By:

Lisa Marie Lawrence

Contract Specialist

Office of Management & Budget

121 SW Port St. Lucie Boulevard

Port St. Lucie, FL 34984-5099

772-871-5222

[llawrence@cityofpsl.com](mailto:llawrence@cityofpsl.com)

## INVITATION TO BID

**Sealed Bid #20120043 for Office Supplies and Associated Items** will be received by the City of Port St. Lucie ("City"), in the Office of Management and Budget ("OMB"), 3<sup>rd</sup> Floor, Suite 390, Building "A" of the Municipal Complex located at 121 SW Port St. Lucie Boulevard, Port St. Lucie, FL 34984-5099, no later than **2:00:00 p.m. on May 29, 2012**. Specifications are included.

All bids must be received by the date and time specified above, when they will be opened and publicly read aloud. The bid time must be and shall be scrupulously observed. Under no circumstances shall bids delivered after the time specified be accepted or considered. It is the sole responsibility of the bidder to ensure that his or her bid reaches OMB on or before the closing date and time. The City shall in no way be responsible for delays caused by any occurrence. No exceptions will be made.

Bids must be mailed or delivered to OMB, 3<sup>rd</sup> Floor, Suite 390, Building "A" of the Municipal Complex located at 121 SW Port St. Lucie Boulevard, Port St. Lucie, FL 34984-5099.

The City reserves the right to reject any and all bids, to waive any and all informalities or irregularities, and to accept or reject all or any part of any bid as it may deem to be in the best interest of the citizens of the City.

Lisa Marie Lawrence  
Contract Specialist  
Office of Management and Budget

### CAUTION

*Bidders should take caution if United States mail or mail delivery services are utilized for the submission of bids. Internal mail distribution in City Hall frequently does not occur prior to 2:00 pm. It is suggested that you mail your response in adequate time to assure that it will arrive on the day prior to the bid opening date.*

**SPECIFICATIONS**  
**BID #20120043**  
**Office Supplies and Associated Items**

**OVERVIEW**

The City of Port St. Lucie ("City") desires to obtain quotations from qualified individuals, firms, and legal entities relative to furnishing office supplies based on a flat discount from the **S.P. Richards** list price upon execution of a City's Standard Contract with the successful bidders. The percentage discount shall be fixed throughout the term of the contract and any extensions/renewals. The contract period shall commence \_\_\_\_\_ 1, 2012 and end \_\_\_\_\_ 1, 2014 with two (2) – twenty-four (24) month renewals.

A standard City contract will be awarded to firms based on the highest discounts on the **S.P. Richards** price list. It is the intent of the City for departmental users to have multiple Contractors to choose from when placing an order. It will be the sole discretion of the departmental user to determine which Contractor may to choose.

Bidders are advised that the City reserves the right, at its sole option, to renew said contract for two (2) twenty-four (24) month periods. The flat discount for subsequent terms shall be based on those given by the Selected Bidders on their Bid Reply Sheet.

The Selected Bidders will be responsible to maintain an adequate inventory to supply items identified herein as "Office Supplies" in a response time **not to exceed twenty-four (24) hours** once the order is placed. The Selected Bidder(s) will also be responsible to supply all other items within seventy-two (72) hours (if possible) and/or as specifically promised by the Selected Bidder at the time an order is accepted.

The City's estimated expenditure for the next fiscal year is **\$275,000.00** for the purpose of office supplies, furniture, electrical and electronic equipment. The City shall not guarantee the expenditure of this sum as this figure is listed solely as a guideline for preparing your response.

**INTENT**

Although it is intended that the City will purchase the bulk of its office supplies through this contract, the City reserves the right to procure any supply from any source it deems appropriate and in the best interest of the City.

**PURCHASING CARD PROGRAM**

The City has implemented a **Purchasing Card Program**. The Selected Bidder can take advantage of this program and in consideration receive their payment within several days instead of the City's policy of Net Thirty (30) Days after Receipt of Proper Invoice. Any percentage off the bid price for the acceptance of Visa will be considered in the bid award. If no such percentage is given, the City shall assume 0% discount applies.

Bidders are requested to state on the Bid Reply Sheet if they will honor the VISA Purchasing Card. In the event of failure on the part of the bidder to make this statement the City shall assume the purchase/contract price shall be governed by the Net Thirty (30) ARI.

## 1. GENERAL REQUIREMENTS

**1.1 Invitation to Bid** - All requirements contained in the Invitation to Bid are hereby incorporated in this specification.

**1.2 Cost of Preparation of Bid** - The City will not be responsible for any cost incurred by any Bidder in the preparation of the bid.

**1.3 Examination of Drawings and Contract Documents** - Bidders shall thoroughly examine these specifications and all other drawings, documents or other materials referred to herein and conduct such investigations and visits as may be necessary to thoroughly inform themselves regarding existing plant, facility, personnel and other conditions relative to compliance with this specification. No plea of ignorance by the Bidder of conditions that exist or that may hereafter exist, as a result of failure or omission on the part of the Bidder to make said investigations and visits, and/or failure to fulfill in every detail the requirements of this specification and documents promulgated therein, will be accepted as a basis for varying the requirements of the City or the compensation of the Selected Bidder(s).

**1.4 Bid Price** - Bidders must agree to furnish all item(s) that are awarded to them as a result of their response to this specification at the price(s) indicated on their respective Bid Reply Sheet. Bidders shall guarantee that said price(s) shall be firm, not subject to escalation, for ninety (90) days after bid opening period. Submittal of a bid shall be prima facie evidence of the Bidder's intent to comply with this requirement. Any bid submitted with escalation clauses shall be rejected.

**1.5 Qualifications** - Bidders shall have the necessary organization, experience, capital, and equipment to carry out the provisions of the contract to the satisfaction of the City

**1.6 Award of Contract** - The City shall take measures deemed necessary to determine the ability of the Bidder to perform the obligations of the Contract. The City may reject any bid where an investigation of the available information indicates a Bidder is not the most qualified to perform the obligation of the Contract. The City may require a Bidder to furnish additional statements of qualifications. The City may consider some or all of the following criteria to select the bid that will provide the best value to the City:

- ◆ Have sufficient financial resources to complete the order
- ◆ Can meet quoted delivery considering all other business commitments
- ◆ Has a satisfactory record of performance
- ◆ Has adequate staffing to fulfill requirements
- ◆ Has the necessary production, technical equipment and facilities (or ability to readily obtain them).
- ◆ Has necessary organization experience, operational controls, and technical skills (or ability to readily obtain them)
- ◆ Bidder is a manufacturer, supplier, authorized distributor or vendor for the requirement
- ◆ The Bidder is qualified and eligible to receive an award under applicable laws and regulations
- ◆ Has bid within a competitive price range in relation to the needed goods, services or construction

- ◆ The skill and experience demonstrated by the bidder in performing contracts of a similar nature
- ◆ The bidder's past performance with City
- ◆ Has met all requirements of the solicitation (delivery, quality and price)
- ◆ Has met bounds of commonality. Absolute conformity is not required, just substantial or material compliance.
- ◆ Has met bid security requirements. Lack of security, where required, is a material nonconformity.
- ◆ Price: The element of price is but one of the criteria elements. When considering a proposal: Evaluate the pricing offered by the bidder; consider lifecycle costing, depreciation, and service contracts.
- ◆ Determine what proposal provides the best value to the City
- ◆ City Ordinance 35.12 Local Preference will apply.

The award date is the date that City Council executed the motion to award the bid regardless of the date bidder received the notification of award. Notification of the award may be given by e-mail, facsimile, U.S. mail system, and courier or on the City's web site.

**1.7 Variances to Specifications** - Bidders must indicate any variances to the Specifications. Additionally, if bids are based on alternate products, Bidder must indicate the manufacturer's name and number of the alternate item(s) being offered and attach appropriate specifications. If variations and/or alternates are not stated in Bidder's reply, it shall be construed that the bid fully conforms to the specifications.

**1.8 OSHA Compliance** - Bidders must agree that the products furnished and application methods must comply with applicable provisions of the Williams-Steiger Occupational Safety and Health Act of 1970.

**1.9 Submittal of Bid** - Unless otherwise provided herein, all bids shall be submitted by completing and returning the Bid Reply Sheet and any other documentation that is required by this bid. The Bid Reply Sheet must be typed or printed and signed in blue/black ink. The individual signing the bid must initial all changes.

**NOTE:** Bidders shall submit one (1) original and three (3) copies of the required bid documents. The documents must be returned in an envelope marked with the bidder's name, bid number, title of bid, and date and time of opening on the outside of the envelope. Responses by telephone, telegram or facsimile shall not be accepted.

**1.9.1 Right to Reject** -The City reserves the right to waive irregularities, reject and/or accept any and all bids, in whole or in part, to solicit and re-advertise for new bids, abandon the project in its entirety, or take other such action as serves the best interests of the City.

**1.9.2 Timeliness of Submittal** - All bids must be received by the date and time specified above, when they will be opened and publicly read aloud. The bid time must be and shall be scrupulously observed. Under no circumstances shall bids delivered after the time specified be considered. It is the sole responsibility of the Bidder to ensure that his or her bid reaches OMB (located on the 3<sup>rd</sup> Floor, Suite 390, of Building "A") on or before the closing date and time. The City shall in no way be responsible for delays caused by any occurrence.

**1.9.3 Bid Opening Extension** - The City reserves the right to extend the bid opening date if no responses or only one (1) response is received. The City will return the received response unopened.

**1.9.4 Checklist** - Bidders are requested to return the attached Checklist that is contained in the bid package with the Bid Reply Sheet.

**1.10 Shipping Terms** - Bidders shall quote F.O.B. Destination.

**1.11 Payment Terms** - Invoices shall be submitted once a month, by the tenth (10<sup>th</sup>) day of the month and payments shall be made within thirty (30) days unless contractor has chosen to use the Purchasing Card. Cash discounts for using the Purchasing Card will be considered when evaluating bids.

**PLEASE NOTE**

The City has implemented a **Purchasing Card Program**. The Selected Bidder can take advantage of this program and in consideration receive payment within ten (10) days instead of the City's policy of Net Thirty (30) Days after Receipt of Invoice (ARI). Any percentage off the bid price for the acceptance of Visa will be considered in the bid award. If no such percentage is given, the City shall assume 0% discount applies.

Bidders are requested to state on the Bid Reply Sheet if they will honor the VISA Purchasing Card. In the event of failure on the part of the Bidder to make this statement the City shall assume the purchase or contract price shall be governed by the Net Thirty (30) ARI.

**1.12 Execution of Contract or Purchase Order** - Selected Bidder will be required to execute a Standard City Contract within ten (10) days after notification by the City that contract is available and thereafter comply with the terms and conditions contained therein. No contract shall be considered binding upon the City until it has been properly executed by all parties

**NOTE: The Selected Bidder will be required to accept the terms and conditions of the City's contract. If bidder cannot accept these terms and conditions, then do not submit a bid.**

**1.13 Failure to Execute Contract** - Failure on the part of the Selected Bidder to execute the Contract as required will be justification for the annulment of the award.

**1.14 Subcontracting or Assigning of the Contract** - The Selected Bidder shall not subcontract, sell, transfer, assign or otherwise dispose of the Contract or any portion thereof, or of the work provided for therein, or of his right, title or interest therein, to any person, firm or corporation without the written consent of the City. Each Bidder shall list all subcontractors and the work provided by the suppliers in the area provided on the Bid Reply Sheet.

**1.15 Time of Award** - The City reserves the right to hold bid guarantees for a period not to exceed ninety (90) days after the date of the bid opening stated in the Invitation to Bid before making award.

**1.16 Public Entity Statement** - Section 287.133 of the Florida Statutes places the following restrictions on the ability of persons convicted of public entity crimes to transact business with the City:

“A person or affiliate who has been placed on the convicted vendor list following a conviction for a public entity may not submit a bid, proposal, or reply on a contract to provide any goods or services to a public entity; may not submit a bid, proposal, or reply on a contract with a public entity for the construction or repair of a public building or public work; may not submit bids, proposals, or replies on leases of real property to a public entity; may not be awarded or perform work as a contractor, supplier, subcontractor, or consultant under a contract with any public entity; and may not transact business with any public entity in excess of the threshold amount provided in s. 287.017 for CATEGORY TWO for a period of thirty-six (36) months following the date of being placed on the convicted vendor list.” § 287.133(2)(a), Fla. Stat. (2010)

**1.16.1 Discrimination** - An entity or affiliate who has been placed on the discriminatory vendor list may not submit a bid on a contract to provide goods or services to a public entity, may not submit a bid on a contract with a public entity for the construction or repair of a public building or public work, may not submit bids on leases of real property to a public entity, may not award or perform work as a contractor, supplier, subcontractor, or consultant under contract with any public entity, and may not transact business with any public entity.

**1.17 City’s Public Relations Image** - Selected Bidder’s personnel shall at all times handle complaints and any public contact with due regard to the City’s relationship with the public. Any personnel in the employ of the Selected Bidder involved in the execution of work that is deemed to be conducting themselves in an unacceptable manner shall be removed from the project at the request of the City Manager, or his/her designee.

**1.18 Patent Fees, Royalties, and Licenses** - If the Selected Bidder requires or desires to use any design, trademark, device, material or process covered by letters of patent or copyright, the Selected Bidder and his surety shall indemnify and hold harmless the City from any and all claims for infringement in connection with the work agreed upon or performed. Selected Bidder shall indemnify the City from any cost, expense, royalty or damage which the City may be obligated to pay by reason of any infringement at any time during the prosecution of or after completion of the work.

**1.19 Tie Bid Statement** - In the event of an identical tie bid, in accordance with Section 287.087, Florida Statutes, and preference shall be given to businesses with drug-free workplace programs. Whenever two (2) or more bids that are equal with respect to price, quality, and service are received by the City, for the procurement of commodities or contractual services, a bid received from a business that certifies that it has implemented a drug-free workplace program shall be given preference in the award process. Please submit the form that is enclosed with your bid response.

**1.20 Cooperative Purchasing Agreement** - This bid may be expanded to include other governmental agencies provided a cooperative Purchasing Agreement or an Inter-local Agreement for joint purchasing exists between the City and other public agencies. Vendor agrees to allow other public agencies the same items at the same terms and conditions as this bid, during the period of time that this bid is in effect. Each political entity will be responsible for execution of its own requirements with the Selected Bidder.

**1.21 Permits** - Not Applicable

**1.21.1** The Selected Bidder will be required to file a **W9 Taxpayer Identification Form** with the City. This form must be submitted and received by the City’s Finance Department before payment can be authorized.

**1.22 Familiarity with Laws** - The Selected Bidder is familiar with all Federal, State and local laws, ordinances, rules and regulations that may affect the work. Ignorance on the part of the Bidder will in no way relieve responsibility.

**1.23 Definitions -**

**1.23.1 Office Supplies** - shall refer to products utilized in day-to-day office activities which are normally expended in the process of being utilized such as pencils, pens, markers, paper, post-it notes, staplers, staples, binders, manila folders, envelopes, tape, pads, calendars, organizers, maps, books, covers, trays, files, waste baskets, desk accessories, etc.

For the purpose of this specification, Office Supplies shall not have a net (after discount) unit price in excess of Seven hundred fifty dollars (\$750.00), and shall not include the following:

**1.23.2 Furniture** - shall refer to chairs, desks, bookcases, file cabinets, tables, lamps, partitions, computer and printer stands, lockers, etc. Contractor shall deliver, setup, and remove any and all wrapping or packaging from premises.

**1.23.3 Electronic Equipment and Supplies** - shall refer to any computer hardware, floppy diskettes, printers, printer cartridges, fax machines, fax cartridges, scanners, calculators, keyboard tray, mouse pads, air cleaners, fans, heaters, lighting fixtures and bulbs, microwaves, televisions, VCRs, dictation equipment, coffee makers, etc.

**NOTE:** Items in the Electronic Equipment and Supplies category (as listed above) are excluded from this bid to the extent that the City shall not be obligated to procure items in these categories from the Selected Bidder. This does not preclude Bidders from establishing the prices at which they will sell these product lines to the City.

**1.23.4 OMB** - shall refer to the Office of Management and Budget which is responsible for the City's procurement function.

**1.23.5 Contract Supervisor** - The contract will be administered by Lisa Marie Lawrence of the Office of Management & Budget or her designee.

**2. SPECIAL REQUIREMENTS**

**2.1 Implied Warranty of Merchantability** - The implied warranty of merchantability and fitness for the specified purpose are not disclaimed.

**2.2 Warranty and Guarantee** - All products furnished by the Selected Bidder(s) shall be supplied with all warranties and guarantees of the manufacturer. All products must be warranted by the Selected Bidder(s) to be free of defects in workmanship and material for a period of not less than ninety (90) days from the later of the date products are installed or accepted by the City.

**2.2.1 Repair or Replacement** - Should any defect appear during this period, the Selected Bidder(s) shall, at their expense, have ten (10) days to repair or replace such item upon receipt of written notice from the City of said defect.

**2.4 Reporting** - The Selected Bidder will be required to give quarterly reports to the Contract Supervisor in Office of Management and Budget (OMB) including:

- Date, department, description of items ordered, quantity ordered, commodity number, unit price (with discount), **S.P. Richards** list price and total invoice price. This report shall be sorted by each department in the City.
- Provide the following computer generated reports:
  - a) Item usage for all items ordered by month and
  - b) Item usage for all items ordered year to date sorted by item.

**2.5 Pricing** - The Selected Bidder will be required to use **S.P. Richards retail list price** as a consistent point for pricing analysis and comparison across Bidders during this solicitation and will use **S.P. Richards** list price to provide a mechanism to manage pricing throughout the contract period. The **S.P. Richards – 2<sup>nd</sup> Quarter, 2012** retail price list will be used for the effective date of the contract. **S.P. Richards** published. This does not mean that the Bidder must use **S.P. Richards** as a wholesaler.

**2.6 Escalation** -

**2.6.1** The discount offered by the Bidder shall remain the same throughout the contract term. S.P. Richard's price list offered herein shall be firm against any increase for one-hundred-eighty (180) days from effective date of contract. After one-hundred eighty (180) days, it shall be the Selected Bidder's responsibility to notify the Purchasing Division of OMB in advance of the new S.P. Richards retail price list.

**2.6.2** The City reserves the right to accept or reject any price change request within thirty (30) days after receipt of the request. If the price change is accepted, the price will remain firm for the rest of the contract period. If the price change is rejected, that specific item will be cancelled from the contract.

**2.6.3** The Selected Bidder shall offer to the City any promotional pricing that becomes available to the Selected Bidder.

### 3. SPECIFIC REQUIREMENTS

**3.1 Deliveries** are to be made as follows:

**3.1.1** All deliveries shall be made to the building, department or office placing the order.

**3.1.2** City delivery hours are from 8:30 am to 4:30 p.m. weekdays. The City will not accept deliveries on National Holidays and weekends unless otherwise specified.

**3.1.3** Deliveries shall be accepted by a person employed in the department or office that placed the order or the designee. The accompanying delivery ticket must be signed by the employee receiving the delivery.

**3.1.4** The receiving department will be allowed a reasonable time to inspect the delivery as to contents and condition of contents. If such inspection shows a mistake in item or damage to contents, the Selected Bidder shall have forty-eight (48) hours to replace any items found to be damaged or delivered by mistake.

**3.1.5** Unless actual date or delivery is specified (or if specified delivery cannot be met), Bidder must show number of days required to make delivery after receipt of purchase order in the space provided on the Bid Reply Sheet.

**3.1.6** Items which are not delivered by the Selected Bidder within the time stated in this specification or agreed to by the individual ordering department may, at the City's option, be procured from an alternate source. Any additional cost thus incurred will be invoiced to the Selected Bidder.

**3.2 Packing** - All materials delivered are to be packed in a manner which will ensure that the materials are not damaged in transit. Articles shall not be combined to create an individual container weight in excess of thirty (30) pounds. The City's ordering department or office and contact name shall appear on the exterior of each carton, and a packing list specifying the quantity and description of each item shipped shall accompany each shipment.

**3.3 Catalog** - Bidders are required to submit their prices based on the SP Richards list price. Bidder's proposal shall indicate the discount which they will allow on all orders from the S.P. Richards list price.

**3.3.1 Quantity** - Selected Bidders shall deliver one-hundred (100) office supply catalogs for distribution to City offices. This must be completed ten (10) days prior to commencement of contract to allow for distribution to City offices. Alternate delivery of catalogs to individual departments may be made by special arrangement with contract administrator.

**3.4** Bidders should refer to the attached Bid Reply Sheet where spaces have been provided for all required entries.

**3.5 Minimum Order** – The minimum order determined by the City is seventy-five dollars (\$75.00).

**3.6 Returns** - Any ordered items may be returned within the period of thirty (30) days from receipt of order without a restocking fee. This includes any special order items. Return postage/delivery charges will be paid by selected Bidder.

#### 4. DETERMINATION OF AWARD

- 4.1 Award Basis** - The Selected Bidders will be determined based on the discount (from list price), which each bidder proposes in their response.

It is the City's intent to select a vendor or vendors whose catalog contains products in all of the categories listed. Please note that as previously stated, an award in the electronic category is not binding upon the City and the City assumes no obligation to purchase items in this category from the Selected Bidders.

Bidders are cautioned that a response of "cost +" will not be considered when evaluating responses for award.

- 4.2 Execution of Contract** - After the recipient of an award has been determined and necessary approvals obtained, the City will prepare a formal Contract to be executed by the parties. The Contract will be in substance the same as the Contract given to the Bidder with these Specifications. The Selected Bidder shall execute the Contract and deliver the required Insurance Certificates, and other documentation. The City will then execute the Contract. If agreed and understood that the City is not be bound unless and until the Contract has been executed by its duly authorized and elected officers.
- 4.3 Failure to Execute** - The failure on the part of the Selected Bidder to execute the Contract and/or punctually deliver the required Insurance Certificates and other documentation will be cause for the annulment of the award.

**5. INSURANCE REQUIREMENTS** – Bidders are required to submit a copy of their current insurance certificates with the Bid Reply Sheet. The Bidder shall maintain insurance coverage reflecting the minimum amounts and conditions required by the City as follows:

The parties agree and recognize that it is not the intent of the City of Port St. Lucie that any insurance policy/coverage that it may obtain pursuant to any provision of this Contract will provide insurance coverage to any entity, corporation, business, person, or organization, other than the City of Port St. Lucie and the City shall not be obligated to provide any insurance coverage other than for the City of Port St. Lucie or extend its immunity pursuant to Florida Statutes, Section 768.28 under its self insured program. Any provision contained herein to the contrary shall be considered void and unenforceable by any party. This provision does not apply to any obligation imposed on any other party to obtain insurance coverage for this project, any obligation to name the City of Port St. Lucie as an additional insured under any other insurance policy, or otherwise protect the interests of the City of Port St. Lucie as specified in this Contract.

The Bidder including any and all independent contractors and subcontractors utilized must comply with the insurance requirements as outlined below. It shall be the responsibility of the Bidder to insure that all independent contractors and subcontractors comply with these requirements. All insurance policies shall be issued from a company or companies duly licensed by the State of Florida. All policies shall be on an occurrence-made basis; the City shall not accept claims-made policies. Specific endorsements as well as increased limits of liability may be requested depending upon the type and scope of work to be

performed. All insurance must be acceptable by and approved by the City as to form and types of coverage. Coverage outlined below shall apply on a primary and non-contributory basis.

**5.1 Indemnification** - The Bidder shall indemnify and hold harmless the City, and its Officers and their employees, from liabilities, damages, losses, and costs, including but not limited to, reasonable attorney's fees, to the extent caused by the negligence, recklessness, or intentionally wrongful conduct of the Bidder and all persons employed or utilized by the Bidder in the performance of the Contract. As consideration for this indemnity provision the Bidder shall be paid the sum of \$10.00 (ten dollars), which will be added, to the Contract price and paid prior to commencement of work.

**5.2 Workers Compensation** - The Bidder shall agree to maintain Workers' Compensation Insurance & Employers' Liability in accordance with Section 440, Florida Statutes. Employers' Liability must include limits of at least \$100,000 each accident, \$100,000 each disease/employee, \$500,000 each disease/maximum. A Waiver of Subrogation endorsement must be provided. Coverage should apply on a primary basis. Should scope of work performed by contractor qualify its employee for benefits under Federal Workers' Compensation Statute (example, U.S. Longshore & Harbor Workers Act or Merchant Marine Act), proof of appropriate Federal Act coverage must be provided.

**5.3 Business Auto Policy** - The Bidder shall agree to maintain Business Automobile Liability at a limit of liability not less than \$500,000 each occurrence for any auto, owned, non-owned and hired automobiles. In the event, the Bidder does not own any automobiles; the Business Auto Liability requirement shall be amended allowing Bidder to agree to maintain only Hired & Non-Owned Auto Liability. This amended requirement may be satisfied by way of endorsement to the Commercial General Liability, or separate Business Auto Coverage form. Certificate holder must list the City as additional insured. A waiver of subrogation must be provided. Coverage should apply on a primary basis.

**5.4 Commercial General Liability** - Commercial General Liability insurance issued under an Occurrence form basis, including Contractual liability, to cover the hold harmless agreement set forth herein, with limits of not less than:

Each occurrence	\$1,000,000
Personal/advertising injury	\$1,000,000
Products aggregate	\$2,000,000
General aggregate	\$2,000,000
Fire damage	\$100,000 any 1 fire
Medical expense	\$10,000 any 1 person

Coverage is to be written on an occurrence form basis and shall apply as primary. A per project aggregate limit endorsement should be attached. Defense costs are to be in addition to the limit of liability. A waiver of subrogation is to be provided in favor of the City. Coverage for the hazards of explosion, collapse and underground property damage (XCU) must also be included when applicable to the work performed. Coverage shall extend to independent contractors and fellow employees. Contractual Liability is to be included. Coverage is to include a cross liability or severability of interest's provision as provided under the standard ISO form separation of insurer's clause. There shall be no exclusion for Mold, Silica or Respirable Dust or Bodily Injury or Property Damage arising out of heat, smoke, fumes or ash from a hostile fire.

**5.5 Additional Insured Requirements** - Except as to Workers' Compensation and Employers' Liability, said Certificate(s) and policy shall clearly state that coverage required by the Contract has been endorsed to include the City of Port St. Lucie, a municipal corporation of the State of Florida, its officers, agents and employees as Additional Insured with a CG 2026-Designated Person or Organization endorsement, or similar endorsement, added to its Commercial General Liability policy and Business Auto policy. The name for the Additional Insured endorsement issued by the insurer shall read "**City of Port St. Lucie, political subdivision of the State of Florida, its officers, employees and agents for Contract #20120043 for the Office Supplies and Associated Items**". The policy shall be endorsed to grant the City of Port St. Lucie thirty (30) days notice of cancellation or non-renewal of coverage there under. Said liability insurance must be acceptable by and approved by the City as to form and types of coverage. In the event that the statutory liability of the City is amended during the term of this Contract to exceed the above limits, the Bidder shall be required, upon thirty (30) days written notice by the City, to provide coverage at least equal to the amended statutory limit of liability of the City.

**5.6 Waiver of Subrogation** - The bidder shall agree by entering into this Contract to a Waiver of Subrogation for each required policy. When required by the insurer, or should a policy condition not permit an Insured to enter into a pre-loss agreement to waive subrogation without an endorsement then bidder shall agree to notify the insurer and request the policy be endorsed with a Waiver of Transfer of Rights of Recovery against Others, or its equivalent. This Waiver of Subrogation requirement shall not apply to any policy where a condition to the policy specifically prohibits such an endorsement, or voids coverage should bidder enter into such an agreement on a pre-loss basis.

**5.7 Subcontractors** - It shall be the responsibility of the Bidder to insure that all subcontractors comply with the same insurance requirements referenced above.

**5.8 Deductible Amounts** - All deductible amounts shall be paid for and be the responsibility of the Bidder for any and all claims under this Contract.

**5.9 Certificate(s) of Insurance** - Immediately following notification of the award of this Contract, Bidder shall agree to deliver to the City a Certificate(s) of Insurance evidencing that all types and amounts of insurance coverage required by this Bid have been obtained and are in full force and effect. Such Certificate(s) of Insurance and policy shall unequivocally provide a minimum thirty (30) day written notice to the City prior to cancellation, non-renewal or adverse change of coverage. In the "Description of Operations ..." Certificate shall list Contract #20120043 for the Office Supplies and Associated Items"

**5.10 Umbrella or Excess Liability** - The Bidder may satisfy the minimum limits required above for Commercial General Liability, Business Auto Liability, or Employers' Liability coverage under Umbrella or Excess Liability. The Umbrella or Excess Liability shall have an Aggregate limit not less than the highest "Each Occurrence" limit for Commercial General Liability, Business Auto Liability, or Employers' Liability. When required by the insurer, or when Umbrella or Excess Liability is written on "Non-Follow Form", the City shall be endorsed as an "Additional Insured."

**5.2 Right to Review** - The City, by and through its Risk Management Department, reserves the right, but not the obligation, to review and reject any insurer providing coverage.

## 6. ADDITIONAL INFORMATION

**6.1 Procedure for Ordering** - The procedure for ordering items under this contract shall be as follows:

**6.1.1** Departments will send by facsimile an Office Supply Form for all orders placed or ordered via the internet (if available).

**6.1.2** Delivery must be made by the end of business the day following placement of the order.

### **6.2 Delivery and Charges** -

**6.2.1 Payment by Purchase Order** - Selected Bidder shall prepare an invoice in duplicate for each shipment of material. The invoice shall be signed by the employee receiving the material. One copy shall stay with the department and one copy shall be retained by the Selected Bidder.

The Selected Bidder shall ensure that all invoices clearly state the department name and purchase order number, the number of items ordered, the item by description, the number shipped, any items back-ordered, the regular unit price and discounted prices, and the total for the delivery.

Any changes to this system shall be directed to the Contract Supervisor in writing. The Contract Supervisor will respond to each request in writing regarding the appropriate action to be taken.

**6.2.2 Payment by Procurement Card** - Selected Bidder shall prepare an invoice in duplicate for each shipment of material. The invoice shall be signed by the employee receiving the material. One copy shall stay with the department and one copy shall be retained by the Selected Bidder.

The Selected Bidder shall ensure that all invoices clearly state the department name, procurement cardholder name, the quantity and description of items shipped, the discounted price, the total for the delivery, and indicate that it is paid by Visa.

Any changes to this system shall be directed to the Contract Supervisor in writing. The Contract Supervisor will respond to each request in writing regarding the appropriate action to be taken.

**6.3 Credits** - All credits shall be issued within five (5) working days of return of item.

### **6.4 Defective Items/Disputes** -

**6.4.1** If an item is delivered defective, the Selected Bidder shall provide a replacement within twenty-four (24) to forty-eight (48) hours after notification. The department shall be required to notify the Selected Bidder within forty-eight (48) hours after delivery of the item.

**6.4.2** The Selected Bidder shall coordinate all misidentified items, incorrect shipments, shortages, back-orders, and other discrepancies with the departments.

**6.4.3** Any unresolved disputes between the Selected Bidder and the ordering department shall be arbitrated by the City's Contract Supervisor. The decision of the Contract Supervisor shall be final.

**6.5 Collusion** - The City reserves the right to disqualify bids, upon evidence of collusion with intent to defraud or other illegal practices upon the part of the Bidder. More than one (1) bid from an individual, partnership, corporation, association, firm, or other legal entity under the same or different names will not be considered. Reasonable grounds for believing that a Bidder is interested in more than one (1) proposal for the same work will be cause for rejection of all proposals in which such Bidders are believed to be interested. Any or all proposals will be rejected if there is any reason to believe that collusion exists among the Bidders.

**6.6 Withdrawal of Bids** - A Bidder may withdraw his bid without prejudice to himself no later than the day and hour set in the "Invitation to Bid" by communicating his intent in writing to the City at the address given in the "Invitation for Bid". When the bid is received, it will be returned to him unopened.

**6.8 Bid Information** - For information concerning procedures for responding to this bid, contact **Lisa Marie Lawrence**, Contract Specialist, OMB, at (772) 871-5222. Such contact is to be for clarification purposes only. To ensure fair consideration for all bidders, it must be clearly understood that **Ms. Lawrence** is the only individual who is authorized to represent the City. Questions submitted to any other person in any other department will not be addressed. Additionally, the City prohibits communications initiated by a bidder to **any** City Official or employee evaluating or considering the bids (up to and including the Mayor and City Council), prior to the time an award decision has been made.

It is the responsibility of the Bidder to receive any and all bid information and documents. Material changes, if any, to the scope of services, or bidding procedures will be transmitted only by addendum by DemandStar.com. The Bidder, in turn, shall acknowledge receipt of the addendum by marking the Bid Reply Sheet with the Addendum number and the date of issuance. The City will not be responsible for any interpretation, other than those transmitted by Addendum to the bid, made or given prior to the bid award. The Bidder is responsible for verifying receipt of all Bid Addenda.

The City shall not be responsible for providing said addenda to potential bidders who receive a bid package from other sources.

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**Bid Reply Sheet**  
**Bid #20120043**  
**Office Supplies and Associated Items**

1. **COMPANY NAME:** \_\_\_\_\_

DIVISION OF: \_\_\_\_\_

PHYSICAL ADDRESS: \_\_\_\_\_

MAILING ADDRESS: \_\_\_\_\_

CITY, STATE, ZIP CODE: \_\_\_\_\_

TELEPHONE NUMBER: ( ) \_\_\_\_\_ FAX NO. ( ) \_\_\_\_\_

CONTACT PERSON: \_\_\_\_\_ E-MAIL: \_\_\_\_\_

2. **ORGANIZATIONAL PROFILE:** (complete all appropriate information)

Is the firm incorporated? Yes--No If yes, in what state? \_\_\_\_\_

\_\_\_\_\_  
 President

\_\_\_\_\_  
 Secretary

\_\_\_\_\_  
 Treasurer

How long in present business? \_\_\_\_\_ How long at present location? \_\_\_\_\_

Is firm a minority business: Yes--No; Does firm have a drug-free workplace program: Yes--No  
 If no, is your company planning to implement such a program? \_\_\_\_\_

3. **ADDENDUM ACKNOWLEDGMENT** - Bidder acknowledges that the following addenda have been received and are included in his/her proposal/bid:

Addendum Number	Date Issued

4. **VENDOR'S LIST** – If your company offers commodities other than the one specified for this bid, and you wish to be put on the vendor's list, please contact DemandStar.com at (800) 711-1712. Bid Tabulation Reports are advertised on the City's Web Site at [www.Cityofpsl.com](http://www.Cityofpsl.com).

**5. BID RESPONSE:**

5.1 Bidder will / will not accept the Procurement Card (Visa).  
(please circle one)

Percentage of discount when payment is made with Visa: \_\_\_\_\_ %

5.2 Percentage of discount off of S.P. Richards list prices – 2<sup>nd</sup> Quarter, 2012 for the following:

a) Office Supplies (to include in-store purchases) \_\_\_\_\_ %

b) Furniture \_\_\_\_\_ %

c) Electronic Equipment and Supplies \_\_\_\_\_ %

5.3 Please indicate the delivery fee if the total order is below the minimum of seventy-five (\$75.00) as described in Section 3.5 of the Specifications: \$ \_\_\_\_\_

5.4 Is there a separate fee for “desktop delivery”? Y—N, What is the fee? \_\_\_\_\_

5.5 What is the fee for assembly of furniture \$ \_\_\_\_\_ equipment? \$ \_\_\_\_\_

5.6 Does your firm currently have an on-line ordering system? \_\_\_\_\_  
If so, please provide the web address: \_\_\_\_\_

5.7 Can your firm meet the City’s delivery requirements? \_\_\_\_\_

5.8 How will deliveries be made? Company vehicle/Commercial Carrier or Other? \_\_\_\_\_

**6. INSURANCE CERTIFICATES** - Bidders are required, in accordance with Section 5, to submit a copy of their Insurance Certificate for the type and dollar amount of insurance they currently maintain.

**7. COMPLETION OF FORM** - An authorized representative of the firm offering this Bid must complete this form in its entirety. Prices entered herein shall not be subject to withdrawal or escalation by Bidder. The City reserves the right to hold proposals and bid guarantees for a period not to exceed ninety (90) days after the date of the bid opening stated in the Invitation to Bid before awarding the Contract. Contract award constitutes the date that City Council executes the motion to award the bid.

**8. AGREEMENT** - Bidder agrees to comply with all requirements stated in the specifications for this bid.

**9. CERTIFICATION**

I, (print) \_\_\_\_\_ am an officer of the above firm duly authorized to sign bids and enter into contracts. I certify that this bid is made without prior understanding, agreement, or connection with any corporation, firm, or person submitting a bid for the same materials, supplies, or equipment, and is in all respects fair and without collusion or fraud. I understand collusive bidding is a violation of State and Federal law and can result in fines, prison sentences, and civil damage awards. I agree to abide by all conditions of this bid.

**10. Bidder has read and accepts the terms and conditions of the City's standard contract:**

---

Signature

Title

If a corporation renders this Bid, the corporate seal attested by the secretary shall be affixed below. Any agent signing this Bid shall attach to this form evidence of legal authority.

(seal)

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\*\*\*\*\***(THIS IS A SAMPLE ONLY - DO NOT EXECUTE)**\*\*\*\*\*

**CITY OF PORT SAINT LUCIE  
CONTRACT FORM**

This CONTRACT, executed this \_\_\_\_\_ day of \_\_\_\_\_, 2012, by and between the CITY OF PORT ST. LUCIE, a Florida municipal corporation, duly organized under the laws of the State of Florida, hereinafter called "City" party of the first part, and *name of contractor, address*, Telephone No. ( ) \_\_\_\_\_ Fax No. ( ) \_\_\_\_\_, hereinafter called "Contractor", party of the second part.

**RECITALS**

In consideration of the below agreements and covenants set forth herein, the parties agree as follows:

**CONTRACT SUPERVISOR**

As used herein the contract supervisor shall mean Lisa Marie Lawrence, at (772) 871-5222, or his designee.

**SECTION I  
DESCRIPTION OF SERVICES TO BE PROVIDED**

The specific work that the Contractor has agreed to perform pursuant to the Bid Specifications made a part of this Contract is **Office Supplies and Associated Items** in Bid #20120043-LL, as referred to therein.

**SECTION II  
TIME OF PERFORMANCE**

Contract period shall commence \_\_\_\_\_ 1, 201\_\_ the effective date and terminate \_\_\_\_\_, 201\_\_\_. In the event all work required in the bid specifications has not been completed by the specified date, the Contractor agrees to provide work as authorized by the Contract Supervisor until all work specified in the bid specifications has been rendered. Renewal options will extend this contract for two (2) additional twenty-four (24) month terms.

**SECTION III  
COMPENSATION**

The total amount to be paid by the City to the Contractor shall be governed by the products ordered plus a one-time indemnification fee of (ten) \$10.00 as provided in Section V herein. Payments will be disbursed in the following manner:

Invoices shall be submitted once a month, by the tenth (10<sup>th</sup>) day of the month, and payments shall be made within thirty (30) days unless contractor has chosen to take advantage of the Purchasing Card Program, which guarantees payment within several days. Contractor shall invoice the City for the amount of the indemnification payment and said invoice shall accompany the signed Contracts. All invoices and correspondence relative to this contract must contain the Purchase Order number and contract number.

The Contractor shall not be paid additional compensation for any loss, and/or damage, arising out of the nature of the work, from the action of the elements, or from any delay or unforeseen obstruction or difficulties encountered in the performance of the work, or for any expenses incurred by or in consequence of the suspension or discontinuance of the work.

#### **SECTION IV CONFORMANCE WITH BID**

It is understood that the materials and/or work required herein are in accordance with the bid made by the Contractor pursuant to the Invitation to Bid and Specifications on file in the Office of Management and Budget of the City. All documents submitted by the Contractor in relation to said bid, and all documents promulgated by the City for inviting bids are, by reference, made a part hereof as if set forth herein in full.

#### **SECTION V INDEMNIFICATION/INSURANCE**

The Contractor agrees to indemnify, defend, and hold harmless the City, its officers and employees from liabilities, damages, losses and costs, including but not limited to, reasonable attorney's fees, to the extent caused by the negligent acts, recklessness, intentional or wrongful misconduct of the Contractor and persons employed or utilized by the Contractor in the performance of the construction contract. As consideration for this indemnity provision the Contractor shall be paid the sum of ten dollars (\$10.00), which will be added to the contract price, and paid prior to commencement of work.

The Contractor agrees, on a primary basis and at its sole expense, to maintain in full force and effect at all times during the life of this Contract, insurance coverage, limits, including endorsements, as described herein. The requirements contained herein, as well as City's review or acceptance of insurance maintained by Contractor are not intended to and shall not in any manner limit or qualify the liabilities and obligations assumed by Contractor under the Contract.

The parties agree and recognize that it is not the intent of the City that any insurance policy/coverage that may be obtained pursuant to any provision of this Contract will provide insurance coverage to any entity, corporation, business, person, or organization other than the City. The City shall not be obligated to provide any insurance coverage other than for the City or extend its sovereign immunity pursuant to Section 768.28, Florida Statutes, under its self insured program. Any provision contained herein to the contrary shall be considered void and unenforceable. This provision does not apply to any obligation imposed on any other party to obtain insurance coverage for this project, or any obligation to name the "City of Port St. Lucie" as an additional insured under any other insurance policy, or otherwise protect the interests of the City as specified in this Contract.

The Contractor agrees to maintain Workers' Compensation Insurance & Employers' Liability in accordance with Section 440, Florida Statutes. Employers' Liability must include limits of at least \$100,000 each accident, \$100,000 each disease/employee, \$500,000 each disease/maximum. A Waiver of Subrogation endorsement must be provided. Coverage should apply on a primary basis. Should scope of work performed by Contractor qualify its employee for benefits under Federal Workers' Compensation Statute (example, U.S. Longshore & Harbor Workers Act or Merchant Marine Act), proof of appropriate Federal Act coverage must be provided.

Commercial General Liability insurance issued under an Occurrence form basis, including Contractual liability, to cover the hold harmless agreement set forth herein, with limits of not less than:

Each occurrence	\$1,000,000
Personal/advertising injury	\$1,000,000
Products/completed operations aggregate	\$2,000,000
General aggregate	\$2,000,000
Fire damage	\$100,000 any 1 fire
Medical expense	\$10,000 any 1 person

Coverage is to be written on an occurrence form basis and shall apply as primary. A per project aggregate limit endorsement should be attached. Defense costs are to be in addition to the limit of liability. A waiver of subrogation is to be provided in favor of the City. Coverage shall extend to independent contractors and fellow employees. Contractual Liability is to be included. Coverage is to include a cross liability or severability of interest's provision as provided under the standard ISO form separation of insurer's clause.

Except as to Workers' Compensation and Employers' Liability, said Certificate(s) and policy shall clearly state that coverage required by the Contract has been endorsed to include the City of Port St. Lucie, a Florida municipal corporation, its officers, agents and employees as Additional Insured with a CG 2026- Designated Person or Organization endorsement, or similar endorsement, added to its Commercial General Liability policy and Business Auto policy. The name for the Additional Insured endorsement issued by the insurer shall read "**City of Port St. Lucie, a Florida municipal corporation it's officers, employees and agents for Contract #20120043-LL for the Office Supplies and Associated Items**". Said policies shall be specifically endorsed to provide thirty (30) days written notice to the City prior to any adverse changes, cancellation, or non-renewal of coverage there under. Said liability insurance must be acceptable by and approved by the City as to form and types of coverage. In the event that the statutory liability of the City is amended during the term of this Contract to exceed the above limits, the Bidder shall be required, upon thirty (30) days written notice by the City, to provide coverage at least equal to the amended statutory limit of liability of the City.

The Contractor agrees to maintain Business Automobile Liability at a limit of liability not less than \$500,000 each accident covering any auto, owned, non-owned and hired automobiles. In the event, the Contractor does not own any automobiles; the Business Auto Liability requirement shall be amended allowing Contractor to agree to maintain only Hired & Non-Owned Auto Liability. This amended requirement may be satisfied by way of endorsement to the Commercial General Liability, or separate Business Auto Coverage form. Certificate holder must be listed as additional insured. A waiver of subrogation must be provided. Coverage should apply on a primary basis.

The Contractor agrees to a Waiver of Subrogation for each required policy. When required by the insurer, or should a policy condition not permit an Insured to enter into a pre-loss Contract to waive subrogation without an endorsement, then Contractor shall agree to notify the insurer and request the policy be endorsed with a Waiver of Transfer of Rights of Recovery Against Others, or its equivalent. This Waiver of Subrogation requirement shall not apply to any policy where a condition to the policy specifically prohibits such an endorsement, or voids coverage should Contractor enter into such a Contract on a pre-loss basis.

The Contractor shall agree to maintain Professional Liability or equivalent Errors & Omissions Liability at a limit of liability not less than \$1,000,000 Per Occurrence. When a self-insured retention (SIR) or deductible exceeds \$10,000, City reserves the right, but not the obligation, to review and request a copy of Bidders most recent annual report or audited financial statement. For policies written on a "Claims-Made" basis, bidder warrants the retroactive date equals or precedes the effective date of this contract. In the event the policy is canceled, non-renewed, switched to an Occurrence Form, retroactive date advanced; or any other event triggering the right to purchase a Supplemental Extended Reporting Period (SERP) during the life of this Contract, bidder shall agree to purchase a SERP with a minimum reporting period not less than three (3) years.

It is the responsibility of the Contractor to ensure that all subcontractors comply with the same insurance requirements referenced above and any additional insurance requirements needed to perform the scope of work as described herein.

All deductible amounts will be paid for and be the responsibility of the Contractor for any and all claims under this Contract.

The Contractor may satisfy the minimum limits required above for Commercial General Liability, Business Auto Liability, and Employers' Liability coverage under Umbrella or Excess Liability. The Umbrella or Excess Liability shall have an Aggregate limit not less than the highest "Each Occurrence" limit for Commercial General Liability, Business Auto Liability, or Employers' Liability. When required by the insurer, or when Umbrella or Excess Liability is written on "Non-Follow" Form, the City shall be endorsed as an "Additional Insured."

The City, by and through its Risk Management Department, reserves the right, but not the obligation, to review and reject any insurer providing coverage.

## **SECTION VI PROHIBITION AGAINST FILING OR MAINTAINING LIENS AND SUITS**

Subject to the laws of the State of Florida and of the United States, neither Contractor nor any subcontractor, supplier of materials, laborer or other person shall file or maintain any lien for labor or materials delivered in the performance of this contract against the City. The right to maintain such lien for any or all of the above parties is hereby expressly waived.

## **SECTION VII WORK CHANGES**

"Not Applicable"

## **SECTION VIII COMPLIANCE WITH LAWS**

The Contractor shall give all notices required by and shall otherwise comply with all applicable laws, ordinances and codes and shall, at his own expense, secure and pay the fees and charges for all permits required for the performance of the contract. All materials furnished and work done are to comply with all local, state and federal laws and regulations. A copy of Contractor's business license is on file with the City.

**SECTION IX  
CLEANING UP**

Contractor shall, during the performance of this contract, remove and properly dispose of resulting dirt and debris, and keep the work area reasonably clear. On completion of the work, Contractor shall remove all Contractors' equipment and all excess materials, and put the work area in a neat, clean and sanitary condition.

**SECTION X  
NOTICE OF PERFORMANCE**

"Not Applicable"

**SECTION XI  
DELIVERY DOCUMENTATION**

Where contract provides in whole or in part, for the sale and purchase of materials Contractor shall prepare a delivery ticket in triplicate for each shipment of material delivered to the City. The delivery ticket shall be signed by the Contract Supervisor or his/her designee receiving the material. One (1) copy shall be given to the Contract Supervisor or his/her designee with the material. The Contractor shall retain one (1) copy, and one (1) copy shall accompany the Contractor's invoice.

**SECTION XII  
INSPECTION AND CORRECTION OF DEFECTS**

In order to determine whether the required material has been delivered or the required work performed in accordance with the terms and conditions of the contract documents, the Contract Supervisor shall make inspection as soon as practicable after receipt from the Contractor of a Notice of Performance or delivery ticket. If such inspection shows that the required material has been delivered and required work performed in accordance with terms and conditions of the contract documents and that the material and work is entirely satisfactory, the Contract Supervisor shall approve the invoice when it is received. Thereafter the Contractor shall be entitled to payment, as described in Section III. If, on such inspection the Contract Supervisor is not satisfied, he shall as promptly as practicable inform the parties hereto of the specific respects in which his findings are not favorable. Contractor shall then be afforded an opportunity if desired by him, to correct the deficiencies so pointed out at no additional charge to the City, and otherwise on terms and conditions specified by the Contract Supervisor. Such examination, inspection, or tests made by the Contract Supervisor, at any time, shall not relieve Contractor of his responsibility to remedy any deviation, deficiency, or defect.

**SECTION XIII  
ADDITIONAL REQUIREMENTS**

In the event of any conflict between the terms and conditions appearing on any purchase order issued relative to this Contract or those contained in this Contract and the Specifications herein referenced, the terms of this Contract and Specifications herein referenced shall apply. If there is a conflict between the Contract and Specifications, the Contract will control.

**SECTION XIV  
LICENSING**

Contractor must possess all licenses and certificates necessary to perform required work and is not in violation of any laws. Contractor must be current on all licenses and certificates and will be maintained throughout the duration of the contract.

**SECTION XV  
SAFETY PRECAUTIONS**

Precaution shall be exercised at all times for the protection of persons, including employees, and property. The safety provisions of all applicable laws and building and construction codes shall be observed.

**SECTION XVI  
ASSIGNMENT**

Contractor shall not delegate, sublet or subcontract any part of the work under this contract or assign any monies due him hereunder without first obtaining the written consent of the City.

**SECTION XVII  
TERMINATION**

The City may terminate this Contract with or without cause by giving the vendor/contractor thirty (30) days notice in writing. Upon expiration of the thirty (30) day period, the vendor/contractor shall discontinue all services in connection with the performance of this Contract and shall proceed to cancel promptly all existing contracts in so far as such contracts are chargeable to this Contract.

**SECTION XVIII  
LAW AND VENUE**

This agreement is to be construed as though made in and to be performed in the State of Florida and is to be governed by the laws of Florida in all respects without reference to the laws of any other state or nation. The venue of any action taken pursuant to this contract shall be in St. Lucie County, Florida.

**SECTION XIX  
REIMBURSEMENT FOR INSPECTION**

"Not Applicable"

**SECTION XX  
APPROPRIATION APPROVAL**

The Contractor acknowledges that the City's performance and obligation to pay under this Contract is contingent upon an annual appropriation by the City Council. The Contractor agrees that, in the event such appropriation is not forthcoming, the City may terminate this Contract and that no charges, penalties or other costs shall be assessed.

**SECTION XXI  
RENEWAL OPTION**

In the event Contractor offers in writing, prior to the termination of this contract, to provide the identical services required in this contract for the identical period of time in the subsequent calendar periods at the awarded discount amounts, and the City agrees that said services are required and that the cost is acceptable, then the City, without additional bidding or negotiation, may, extend this contract for two (2) additional twenty-four (24) month terms.

**NOTE: Contractor may exercise the option to renew by submitting a written submission three (3) months prior to the termination of the contract period.**

*(Balance of page intentionally left blank)*

**SECTION XXII  
ENTIRE CONTRACT**

The written terms and provisions of this contract shall supersede all prior verbal statements of any official or other representative of the City. Such statements shall not be effective or be construed as entering into, or forming a part of, or altering in any manner whatsoever, this contract or contract documents.

IN WITNESS WHEREOF, the parties have executed this contract at Port St. Lucie, Florida, the day and year first above written.

CITY OF PORT ST. LUCIE FLORIDA

By: \_\_\_\_\_  
City Manager

ATTEST:

By: \_\_\_\_\_  
City Clerk

By: \_\_\_\_\_  
Authorized Representative of (company name)

State of: \_\_\_\_\_

County of: \_\_\_\_\_

Before me personally appeared: \_\_\_\_\_ )  
(please print)

Please check one:

Personally known \_\_\_\_\_

Produced Identification: \_\_\_\_\_  
(type of identification)

Identification No. \_\_\_\_\_

and known to me to be the person described in and who executed the foregoing instrument, and acknowledged to and before me that \_\_\_\_\_ executed said instrument for the purposes therein expressed.  
(he/she)

WITNESS my hand and official seal, this \_\_\_\_\_ day of \_\_\_\_\_, 2012.

\_\_\_\_\_  
Notary Signature

Notary Public: State of \_\_\_\_\_ at Large.

My Commission Expires: \_\_\_\_\_ (seal)

## STATEMENT OF NO BID

To: City of Port St. Lucie  
Office of Management & Budget  
121 S.W. Port St. Lucie Boulevard  
Port St. Lucie, FL 34984-5099

Bid: # 20120043

Bid Title: Office Supplies and Associated Items

We, the undersigned have declined to bid on the subject bid for the following reasons:

- Insufficient time to respond to the Invitation to Bid
- We do not offer this product or service.
- Our schedule would not permit us to perform.
- We are unable to meet specifications.
- Specifications are unclear (Explain below).
- We are unable to meet insurance requirements.
- Other (Specify below).

Remarks: \_\_\_\_\_  
\_\_\_\_\_

Company Name: \_\_\_\_\_ Telephone: ( ) \_\_\_\_\_

Division: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

6600 N. Military Trail  
Boca Raton, FL 33496

Bid #: 20120043

Bid Title: Office Supplies & Associated Items  
OPEN Date: JUNE 8<sup>th</sup>, 2012 @ 2:00pm

8 JUN 11 11:59:20s  
8 JUN 11 11:59:22s

2000 - Office Depot

City of Port St. Lucie  
Office of Management & Budget  
121 SW Port St. Lucie Blvd  
Port St. Lucie, FL 34984

# 2012 FOR PROFIT CORPORATION ANNUAL REPORT

DOCUMENT# P14403

FILED  
Apr 05, 2012  
Secretary of State

Entity Name: OFFICE DEPOT, INC.

**Current Principal Place of Business:**

6600 NORTH MILITARY TRAIL  
BOCA RATON, FL 33496 US

**New Principal Place of Business:**

**Current Mailing Address:**

P.O. BOX 5029  
BOCA RATON, FL 334310829 US

**New Mailing Address:**

6600 NORTH MILITARY TRAIL  
BOCA RATON, FL 33496 US

FEI Number: 59-2663954

FEI Number Applied For ( )

FEI Number Not Applicable ( )

Certificate of Status Desired ( )

**Name and Address of Current Registered Agent:**

CORPORATE CREATIONS NETWORK INC.  
11380 PROSPERITY FARMS ROAD #221E  
PALM BEACH GARDENS, FL 33410 US

**Name and Address of New Registered Agent:**

The above named entity submits this statement for the purpose of changing its registered office or registered agent, or both, in the State of Florida.

SIGNATURE: \_\_\_\_\_

Electronic Signature of Registered Agent

\_\_\_\_\_ Date

**OFFICERS AND DIRECTORS:**

Title: CCEO  
Name: AUSTRIAN, NEIL R.  
Address: 6600 NORTH MILITARY TRAIL  
City-St-Zip: BOCA RATON, FL 33496

Title: VCFO  
Name: NEWMAN, MICHAEL D.  
Address: 6600 NORTH MILITARY TRAIL  
City-St-Zip: BOCA RATON, FL 33496

Title: S  
Name: GARCIA C., ELISA D  
Address: 6600 NORTH MILITARY TRAIL  
City-St-Zip: BOCA RATON, FL 33496

Title: VPT  
Name: BOESE, JENNIFER  
Address: 6600 NORTH MILITARY TRAIL  
City-St-Zip: BOCA RATON, FL 33496

Title: VP  
Name: SIVAKANTHAN, SELLATHURAI  
Address: 6600 NORTH MILITARY TRAIL  
City-St-Zip: BOCA RATON, FL 33496

Title: SVP  
Name: HUTCHENS, MARK E.  
Address: 6600 NORTH MILITARY TRAIL  
City-St-Zip: BOCA RATON, FL 33496

I hereby certify that the information indicated on this report or supplemental report is true and accurate and that my electronic signature shall have the same legal effect as if made under oath; that I am an officer or director of the corporation or the receiver or trustee empowered to execute this report as required by Chapter 607, Florida Statutes, and that my name appears above, or on an attachment with all other like empowered.

SIGNATURE: MONICA G ZAMBRANO, ATTY-IN-FACT

S

04/05/2012

Electronic Signature of Signing Officer or Director

\_\_\_\_\_ Date

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## Detail by Entity Name

### Foreign Profit Corporation

OFFICE DEPOT, INC.

### Filing Information

Document Number P14403  
FEI/EIN Number 592663954  
Date Filed 05/11/1987  
State DE  
Status ACTIVE  
Last Event CORPORATE MERGER  
Event Date Filed 12/26/1995  
Event Effective Date 12/30/1995

### Principal Address

6600 NORTH MILITARY TRAIL  
BOCA RATON FL 33496 US

Changed 04/21/2009

### Mailing Address

6600 NORTH MILITARY TRAIL  
BOCA RATON FL 33496 US

Changed 04/05/2012

### Registered Agent Name & Address

CORPORATE CREATIONS NETWORK INC.  
11380 PROSPERITY FARMS ROAD #221E  
PALM BEACH GARDENS FL 33410 US

Name Changed: 12/05/2003

Address Changed: 12/05/2003

### Officer/Director Detail

#### **Name & Address**

Title CCEO

AUSTRIAN, NEIL R.  
6600 NORTH MILITARY TRAIL  
BOCA RATON FL 33496

Title VCFO

NEWMAN, MICHAEL D.  
6600 NORTH MILITARY TRAIL  
BOCA RATON FL 33496

Title S

GARCIA C., ELISA D  
6600 NORTH MILITARY TRAIL  
BOCA RATON FL 33496

Title VPT

BOESE, JENNIFER  
6600 NORTH MILITARY TRAIL  
BOCA RATON FL 33496

Title VP

SIVAKANTHAN, SELLATHURAI  
6600 NORTH MILITARY TRAIL  
BOCA RATON FL 33496

Title SVP

HUTCHENS, MARK E.  
6600 NORTH MILITARY TRAIL  
BOCA RATON FL 33496

**Annual Reports**

**Report Year Filed Date**

2010	04/26/2010
2011	04/19/2011
2012	04/05/2012

**Document Images**

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State of Florida, Department of State

## Request for Taxpayer Identification Number and Certification

Give form to the  
 requester. Do not  
 send to the IRS.

Print or type See Specific Instructions on page 2.	Name (as shown on your income tax return)	
	Office Depot, Inc	
	Business name, if different from above	
	Check appropriate box: <input type="checkbox"/> Individual/sole proprietor <input checked="" type="checkbox"/> Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Limited liability company Enter the tax classification (D=disregarded entity, C=corporation, P=partnership) ▶ ..... <input checked="" type="checkbox"/> Exempt payee <input type="checkbox"/> Other (see instructions) ▶	
	Address (number, street, and apt. or suite no.)	Requester's name and address (optional)
6600 North Military Trail		
City, state, and ZIP code		
Boca Raton, FL 33496		
List account number(s) here (optional)		

**Part I Taxpayer Identification Number (TIN)**

Enter your TIN in the appropriate box. The TIN provided must match the name given on Line 1 to avoid backup withholding. For individuals, this is your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN* on page 3.

**Note.** If the account is in more than one name, see the chart on page 4 for guidelines on whose number to enter.

Social security number	
or	
Employer identification number	
59	2663954

**Part II Certification**

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me), and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding, and
- I am a U.S. citizen or other U.S. person (defined below).

**Certification instructions.** You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the Certification, but you must provide your correct TIN. See the instructions on page 4.

<b>Sign Here</b>	Signature of U.S. person ▶	Date ▶ 1/11/11
------------------	----------------------------	----------------

**General Instructions**

Section references are to the Internal Revenue Code unless otherwise noted.

**Purpose of Form**

A person who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) to report, for example, income paid to you, real estate transactions, mortgage interest you paid, acquisition or abandonment of secured property, cancellation of debt, or contributions you made to an IRA.

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN to the person requesting it (the requester) and, when applicable, to:

- Certify that the TIN you are giving is correct (or you are waiting for a number to be issued),
- Certify that you are not subject to backup withholding, or
- Claim exemption from backup withholding if you are a U.S. exempt payee. If applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income.

**Note.** If a requester gives you a form other than Form W-9 to request your TIN, you must use the requester's form if it is substantially similar to this Form W-9.

**Definition of a U.S. person.** For federal tax purposes, you are considered a U.S. person if you are:

- An individual who is a U.S. citizen or U.S. resident alien,
- A partnership, corporation, company, or association created or organized in the United States or under the laws of the United States,
- An estate (other than a foreign estate), or
- A domestic trust (as defined in Regulations section 301.7701-7).

**Special rules for partnerships.** Partnerships that conduct a trade or business in the United States are generally required to pay a withholding tax on any foreign partners' share of income from such business. Further, in certain cases where a Form W-9 has not been received, a partnership is required to presume that a partner is a foreign person, and pay the withholding tax. Therefore, if you are a U.S. person that is a partner in a partnership conducting a trade or business in the United States, provide Form W-9 to the partnership to establish your U.S. status and avoid withholding on your share of partnership income.

The person who gives Form W-9 to the partnership for purposes of establishing its U.S. status and avoiding withholding on its allocable share of net income from the partnership conducting a trade or business in the United States is in the following cases:

- The U.S. owner of a disregarded entity and not the entity,

OFFICE DEPOT  
6600 N. Military Trail  
Boca Raton FL 33496

Bid #: 20120043

Bid Title: OFFICE SUPPLIES & ASSOCIATED ITEMS

OPEN DATE: JUNE 8<sup>TH</sup>, 2012 @ 2:00PM

8 JUN AM 1:59:20S  
8 JUN AM 1:59:22S

2000 - Office Depot

City of Port St. Lucie  
Office of Management & Budget  
121 SW Port St. Lucie Blvd  
Port St. Lucie, FL 34984

# Reply Sheet

**Bid #20120043**

## Office Supplies and Associated Items

1. **COMPANY NAME:** Office Products & Services, Inc

DIVISION OF: N/A

PHYSICAL ADDRESS: 136 N. 2<sup>nd</sup> Street

MAILING ADDRESS: 136 N. 2<sup>nd</sup> Street

CITY, STATE, ZIP CODE: Fort Pierce, FL 34950

TELEPHONE NUMBER: (772) 464-0450 FAX NO. (772) 468-0984

CONTACT PERSON: Robert Duke E-MAIL: robert@offproser.com

2. **ORGANIZATIONAL PROFILE:** (complete all appropriate information)

Is the firm incorporated? Yes If yes, in what state? Florida

President Robert C Tillman

Secretary Pamela T Dickson

Treasurer Pamela T Dickson

How long in present business? 61 years How long at present location? 23 years

Is firm a minority business: NO No Does firm have a drug-free workplace program: Yes

If no, is your company planning to implement such a program? \_\_\_\_\_

3. **ADDENDUM ACKNOWLEDGMENT** - Bidder acknowledges that the following addenda have been received and are included in his/her proposal/bid:

Addendum Number	Date Issued
1	May 23, 2012

4. **VENDOR'S LIST** – If your company offers commodities other than the one specified for this bid, and you wish to be put on the vendor's list, please contact DemandStar.com at (800) 711-1712. Bid Tabulation Reports are advertised on the City's Web Site at www.Cityofpsl.com.

5. **BID RESPONSE:**

5.1 Bidder will will not accept the Procurement Card (Visa).

(please circle one)

Percentage of discount when payment is made with Visa: No extra discount %

5.2 Percentage of discount off of S.P. Richards list prices – 2<sup>nd</sup> Quarter, 2012 for the following:

- a) Office Supplies (to include in-store purchases): 42 %
  - a1. Paper: 42 %
  - a2. Dated Goods: 42 %
  - a3. Ink & Toner: 25%
- b) Furniture 30 %
- c) Electronic Equipment and Supplies 25 %

5.3 Please indicate the delivery fee if the total order is below the minimum of seventy-five (\$75.00) as described in Section 3.5 of the Specifications: \$ NONE

5.4 Is there a separate fee for "desktop delivery"? Y-~~N~~ What is the fee? NONE

5.5 What is the fee for assembly of furniture \$ NONE equipment? \$ NONE

5.6 Does your firm currently have an on-line ordering system? YES

If so, please provide the web address: www.offproser.com

5.7 Can your firm meet the City's delivery requirements? Yes

5.8 How will deliveries be made? Company vehicle/Commercial Carrier or Other? Company vehicle

6. **INSURANCE CERTIFICATES** - Bidders are required, in accordance with Section 5, to submit a copy of their Insurance Certificate for the type and dollar amount of insurance they currently maintain.

7. **COMPLETION OF FORM** - An authorized representative of the firm offering this Bid must complete this form in its entirety. Prices entered herein shall not be subject to withdrawal or escalation by Bidder. The City reserves the right to hold proposals and bid guarantees for a period not to exceed ninety (90) days after the date of the bid opening stated in the Invitation to Bid before awarding the Contract. Contract award constitutes the date that City Council executes the motion to award the bid.

8. **AGREEMENT** - Bidder agrees to comply with all requirements stated in the specifications for this bid.

9. **CERTIFICATION**

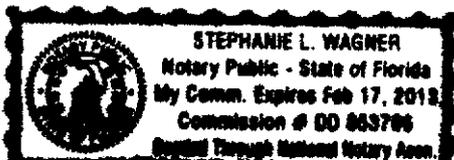
I, (print) Robert C Tillman am an officer of the above firm duly authorized to sign bids and enter into contracts. I certify that this bid is made without prior understanding, agreement, or connection with any corporation, firm, or person submitting a bid for the same materials, supplies, or equipment, and is in all respects fair and without collusion or fraud. I understand collusive bidding is a violation of State and Federal law and can result in fines, prison sentences, and civil damage awards. I agree to abide by all conditions of this bid.

10. **Bidder has read and accepts the terms and conditions of the City's standard contract:**

Robert C Tillman President  
Signature Title

If a corporation renders this Bid, the corporate seal attested by the secretary shall be affixed below. Any agent signing this Bid shall attach to this form evidence of legal authority.

Pamela Dickson, Secretary (seal)  
PAMELA DICKSON, SECRETARY



6/7/12  
Stephanie L. Wagner  
STEPHANIE L. WAGNER

Addendum #1  
Sealed Bid #20120043  
Office Supplies and Associated items  
Questions and Answers  
May 23, 2012

**NOTE: The Bid Opening date has been changed to June 8, 2012 at 2:00:00 PM.**

- Q. The attached bid details from your website lists the project budget as \$2,750,000. The RFP states \$275,000. Just want to verify which it is.  
A. The correct amount of spend is approximately \$275,000.00
- Q. Do we need to register online as a planholder with the city in order to participate?  
A. No – But you need to check DemandStar for any Addendums prior to the bid opening date.
- Q. The actual bid document is secured and we are unable to type in the fields. Please let us know if it is possible to get an un-secured document to respond on your forms?  
A. See this addendum for new Bid Reply.
- Q. **Section 2.5 Pricing** - Is the Bidder required to apply the “full” List Less discount without exception to every item in a product category, or, is a vendor allowed to make exceptions to the quoted List Less discount based upon Bidder’s product cost or sourcing method? This question specifically requests if “floors” are allowed by the Bidders in their proposed pricing? In order to properly evaluate pricing bids from one Bidder to another, floors should not be allowed.  
A. “Floors” are not allowed in this bid.
- Q. **Section 2.6 Escalation** - In order to provide the most aggressive discounts possible to the City for this bid, would the City allow for SP Richards list price updates every 180 days for the term of the contract, including any extensions? If this is not allowed, Bidders will need to provide smaller discounts in order to protect themselves from any list price increases that cannot be passed on.  
A. Yes – the escalations are to be updates “every” 180 days.
- Q. **Section 3.2 Packing** - This section requires that no container weight be greater than thirty (30) pounds. A carton of paper weights (50) pounds, would the City consider changing this requirement to (50) pounds in order to allow Bidders to deliver in standard manufacturer packaging?  
A. Change to (50) pounds.
- Q. **Bid Reply Sheet- page 17 – number 5.2** - This section requires discounts for the 3 indicated categories, i.e. office supplies, furniture and electronic equipment and supplies. In order to provide the greatest savings to the City would the City allow Bidders to provide variable discounts for different categories within the office supplies assortment? In this way Bidders can provide greater discounts on those product categories where they get the largest discounts from their manufacturers.  
A. See revised Bid Reply.

Instructions to Bidder:

Each bidder must acknowledge receipt of any addenda on the Bid Reply Sheet in order to have his/her bid or proposal to be accepted.

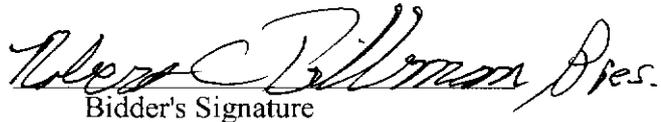
# DRUG-FREE WORKPLACE FORM

The undersigned vendor in accordance with Florida Statute 287.087 hereby certifies that

OFFICE PRODUCTS AND SERVICES INC. does:  
(Name of Business)

1. Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the workplace and specifying the actions that will be taken against employees for violations of such prohibition.
2. Inform employees about the dangers of drug abuse in the workplace, the business's policy of maintaining a drug-free workplace, any available drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees for drug abuse violations.
3. Give each employee engaged in providing the commodities or contractual services that are under bid a copy of the statement specified in subsection (1).
4. In the statement specified in subsection (1), notify the employees that, as a condition of working on the commodities or contractual services that are under bid, the employee will abide by the terms of the statement and will notify the employer of any conviction of, or plea of guilty or nolo contendere to, any violation of Chapter 893 or of any controlled substance law of the United States or any state, for a violation occurring in the workplace no later than five (5) days after such conviction.
5. Impose a sanction on, or require the satisfactory participation in a drug abuse assistance or rehabilitation program if such is available in the employee's community, by any employee who is so convicted.
6. Make a good faith effort to continue to maintain a drug-free workplace through implementation of this section.

As the person authorized to sign the statement, I certify that this firm complies fully with the above requirements.

  
Bidder's Signature

6 / 17 / 2013

Date



# CERTIFICATE OF LIABILITY INSURANCE

OFFIC-8

OP ID: S7

DATE (MM/DD/YYYY)

05/10/12

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Sihle Insurance Group/VERO 65 Royal Palm Pointe, Suite B Vero Beach, FL 32960 Michael Harris	772-794-9520	CONTACT NAME: Michael Harris	
	772-794-9526	PHONE (A/C, No, Ext): 772-794-9520	
		FAX (A/C, No): 772-794-9526	
		E-MAIL ADDRESS: mharris@sihle.com	
		INSURER(S) AFFORDING COVERAGE	
		NAIC #	
INSURED Office Products & Services Inc 136 North 2nd Street Fort Pierce, FL 34950		INSURER A: Old Dominion Insurance Company	40231
		INSURER B: General Insurance Co of America	24732
		INSURER C: FCCI Insurance Group	10178
		INSURER D:	
		INSURER E:	
		INSURER F:	

**COVERAGES**

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> GENERAL LIABILITY		837113	09/12/11	09/12/12	EACH OCCURRENCE \$ 1,000,000
	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY					DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000
	<input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR					MED EXP (Any one person) \$ 5,000
						PERSONAL & ADV INJURY \$ 1,000,000
						GENERAL AGGREGATE \$ 2,000,000
						PRODUCTS - COMP/OP AGG \$ 2,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER:					
	<input type="checkbox"/> POLICY	<input type="checkbox"/> PRO-JECT	<input type="checkbox"/> LOC			\$
B	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY		24CC29759301	09/12/11	09/12/12	COMBINED SINGLE LIMIT (Ea accident) \$ 500,000
	<input checked="" type="checkbox"/> ANY AUTO					BODILY INJURY (Per person) \$
	<input type="checkbox"/> ALL OWNED AUTOS	<input type="checkbox"/> SCHEDULED AUTOS				BODILY INJURY (Per accident) \$
	<input checked="" type="checkbox"/> HIRED AUTOS	<input checked="" type="checkbox"/> NON-OWNED AUTOS				PROPERTY DAMAGE (Per accident) \$
						\$
	<input type="checkbox"/> UMBRELLA LIAB	<input type="checkbox"/> OCCUR				EACH OCCURRENCE \$
	<input type="checkbox"/> EXCESS LIAB	<input type="checkbox"/> CLAIMS-MADE				AGGREGATE \$
	<input type="checkbox"/> DED	<input type="checkbox"/> RETENTION \$				\$
C	<input checked="" type="checkbox"/> WORKERS COMPENSATION AND EMPLOYERS' LIABILITY		001WC11A26826	01/01/12	01/01/13	<input checked="" type="checkbox"/> WC STATUTORY LIMITS <input type="checkbox"/> OTHER
	<input type="checkbox"/> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)	<input type="checkbox"/> Y/N <input type="checkbox"/> N/A				E.L. EACH ACCIDENT \$ 500,000
	<input type="checkbox"/> If yes, describe under DESCRIPTION OF OPERATIONS below					E.L. DISEASE - EA EMPLOYEE \$ 500,000
						E.L. DISEASE - POLICY LIMIT \$ 500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

**CERTIFICATE HOLDER****CANCELLATION**

City of Port St Lucie  
121 SW Port St Lucie Blvd  
Port St Lucie, FL 34984

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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# 2012 FOR PROFIT CORPORATION ANNUAL REPORT

DOCUMENT# 186766

FILED  
Jan 03, 2012  
Secretary of State

Entity Name: OFFICE PRODUCTS AND SERVICES, INC.

**Current Principal Place of Business:**

136 N 2ND ST  
FT PIERCE, FL 34950

**New Principal Place of Business:**

**Current Mailing Address:**

136 N 2ND ST  
FT PIERCE, FL 34950

**New Mailing Address:**

FEI Number: 59-0748072      FEI Number Applied For ( )      FEI Number Not Applicable ( )      Certificate of Status Desired (X)

**Name and Address of Current Registered Agent:**

TILLMAN, ROBERT C  
5211 S INDIAN RIVER DR  
FT PIERCE,, FL 34982      US

**Name and Address of New Registered Agent:**

The above named entity submits this statement for the purpose of changing its registered office or registered agent, or both, in the State of Florida.

SIGNATURE: \_\_\_\_\_

Electronic Signature of Registered Agent

\_\_\_\_\_ Date

**OFFICERS AND DIRECTORS:**

Title: PD  
Name: TILLMAN, ROBERT C  
Address: 5211 S INDIAN RIVER DR  
City-St-Zip: FT PIERCE, FL 34982

Title: SD  
Name: DICKSON, PAMELA T  
Address: 4002 OLEANDER AVE.  
City-St-Zip: FT. PIERCE, FL 34982

Title: V  
Name: THOMAS, SUSAN L  
Address: 6425 RIVERLAND DR  
City-St-Zip: FT PIERCE, FL 34982

I hereby certify that the information indicated on this report or supplemental report is true and accurate and that my electronic signature shall have the same legal effect as if made under oath; that I am an officer or director of the corporation or the receiver or trustee empowered to execute this report as required by Chapter 607, Florida Statutes; and that my name appears above, or on an attachment with all other like empowered.

SIGNATURE: ROBERT C TILLMAN

PD

01/03/2012

\_\_\_\_\_ Electronic Signature of Signing Officer or Director

\_\_\_\_\_ Date



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## Detail by Entity Name

### Florida Profit Corporation

OFFICE PRODUCTS AND SERVICES, INC.

### Filing Information

**Document Number** 186766  
**FEI/EIN Number** 590748072  
**Date Filed** 07/25/1955  
**State** FL  
**Status** ACTIVE  
**Last Event** NAME CHANGE AMENDMENT  
**Event Date Filed** 02/28/1980  
**Event Effective Date** NONE

### Principal Address

136 N 2ND ST  
FT PIERCE FL 34950

Changed 01/06/2010

### Mailing Address

136 N 2ND ST  
FT PIERCE FL 34950

Changed 01/06/2010

### Registered Agent Name & Address

TILLMAN, ROBERT C  
5211 S INDIAN RIVER DR  
FT PIERCE, FL 34982 US

Name Changed: 01/21/2009

Address Changed: 02/11/1991

### Officer/Director Detail

#### **Name & Address**

Title PD

TILLMAN, ROBERT C  
5211 S INDIAN RIVER DR  
FT PIERCE FL 34982

Title SD

DICKSON, PAMELA T  
4002 OLEANDER AVE.  
FT. PIERCE FL 34982

Title V

THOMAS, SUSAN L  
6425 RIVERLAND DR  
FT PIERCE FL 34982

**Annual Reports**

**Report Year Filed Date**

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2011 01/03/2011  
2012 01/03/2012

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**Note:** This is not official record. See documents if question or conflict.

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Entity Name Search

## Request for Taxpayer Identification Number and Certification

**Give Form to the  
requester. Do not  
send to the IRS.**

Print or type  
See Specific Instructions on page 2.

Name (as shown on your income tax return) <b>Office Products And Services, Inc</b>	
Business name/disregarded entity name, if different from above	
Check appropriate box for federal tax classification: <input type="checkbox"/> Individual/sole proprietor <input checked="" type="checkbox"/> C Corporation <input type="checkbox"/> S Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Trust/estate <input type="checkbox"/> Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=partnership) ▶ _____ <input type="checkbox"/> Other (see instructions) ▶ _____	
<input type="checkbox"/> Exempt payee	
Address (number, street, and apt. or suite no.) <b>136 N 2nd Street</b>	Requester's name and address (optional) <b>City of Port St. Lucie</b>
City, state, and ZIP code <b>Fort Pierce, FL 34950</b>	
List account number(s) here (optional)	

**Part I Taxpayer Identification Number (TIN)**

Enter your TIN in the appropriate box. The TIN provided must match the name given on the "Name" line to avoid backup withholding. For individuals, this is your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN* on page 3.

**Note.** If the account is in more than one name, see the chart on page 4 for guidelines on whose number to enter.

<b>Social security number</b>										
			-				-			
<b>Employer identification number</b>										
5	9		-	0	7	4	8	0	7	2

**Part II Certification**

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me), and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding, and
- I am a U.S. citizen or other U.S. person (defined below).

**Certification instructions.** You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions on page 4.

<b>Sign Here</b>	Signature of U.S. person <i>[Handwritten Signature]</i>	Date ▶ <b>6/19/2012</b>
------------------	---	-------------------------

**General Instructions**

Section references are to the Internal Revenue Code unless otherwise noted.

**Purpose of Form**

A person who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) to report, for example, income paid to you, real estate transactions, mortgage interest you paid, acquisition or abandonment of secured property, cancellation of debt, or contributions you made to an IRA.

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN to the person requesting it (the requester) and, when applicable, to:

- Certify that the TIN you are giving is correct (or you are waiting for a number to be issued),
- Certify that you are not subject to backup withholding, or
- Claim exemption from backup withholding if you are a U.S. exempt payee. If applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income.

**Note.** If a requester gives you a form other than Form W-9 to request your TIN, you must use the requester's form if it is substantially similar to this Form W-9.

**Definition of a U.S. person.** For federal tax purposes, you are considered a U.S. person if you are:

- An individual who is a U.S. citizen or U.S. resident alien,
- A partnership, corporation, company, or association created or organized in the United States or under the laws of the United States,
- An estate (other than a foreign estate), or
- A domestic trust (as defined in Regulations section 301.7701-7).

**Special rules for partnerships.** Partnerships that conduct a trade or business in the United States are generally required to pay a withholding tax on any foreign partners' share of income from such business. Further, in certain cases where a Form W-9 has not been received, a partnership is required to presume that a partner is a foreign person, and pay the withholding tax. Therefore, if you are a U.S. person that is a partner in a partnership conducting a trade or business in the United States, provide Form W-9 to the partnership to establish your U.S. status and avoid withholding on your share of partnership income.



OFFICE PRODUCTS AND SERVICES

136 N 2<sup>nd</sup> STREET, FT PIERCE, FL 34950

CITY OF PORT ST. LUCIE

OFFICE OF MANAGEMENT & BUDGET

121 SW PORT ST. LUCIE BLVD.

PORT ST. LUCIE, FL 34984

JUN 08 1:52 15s

RECEIVED

BID # 20120043

OFFICE SUPPLIES & ASSOCIATED ITEMS

JUNE 8, 2012 2:00 P.M.

**CHECKLIST**  
**Bid #20120043**  
**Office Supplies and Associated Items**

Name of Bidder: Coke's Stationers, Inc

This checklist is provided to assist bidders in the preparation of their bid response. Included in this checklist are important requirements that are the responsibility of each Bidder to submit with their response in order to make their bid response fully compliant. This checklist is only a guideline -- it is the responsibility of each Bidder to read and comply with the Invitation to Bid in its entirety.

- Bid Reply Sheet with proper signature and notarized.
- Mailing envelope has been addressed to:
  - City of Port St. Lucie
  - Office of Management & Budget
  - 121 SW Port St. Lucie Boulevard
  - Port St. Lucie, FL 34984
- Mailing envelope must be sealed and identified with:
  - Bidders Name and Address
  - Bid Number
  - Bid Title
  - Bid Opening Date & Time
- Drug-Free Workplace Form
- All pricing has been mathematically reviewed and all corrections have been initialed.
- All price extensions and totals have been thoroughly checked.
- Each Bid Addendum (when issued) is acknowledged.
- Copy of Insurance Certificate in accordance with Section V.
- Have reviewed the Contract and accept all City Terms and Conditions
- One (1) original and three (3) copies of required documents **(NO RINGED BINDERS)**
- Sample catalog has been included in Bid Response.

**\*THIS FORM MUST BE RETURNED WITH YOUR BID REPLY SHEET\***

# Reply Sheet

## Bid #20120043

### Office Supplies and Associated Items

1. **COMPANY NAME:** \_\_\_\_\_ COKE'S STATIONERS, INC. \_\_\_\_\_ DIVISION OF: \_\_\_\_\_

PHYSICAL ADDRESS: \_\_\_\_\_ 129 NORTH 2<sup>ND</sup> STREET  
MAILING ADDRESS: \_\_\_\_\_ SAME \_\_\_\_\_

CITY, STATE, ZIP CODE: \_\_\_\_\_ FORT PIERCE, FL 34950 \_\_\_\_\_

TELEPHONE NUMBER: ( 772 ) 461-2525 \_\_\_\_\_ FAX NO. (772 ) 461-2531 \_\_\_\_\_  
CONTACT PERSON: CHRISTINE COKE \_\_\_\_\_ E-MAIL: SALES1@COKESSTATIONERS.COM \_\_\_\_\_

2. **ORGANIZATIONAL PROFILE:** (complete all appropriate information)

Is the firm incorporated?  Yes  No If yes, in what state? FLORIDA \_\_\_\_\_

President CHRISTINE COKE \_\_\_\_\_

Secretary RICHARD COKE \_\_\_\_\_

Treasurer CHRISTINE COKE \_\_\_\_\_

How long in present business? 36+YEARS \_\_\_\_\_ How long at present location? 17 YEARS \_\_\_\_\_

Is firm a minority business?  Yes  No; Does firm have a drug-free workplace program?  Yes  No

If no, is your company planning to implement such a program? \_\_\_\_\_

3. **ADDENDUM ACKNOWLEDGMENT** - Bidder acknowledges that the following addenda have been received and are included in his/her proposal/bid:

Addendum Number	Date Issued
1	05/23/2012

4. **VENDOR'S LIST** – If your company offers commodities other than the one specified for this bid, and you wish to be put on the vendor's list, please contact DemandStar.com at (800) 711-1712. Bid Tabulation Reports are advertised on the City's Web Site at www.Cityofpsl.com.

5. **BID RESPONSE:**

5.1 Bidder  will  will not accept the Procurement Card (Visa).

(please circle one)

Percentage of discount when payment is made with Visa: 0 %

5.2 Percentage of discount off of S.P. Richards list prices – 2<sup>nd</sup> Quarter, 2012 for the following:

- a) Office Supplies (to include in-store purchases): 44 %
  - a1. Paper: 75 % STANDARD LETTER/LEGAL COPY PAPER, OR GREATER
  - a2. Dated Goods: 44 %
  - a3. Ink & Toner: 27 %
- b) Furniture 44 % \*54 ON HON MFG IN CATALOGUE
- c) Electronic Equipment and Supplies 27 % & JANITORIAL/BREAKROOM

5.3 Please indicate the delivery fee if the total order is below the minimum of seventy-five (\$75.00) as described in Section 3.5 of the Specifications: \$ 0 MINIMUM OF \$20.00 OR \$5.00 DELIVERY FEE

5.4 Is there a separate fee for "desktop delivery"? Y-~~N~~ What is the fee? \_\_\_\_\_

5.5 What is the fee for assembly of furniture \$ 0 equipment? \$ 0

5.6 Does your firm currently have an on-line ordering system? YES  
If so, please provide the web address: WWW.COKESTATIONERS.COM \*\*EACH SHIP TO HAS ITS OWN LOG ON

5.7 Can your firm meet the City's delivery requirements? YES

5.8 How will deliveries be made? Company vehicle Commercial Carrier or Other? \_\_\_\_\_

6. **INSURANCE CERTIFICATES** - Bidders are required, in accordance with Section 5, to submit a copy of their Insurance Certificate for the type and dollar amount of insurance they currently maintain.

7. **COMPLETION OF FORM** - An authorized representative of the firm offering this Bid must complete this form in its entirety. Prices entered herein shall not be subject to withdrawal or escalation by Bidder. The City reserves the right to hold proposals and bid guarantees for a period not to exceed ninety (90) days after the date of the bid opening stated in the Invitation to Bid before awarding the Contract. Contract award constitutes the date that City Council executes the motion to award the bid.

8. **AGREEMENT** - Bidder agrees to comply with all requirements stated in the specifications for this bid.

9. **CERTIFICATION**

I, (print) CHRISTINE COKE am an officer of the above firm duly authorized to sign bids and enter into contracts. I certify that this bid is made without prior understanding, agreement, or connection with any corporation, firm, or person submitting a bid for the same materials, supplies, or equipment, and is in all respects fair and without collusion or fraud. I understand collusive bidding is a violation of State and Federal law and can result in fines, prison sentences, and civil damage awards. I agree to abide by all conditions of this bid.

10. **Bidder has read and accepts the terms and conditions of the City's standard contract:**



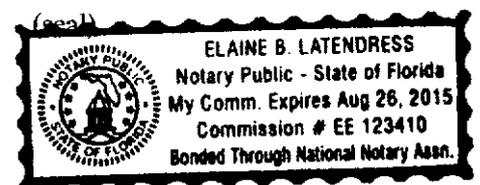
Signature



Title

If a corporation renders this Bid, the corporate seal attested by the secretary shall be affixed below. Any agent signing this Bid shall attach to this form evidence of legal authority.





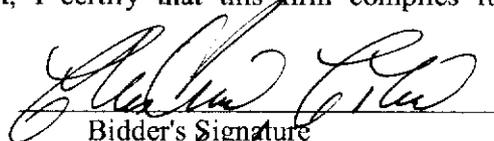
# DRUG-FREE WORKPLACE FORM

The undersigned vendor in accordance with Florida Statute 287.087 hereby certifies that

Coke's Stationers, Inc does:  
(Name of Business)

1. Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the workplace and specifying the actions that will be taken against employees for violations of such prohibition.
2. Inform employees about the dangers of drug abuse in the workplace, the business's policy of maintaining a drug-free workplace, any available drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees for drug abuse violations.
3. Give each employee engaged in providing the commodities or contractual services that are under bid a copy of the statement specified in subsection (1).
4. In the statement specified in subsection (1), notify the employees that, as a condition of working on the commodities or contractual services that are under bid, the employee will abide by the terms of the statement and will notify the employer of any conviction of, or plea of guilty or nolo contendere to, any violation of Chapter 893 or of any controlled substance law of the United States or any state, for a violation occurring in the workplace no later than five (5) days after such conviction.
5. Impose a sanction on, or require the satisfactory participation in a drug abuse assistance or rehabilitation program if such is available in the employee's community, by any employee who is so convicted.
6. Make a good faith effort to continue to maintain a drug-free workplace through implementation of this section.

As the person authorized to sign the statement, I certify that this firm complies fully with the above requirements.

  
Bidder's Signature  
6/5/2012  
Date



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
6/5/2012

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER  
Coastline Insurance Services  
311 Orange Avenue  
Fort Pierce, FL 34950

PHONE 772-672-4418 FAX 772-672-4367  
E-MAIL denise@coastlineins.com  
ADDRESS

INSURED  
Coke Stationers, Inc  
  
129 North 2nd Street  
Fort Pierce, FL 34950  
772-461-2525

INSURER(S) AFFORDING COVERAGE NAIC#  
INSURER A MOUNT VERNON FIRE INSURANCE CO #26522  
INSURER B  
INSURER C  
INSURER D  
INSURER E  
INSURER F

COVERAGES	CERTIFICATE NUMBER	REVISION NUMBER
-----------	--------------------	-----------------

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSR WVD	POLICY NUMBER	PERIOD OF EFFECTIVE DATE FROM	PERIOD OF EXPIRATION DATE TO	LIMITS
	GENERAL LIABILITY					EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Per Occurrence) \$ 100,000 MED EXP. Any one person \$ 5,000
X	COMMERCIAL GENERAL LIABILITY		BP 2557641	04/14/2012	04/14/2013	PERSONAL & ADV. NURRY \$ INCLUDED GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COM. OR AGG. \$ 1,000,000
	CLAIMS AND COSTS					
	GENERAL AGGREGATE LIMIT APPLICABLE PER POLICY					
	AUTOMOBILE LIABILITY					COMBINED SINGLE LIMIT Per accident \$ BODILY INJURY Per person \$ BODILY INJURY Per accident \$ PROPERTY DAMAGE Per accident \$ MEDICAL \$
	ANY AUTO					
	ALL OWNED AUTOS	SCHEDULED AUTOS				
	HIRING AUTOS	NON-OWNED AUTOS				
	EMBEZZLEMENT					EACH OCCURRENCE \$ AGGREGATE \$
	EXCESS LIABILITY	CLAIMS AND COSTS				
	DEDUCTIONS					
	WORKERS COMPENSATION AND EMPLOYERS LIABILITY					JOB STATUS TORY LIMITS PER
	ANY PROPRIETOR PARTNER MEMBER OR OFFICER MEMBER (ALLIED)	Y N				EL EACH ACCIDENT \$ EL DISEASE PER EMPLOYEE \$ EL DISEASE POLICY LIMIT \$
	Mandatory in NM					
	Class (001) Employer					
	DESCRIPTION OF OPERATIONS (See 1)					

DESCRIPTION OF OPERATIONS, LOCATIONS, VEHICLES, APPROPRIATE TO FACTORS, HAZARDOUS MATERIALS, TO BE LISTED IN 1001, 1002  
STATIONERY OR PAPER PRODUCTS STORE

CERTIFICATE HOLDER	CANCELLATION
--------------------	--------------

CITY OF PORT ST LUCIE  
121 SW PORT ST LUCIE BLVD  
PORT ST LUCIE, FL 34984

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE



# CERTIFICATE OF LIABILITY INSURANCE

COKES-1

OP ID: WG

DATE (MM/DD/YYYY)

06/05/12

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> <b>HARBOR INSURANCE</b> 6645 S US Highway 1 Port St Lucie, FL 34952-1426 Eric D. Austin, AAI	772-461-6040	<b>CONTACT NAME:</b> Wanda Gardner ext 6399 <b>PHONE (A/C, No, Ext):</b> 772-461-6040 <b>FAX (A/C, No):</b> 772-460-2315 <b>E-MAIL ADDRESS:</b> wanda.gardner@harboria.com	
	772-460-2315		
		<b>INSURER(S) AFFORDING COVERAGE</b> <b>INSURER A:</b> Retail First Insurance Company <b>INSURER B:</b> <b>INSURER C:</b> <b>INSURER D:</b> <b>INSURER E:</b> <b>INSURER F:</b>	<b>NAIC #</b> 31399
<b>INSURED</b> <b>Cokes Stationers Inc</b> 129 N 2nd St Suite 216 Fort Pierce, FL 34950			

**COVERAGES**                      **CERTIFICATE NUMBER:**                      **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDITIONAL INSURERS	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
	<b>GENERAL LIABILITY</b> <input type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC				EACH OCCURRENCE \$ DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ PRODUCTS - COMPROP AGG \$
	<b>AUTOMOBILE LIABILITY</b> <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> HIRE AUTOS  <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS				COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	<b>UMBRELLA LIAB</b> <input type="checkbox"/> OCCUR <b>EXCESS LIAB</b> <input type="checkbox"/> CLAIMS-MADE  <input type="checkbox"/> DED <input type="checkbox"/> RETENTION \$				EACH OCCURRENCE \$ AGGREGATE \$
A	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	52007664	01/01/12	<input checked="" type="checkbox"/> WC STATUTORY LIMITS <input type="checkbox"/> OTHER E.L. EACH ACCIDENT \$ 100,000 E.L. DISEASE - EA EMPLOYEE \$ 100,000 E.L. DISEASE - POLICY LIMIT \$ 500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

**CERTIFICATE HOLDER**

PORTS-1

City of Port St Lucie  
 121 SW Pt St Lucie Blvd  
 Pt St Lucie, FL 34984

**CANCELLATION**

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE



# CERTIFICATE OF LIABILITY INSURANCE

COKES-1

OP ID: MB

DATE (MM/DD/YYYY)

06/05/12

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> Flowers-Yates Insurance, Inc. 780 West Midway Road PO Box 12310 Fort Pierce, FL 34979-2310 Don Yates	772-461-3171 772-461-3405	<b>CONTACT NAME:</b> <b>PHONE (A/C, No, Ext):</b> <b>E-MAIL ADDRESS:</b>	<b>FAX (A/C, No):</b>
	<b>INSURER(S) AFFORDING COVERAGE</b>		<b>NAIC #</b>
<b>INSURED</b> Coke's Stationers, Inc. Christine Coke 129 N 2nd Street Fort Pierce, FL 34950-4404	<b>INSURER A: Auto Owners Insurance Company</b>		<b>09703</b>
	<b>INSURER B:</b>		
	<b>INSURER C:</b>		
	<b>INSURER D:</b>		
	<b>INSURER E:</b>		
	<b>INSURER F:</b>		

**COVERAGES****CERTIFICATE NUMBER:****REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
	<b>GENERAL LIABILITY</b> <input type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR GENL AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC						EACH OCCURRENCE \$ DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ PRODUCTS - COMP/OP AGG \$
A	<b>AUTOMOBILE LIABILITY</b> <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS			4665920200	01/20/12	01/20/13	COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ <b>100,000</b> BODILY INJURY (Per accident) \$ <b>300,000</b> PROPERTY DAMAGE (Per accident) \$ <b>50,000</b>
	<b>UMBRELLA LIAB</b> <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$
	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) if yes, describe under DESCRIPTION OF OPERATIONS below						<input type="checkbox"/> WC STATU-TORY LIMITS <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

**CERTIFICATE HOLDER****CANCELLATION**

<b>PORTSAI</b>  CITY OF PORT SAINT LUCIE 121 SW PORT SAINT LUCIE BLVD PORT SAINT LUCIE, FL 34984	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.  AUTHORIZED REPRESENTATIVE Donald A. Yates
--	--

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# 2012 FOR PROFIT CORPORATION ANNUAL REPORT

DOCUMENT# J83977

FILED  
Apr 24, 2012  
Secretary of State

Entity Name: COKE'S STATIONERS, INC.

**Current Principal Place of Business:**

129 N SECOND ST  
FORT PIERCE, FL 34950 US

**New Principal Place of Business:**

**Current Mailing Address:**

129 N SECOND ST  
FORT PIERCE, FL 34950 US

**New Mailing Address:**

FEI Number: 59-2832608

FEI Number Applied For ( )

FEI Number Not Applicable ( )

Certificate of Status Desired ( )

**Name and Address of Current Registered Agent:**

COKE, CHRISTINE  
1110 GRANADA ST  
FT. PIERCE, FL 34949 US

**Name and Address of New Registered Agent:**

The above named entity submits this statement for the purpose of changing its registered office or registered agent, or both, in the State of Florida.

SIGNATURE: \_\_\_\_\_

Electronic Signature of Registered Agent

\_\_\_\_\_ Date

**OFFICERS AND DIRECTORS:**

Title: P  
Name: CHRISTINE COKE  
Address: 1110 GRANDA ST  
City-St-Zip: FORT PIERCE, FL 34949

I hereby certify that the information indicated on this report or supplemental report is true and accurate and that my electronic signature shall have the same legal effect as if made under oath; that I am an officer or director of the corporation or the receiver or trustee empowered to execute this report as required by Chapter 607, Florida Statutes; and that my name appears above, or on an attachment with all other like empowered.

SIGNATURE: CHRISTINE COKE

PRES

04/24/2012

\_\_\_\_\_ Electronic Signature of Signing Officer or Director

\_\_\_\_\_ Date



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## Detail by Entity Name

### Florida Profit Corporation

COKE'S STATIONERS, INC.

### Filing Information

**Document Number** J83977  
**FEI/EIN Number** 592832608  
**Date Filed** 07/23/1987  
**State** FL  
**Status** ACTIVE  
**Last Event** NAME CHANGE AMENDMENT  
**Event Date Filed** 07/31/1990  
**Event Effective Date** NONE

### Principal Address

129 N SECOND ST  
FORT PIERCE FL 34950 US

Changed 05/04/2006

### Mailing Address

129 N SECOND ST  
FORT PIERCE FL 34950 US

Changed 04/11/2008

### Registered Agent Name & Address

COKE, CHRISTINE  
1110 GRANADA ST  
FT. PIERCE FL 34949

Name Changed: 02/24/1999

Address Changed: 04/19/2004

### Officer/Director Detail

#### **Name & Address**

Title P  
 CHRISTINE COKE  
 1110 GRANDA ST  
 FORT PIERCE FL 34949

### Annual Reports

**Report Year Filed Date**  
 2010      04/20/2010

2011 04/20/2011  
2012 04/24/2012

**Document Images**

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<a href="#">04/25/1995 -- ANNUAL REPORT</a>	<a href="#">View image in PDF format</a>

**Note:** This is not official record. See documents if question or conflict.

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Entity Name Search

[Events](#)   [Name History](#)

Form **W-9**  
(Rev. December 2011)  
Department of the Treasury  
Internal Revenue Service

### Request for Taxpayer Identification Number and Certification

Give Form to the  
requester. Do not  
send to the IRS.

Name (as shown on your income tax return)  
**Coke's Stationers, Inc**

Business name/disregarded entity name, if different from above

Check appropriate box for federal tax classification:  
 Individual/sole proprietor     C Corporation     S Corporation     Partnership     Trust/estate  
 Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=partnership) ▶     Exempt payee  
 Other (see instructions) ▶

Address (number, street, and apt. or suite no.)  
**129 W 2<sup>nd</sup> St.**

City, state, and ZIP code  
**Ft Pierce FL 34950**

Requester's name and address (optional)

List account number(s) here (optional)

**Part I Taxpayer Identification Number (TIN)**

Enter your TIN in the appropriate box. The TIN provided must match the name given on the "Name" line to avoid backup withholding. For individuals, this is your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN* on page 3.

**Social security number**

--	--	--	--	--	--	--	--	--	--

**Employer identification number**

59	-	28	32	60	8
----	---	----	----	----	---

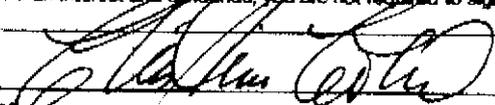
**Note.** If the account is in more than one name, see the chart on page 4 for guidelines on whose number to enter.

**Part II Certification**

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me), and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding, and
- I am a U.S. citizen or other U.S. person (defined below).

**Certification instructions.** You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions on page 4.

Signature of U.S. person ▶  Date ▶ **6/20/12**

**General Instructions**

Section references are to the Internal Revenue Code unless otherwise noted.

**Purpose of Form**

A person who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) to report, for example, income paid to you, real estate transactions, mortgage interest you paid, acquisition or abandonment of secured property, cancellation of debt, or contributions you made to an IRA.

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN to the person requesting it (the requester) and, when applicable, to:

- Certify that the TIN you are giving is correct (or you are waiting for a number to be issued).
- Certify that you are not subject to backup withholding, or
- Claim exemption from backup withholding if you are a U.S. exempt payee. If applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income.

**Note.** If a requester gives you a form other than Form W-9 to request your TIN, you must use the requester's form if it is substantially similar to this Form W-9.

**Definition of a U.S. person.** For federal tax purposes, you are considered a U.S. person if you are:

- An individual who is a U.S. citizen or U.S. resident alien,
- A partnership, corporation, company, or association created or organized in the United States or under the laws of the United States,
- An estate (other than a foreign estate), or
- A domestic trust (as defined in Regulations section 301.7701-7).

**Special rules for partnerships.** Partnerships that conduct a trade or business in the United States are generally required to pay a withholding tax on any foreign partners' share of income from such business. Further, in certain cases where a Form W-9 has not been received, a partnership is required to presume that a partner is a foreign person, and pay the withholding tax. Therefore, if you are a U.S. person that is a partner in a partnership conducting a trade or business in the United States, provide Form W-9 to the partnership to establish your U.S. status and avoid withholding on your share of partnership income.

**To:** City of Port St. Lucie  
Office of Management and Budget  
3<sup>rd</sup> Floor, Suite 390, Building A  
Municipal Complex  
121 SW Port St. Lucie Boulevard  
Port St. Lucie, FL 34984-5099

**Attention:** Lisa Lawrence

**From:** Coke's Stationers, Inc.  
129 North 2<sup>nd</sup> Street  
Fort Pierce, FL 34950

6 JUN 2012 06:54 236  
RECEIVED

**Bid #** 20120043  
SB-20120043-0-2012/11A

**Bid Title** Office Supplies and Associated Items

**Bid Opening**  
**Date & Time** June 8, 2012 at 2PM

ITEM	DESCRIPTION	COMPANY: Office Depot	COMPANY: Office Products and Services	COMPANY: Cokes Stationers, Inc.
1	Company/corporate details	yes	yes	yes
2	Addendum Acknowledgement	yes	yes	yes
3	Procurement Card Acceptance	yes 0% disc.	yes 0% disc.	yes 0% disc.
	<b>Percentage discount off Catalog Prices:</b>			
4	Office Supplies (Including in-store)	60%	42%	44%
	Paper:	70%	42%	75%
	Dated Goods:	40%	42%	44%
	Ink & Toner	30%	25%	27%
5	Furniture	33%	30%	44% 54% Hon
6	Electronic Equipment & Supplies	25%	25%	27%
7	Other Products(if submitted)		0	Restocking Fee Spec.Ord.
8	Assembly Fees:	Quote @ order	0	0
9	Company On-line Ordering	yes	yes	yes
10	Minimum Order Required	yes / below \$75 / \$3.95	0	yes \$20.00 or \$5.00
11	Desk Top Delivery Fee:	yes / 0	yes / 0	yes / 0
12	Can meet delivery requirements	yes	yes	yes
13	Current Insurance Certs	yes	yes	yes
14	Catalog Sample Included	yes	yes	yes
15	Drug Free Workplace	yes	yes	yes
16	Checklist	yes	yes	yes
17	Contract Acceptance	yes	yes	yes
18	Bid Submitted per Specifications	yes	yes	yes
19	Copies: 1 original 3 copies	yes	yes	yes
	<b>NUMBER OF BIDS RECEIVED:</b>	<b>6</b>		
	<b>"NO" BIDS RECEIVED:</b>	<b>0</b>		
	<b>NUMBER OF PLANHOLDERS:</b>	<b>18</b>		
	<b>SUPPLIERS NOTIFIED:</b>	<b>91</b>		
	<b>NON-RESPONSIVE/DISQUALIFIED:</b>	<b>3</b>		
	LD Products	Non Reponsive		
	Office Max	Non Reponsive		
	Staples	Non Reponsive		

25 MAY 04:20:28

### STATEMENT OF NO BID

To: City of Port St. Lucie  
Office of Management & Budget  
121 S.W. Port St. Lucie Boulevard  
Port St. Lucie, FL 34984-5099

Bid: # 20120043

Bid Title: Office Supplies and Associated Items

We, the undersigned have declined to bid on the subject bid for the following reasons:

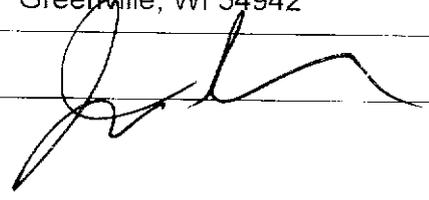
- Insufficient time to respond to the Invitation to Bid
- We do not offer this product or service.
- Our schedule would not permit us to perform.
- We are unable to meet specifications.
- Specifications are unclear (Explain below).
- We are unable to meet insurance requirements.
- Other (Specify below).

Remarks: We cannot offer 24 hour delivery and a discount off SP Richards price list.

Company Name: School Specialty Telephone: (888) 388 3224

Division: Bid Dept

Address: W6316 Design Dr  
Greenville, WI 54942

Signature: 

Date: 5/17/2012



**BID OPENING ATTENDANCE**  
**20120043-LL**  
**Office Supplies and Associated Items**  
**June 8, 2012 @ 2:00 p.m.**

	Name (Please PRINT Legibly)	Company Name Or Entity	E-mail Address	Telephone # & FAX #
1.	Lisa Marie Lawrence	City of PSL-OMB	llawrence@cityofpsl.com	Ph: 772-871-5222 Fax: 772-871-7337
2.	Vickie L. Smith	City of PSL-OMB	ombtemp@cityofpsl.com	Ph: 772.871.5223 Fax:
3.				Ph: Fax:
4.				Ph: Fax:
5.				Ph: Fax:
6.				Ph: Fax:
7.				Ph: Fax:
8.				Ph: Fax:
9.				Ph: Fax:
10.				Ph: Fax:
11.				Ph: Fax:
12.				Ph: Fax:
13.				Ph: Fax:
14.				Ph: Fax:

CITY OF PORT ST. LUCIE  
OFFICE OF MANAGEMENT & BUDGET  
BID OPENING LOG

BID # 20120043-LL  
OPENED: June 8, 2012  
TIME: 2:00 p.m.

---

BID TITLE: Office Supplies and Associated Items

---

24 MAY AM 10:41 14s

RECEIVED *LD Products*

29 MAY PM 1:13 49s

RECEIVED *Staples*

6 JUN AM 10:54 33s  
RECEIVED

*Coke's*

7 JUN PM 1:52 11s

*20120043*

RECEIVED

*Office Products & Services*

8 JUN AM 11:59 12s

8 JUN AM 11:59 16s

*Rec'd - Office Dept*

8 JUN PM 12:22 34s

RECEIVED

*Office Max*

Addendum #1  
Sealed Bid #20120043  
Office Supplies and Associated items  
Questions and Answers  
May 23, 2012

**NOTE: The Bid Opening date has been changed to June 8, 2012 at 2:00:00 PM.**

- Q. The attached bid details from your website lists the project budget as \$2,750,000. The RFP states \$275,000. Just want to verify which it is.  
A. The correct amount of spend is approximately \$275,000.00
- Q. Do we need to register online as a planholder with the city in order to participate?  
A. No – But you need to check DemandStar for any Addendums prior to the bid opening date.
- Q. The actual bid document is secured and we are unable to type in the fields. Please let us know if it is possible to get an un-secured document to respond on your forms?  
A. See this addendum for new Bid Reply.
- Q. **Section 2.5 Pricing** - Is the Bidder required to apply the “full” List Less discount without exception to every item in a product category, or, is a vendor allowed to make exceptions to the quoted List Less discount based upon Bidder’s product cost or sourcing method? This question specifically requests if “floors” are allowed by the Bidders in their proposed pricing? In order to properly evaluate pricing bids from one Bidder to another, floors should not be allowed.  
A. “Floors” are not allowed in this bid.
- Q. **Section 2.6 Escalation** - In order to provide the most aggressive discounts possible to the City for this bid, would the City allow for SP Richards list price updates every 180 days for the term of the contract, including any extensions? If this is not allowed, Bidders will need to provide smaller discounts in order to protect themselves from any list price increases that cannot be passed on.  
A. Yes – the escalations are to be updates “every” 180 days.
- Q. **Section 3.2 Packing** - This section requires that no container weight be greater than thirty (30) pounds. A carton of paper weights (50) pounds, would the City consider changing this requirement to (50) pounds in order to allow Bidders to deliver in standard manufacturer packaging?  
A. Change to (50) pounds.
- Q. **Bid Reply Sheet- page 17 – number 5.2** - This section requires discounts for the 3 indicated categories, i.e. office supplies, furniture and electronic equipment and supplies. In order to provide the greatest savings to the City would the City allow Bidders to provide variable discounts for different categories within the office supplies assortment? In this way Bidders can provide greater discounts on those product categories where they get the largest discounts from their manufacturers.  
A. See revised Bid Reply.

Instructions to Bidder:

Each bidder must acknowledge receipt of any addenda on the Bid Reply Sheet in order to have his/her bid or proposal to be accepted.

# Reply Sheet

Bid #20120043

## Office Supplies and Associated Items

1. **COMPANY NAME:** \_\_\_\_\_

DIVISION OF: \_\_\_\_\_

PHYSICAL ADDRESS: \_\_\_\_\_

MAILING ADDRESS: \_\_\_\_\_

CITY, STATE, ZIP CODE: \_\_\_\_\_

TELEPHONE NUMBER: ( ) \_\_\_\_\_ FAX NO. ( ) \_\_\_\_\_

CONTACT PERSON: \_\_\_\_\_ E-MAIL: \_\_\_\_\_

2. **ORGANIZATIONAL PROFILE:** (complete all appropriate information)

Is the firm incorporated? Yes--No If yes, in what state? \_\_\_\_\_

President \_\_\_\_\_

Secretary \_\_\_\_\_

Treasurer \_\_\_\_\_

How long in present business? \_\_\_\_\_ How long at present location? \_\_\_\_\_

Is firm a minority business: Yes--No; Does firm have a drug-free workplace program: Yes--No

If no, is your company planning to implement such a program? \_\_\_\_\_

3. **ADDENDUM ACKNOWLEDGMENT** - Bidder acknowledges that the following addenda have been received and are included in his/her proposal/bid:

Addendum Number	Date Issued

4. **VENDOR'S LIST** – If your company offers commodities other than the one specified for this bid, and you wish to be put on the vendor's list, please contact DemandStar.com at (800) 711-1712. Bid Tabulation Reports are advertised on the City's Web Site at [www.Cityofpsl.com](http://www.Cityofpsl.com).

5. **BID RESPONSE:**

5.1 Bidder will / will not accept the Procurement Card (Visa).

*(please circle one)*

Percentage of discount when payment is made with Visa: \_\_\_\_\_ %

5.2 Percentage of discount off of S.P. Richards list prices – 2<sup>nd</sup> Quarter, 2012 for the following:

- a) Office Supplies (to include in-store purchases): \_\_\_\_\_ %
  - a1. Paper: \_\_\_\_\_ %
  - a2. Dated Goods: \_\_\_\_\_ %
  - a3. Ink & Toner: \_\_\_\_\_ %
- b) Furniture \_\_\_\_\_ %
- c) Electronic Equipment and Supplies \_\_\_\_\_ %

5.3 Please indicate the delivery fee if the total order is below the minimum of seventy-five (\$75.00) as described in Section 3.5 of the Specifications: \$ \_\_\_\_\_

5.4 Is there a separate fee for "desktop delivery"? Y—N, What is the fee? \_\_\_\_\_

5.5 What is the fee for assembly of furniture \$ \_\_\_\_\_ equipment? \$ \_\_\_\_\_

5.6 Does your firm currently have an on-line ordering system? \_\_\_\_\_  
If so, please provide the web address: \_\_\_\_\_

5.7 Can your firm meet the City's delivery requirements? \_\_\_\_\_

5.8 How will deliveries be made? Company vehicle/Commercial Carrier or Other? \_\_\_\_\_

**6. INSURANCE CERTIFICATES** - Bidders are required, in accordance with Section 5, to submit a copy of their Insurance Certificate for the type and dollar amount of insurance they currently maintain.

**7. COMPLETION OF FORM** - An authorized representative of the firm offering this Bid must complete this form in its entirety. Prices entered herein shall not be subject to withdrawal or escalation by Bidder. The City reserves the right to hold proposals and bid guarantees for a period not to exceed ninety (90) days after the date of the bid opening stated in the Invitation to Bid before awarding the Contract. Contract award constitutes the date that City Council executes the motion to award the bid.

**8. AGREEMENT** - Bidder agrees to comply with all requirements stated in the specifications for this bid.

**9. CERTIFICATION**

I, (print) \_\_\_\_\_ am an officer of the above firm duly authorized to sign bids and enter into contracts. I certify that this bid is made without prior understanding, agreement, or connection with any corporation, firm, or person submitting a bid for the same materials, supplies, or equipment, and is in all respects fair and without collusion or fraud. I understand collusive bidding is a violation of State and Federal law and can result in fines, prison sentences, and civil damage awards. I agree to abide by all conditions of this bid.

**10. Bidder has read and accepts the terms and conditions of the City's standard contract:**

\_\_\_\_\_  
Signature Title

If a corporation renders this Bid, the corporate seal attested by the secretary shall be affixed below. Any agent signing this Bid shall attach to this form evidence of legal authority.

(seal)

User: **Lawrence, Lisa**

Organization: **City of Port St. Lucie - Office of Management and Budget**

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[My DemandStar](#) [Buyers](#) [Account info](#)

[Log Bid](#) [\[View Bids\]](#) [Log Quote](#) [View Quotes](#) [Supplier Search](#) [Build Broadcast List](#)

## Bid Details

### Bid Information

[EDIT](#)

<b>Agency</b>	City of Port St. Lucie - Office of Management and Budget
<b>Bid Type</b>	Request for Sealed Bid
<b>Bid Number</b>	SB-20120043-0-2012/fla
<b>Fiscal Year</b>	2012
<b>Bid Writer</b>	Lisa Lawrence
<b>Bid Name</b>	Office Supplies and Associated Items
<b>Bid Status</b>	Under Evaluation
<b>Bid Status Text</b>	None
<b>Award To</b>	
<b>Due Date/Time</b>	5/29/2012 2:00 PM Eastern
<b>Broadcast Date</b>	4/20/2012
<b>Bid Bond</b>	0
<b>Project Estimated Budget</b>	\$2,750,000.00
<b>Plan (blueprint) Distribution Options</b>	None
<b>Distribution Method</b>	Download and Mail
<b>Distributed By</b>	Onvia DemandStar
<b>Distribution Notes</b>	None
<b>Scope of Work</b>	Obtain quotations from qualified individuals, firms, and legal entities relative to furnishing office supplies based on a flat discount from the S.P. Richards list price upon execution of a City's Standard Contract with the successful bidders. The percentage discount shall be fixed throughout the term of the contract and any extensions/renewals.
<b>E-Bidding</b>	No

### Legal Ad

[VIEW](#)

Please select either the View or Edit button to manage legal ad.

### Pre-Bid Conference

No Pre-Bid Required

### Publications

No Publications Data Found

### Documents

[EDIT](#)

**Bid Package** [Bid Documents \(29 Pages, Complete\)](#)  
[Addendum #1 \(Complete\)](#)

### Commodity Codes

OFF-615-00 - OFFICE SUPPLIES, GENERAL

**Statistics**

**Planholders** There are 18 planholders for this bid

**Broadcast List** 91 suppliers have been notified

**Supplemental Suppliers** 0 Supplemental Suppliers

**Filtered** No

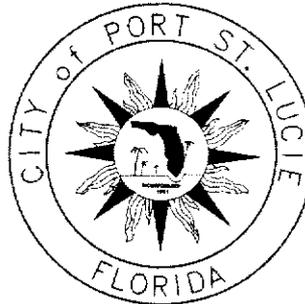
**Post-Bid Viewers** 2 viewer(s)

[\[ << Return \]](#)

# CITY OF PORT ST. LUCIE

**Sealed Bid #20120043**

**Office Supplies and Associated Items**



Prepared By:  
Lisa Marie Lawrence  
Contract Specialist  
Office of Management & Budget  
121 SW Port St. Lucie Boulevard  
Port St. Lucie, FL 34984-5099  
772-871-5222  
[llawrence@cityofpsl.com](mailto:llawrence@cityofpsl.com)

## INVITATION TO BID

**Sealed Bid #20120043 for Office Supplies and Associated Items** will be received by the City of Port St. Lucie ("City"), in the Office of Management and Budget ("OMB"), 3<sup>rd</sup>. Floor, Suite 390, Building "A" of the Municipal Complex located at 121 SW Port St. Lucie Boulevard, Port St. Lucie, FL 34984-5099, no later than **2:00:00 p.m. on May 28, 2012**. Specifications are included.

All bids must be received by the date and time specified above, when they will be opened and publicly read aloud. The bid time must be and shall be scrupulously observed. Under no circumstances shall bids delivered after the time specified be accepted or considered. It is the sole responsibility of the bidder to ensure that his or her bid reaches OMB on or before the closing date and time. The City shall in no way be responsible for delays caused by any occurrence. No exceptions will be made.

Bids must be mailed or delivered to OMB, 3<sup>rd</sup> Floor, Suite 390, Building "A" of the Municipal Complex located at 121 SW Port St. Lucie Boulevard, Port St. Lucie, FL 34984-5099.

The City reserves the right to reject any and all bids, to waive any and all informalities or irregularities, and to accept or reject all or any part of any bid as it may deem to be in the best interest of the citizens of the City.

Lisa Marie Lawrence  
Contract Specialist  
Office of Management and Budget

### CAUTION

*Bidders should take caution if United States mail or mail delivery services are utilized for the submission of bids. Internal mail distribution in City Hall frequently does not occur prior to 2:00 pm. It is suggested that you mail your response in adequate time to assure that it will arrive on the day prior to the bid opening date.*

**SPECIFICATIONS**  
**BID #20120043**  
**Office Supplies and Associated Items**

**OVERVIEW**

The City of Port St. Lucie ("City") desires to obtain quotations from qualified individuals, firms, and legal entities relative to furnishing office supplies based on a flat discount from the **S.P. Richards** list price upon execution of a City's Standard Contract with the successful bidders. The percentage discount shall be fixed throughout the term of the contract and any extensions/renewals. The contract period shall commence \_\_\_\_\_ 1, 2012 and end \_\_\_\_\_ 1, 2014 with two (2) – twenty-four (24) month renewals.

A standard City contract will be awarded to firms based on the highest discounts on the **S.P. Richards** price list. It is the intent of the City for departmental users to have multiple Contractors to choose from when placing an order. It will be the sole discretion of the departmental user to determine which Contractor may to choose.

Bidders are advised that the City reserves the right, at its sole option, to renew said contract for two (2) twenty-four (24) month periods. The flat discount for subsequent terms shall be based on those given by the Selected Bidders on their Bid Reply Sheet.

The Selected Bidders will be responsible to maintain an adequate inventory to supply items identified herein as "Office Supplies" in a response time **not to exceed twenty-four (24) hours** once the order is placed. The Selected Bidder(s) will also be responsible to supply all other items within seventy-two (72) hours (if possible) and/or as specifically promised by the Selected Bidder at the time an order is accepted.

The City's estimated expenditure for the next fiscal year is **\$275,000.00** for the purpose of office supplies, furniture, electrical and electronic equipment. The City shall not guarantee the expenditure of this sum as this figure is listed solely as a guideline for preparing your response.

**INTENT**

Although it is intended that the City will purchase the bulk of its office supplies through this contract, the City reserves the right to procure any supply from any source it deems appropriate and in the best interest of the City.

**PURCHASING CARD PROGRAM**

The City has implemented a **Purchasing Card Program**. The Selected Bidder can take advantage of this program and in consideration receive their payment within several days instead of the City's policy of Net Thirty (30) Days after Receipt of Proper Invoice. Any percentage off the bid price for the acceptance of Visa will be considered in the bid award. If no such percentage is given, the City shall assume 0% discount applies.

Bidders are requested to state on the Bid Reply Sheet if they will honor the VISA Purchasing Card. In the event of failure on the part of the bidder to make this statement the City shall assume the purchase/contract price shall be governed by the Net Thirty (30) ARI.

## 1. GENERAL REQUIREMENTS

**1.1 Invitation to Bid** - All requirements contained in the Invitation to Bid are hereby incorporated in this specification.

**1.2 Cost of Preparation of Bid** - The City will not be responsible for any cost incurred by any Bidder in the preparation of the bid.

**1.3 Examination of Drawings and Contract Documents** - Bidders shall thoroughly examine these specifications and all other drawings, documents or other materials referred to herein and conduct such investigations and visits as may be necessary to thoroughly inform themselves regarding existing plant, facility, personnel and other conditions relative to compliance with this specification. No plea of ignorance by the Bidder of conditions that exist or that may hereafter exist, as a result of failure or omission on the part of the Bidder to make said investigations and visits, and/or failure to fulfill in every detail the requirements of this specification and documents promulgated therein, will be accepted as a basis for varying the requirements of the City or the compensation of the Selected Bidder(s).

**1.4 Bid Price** - Bidders must agree to furnish all item(s) that are awarded to them as a result of their response to this specification at the price(s) indicated on their respective Bid Reply Sheet. Bidders shall guarantee that said price(s) shall be firm, not subject to escalation, for ninety (90) days after bid opening period. Submittal of a bid shall be prima facie evidence of the Bidder's intent to comply with this requirement. Any bid submitted with escalation clauses shall be rejected.

**1.5 Qualifications** - Bidders shall have the necessary organization, experience, capital, and equipment to carry out the provisions of the contract to the satisfaction of the City

**1.6 Award of Contract** - The City shall take measures deemed necessary to determine the ability of the Bidder to perform the obligations of the Contract. The City may reject any bid where an investigation of the available information indicates a Bidder is not the most qualified to perform the obligation of the Contract. The City may require a Bidder to furnish additional statements of qualifications. The City may consider some or all of the following criteria to select the bid that will provide the best value to the City:

- ◆ Have sufficient financial resources to complete the order
- ◆ Can meet quoted delivery considering all other business commitments
- ◆ Has a satisfactory record of performance
- ◆ Has adequate staffing to fulfill requirements
- ◆ Has the necessary production, technical equipment and facilities (or ability to readily obtain them).
- ◆ Has necessary organization experience, operational controls, and technical skills (or ability to readily obtain them)
- ◆ Bidder is a manufacturer, supplier, authorized distributor or vendor for the requirement
- ◆ The Bidder is qualified and eligible to receive an award under applicable laws and regulations
- ◆ Has bid within a competitive price range in relation to the needed goods, services or construction

- ◆ The skill and experience demonstrated by the bidder in performing contracts of a similar nature
- ◆ The bidder's past performance with City
- ◆ Has met all requirements of the solicitation (delivery, quality and price)
- ◆ Has met bounds of commonality. Absolute conformity is not required, just substantial or material compliance.
- ◆ Has met bid security requirements. Lack of security, where required, is a material nonconformity.
- ◆ Price: The element of price is but one of the criteria elements. When considering a proposal: Evaluate the pricing offered by the bidder; consider lifecycle costing, depreciation, and service contracts.
- ◆ Determine what proposal provides the best value to the City
- ◆ City Ordinance 35.12 Local Preference will apply.

The award date is the date that City Council executed the motion to award the bid regardless of the date bidder received the notification of award. Notification of the award may be given by e-mail, facsimile, U.S. mail system, and courier or on the City's web site.

**1.7 Variances to Specifications** - Bidders must indicate any variances to the Specifications. Additionally, if bids are based on alternate products, Bidder must indicate the manufacturer's name and number of the alternate item(s) being offered and attach appropriate specifications. If variations and/or alternates are not stated in Bidder's reply, it shall be construed that the bid fully conforms to the specifications.

**1.8 OSHA Compliance** - Bidders must agree that the products furnished and application methods must comply with applicable provisions of the Williams-Steiger Occupational Safety and Health Act of 1970.

**1.9 Submittal of Bid** - Unless otherwise provided herein, all bids shall be submitted by completing and returning the Bid Reply Sheet and any other documentation that is required by this bid. The Bid Reply Sheet must be typed or printed and signed in blue/black ink. The individual signing the bid must initial all changes.

**NOTE:** Bidders shall submit one (1) original and three (3) copies of the required bid documents. The documents must be returned in an envelope marked with the bidder's name, bid number, title of bid, and date and time of opening on the outside of the envelope. Responses by telephone, telegram or facsimile shall not be accepted.

**1.9.1 Right to Reject** -The City reserves the right to waive irregularities, reject and/or accept any and all bids, in whole or in part, to solicit and re-advertise for new bids, abandon the project in its entirety, or take other such action as serves the best interests of the City.

**1.9.2 Timeliness of Submittal** - All bids must be received by the date and time specified above, when they will be opened and publicly read aloud. The bid time must be and shall be scrupulously observed. Under no circumstances shall bids delivered after the time specified be considered. It is the sole responsibility of the Bidder to ensure that his or her bid reaches OMB (located on the 3<sup>rd</sup> Floor, Suite 390, of Building "A") on or before the closing date and time. The City shall in no way be responsible for delays caused by any occurrence.

**1.9.3 Bid Opening Extension** - The City reserves the right to extend the bid opening date if no responses or only one (1) response is received. The City will return the received response unopened.

**1.9.4 Checklist** - Bidders are requested to return the attached Checklist that is contained in the bid package with the Bid Reply Sheet.

**1.10 Shipping Terms** - Bidders shall quote F.O.B. Destination.

**1.11 Payment Terms** - Invoices shall be submitted once a month, by the tenth (10<sup>th</sup>) day of the month and payments shall be made within thirty (30) days unless contractor has chosen to use the Purchasing Card. Cash discounts for using the Purchasing Card will be considered when evaluating bids.

**PLEASE NOTE**

The City has implemented a **Purchasing Card Program**. The Selected Bidder can take advantage of this program and in consideration receive payment within ten (10) days instead of the City's policy of Net Thirty (30) Days after Receipt of Invoice (ARI). Any percentage off the bid price for the acceptance of Visa will be considered in the bid award. If no such percentage is given, the City shall assume 0% discount applies.

Bidders are requested to state on the Bid Reply Sheet if they will honor the VISA Purchasing Card. In the event of failure on the part of the Bidder to make this statement the City shall assume the purchase or contract price shall be governed by the Net Thirty (30) ARI.

**1.12 Execution of Contract or Purchase Order** - Selected Bidder will be required to execute a Standard City Contract within ten (10) days after notification by the City that contract is available and thereafter comply with the terms and conditions contained therein. No contract shall be considered binding upon the City until it has been properly executed by all parties

**NOTE: The Selected Bidder will be required to accept the terms and conditions of the City's contract. If bidder cannot accept these terms and conditions, then do not submit a bid.**

**1.13 Failure to Execute Contract** - Failure on the part of the Selected Bidder to execute the Contract as required will be justification for the annulment of the award.

**1.14 Subcontracting or Assigning of the Contract** - The Selected Bidder shall not subcontract, sell, transfer, assign or otherwise dispose of the Contract or any portion thereof, or of the work provided for therein, or of his right, title or interest therein, to any person, firm or corporation without the written consent of the City. Each Bidder shall list all subcontractors and the work provided by the suppliers in the area provided on the Bid Reply Sheet.

**1.15 Time of Award** - The City reserves the right to hold bid guarantees for a period not to exceed ninety (90) days after the date of the bid opening stated in the Invitation to Bid before making award.

**1.16 Public Entity Statement** - Section 287.133 of the Florida Statutes places the following restrictions on the ability of persons convicted of public entity crimes to transact business with the City:

“A person or affiliate who has been placed on the convicted vendor list following a conviction for a public entity may not submit a bid, proposal, or reply on a contract to provide any goods or services to a public entity; may not submit a bid, proposal, or reply on a contract with a public entity for the construction or repair of a public building or public work; may not submit bids, proposals, or replies on leases of real property to a public entity; may not be awarded or perform work as a contractor, supplier, subcontractor, or consultant under a contract with any public entity; and may not transact business with any public entity in excess of the threshold amount provided in s. 287.017 for CATEGORY TWO for a period of thirty-six (36) months following the date of being placed on the convicted vendor list.” § 287.133(2)(a), Fla. Stat. (2010)

**1.16.1 Discrimination** - An entity or affiliate who has been placed on the discriminatory vendor list may not submit a bid on a contract to provide goods or services to a public entity, may not submit a bid on a contract with a public entity for the construction or repair of a public building or public work, may not submit bids on leases of real property to a public entity, may not award or perform work as a contractor, supplier, subcontractor, or consultant under contract with any public entity, and may not transact business with any public entity.

**1.17 City’s Public Relations Image** - Selected Bidder’s personnel shall at all times handle complaints and any public contact with due regard to the City’s relationship with the public. Any personnel in the employ of the Selected Bidder involved in the execution of work that is deemed to be conducting themselves in an unacceptable manner shall be removed from the project at the request of the City Manager, or his/her designee.

**1.18 Patent Fees, Royalties, and Licenses** - If the Selected Bidder requires or desires to use any design, trademark, device, material or process covered by letters of patent or copyright, the Selected Bidder and his surety shall indemnify and hold harmless the City from any and all claims for infringement in connection with the work agreed upon or performed. Selected Bidder shall indemnify the City from any cost, expense, royalty or damage which the City may be obligated to pay by reason of any infringement at any time during the prosecution of or after completion of the work.

**1.19 Tie Bid Statement** - In the event of an identical tie bid, in accordance with Section 287.087, Florida Statutes, and preference shall be given to businesses with drug-free workplace programs. Whenever two (2) or more bids that are equal with respect to price, quality, and service are received by the City, for the procurement of commodities or contractual services, a bid received from a business that certifies that it has implemented a drug-free workplace program shall be given preference in the award process. Please submit the form that is enclosed with your bid response.

**1.20 Cooperative Purchasing Agreement** - This bid may be expanded to include other governmental agencies provided a cooperative Purchasing Agreement or an Inter-local Agreement for joint purchasing exists between the City and other public agencies. Vendor agrees to allow other public agencies the same items at the same terms and conditions as this bid, during the period of time that this bid is in effect. Each political entity will be responsible for execution of its own requirements with the Selected Bidder.

**1.21 Permits** - Not Applicable

**1.21.1** The Selected Bidder will be required to file a **W9 Taxpayer Identification Form** with the City. This form must be submitted and received by the City’s Finance Department before payment can be authorized.

**1.22 Familiarity with Laws** - The Selected Bidder is familiar with all Federal, State and local laws, ordinances, rules and regulations that may affect the work. Ignorance on the part of the Bidder will in no way relieve responsibility.

**1.23 Definitions** -

**1.23.1 Office Supplies** - shall refer to products utilized in day-to-day office activities which are normally expended in the process of being utilized such as pencils, pens, markers, paper, post-it notes, staplers, staples, binders, manila folders, envelopes, tape, pads, calendars, organizers, maps, books, covers, trays, files, waste baskets, desk accessories, etc.

For the purpose of this specification, Office Supplies shall not have a net (after discount) unit price in excess of Seven hundred fifty dollars (\$750.00), and shall not include the following:

**1.23.2 Furniture** - shall refer to chairs, desks, bookcases, file cabinets, tables, lamps, partitions, computer and printer stands, lockers, etc. Contractor shall deliver, setup, and remove any and all wrapping or packaging from premises.

**1.23.3 Electronic Equipment and Supplies** - shall refer to any computer hardware, floppy diskettes, printers, printer cartridges, fax machines, fax cartridges, scanners, calculators, keyboard tray, mouse pads, air cleaners, fans, heaters, lighting fixtures and bulbs, microwaves, televisions, VCRs, dictation equipment, coffee makers, etc.

**NOTE:** Items in the Electronic Equipment and Supplies category (as listed above) are excluded from this bid to the extent that the City shall not be obligated to procure items in these categories from the Selected Bidder. This does not preclude Bidders from establishing the prices at which they will sell these product lines to the City.

**1.23.4 OMB** - shall refer to the Office of Management and Budget which is responsible for the City's procurement function.

**1.23.5 Contract Supervisor** - The contract will be administered by Lisa Marie Lawrence of the Office of Management & Budget or her designee.

**2. SPECIAL REQUIREMENTS**

**2.1 Implied Warranty of Merchantability** - The implied warranty of merchantability and fitness for the specified purpose are not disclaimed.

**2.2 Warranty and Guarantee** - All products furnished by the Selected Bidder(s) shall be supplied with all warranties and guarantees of the manufacturer. All products must be warranted by the Selected Bidder(s) to be free of defects in workmanship and material for a period of not less than ninety (90) days from the later of the date products are installed or accepted by the City.

**2.2.1 Repair or Replacement** - Should any defect appear during this period, the Selected Bidder(s) shall, at their expense, have ten (10) days to repair or replace such item upon receipt of written notice from the City of said defect.

**2.4 Reporting** - The Selected Bidder will be required to give quarterly reports to the Contract Supervisor in Office of Management and Budget (OMB) including:

- Date, department, description of items ordered, quantity ordered, commodity number, unit price (with discount), **S.P. Richards** list price and total invoice price. This report shall be sorted by each department in the City.
- Provide the following computer generated reports:
  - a) Item usage for all items ordered by month and
  - b) Item usage for all items ordered year to date sorted by item.

**2.5 Pricing** - The Selected Bidder will be required to use S.P. Richards retail list price as a consistent point for pricing analysis and comparison across Bidders during this solicitation and will use **S.P. Richards** list price to provide a mechanism to manage pricing throughout the contract period. The **S.P. Richards** – 2<sup>nd</sup> Quarter, 2012 retail price list will be used for the effective date of the contract. **S.P. Richards** published. This does not mean that the Bidder must use S.P. Richards as a wholesaler.

### **2.6 Escalation** -

**2.6.1** The discount offered by the Bidder shall remain the same throughout the contract term. S.P. Richard's price list offered herein shall be firm against any increase for one-hundred-eighty (180) days from effective date of contract. After one-hundred eighty (180) days, it shall be the Selected Bidder's responsibility to notify the Purchasing Division of OMB in advance of the new S.P. Richards retail price list.

**2.6.2** The City reserves the right to accept or reject any price change request within thirty (30) days after receipt of the request. If the price change is accepted, the price will remain firm for the rest of the contract period. If the price change is rejected, that specific item will be cancelled from the contract.

**2.6.3** The Selected Bidder shall offer to the City any promotional pricing that becomes available to the Selected Bidder.

## **3. SPECIFIC REQUIREMENTS**

**3.1 Deliveries** are to be made as follows:

**3.1.1** All deliveries shall be made to the building, department or office placing the order.

**3.1.2** City delivery hours are from 8:30 am to 4:30 p.m. weekdays. The City will not accept deliveries on National Holidays and weekends unless otherwise specified.

**3.1.3** Deliveries shall be accepted by a person employed in the department or office that placed the order or the designee. The accompanying delivery ticket must be signed by the employee receiving the delivery.

**3.1.4** The receiving department will be allowed a reasonable time to inspect the delivery as to contents and condition of contents. If such inspection shows a mistake in item or damage to contents, the Selected Bidder shall have forty-eight (48) hours to replace any items found to be damaged or delivered by mistake.

**3.1.5** Unless actual date of delivery is specified (or if specified delivery cannot be met), Bidder must show number of days required to make delivery after receipt of purchase order in the space provided on the Bid Reply Sheet.

**3.1.6** Items which are not delivered by the Selected Bidder within the time stated in this specification or agreed to by the individual ordering department may, at the City's option, be procured from an alternate source. Any additional cost thus incurred will be invoiced to the Selected Bidder.

**3.2 Packing** - All materials delivered are to be packed in a manner which will ensure that the materials are not damaged in transit. Articles shall not be combined to create an individual container weight in excess of thirty (30) pounds. The City's ordering department or office and contact name shall appear on the exterior of each carton, and a packing list specifying the quantity and description of each item shipped shall accompany each shipment.

**3.3 Catalog** - Bidders are required to submit their prices based on the SP Richards list price. Bidder's proposal shall indicate the discount which they will allow on all orders from the **S.P. Richards** list price.

**3.3.1 Quantity** - Selected Bidders shall deliver one-hundred (100) office supply catalogs for distribution to City offices. This must be completed ten (10) days prior to commencement of contract to allow for distribution to City offices. Alternate delivery of catalogs to individual departments may be made by special arrangement with contract administrator.

**3.4** Bidders should refer to the attached Bid Reply Sheet where spaces have been provided for all required entries.

**3.5 Minimum Order** – The minimum order determined by the City is seventy-five dollars (\$75.00).

**3.6 Returns** - Any ordered items may be returned within the period of thirty (30) days from receipt of order without a restocking fee. This includes any special order items. Return postage/delivery charges will be paid by selected Bidder.

#### 4. DETERMINATION OF AWARD

- 4.1 **Award Basis** - The Selected Bidders will be determined based on the discount (from list price), which each bidder proposes in their response.

It is the City's intent to select a vendor or vendors whose catalog contains products in all of the categories listed. Please note that as previously stated, an award in the electronic category is not binding upon the City and the City assumes no obligation to purchase items in this category from the Selected Bidders.

Bidders are cautioned that a response of "cost +" will not be considered when evaluating responses for award.

- 4.2 **Execution of Contract** - After the recipient of an award has been determined and necessary approvals obtained, the City will prepare a formal Contract to be executed by the parties. The Contract will be in substance the same as the Contract given to the Bidder with these Specifications. The Selected Bidder shall execute the Contract and deliver the required Insurance Certificates, and other documentation. The City will then execute the Contract. If agreed and understood that the City is not be bound unless and until the Contract has been executed by its duly authorized and elected officers.

- 4.3 **Failure to Execute** - The failure on the part of the Selected Bidder to execute the Contract and/or punctually deliver the required Insurance Certificates and other documentation will be cause for the annulment of the award.

**5. INSURANCE REQUIREMENTS** – Bidders are required to submit a copy of their current insurance certificates with the Bid Reply Sheet. The Bidder shall maintain insurance coverage reflecting the minimum amounts and conditions required by the City as follows:

The parties agree and recognize that it is not the intent of the City of Port St. Lucie that any insurance policy/coverage that it may obtain pursuant to any provision of this Contract will provide insurance coverage to any entity, corporation, business, person, or organization, other than the City of Port St. Lucie and the City shall not be obligated to provide any insurance coverage other than for the City of Port St. Lucie or extend its immunity pursuant to Florida Statutes, Section 768.28 under its self insured program. Any provision contained herein to the contrary shall be considered void and unenforceable by any party. This provision does not apply to any obligation imposed on any other party to obtain insurance coverage for this project, any obligation to name the City of Port St. Lucie as an additional insured under any other insurance policy, or otherwise protect the interests of the City of Port St. Lucie as specified in this Contract.

The Bidder including any and all independent contractors and subcontractors utilized must comply with the insurance requirements as outlined below. It shall be the responsibility of the Bidder to insure that all independent contractors and subcontractors comply with these requirements. All insurance policies shall be issued from a company or companies duly licensed by the State of Florida. All policies shall be on an occurrence-made basis; the City shall not accept claims-made policies. Specific endorsements as well as increased limits of liability may be requested depending upon the type and scope of work to be

performed. All insurance must be acceptable by and approved by the City as to form and types of coverage. Coverage outlined below shall apply on a primary and non-contributory basis.

**5.1 Indemnification** - The Bidder shall indemnify and hold harmless the City, and its Officers and their employees, from liabilities, damages, losses, and costs, including but not limited to, reasonable attorney's fees, to the extent caused by the negligence, recklessness, or intentionally wrongful conduct of the Bidder and all persons employed or utilized by the Bidder in the performance of the Contract. As consideration for this indemnity provision the Bidder shall be paid the sum of \$10.00 (ten dollars), which will be added, to the Contract price and paid prior to commencement of work.

**5.2 Workers Compensation** - The Bidder shall agree to maintain Workers' Compensation Insurance & Employers' Liability in accordance with Section 440, Florida Statutes. Employers' Liability must include limits of at least \$100,000 each accident, \$100,000 each disease/employee, \$500,000 each disease/maximum. A Waiver of Subrogation endorsement must be provided. Coverage should apply on a primary basis. Should scope of work performed by contractor qualify its employee for benefits under Federal Workers' Compensation Statute (example, U.S. Longshore & Harbor Workers Act or Merchant Marine Act), proof of appropriate Federal Act coverage must be provided.

**5.3 Business Auto Policy** - The Bidder shall agree to maintain Business Automobile Liability at a limit of liability not less than \$500,000 each occurrence for any auto, owned, non-owned and hired automobiles. In the event, the Bidder does not own any automobiles; the Business Auto Liability requirement shall be amended allowing Bidder to agree to maintain only Hired & Non-Owned Auto Liability. This amended requirement may be satisfied by way of endorsement to the Commercial General Liability, or separate Business Auto Coverage form. Certificate holder must list the City as additional insured. A waiver of subrogation must be provided. Coverage should apply on a primary basis.

**5.4 Commercial General Liability** - Commercial General Liability insurance issued under an Occurrence form basis, including Contractual liability, to cover the hold harmless agreement set forth herein, with limits of not less than:

Each occurrence	\$1,000,000
Personal/advertising injury	\$1,000,000
Products aggregate	\$2,000,000
General aggregate	\$2,000,000
Fire damage	\$100,000 any 1 fire
Medical expense	\$10,000 any 1 person

Coverage is to be written on an occurrence form basis and shall apply as primary. A per project aggregate limit endorsement should be attached. Defense costs are to be in addition to the limit of liability. A waiver of subrogation is to be provided in favor of the City. Coverage for the hazards of explosion, collapse and underground property damage (XCU) must also be included when applicable to the work performed. Coverage shall extend to independent contractors and fellow employees. Contractual Liability is to be included. Coverage is to include a cross liability or severability of interest's provision as provided under the standard ISO form separation of insurer's clause. There shall be no exclusion for Mold, Silica or Respirable Dust or Bodily Injury or Property Damage arising out of heat, smoke, fumes or ash from a hostile fire.

**5.5 Additional Insured Requirements** - Except as to Workers' Compensation and Employers' Liability, said Certificate(s) and policy shall clearly state that coverage required by the Contract has been endorsed to include the City of Port St. Lucie, a municipal corporation of the State of Florida, its officers, agents and employees as Additional Insured with a CG 2026-Designated Person or Organization endorsement, or similar endorsement, added to its Commercial General Liability policy and Business Auto policy. The name for the Additional Insured endorsement issued by the insurer shall read "**City of Port St. Lucie, political subdivision of the State of Florida, its officers, employees and agents for Contract #20120043 for the Office Supplies and Associated Items**". The policy shall be endorsed to grant the City of Port St. Lucie thirty (30) days notice of cancellation or non-renewal of coverage there under. Said liability insurance must be acceptable by and approved by the City as to form and types of coverage. In the event that the statutory liability of the City is amended during the term of this Contract to exceed the above limits, the Bidder shall be required, upon thirty (30) days written notice by the City, to provide coverage at least equal to the amended statutory limit of liability of the City.

**5.6 Waiver of Subrogation** - The bidder shall agree by entering into this Contract to a Waiver of Subrogation for each required policy. When required by the insurer, or should a policy condition not permit an Insured to enter into a pre-loss agreement to waive subrogation without an endorsement then bidder shall agree to notify the insurer and request the policy be endorsed with a Waiver of Transfer of Rights of Recovery against Others, or its equivalent. This Waiver of Subrogation requirement shall not apply to any policy where a condition to the policy specifically prohibits such an endorsement, or voids coverage should bidder enter into such an agreement on a pre-loss basis.

**5.7 Subcontractors** - It shall be the responsibility of the Bidder to insure that all subcontractors comply with the same insurance requirements referenced above.

**5.8 Deductible Amounts** - All deductible amounts shall be paid for and be the responsibility of the Bidder for any and all claims under this Contract.

**5.9 Certificate(s) of Insurance** - Immediately following notification of the award of this Contract, Bidder shall agree to deliver to the City a Certificate(s) of Insurance evidencing that all types and amounts of insurance coverage required by this Bid have been obtained and are in full force and effect. Such Certificate(s) of Insurance and policy shall unequivocally provide a minimum thirty (30) day written notice to the City prior to cancellation, non-renewal or adverse change of coverage. In the "Description of Operations ..." Certificate shall list Contract **#20120043 for the Office Supplies and Associated Items**"

**5.10 Umbrella or Excess Liability** - The Bidder may satisfy the minimum limits required above for Commercial General Liability, Business Auto Liability, or Employers' Liability coverage under Umbrella or Excess Liability. The Umbrella or Excess Liability shall have an Aggregate limit not less than the highest "Each Occurrence" limit for Commercial General Liability, Business Auto Liability, or Employers' Liability. When required by the insurer, or when Umbrella or Excess Liability is written on "Non-Follow Form", the City shall be endorsed as an "Additional Insured."

**5.2 Right to Review** - The City, by and through its Risk Management Department, reserves the right, but not the obligation, to review and reject any insurer providing coverage.

## 6. ADDITIONAL INFORMATION

**6.1 Procedure for Ordering** - The procedure for ordering items under this contract shall be as follows:

**6.1.1** Departments will send by facsimile an Office Supply Form for all orders placed or ordered via the internet (if available).

**6.1.2** Delivery must be made by the end of business the day following placement of the order.

### **6.2 Delivery and Charges** -

**6.2.1 Payment by Purchase Order** - Selected Bidder shall prepare an invoice in duplicate for each shipment of material. The invoice shall be signed by the employee receiving the material. One copy shall stay with the department and one copy shall be retained by the Selected Bidder.

The Selected Bidder shall ensure that all invoices clearly state the department name and purchase order number, the number of items ordered, the item by description, the number shipped, any items back-ordered, the regular unit price and discounted prices, and the total for the delivery.

Any changes to this system shall be directed to the Contract Supervisor in writing. The Contract Supervisor will respond to each request in writing regarding the appropriate action to be taken.

**6.2.2 Payment by Procurement Card** - Selected Bidder shall prepare an invoice in duplicate for each shipment of material. The invoice shall be signed by the employee receiving the material. One copy shall stay with the department and one copy shall be retained by the Selected Bidder.

The Selected Bidder shall ensure that all invoices clearly state the department name, procurement cardholder name, the quantity and description of items shipped, the discounted price, the total for the delivery, and indicate that it is paid by Visa.

Any changes to this system shall be directed to the Contract Supervisor in writing. The Contract Supervisor will respond to each request in writing regarding the appropriate action to be taken.

**6.3 Credits** - All credits shall be issued within five (5) working days of return of item.

### **6.4 Defective Items/Disputes** -

**6.4.1** If an item is delivered defective, the Selected Bidder shall provide a replacement within twenty-four (24) to forty-eight (48) hours after notification. The department shall be required to notify the Selected Bidder within forty-eight (48) hours after delivery of the item.

**6.4.2** The Selected Bidder shall coordinate all misidentified items, incorrect shipments, shortages, back-orders, and other discrepancies with the departments.

**6.4.3** Any unresolved disputes between the Selected Bidder and the ordering department shall be arbitrated by the City's Contract Supervisor. The decision of the Contract Supervisor shall be final.

**6.5 Collusion** - The City reserves the right to disqualify bids, upon evidence of collusion with intent to defraud or other illegal practices upon the part of the Bidder. More than one (1) bid from an individual, partnership, corporation, association, firm, or other legal entity under the same or different names will not be considered. Reasonable grounds for believing that a Bidder is interested in more than one (1) proposal for the same work will be cause for rejection of all proposals in which such Bidders are believed to be interested. Any or all proposals will be rejected if there is any reason to believe that collusion exists among the Bidders.

**6.6 Withdrawal of Bids** - A Bidder may withdraw his bid without prejudice to himself no later than the day and hour set in the "Invitation to Bid" by communicating his intent in writing to the City at the address given in the "Invitation for Bid". When the bid is received, it will be returned to him unopened.

**6.8 Bid Information** - For information concerning procedures for responding to this bid, contact **Lisa Marie Lawrence**, Contract Specialist, OMB, at (772) 871-5222. Such contact is to be for clarification purposes only. To ensure fair consideration for all bidders, it must be clearly understood that **Ms. Lawrence** is the only individual who is authorized to represent the City. Questions submitted to any other person in any other department will not be addressed. Additionally, the City prohibits communications initiated by a bidder to **any** City Official or employee evaluating or considering the bids (up to and including the Mayor and City Council), prior to the time an award decision has been made.

It is the responsibility of the Bidder to receive any and all bid information and documents. Material changes, if any, to the scope of services, or bidding procedures will be transmitted only by addendum by DemandStar.com. The Bidder, in turn, shall acknowledge receipt of the addendum by marking the Bid Reply Sheet with the Addendum number and the date of issuance. The City will not be responsible for any interpretation, other than those transmitted by Addendum to the bid, made or given prior to the bid award. The Bidder is responsible for verifying receipt of all Bid Addenda.

The City shall not be responsible for providing said addenda to potential bidders who receive a bid package from other sources.

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**Bid Reply Sheet**  
**Bid #20120043-LL**  
**Office Supplies and Associated Items**

1. **COMPANY NAME:** \_\_\_\_\_

DIVISION OF: \_\_\_\_\_

PHYSICAL ADDRESS: \_\_\_\_\_

MAILING ADDRESS: \_\_\_\_\_

CITY, STATE, ZIP CODE: \_\_\_\_\_

TELEPHONE NUMBER: ( ) \_\_\_\_\_ FAX NO. ( ) \_\_\_\_\_

CONTACT PERSON: \_\_\_\_\_ E-MAIL: \_\_\_\_\_

2. **ORGANIZATIONAL PROFILE:** (complete all appropriate information)

Is the firm incorporated? Yes--No If yes, in what state? \_\_\_\_\_

\_\_\_\_\_  
 President

\_\_\_\_\_  
 Secretary

\_\_\_\_\_  
 Treasurer

How long in present business? \_\_\_\_\_ How long at present location? \_\_\_\_\_

Is firm a minority business: Yes--No; Does firm have a drug-free workplace program: Yes--No  
 If no, is your company planning to implement such a program? \_\_\_\_\_

3. **ADDENDUM ACKNOWLEDGMENT** - Bidder acknowledges that the following addenda have been received and are included in his/her proposal/bid:

Addendum Number	Date Issued

4. **VENDOR'S LIST** – If your company offers commodities other than the one specified for this bid, and you wish to be put on the vendor's list, please contact DemandStar.com at (800) 711-1712. Bid Tabulation Reports are advertised on the City's Web Site at [www.Cityofpsl.com](http://www.Cityofpsl.com).

**5. BID RESPONSE:**

5.1 Bidder will / will not accept the Procurement Card (Visa).  
(please circle one)

Percentage of discount when payment is made with Visa: \_\_\_\_\_ %

5.2 Percentage of discount off of S.P. Richards list prices – 2<sup>nd</sup> Quarter, 2012 for the following:

a) Office Supplies (to include in-store purchases) \_\_\_\_\_ %

b) Furniture \_\_\_\_\_ %

c) Electronic Equipment and Supplies \_\_\_\_\_ %

5.3 Please indicate the delivery fee if the total order is below the minimum of seventy-five (\$75.00) as described in Section 3.5 of the Specifications: \$ \_\_\_\_\_

5.4 Is there a separate fee for “desktop delivery”? Y—N, What is the fee? \_\_\_\_\_

5.5 What is the fee for assembly of furniture \$ \_\_\_\_\_ equipment? \$ \_\_\_\_\_

5.6 Does your firm currently have an on-line ordering system? \_\_\_\_\_  
If so, please provide the web address: \_\_\_\_\_

5.7 Can your firm meet the City’s delivery requirements? \_\_\_\_\_

5.8 How will deliveries be made? Company vehicle/Commercial Carrier or Other? \_\_\_\_\_

**6. INSURANCE CERTIFICATES** - Bidders are required, in accordance with Section 5, to submit a copy of their Insurance Certificate for the type and dollar amount of insurance they currently maintain.

**7. COMPLETION OF FORM** - An authorized representative of the firm offering this Bid must complete this form in its entirety. Prices entered herein shall not be subject to withdrawal or escalation by Bidder. The City reserves the right to hold proposals and bid guarantees for a period not to exceed ninety (90) days after the date of the bid opening stated in the Invitation to Bid before awarding the Contract. Contract award constitutes the date that City Council executes the motion to award the bid.

**8. AGREEMENT** - Bidder agrees to comply with all requirements stated in the specifications for this bid.

**9. CERTIFICATION**

I, (print) \_\_\_\_\_ am an officer of the above firm duly authorized to sign bids and enter into contracts. I certify that this bid is made without prior understanding, agreement, or connection with any corporation, firm, or person submitting a bid for the same materials, supplies, or equipment, and is in all respects fair and without collusion or fraud. I understand collusive bidding is a violation of State and Federal law and can result in fines, prison sentences, and civil damage awards. I agree to abide by all conditions of this bid.

**10. Bidder has read and accepts the terms and conditions of the City's standard contract:**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Title

If a corporation renders this Bid, the corporate seal attested by the secretary shall be affixed below. Any agent signing this Bid shall attach to this form evidence of legal authority.

(seal)

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\*\*\*\*\*(THIS IS A SAMPLE ONLY - DO NOT EXECUTE)\*\*\*\*

CITY OF PORT SAINT LUCIE  
CONTRACT FORM

This CONTRACT, executed this \_\_\_\_\_ day of \_\_\_\_\_, 2012, by and between the CITY OF PORT ST. LUCIE, a Florida municipal corporation, duly organized under the laws of the State of Florida, hereinafter called "City" party of the first part, and *name of contractor, address, Telephone No. ( ) \_\_\_\_\_ Fax No. ( ) \_\_\_\_\_*, hereinafter called "Contractor", party of the second part.

RECITALS

In consideration of the below agreements and covenants set forth herein, the parties agree as follows:

CONTRACT SUPERVISOR

As used herein the contract supervisor shall mean Lisa Marie Lawrence, at (772) 871-5222, or his designee.

SECTION I  
DESCRIPTION OF SERVICES TO BE PROVIDED

The specific work that the Contractor has agreed to perform pursuant to the Bid Specifications made a part of this Contract is **Office Supplies and Associated Items** in Bid #20120043-LL, as referred to therein.

SECTION II  
TIME OF PERFORMANCE

Contract period shall commence \_\_\_\_\_ 1, 201\_\_ the effective date and terminate \_\_\_\_\_, 201\_\_ . In the event all work required in the bid specifications has not been completed by the specified date, the Contractor agrees to provide work as authorized by the Contract Supervisor until all work specified in the bid specifications has been rendered. Renewal options will extend this contract for two (2) additional twenty-four (24) month terms.

SECTION III  
COMPENSATION

The total amount to be paid by the City to the Contractor shall be governed by the products ordered plus a one-time indemnification fee of (ten) \$10.00 as provided in Section V herein. Payments will be disbursed in the following manner:

Invoices shall be submitted once a month, by the tenth (10<sup>th</sup>) day of the month, and payments shall be made within thirty (30) days unless contractor has chosen to take advantage of the Purchasing Card Program, which guarantees payment within several days. Contractor shall invoice the City for the amount of the indemnification payment and said invoice shall accompany the signed Contracts. All invoices and correspondence relative to this contract must contain the Purchase Order number and contract number.

The Contractor shall not be paid additional compensation for any loss, and/or damage, arising out of the nature of the work, from the action of the elements, or from any delay or unforeseen obstruction or difficulties encountered in the performance of the work, or for any expenses incurred by or in consequence of the suspension or discontinuance of the work.

#### **SECTION IV CONFORMANCE WITH BID**

It is understood that the materials and/or work required herein are in accordance with the bid made by the Contractor pursuant to the Invitation to Bid and Specifications on file in the Office of Management and Budget of the City. All documents submitted by the Contractor in relation to said bid, and all documents promulgated by the City for inviting bids are, by reference, made a part hereof as if set forth herein in full.

#### **SECTION V INDEMNIFICATION/INSURANCE**

The Contractor agrees to indemnify, defend, and hold harmless the City, its officers and employees from liabilities, damages, losses and costs, including but not limited to, reasonable attorney's fees, to the extent caused by the negligent acts, recklessness, intentional or wrongful misconduct of the Contractor and persons employed or utilized by the Contractor in the performance of the construction contract. As consideration for this indemnity provision the Contractor shall be paid the sum of ten dollars (\$10.00), which will be added to the contract price, and paid prior to commencement of work.

The Contractor agrees, on a primary basis and at its sole expense, to maintain in full force and effect at all times during the life of this Contract, insurance coverage, limits, including endorsements, as described herein. The requirements contained herein, as well as City's review or acceptance of insurance maintained by Contractor are not intended to and shall not in any manner limit or qualify the liabilities and obligations assumed by Contractor under the Contract.

The parties agree and recognize that it is not the intent of the City that any insurance policy/coverage that may be obtained pursuant to any provision of this Contract will provide insurance coverage to any entity, corporation, business, person, or organization other than the City. The City shall not be obligated to provide any insurance coverage other than for the City or extend its sovereign immunity pursuant to Section 768.28, Florida Statutes, under its self insured program. Any provision contained herein to the contrary shall be considered void and unenforceable. This provision does not apply to any obligation imposed on any other party to obtain insurance coverage for this project, or any obligation to name the "City of Port St. Lucie" as an additional insured under any other insurance policy, or otherwise protect the interests of the City as specified in this Contract.

The Contractor agrees to maintain Workers' Compensation Insurance & Employers' Liability in accordance with Section 440, Florida Statutes. Employers' Liability must include limits of at least \$100,000 each accident, \$100,000 each disease/employee, \$500,000 each disease/maximum. A Waiver of Subrogation endorsement must be provided. Coverage should apply on a primary basis. Should scope of work performed by Contractor qualify its employee for benefits under Federal Workers' Compensation Statute (example, U.S. Longshore & Harbor Workers Act or Merchant Marine Act), proof of appropriate Federal Act coverage must be provided.

Commercial General Liability insurance issued under an Occurrence form basis, including Contractual liability, to cover the hold harmless agreement set forth herein, with limits of not less than:

Each occurrence	\$1,000,000
Personal/advertising injury	\$1,000,000
Products/completed operations aggregate	\$2,000,000
General aggregate	\$2,000,000
Fire damage	\$100,000 any 1 fire
Medical expense	\$10,000 any 1 person

Coverage is to be written on an occurrence form basis and shall apply as primary. A per project aggregate limit endorsement should be attached. Defense costs are to be in addition to the limit of liability. A waiver of subrogation is to be provided in favor of the City. Coverage shall extend to independent contractors and fellow employees. Contractual Liability is to be included. Coverage is to include a cross liability or severability of interest's provision as provided under the standard ISO form separation of insurer's clause.

Except as to Workers' Compensation and Employers' Liability, said Certificate(s) and policy shall clearly state that coverage required by the Contract has been endorsed to include the City of Port St. Lucie, a Florida municipal corporation, its officers, agents and employees as Additional Insured with a CG 2026- Designated Person or Organization endorsement, or similar endorsement, added to its Commercial General Liability policy and Business Auto policy. The name for the Additional Insured endorsement issued by the insurer shall read "**City of Port St. Lucie, a Florida municipal corporation it's officers, employees and agents for Contract #20120043-LL for the Office Supplies and Associated Items**". Said policies shall be specifically endorsed to provide thirty (30) days written notice to the City prior to any adverse changes, cancellation, or non-renewal of coverage there under. Said liability insurance must be acceptable by and approved by the City as to form and types of coverage. In the event that the statutory liability of the City is amended during the term of this Contract to exceed the above limits, the Bidder shall be required, upon thirty (30) days written notice by the City, to provide coverage at least equal to the amended statutory limit of liability of the City.

The Contractor agrees to maintain Business Automobile Liability at a limit of liability not less than \$500,000 each accident covering any auto, owned, non-owned and hired automobiles. In the event, the Contractor does not own any automobiles; the Business Auto Liability requirement shall be amended allowing Contractor to agree to maintain only Hired & Non-Owned Auto Liability. This amended requirement may be satisfied by way of endorsement to the Commercial General Liability, or separate Business Auto Coverage form. Certificate holder must be listed as additional insured. A waiver of subrogation must be provided. Coverage should apply on a primary basis.

The Contractor agrees to a Waiver of Subrogation for each required policy. When required by the insurer, or should a policy condition not permit an Insured to enter into a pre-loss Contract to waive subrogation without an endorsement, then Contractor shall agree to notify the insurer and request the policy be endorsed with a Waiver of Transfer of Rights of Recovery Against Others, or its equivalent. This Waiver of Subrogation requirement shall not apply to any policy where a condition to the policy specifically prohibits such an endorsement, or voids coverage should Contractor enter into such a Contract on a pre-loss basis.

The Contractor shall agree to maintain Professional Liability or equivalent Errors & Omissions Liability at a limit of liability not less than \$1,000,000 Per Occurrence. When a self-insured retention (SIR) or deductible exceeds \$10,000, City reserves the right, but not the obligation, to review and request a copy of Bidders most recent annual report or audited financial statement. For policies written on a "Claims-Made" basis, bidder warrants the retroactive date equals or precedes the effective date of this contract. In the event the policy is canceled, non-renewed, switched to an Occurrence Form, retroactive date advanced; or any other event triggering the right to purchase a Supplemental Extended Reporting Period (SERP) during the life of this Contract, bidder shall agree to purchase a SERP with a minimum reporting period not less than three (3) years.

It is the responsibility of the Contractor to ensure that all subcontractors comply with the same insurance requirements referenced above and any additional insurance requirements needed to perform the scope of work as described herein.

All deductible amounts will be paid for and be the responsibility of the Contractor for any and all claims under this Contract.

The Contractor may satisfy the minimum limits required above for Commercial General Liability, Business Auto Liability, and Employers' Liability coverage under Umbrella or Excess Liability. The Umbrella or Excess Liability shall have an Aggregate limit not less than the highest "Each Occurrence" limit for Commercial General Liability, Business Auto Liability, or Employers' Liability. When required by the insurer, or when Umbrella or Excess Liability is written on "Non-Follow" Form, the City shall be endorsed as an "Additional Insured."

The City, by and through its Risk Management Department, reserves the right, but not the obligation, to review and reject any insurer providing coverage.

## **SECTION VI PROHIBITION AGAINST FILING OR MAINTAINING LIENS AND SUITS**

Subject to the laws of the State of Florida and of the United States, neither Contractor nor any subcontractor, supplier of materials, laborer or other person shall file or maintain any lien for labor or materials delivered in the performance of this contract against the City. The right to maintain such lien for any or all of the above parties is hereby expressly waived.

## **SECTION VII WORK CHANGES**

"Not Applicable"

## **SECTION VIII COMPLIANCE WITH LAWS**

The Contractor shall give all notices required by and shall otherwise comply with all applicable laws, ordinances and codes and shall, at his own expense, secure and pay the fees and charges for all permits required for the performance of the contract. All materials furnished and work done are to comply with all local, state and federal laws and regulations. A copy of Contractor's business license is on file with the City.

**SECTION IX  
CLEANING UP**

Contractor shall, during the performance of this contract, remove and properly dispose of resulting dirt and debris, and keep the work area reasonably clear. On completion of the work, Contractor shall remove all Contractors' equipment and all excess materials, and put the work area in a neat, clean and sanitary condition.

**SECTION X  
NOTICE OF PERFORMANCE**

"Not Applicable"

**SECTION XI  
DELIVERY DOCUMENTATION**

Where contract provides in whole or in part, for the sale and purchase of materials Contractor shall prepare a delivery ticket in triplicate for each shipment of material delivered to the City. The delivery ticket shall be signed by the Contract Supervisor or his/her designee receiving the material. One (1) copy shall be given to the Contract Supervisor or his/her designee with the material. The Contractor shall retain one (1) copy, and one (1) copy shall accompany the Contractor's invoice.

**SECTION XII  
INSPECTION AND CORRECTION OF DEFECTS**

In order to determine whether the required material has been delivered or the required work performed in accordance with the terms and conditions of the contract documents, the Contract Supervisor shall make inspection as soon as practicable after receipt from the Contractor of a Notice of Performance or delivery ticket. If such inspection shows that the required material has been delivered and required work performed in accordance with terms and conditions of the contract documents and that the material and work is entirely satisfactory, the Contract Supervisor shall approve the invoice when it is received. Thereafter the Contractor shall be entitled to payment, as described in Section III. If, on such inspection the Contract Supervisor is not satisfied, he shall as promptly as practicable inform the parties hereto of the specific respects in which his findings are not favorable. Contractor shall then be afforded an opportunity if desired by him, to correct the deficiencies so pointed out at no additional charge to the City, and otherwise on terms and conditions specified by the Contract Supervisor. Such examination, inspection, or tests made by the Contract Supervisor, at any time, shall not relieve Contractor of his responsibility to remedy any deviation, deficiency, or defect.

**SECTION XIII  
ADDITIONAL REQUIREMENTS**

In the event of any conflict between the terms and conditions appearing on any purchase order issued relative to this Contract or those contained in this Contract and the Specifications herein referenced, the terms of this Contract and Specifications herein referenced shall apply. If there is a conflict between the Contract and Specifications, the Contract will control.

**SECTION XIV  
LICENSING**

Contractor must possess all licenses and certificates necessary to perform required work and is not in violation of any laws. Contractor must be current on all licenses and certificates and will be maintained throughout the duration of the contract.

**SECTION XV  
SAFETY PRECAUTIONS**

Precaution shall be exercised at all times for the protection of persons, including employees, and property. The safety provisions of all applicable laws and building and construction codes shall be observed.

**SECTION XVI  
ASSIGNMENT**

Contractor shall not delegate, sublet or subcontract any part of the work under this contract or assign any monies due him hereunder without first obtaining the written consent of the City.

**SECTION XVII  
TERMINATION**

The City may terminate this Contract with or without cause by giving the vendor/contractor thirty (30) days notice in writing. Upon expiration of the thirty (30) day period, the vendor/contractor shall discontinue all services in connection with the performance of this Contract and shall proceed to cancel promptly all existing contracts in so far as such contracts are chargeable to this Contract.

**SECTION XVIII  
LAW AND VENUE**

This agreement is to be construed as though made in and to be performed in the State of Florida and is to be governed by the laws of Florida in all respects without reference to the laws of any other state or nation. The venue of any action taken pursuant to this contract shall be in St. Lucie County, Florida.

**SECTION XIX  
REIMBURSEMENT FOR INSPECTION**

“Not Applicable”

**SECTION XX  
APPROPRIATION APPROVAL**

The Contractor acknowledges that the City's performance and obligation to pay under this Contract is contingent upon an annual appropriation by the City Council. The Contractor agrees that, in the event such appropriation is not forthcoming, the City may terminate this Contract and that no charges, penalties or other costs shall be assessed.

**SECTION XXI  
RENEWAL OPTION**

In the event Contractor offers in writing, prior to the termination of this contract, to provide the identical services required in this contract for the identical period of time in the subsequent calendar periods at the awarded discount amounts, and the City agrees that said services are required and that the cost is acceptable, then the City, without additional bidding or negotiation, may, extend this contract for two (2) additional twenty-four (24) month terms.

**NOTE: Contractor may exercise the option to renew by submitting a written submission three (3) months prior to the termination of the contract period.**

*(Balance of page intentionally left blank)*

**SECTION XXII  
ENTIRE CONTRACT**

The written terms and provisions of this contract shall supersede all prior verbal statements of any official or other representative of the City. Such statements shall not be effective or be construed as entering into, or forming a part of, or altering in any manner whatsoever, this contract or contract documents.

IN WITNESS WHEREOF, the parties have executed this contract at Port St. Lucie, Florida, the day and year first above written.

CITY OF PORT ST. LUCIE FLORIDA

By: \_\_\_\_\_  
City Manager

ATTEST:

By: \_\_\_\_\_  
City Clerk

By: \_\_\_\_\_  
Authorized Representative of (company name)

State of: \_\_\_\_\_

County of: \_\_\_\_\_

Before me personally appeared: \_\_\_\_\_ )  
*(please print)*

Please check one:

Personally known \_\_\_\_\_

Produced Identification: \_\_\_\_\_  
(type of identification)

Identification No. \_\_\_\_\_

and known to me to be the person described in and who executed the foregoing instrument, and acknowledged to and before me that \_\_\_\_\_ executed said instrument for the purposes therein expressed.  
(he/she)

WITNESS my hand and official seal, this \_\_\_\_\_ day of \_\_\_\_\_, 2012.

\_\_\_\_\_  
Notary Signature

Notary Public: State of \_\_\_\_\_ at Large.

My Commission Expires: \_\_\_\_\_ (seal)

# DRUG-FREE WORKPLACE FORM

The undersigned vendor in accordance with Florida Statute 287.087 hereby certifies that \_\_\_\_\_ does:

(Name of Business)

1. Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the workplace and specifying the actions that will be taken against employees for violations of such prohibition.
2. Inform employees about the dangers of drug abuse in the workplace, the business's policy of maintaining a drug-free workplace, any available drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees for drug abuse violations.
3. Give each employee engaged in providing the commodities or contractual services that are under bid a copy of the statement specified in subsection (1).
4. In the statement specified in subsection (1), notify the employees that, as a condition of working on the commodities or contractual services that are under bid, the employee will abide by the terms of the statement and will notify the employer of any conviction of, or plea of guilty or nolo contendere to, any violation of Chapter 893 or of any controlled substance law of the United States or any state, for a violation occurring in the workplace no later than five (5) days after such conviction.
5. Impose a sanction on, or require the satisfactory participation in a drug abuse assistance or rehabilitation program if such is available in the employee's community, by any employee who is so convicted.
6. Make a good faith effort to continue to maintain a drug-free workplace through implementation of this section.

As the person authorized to sign the statement, I certify that this firm complies fully with the above requirements.

\_\_\_\_\_  
Bidder's Signature

\_\_\_\_\_  
Date

**STATEMENT OF NO BID**

To: City of Port St. Lucie  
Office of Management & Budget  
121 S.W. Port St. Lucie Boulevard  
Port St. Lucie, FL 34984-5099

Bid: # 20120043

Bid Title: Office Supplies and Associated Items

We, the undersigned have declined to bid on the subject bid for the following reasons:

- Insufficient time to respond to the Invitation to Bid
- We do not offer this product or service.
- Our schedule would not permit us to perform.
- We are unable to meet specifications.
- Specifications are unclear (Explain below).
- We are unable to meet insurance requirements.
- Other (Specify below).

Remarks: \_\_\_\_\_  
\_\_\_\_\_

Company Name: \_\_\_\_\_ Telephone: ( ) \_\_\_\_\_

Division: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**CHECKLIST**  
**Bid #20120043**  
**Office Supplies and Associated Items**

Name of Bidder: \_\_\_\_\_

This checklist is provided to assist bidders in the preparation of their bid response. Included in this checklist are important requirements that are the responsibility of each Bidder to submit with their response in order to make their bid response fully compliant. This checklist is only a guideline -- it is the responsibility of each Bidder to read and comply with the Invitation to Bid in its entirety.

- \_\_\_\_\_ Bid Reply Sheet with proper signature and notarized.
  
- \_\_\_\_\_ Mailing envelope has been addressed to:  
City of Port St. Lucie  
Office of Management & Budget  
121 SW Port St. Lucie Boulevard  
Port St. Lucie, FL 34984
  
- \_\_\_\_\_ Mailing envelope must be sealed and identified with:
  - Bidders Name and Address
  - Bid Number
  - Bid Title
  - Bid Opening Date & Time
  
- \_\_\_\_\_ Drug-Free Workplace Form
  
- \_\_\_\_\_ All pricing has been mathematically reviewed and all corrections have been initialed.
  
- \_\_\_\_\_ All price extensions and totals have been thoroughly checked.
  
- \_\_\_\_\_ Each Bid Addendum (when issued) is acknowledged.
  
- \_\_\_\_\_ Copy of Insurance Certificate in accordance with Section V.
  
- \_\_\_\_\_ Have reviewed the Contract and accept all City Terms and Conditions
  
- \_\_\_\_\_ One (1) original and three (3) copies of required documents (**NO RINGED BINDERS**)
  
- \_\_\_\_\_ Sample catalog has been included in Bid Response.

**\*THIS FORM MUST BE RETURNED WITH YOUR BID REPLY SHEET\***



3700 Cover Street  
 Long Beach CA 90808  
 Phone: 888-375-6648  
 Fax: 866-718-9458

Government Programs Division



18 May, 2012

Lisa Marie Lawrence  
 City of Port St. Lucie  
 121 SW Port St. Lucie Blvd.  
 Port St. Lucie, FL 34984-5099

Dear Ms. Lawrence,

Thank you for the opportunity to bid on this request. As the most reliable supplier of compatible and remanufactured inkjet and toner cartridges, we are excited to introduce our company to you.

There are several reasons why purchasing officers for schools and government agencies have been doing business with LD Products since 1999.

1. LD Products boast over **5 million customers**, over 150,000 orders/600,000 cartridges per month, the largest selection of Compatible/Remanufactured Inkjet and Toner Cartridges (2,200+ total products), and a secure online ordering platform.
2. LD Products is 1 of 20 companies out of thousands evaluated that has received Bizrate's Circle of Excellence Award for **7 consecutive years** in the categories of Product Satisfaction, Repurchase Intent, On-Time Delivery, and Customer Service and Support.
3. We confidently offer a **One-Year 100% Satisfaction Warranty**. This means that if you have any problems with our products during the year, we will quickly exchange them absolutely free of charge.
4. Our **Award-winning Customer Service** Team of 60 representatives provides outstanding support to all of our government and education customers and looks forward to working with the City of Port St. Lucie s.
5. We are the leader in reliable and **Eco-friendly Remanufactured Printer Cartridges**, keeping tons of plastics out of landfills and preventing millions of gallons of oil from being used during new cartridge production.
6. All of our compatible and remanufactured ink and **toner cartridges are certified under ISO/STMC standards and go through rigorous Quality Control Testing** to meet Brand Name OEM performance.

For these reasons, we are confident that our company and our products will soundly support the printing needs of the City of Port St. Lucie. Thank you for your consideration and have a great day.

Sincerely,

**Diana Athey**  
 Government Account Specialist  
 DianaA@LDProducts.com  
 Tel: (888) 375-6648 ext. 7092  
 Fax: (866) 718-9458



**LD Products, Inc.** 8-Year BizRate Circle of Excellence Award Winner (2004-2011)

**CITY OF PORT ST. LUCIE**

**Sealed Bid #20120043**

**Office Supplies and Associated Items**



Prepared By:  
Lisa Marie Lawrence  
Contract Specialist  
Office of Management & Budget  
121 SW Port St. Lucie Boulevard  
Port St. Lucie, FL 34984-5099  
772-871-5222  
llawrence@cityofpsl.com

## INVITATION TO BID

**Sealed Bid #20120043 for Office Supplies and Associated Items** will be received by the City of Port St. Lucie ("City"), in the Office of Management and Budget ("OMB"), 3<sup>rd</sup> Floor, Suite 390, Building "A" of the Municipal Complex located at 121 SW Port St. Lucie Boulevard, Port St. Lucie, FL 34984-5099, no later than **2:00:00 p.m. on May 29, 2012**. Specifications are included.

All bids must be received by the date and time specified above, when they will be opened and publicly read aloud. The bid time must be and shall be scrupulously observed. Under no circumstances shall bids delivered after the time specified be accepted or considered. It is the sole responsibility of the bidder to ensure that his or her bid reaches OMB on or before the closing date and time. The City shall in no way be responsible for delays caused by any occurrence. No exceptions will be made.

Bids must be mailed or delivered to OMB, 3<sup>rd</sup> Floor, Suite 390, Building "A" of the Municipal Complex located at 121 SW Port St. Lucie Boulevard, Port St. Lucie, FL 34984-5099.

The City reserves the right to reject any and all bids, to waive any and all informalities or irregularities, and to accept or reject all or any part of any bid as it may deem to be in the best interest of the citizens of the City.

Lisa Marie Lawrence  
Contract Specialist  
Office of Management and Budget

### CAUTION

*Bidders should take caution if United States mail or mail delivery services are utilized for the submission of bids. Internal mail distribution in City Hall frequently does not occur prior to 2:00 pm. It is suggested that you mail your response in adequate time to assure that it will arrive on the day prior to the bid opening date.*

**SPECIFICATIONS**  
**BID #20120043**  
**Office Supplies and Associated Items**

**OVERVIEW**

The City of Port St. Lucie ("City") desires to obtain quotations from qualified individuals, firms, and legal entities relative to furnishing office supplies based on a flat discount from the **S.P. Richards** list price upon execution of a City's Standard Contract with the successful bidders. The percentage discount shall be fixed throughout the term of the contract and any extensions/renewals. The contract period shall commence \_\_\_\_\_ 1, 2012 and end \_\_\_\_\_ 1, 2014 with two (2) – twenty-four (24) month renewals.

A standard City contract will be awarded to firms based on the highest discounts on the **S.P. Richards** price list. It is the intent of the City for departmental users to have multiple Contractors to choose from when placing an order. It will be the sole discretion of the departmental user to determine which Contractor may to choose.

Bidders are advised that the City reserves the right, at its sole option, to renew said contract for two (2) twenty-four (24) month periods. The flat discount for subsequent terms shall be based on those given by the Selected Bidders on their Bid Reply Sheet.

The Selected Bidders will be responsible to maintain an adequate inventory to supply items identified herein as "Office Supplies" in a response time **not to exceed twenty-four (24) hours** once the order is placed. The Selected Bidder(s) will also be responsible to supply all other items within seventy-two (72) hours (if possible) and/or as specifically promised by the Selected Bidder at the time an order is accepted.

The City's estimated expenditure for the next fiscal year is **\$275,000.00** for the purpose of office supplies, furniture, electrical and electronic equipment. The City shall not guarantee the expenditure of this sum as this figure is listed solely as a guideline for preparing your response.

**INTENT**

Although it is intended that the City will purchase the bulk of its office supplies through this contract, the City reserves the right to procure any supply from any source it deems appropriate and in the best interest of the City.

**PURCHASING CARD PROGRAM**

The City has implemented a **Purchasing Card Program**. The Selected Bidder can take advantage of this program and in consideration receive their payment within several days instead of the City's policy of Net Thirty (30) Days after Receipt of Proper Invoice. Any percentage off the bid price for the acceptance of Visa will be considered in the bid award. If no such percentage is given, the City shall assume 0% discount applies.

Bidders are requested to state on the Bid Reply Sheet if they will honor the VISA Purchasing Card. In the event of failure on the part of the bidder to make this statement the City shall assume the purchase/contract price shall be governed by the Net Thirty (30) ARI.

## 1. GENERAL REQUIREMENTS

**1.1 Invitation to Bid** - All requirements contained in the Invitation to Bid are hereby incorporated in this specification.

**1.2 Cost of Preparation of Bid** - The City will not be responsible for any cost incurred by any Bidder in the preparation of the bid.

**1.3 Examination of Drawings and Contract Documents** - Bidders shall thoroughly examine these specifications and all other drawings, documents or other materials referred to herein and conduct such investigations and visits as may be necessary to thoroughly inform themselves regarding existing plant, facility, personnel and other conditions relative to compliance with this specification. No plea of ignorance by the Bidder of conditions that exist or that may hereafter exist, as a result of failure or omission on the part of the Bidder to make said investigations and visits, and/or failure to fulfill in every detail the requirements of this specification and documents promulgated therein, will be accepted as a basis for varying the requirements of the City or the compensation of the Selected Bidder(s).

**1.4 Bid Price** - Bidders must agree to furnish all item(s) that are awarded to them as a result of their response to this specification at the price(s) indicated on their respective Bid Reply Sheet. Bidders shall guarantee that said price(s) shall be firm, not subject to escalation, for ninety (90) days after bid opening period. Submittal of a bid shall be prima facie evidence of the Bidder's intent to comply with this requirement. Any bid submitted with escalation clauses shall be rejected.

**1.5 Qualifications** - Bidders shall have the necessary organization, experience, capital, and equipment to carry out the provisions of the contract to the satisfaction of the City

**1.6 Award of Contract** - The City shall take measures deemed necessary to determine the ability of the Bidder to perform the obligations of the Contract. The City may reject any bid where an investigation of the available information indicates a Bidder is not the most qualified to perform the obligation of the Contract. The City may require a Bidder to furnish additional statements of qualifications. The City may consider some or all of the following criteria to select the bid that will provide the best value to the City:

- ◆ Have sufficient financial resources to complete the order
- ◆ Can meet quoted delivery considering all other business commitments
- ◆ Has a satisfactory record of performance
- ◆ Has adequate staffing to fulfill requirements
- ◆ Has the necessary production, technical equipment and facilities (or ability to readily obtain them).
- ◆ Has necessary organization experience, operational controls, and technical skills (or ability to readily obtain them)
- ◆ Bidder is a manufacturer, supplier, authorized distributor or vendor for the requirement
- ◆ The Bidder is qualified and eligible to receive an award under applicable laws and regulations
- ◆ Has bid within a competitive price range in relation to the needed goods, services or construction

- ◆ The skill and experience demonstrated by the bidder in performing contracts of a similar nature
- ◆ The bidder's past performance with City
- ◆ Has met all requirements of the solicitation (delivery, quality and price)
- ◆ Has met bounds of commonality. Absolute conformity is not required, just substantial or material compliance.
- ◆ Has met bid security requirements. Lack of security, where required, is a material nonconformity.
- ◆ Price: The element of price is but one of the criteria elements. When considering a proposal: Evaluate the pricing offered by the bidder; consider lifecycle costing, depreciation, and service contracts.
- ◆ Determine what proposal provides the best value to the City
- ◆ City Ordinance 35.12 Local Preference will apply.

The award date is the date that City Council executed the motion to award the bid regardless of the date bidder received the notification of award. Notification of the award may be given by e-mail, facsimile, U.S. mail system, and courier or on the City's web site.

**1.7 Variances to Specifications** - Bidders must indicate any variances to the Specifications.

Additionally, if bids are based on alternate products, Bidder must indicate the manufacturer's name and number of the alternate item(s) being offered and attach appropriate specifications. If variations and/or alternates are not stated in Bidder's reply, it shall be construed that the bid fully conforms to the specifications.

**1.8 OSHA Compliance** - Bidders must agree that the products furnished and application methods must comply with applicable provisions of the Williams-Steiger Occupational Safety and Health Act of 1970.

**1.9 Submittal of Bid** - Unless otherwise provided herein, all bids shall be submitted by completing and returning the Bid Reply Sheet and any other documentation that is required by this bid. The Bid Reply Sheet must be typed or printed and signed in blue/black ink. The individual signing the bid must initial all changes.

**NOTE:** Bidders shall submit one (1) original and three (3) copies of the required bid documents. The documents must be returned in an envelope marked with the bidder's name, bid number, title of bid, and date and time of opening on the outside of the envelope. Responses by telephone, telegram or facsimile shall not be accepted.

**1.9.1 Right to Reject** -The City reserves the right to waive irregularities, reject and/or accept any and all bids, in whole or in part, to solicit and re-advertise for new bids, abandon the project in its entirety, or take other such action as serves the best interests of the City.

**1.9.2 Timeliness of Submittal** - All bids must be received by the date and time specified above, when they will be opened and publicly read aloud. The bid time must be and shall be scrupulously observed. Under no circumstances shall bids delivered after the time specified be considered. It is the sole responsibility of the Bidder to ensure that his or her bid reaches OMB (located on the 3<sup>rd</sup> Floor, Suite 390, of Building "A") on or before the closing date and time. The City shall in no way be responsible for delays caused by any occurrence.

**1.9.3 Bid Opening Extension** - The City reserves the right to extend the bid opening date if no responses or only one (1) response is received. The City will return the received response unopened.

**1.9.4 Checklist** - Bidders are requested to return the attached Checklist that is contained in the bid package with the Bid Reply Sheet.

**1.10 Shipping Terms** - Bidders shall quote F.O.B. Destination.

**1.11 Payment Terms** - Invoices shall be submitted once a month, by the tenth (10<sup>th</sup>) day of the month and payments shall be made within thirty (30) days unless contractor has chosen to use the Purchasing Card. Cash discounts for using the Purchasing Card will be considered when evaluating bids.

**PLEASE NOTE**

The City has implemented a **Purchasing Card Program**. The Selected Bidder can take advantage of this program and in consideration receive payment within ten (10) days instead of the City's policy of Net Thirty (30) Days after Receipt of Invoice (ARI). Any percentage off the bid price for the acceptance of Visa will be considered in the bid award. If no such percentage is given, the City shall assume 0% discount applies.

Bidders are requested to state on the Bid Reply Sheet if they will honor the VISA Purchasing Card. In the event of failure on the part of the Bidder to make this statement the City shall assume the purchase or contract price shall be governed by the Net Thirty (30) ARI.

**1.12 Execution of Contract or Purchase Order** - Selected Bidder will be required to execute a Standard City Contract within ten (10) days after notification by the City that contract is available and thereafter comply with the terms and conditions contained therein. No contract shall be considered binding upon the City until it has been properly executed by all parties

**NOTE: The Selected Bidder will be required to accept the terms and conditions of the City's contract. If bidder cannot accept these terms and conditions, then do not submit a bid.**

**1.13 Failure to Execute Contract** - Failure on the part of the Selected Bidder to execute the Contract as required will be justification for the annulment of the award.

**1.14 Subcontracting or Assigning of the Contract** - The Selected Bidder shall not subcontract, sell, transfer, assign or otherwise dispose of the Contract or any portion thereof, or of the work provided for therein, or of his right, title or interest therein, to any person, firm or corporation without the written consent of the City. Each Bidder shall list all subcontractors and the work provided by the suppliers in the area provided on the Bid Reply Sheet.

**1.15 Time of Award** - The City reserves the right to hold bid guarantees for a period not to exceed ninety (90) days after the date of the bid opening stated in the Invitation to Bid before making award.

**1.16 Public Entity Statement** - Section 287.133 of the Florida Statutes places the following restrictions on the ability of persons convicted of public entity crimes to transact business with the City:

“A person or affiliate who has been placed on the convicted vendor list following a conviction for a public entity may not submit a bid, proposal, or reply on a contract to provide any goods or services to a public entity; may not submit a bid, proposal, or reply on a contract with a public entity for the construction or repair of a public building or public work; may not submit bids, proposals, or replies on leases of real property to a public entity; may not be awarded or perform work as a contractor, supplier, subcontractor, or consultant under a contract with any public entity; and may not transact business with any public entity in excess of the threshold amount provided in s. 287.017 for CATEGORY TWO for a period of thirty-six (36) months following the date of being placed on the convicted vendor list.” § 287.133(2)(a), Fla. Stat. (2010)

**1.16.1 Discrimination** - An entity or affiliate who has been placed on the discriminatory vendor list may not submit a bid on a contract to provide goods or services to a public entity, may not submit a bid on a contract with a public entity for the construction or repair of a public building or public work, may not submit bids on leases of real property to a public entity, may not award or perform work as a contractor, supplier, subcontractor, or consultant under contract with any public entity, and may not transact business with any public entity.

**1.17 City's Public Relations Image** - Selected Bidder's personnel shall at all times handle complaints and any public contact with due regard to the City's relationship with the public. Any personnel in the employ of the Selected Bidder involved in the execution of work that is deemed to be conducting themselves in an unacceptable manner shall be removed from the project at the request of the City Manager, or his/her designee.

**1.18 Patent Fees, Royalties, and Licenses** - If the Selected Bidder requires or desires to use any design, trademark, device, material or process covered by letters of patent or copyright, the Selected Bidder and his surety shall indemnify and hold harmless the City from any and all claims for infringement in connection with the work agreed upon or performed. Selected Bidder shall indemnify the City from any cost, expense, royalty or damage which the City may be obligated to pay by reason of any infringement at any time during the prosecution of or after completion of the work.

**1.19 Tie Bid Statement** - In the event of an identical tie bid, in accordance with Section 287.087, Florida Statutes, and preference shall be given to businesses with drug-free workplace programs. Whenever two (2) or more bids that are equal with respect to price, quality, and service are received by the City, for the procurement of commodities or contractual services, a bid received from a business that certifies that it has implemented a drug-free workplace program shall be given preference in the award process. Please submit the form that is enclosed with your bid response.

**1.20 Cooperative Purchasing Agreement** - This bid may be expanded to include other governmental agencies provided a cooperative Purchasing Agreement or an Inter-local Agreement for joint purchasing exists between the City and other public agencies. Vendor agrees to allow other public agencies the same items at the same terms and conditions as this bid, during the period of time that this bid is in effect. Each political entity will be responsible for execution of its own requirements with the Selected Bidder.

**1.21 Permits** - Not Applicable

**1.21.1** The Selected Bidder will be required to file a **W9 Taxpayer Identification Form** with the City. This form must be submitted and received by the City's Finance Department before payment can be authorized.

**1.22 Familiarity with Laws** - The Selected Bidder is familiar with all Federal, State and local laws, ordinances, rules and regulations that may affect the work. Ignorance on the part of the Bidder will in no way relieve responsibility.

**1.23 Definitions** -

**1.23.1 Office Supplies** - shall refer to products utilized in day-to-day office activities which are normally expended in the process of being utilized such as pencils, pens, markers, paper, post-it notes, staplers, staples, binders, manila folders, envelopes, tape, pads, calendars, organizers, maps, books, covers, trays, files, waste baskets, desk accessories, etc.

For the purpose of this specification, Office Supplies shall not have a net (after discount) unit price in excess of Seven hundred fifty dollars (\$750.00), and shall not include the following:

**1.23.2 Furniture** - shall refer to chairs, desks, bookcases, file cabinets, tables, lamps, partitions, computer and printer stands, lockers, etc. Contractor shall deliver, setup, and remove any and all wrapping or packaging from premises.

**1.23.3 Electronic Equipment and Supplies** - shall refer to any computer hardware, floppy diskettes, printers, printer cartridges, fax machines, fax cartridges, scanners, calculators, keyboard tray, mouse pads, air cleaners, fans, heaters, lighting fixtures and bulbs, microwaves, televisions, VCRs, dictation equipment, coffee makers, etc.

**NOTE:** Items in the Electronic Equipment and Supplies category (as listed above) are excluded from this bid to the extent that the City shall not be obligated to procure items in these categories from the Selected Bidder. This does not preclude Bidders from establishing the prices at which they will sell these product lines to the City.

**1.23.4 OMB** - shall refer to the Office of Management and Budget which is responsible for the City's procurement function.

**1.23.5 Contract Supervisor** - The contract will be administered by Lisa Marie Lawrence of the Office of Management & Budget or her designee.

**2. SPECIAL REQUIREMENTS**

**2.1 Implied Warranty of Merchantability** - The implied warranty of merchantability and fitness for the specified purpose are not disclaimed.

**2.2 Warranty and Guarantee** - All products furnished by the Selected Bidder(s) shall be supplied with all warranties and guarantees of the manufacturer. All products must be warranted by the Selected Bidder(s) to be free of defects in workmanship and material for a period of not less than ninety (90) days from the later of the date products are installed or accepted by the City.

**2.2.1 Repair or Replacement** - Should any defect appear during this period, the Selected Bidder(s) shall, at their expense, have ten (10) days to repair or replace such item upon receipt of written notice from the City of said defect.

**2.4 Reporting** - The Selected Bidder will be required to give quarterly reports to the Contract Supervisor in Office of Management and Budget (OMB) including:

- Date, department, description of items ordered, quantity ordered, commodity number, unit price (with discount), **S.P. Richards** list price and total invoice price. This report shall be sorted by each department in the City.
- Provide the following computer generated reports:
  - a) Item usage for all items ordered by month and
  - b) Item usage for all items ordered year to date sorted by item.

**2.5 Pricing** - The Selected Bidder will be required to use S.P. Richards retail list price as a consistent point for pricing analysis and comparison across Bidders during this solicitation and will use **S.P. Richards** list price to provide a mechanism to manage pricing throughout the contract period. The **S.P. Richards** – 2<sup>nd</sup> Quarter, 2012 retail price list will be used for the effective date of the contract. **S.P. Richards** published. This does not mean that the Bidder must use S.P. Richards as a wholesaler.

## **2.6 Escalation** -

**2.6.1** The discount offered by the Bidder shall remain the same throughout the contract term. S.P. Richard's price list offered herein shall be firm against any increase for one-hundred-eighty (180) days from effective date of contract. After one-hundred eighty (180) days, it shall be the Selected Bidder's responsibility to notify the Purchasing Division of OMB in advance of the new S.P. Richards retail price list.

**2.6.2** The City reserves the right to accept or reject any price change request within thirty (30) days after receipt of the request. If the price change is accepted, the price will remain firm for the rest of the contract period. If the price change is rejected, that specific item will be cancelled from the contract.

**2.6.3** The Selected Bidder shall offer to the City any promotional pricing that becomes available to the Selected Bidder.

## **3. SPECIFIC REQUIREMENTS**

**3.1 Deliveries** are to be made as follows:

**3.1.1** All deliveries shall be made to the building, department or office placing the order.

**3.1.2** City delivery hours are from 8:30 am to 4:30 p.m. weekdays. The City will not accept deliveries on National Holidays and weekends unless otherwise specified.

**3.1.3** Deliveries shall be accepted by a person employed in the department or office that placed the order or the designee. The accompanying delivery ticket must be signed by the employee receiving the delivery.

**3.1.4** The receiving department will be allowed a reasonable time to inspect the delivery as to contents and condition of contents. If such inspection shows a mistake in item or damage to contents, the Selected Bidder shall have forty-eight (48) hours to replace any items found to be damaged or delivered by mistake.

**3.1.5** Unless actual date of delivery is specified (or if specified delivery cannot be met), Bidder must show number of days required to make delivery after receipt of purchase order in the space provided on the Bid Reply Sheet.

**3.1.6** Items which are not delivered by the Selected Bidder within the time stated in this specification or agreed to by the individual ordering department may, at the City's option, be procured from an alternate source. Any additional cost thus incurred will be invoiced to the Selected Bidder.

**3.2 Packing** - All materials delivered are to be packed in a manner which will ensure that the materials are not damaged in transit. Articles shall not be combined to create an individual container weight in excess of thirty (30) pounds. The City's ordering department or office and contact name shall appear on the exterior of each carton, and a packing list specifying the quantity and description of each item shipped shall accompany each shipment.

**3.3 Catalog** - Bidders are required to submit their prices based on the SP Richards list price. Bidder's proposal shall indicate the discount which they will allow on all orders from the **S.P. Richards** list price.

**3.3.1 Quantity** - Selected Bidders shall deliver one-hundred (100) office supply catalogs for distribution to City offices. This must be completed ten (10) days prior to commencement of contract to allow for distribution to City offices. Alternate delivery of catalogs to individual departments may be made by special arrangement with contract administrator.

**3.4** Bidders should refer to the attached Bid Reply Sheet where spaces have been provided for all required entries.

**3.5 Minimum Order** - The minimum order determined by the City is seventy-five dollars (\$75.00).

**3.6 Returns** - Any ordered items may be returned within the period of thirty (30) days from receipt of order without a restocking fee. This includes any special order items. Return postage/delivery charges will be paid by selected Bidder.

#### 4. DETERMINATION OF AWARD

- 4.1 **Award Basis** - The Selected Bidders will be determined based on the discount (from list price), which each bidder proposes in their response.

It is the City's intent to select a vendor or vendors whose catalog contains products in all of the categories listed. Please note that as previously stated, an award in the electronic category is not binding upon the City and the City assumes no obligation to purchase items in this category from the Selected Bidders.

Bidders are cautioned that a response of "cost +" will not be considered when evaluating responses for award.

- 4.2 **Execution of Contract** - After the recipient of an award has been determined and necessary approvals obtained, the City will prepare a formal Contract to be executed by the parties. The Contract will be in substance the same as the Contract given to the Bidder with these Specifications. The Selected Bidder shall execute the Contract and deliver the required Insurance Certificates, and other documentation. The City will then execute the Contract. If agreed and understood that the City is not be bound unless and until the Contract has been executed by its duly authorized and elected officers.
- 4.3 **Failure to Execute** - The failure on the part of the Selected Bidder to execute the Contract and/or punctually deliver the required Insurance Certificates and other documentation will be cause for the annulment of the award.

#### 5. INSURANCE REQUIREMENTS – Bidders are required to submit a copy of their current insurance certificates with the Bid Reply Sheet. The Bidder shall maintain insurance coverage reflecting the minimum amounts and conditions required by the City as follows:

The parties agree and recognize that it is not the intent of the City of Port St. Lucie that any insurance policy/coverage that it may obtain pursuant to any provision of this Contract will provide insurance coverage to any entity, corporation, business, person, or organization, other than the City of Port St. Lucie and the City shall not be obligated to provide any insurance coverage other than for the City of Port St. Lucie or extend its immunity pursuant to Florida Statutes, Section 768.28 under its self insured program. Any provision contained herein to the contrary shall be considered void and unenforceable by any party. This provision does not apply to any obligation imposed on any other party to obtain insurance coverage for this project, any obligation to name the City of Port St. Lucie as an additional insured under any other insurance policy, or otherwise protect the interests of the City of Port St. Lucie as specified in this Contract.

The Bidder including any and all independent contractors and subcontractors utilized must comply with the insurance requirements as outlined below. It shall be the responsibility of the Bidder to insure that all independent contractors and subcontractors comply with these requirements. All insurance policies shall be issued from a company or companies duly licensed by the State of Florida. All policies shall be on an occurrence-made basis; the City shall not accept claims-made policies. Specific endorsements as well as increased limits of liability may be requested depending upon the type and scope of work to be

performed. All insurance must be acceptable by and approved by the City as to form and types of coverage. Coverage outlined below shall apply on a primary and non-contributory basis.

**5.1 Indemnification** - The Bidder shall indemnify and hold harmless the City, and its Officers and their employees, from liabilities, damages, losses, and costs, including but not limited to, reasonable attorney's fees, to the extent caused by the negligence, recklessness, or intentionally wrongful conduct of the Bidder and all persons employed or utilized by the Bidder in the performance of the Contract. As consideration for this indemnity provision the Bidder shall be paid the sum of \$10.00 (ten dollars), which will be added, to the Contract price and paid prior to commencement of work.

**5.2 Workers Compensation** - The Bidder shall agree to maintain Workers' Compensation Insurance & Employers' Liability in accordance with Section 440, Florida Statutes. Employers' Liability must include limits of at least \$100,000 each accident, \$100,000 each disease/employee, \$500,000 each disease/maximum. A Waiver of Subrogation endorsement must be provided. Coverage should apply on a primary basis. Should scope of work performed by contractor qualify its employee for benefits under Federal Workers' Compensation Statute (example, U.S. Longshore & Harbor Workers Act or Merchant Marine Act), proof of appropriate Federal Act coverage must be provided.

**5.3 Business Auto Policy** - The Bidder shall agree to maintain Business Automobile Liability at a limit of liability not less than \$500,000 each occurrence for any auto, owned, non-owned and hired automobiles. In the event, the Bidder does not own any automobiles; the Business Auto Liability requirement shall be amended allowing Bidder to agree to maintain only Hired & Non-Owned Auto Liability. This amended requirement may be satisfied by way of endorsement to the Commercial General Liability, or separate Business Auto Coverage form. Certificate holder must list the City as additional insured. A waiver of subrogation must be provided. Coverage should apply on a primary basis.

**5.4 Commercial General Liability** - Commercial General Liability insurance issued under an Occurrence form basis, including Contractual liability, to cover the hold harmless agreement set forth herein, with limits of not less than:

Each occurrence	\$1,000,000
Personal/advertising injury	\$1,000,000
Products aggregate	\$2,000,000
General aggregate	\$2,000,000
Fire damage	\$100,000 any 1 fire
Medical expense	\$10,000 any 1 person

Coverage is to be written on an occurrence form basis and shall apply as primary. A per project aggregate limit endorsement should be attached. Defense costs are to be in addition to the limit of liability. A waiver of subrogation is to be provided in favor of the City. Coverage for the hazards of explosion, collapse and underground property damage (XCU) must also be included when applicable to the work performed. Coverage shall extend to independent contractors and fellow employees. Contractual Liability is to be included. Coverage is to include a cross liability or severability of interest's provision as provided under the standard ISO form separation of insurer's clause. There shall be no exclusion for Mold, Silica or Respirable Dust or Bodily Injury or Property Damage arising out of heat, smoke, fumes or ash from a hostile fire.

**5.5 Additional Insured Requirements** - Except as to Workers' Compensation and Employers' Liability, said Certificate(s) and policy shall clearly state that coverage required by the Contract has been endorsed to include the City of Port St. Lucie, a municipal corporation of the State of Florida, its officers, agents and employees as Additional Insured with a CG 2026-Designated Person or Organization endorsement, or similar endorsement, added to its Commercial General Liability policy and Business Auto policy. The name for the Additional Insured endorsement issued by the insurer shall read "**City of Port St. Lucie, political subdivision of the State of Florida, its officers, employees and agents for Contract #20120043 for the Office Supplies and Associated Items**". The policy shall be endorsed to grant the City of Port St. Lucie thirty (30) days notice of cancellation or non-renewal of coverage there under. Said liability insurance must be acceptable by and approved by the City as to form and types of coverage. In the event that the statutory liability of the City is amended during the term of this Contract to exceed the above limits, the Bidder shall be required, upon thirty (30) days written notice by the City, to provide coverage at least equal to the amended statutory limit of liability of the City.

**5.6 Waiver of Subrogation** - The bidder shall agree by entering into this Contract to a Waiver of Subrogation for each required policy. When required by the insurer, or should a policy condition not permit an Insured to enter into a pre-loss agreement to waive subrogation without an endorsement then bidder shall agree to notify the insurer and request the policy be endorsed with a Waiver of Transfer of Rights of Recovery against Others, or its equivalent. This Waiver of Subrogation requirement shall not apply to any policy where a condition to the policy specifically prohibits such an endorsement, or voids coverage should bidder enter into such an agreement on a pre-loss basis.

**5.7 Subcontractors** - It shall be the responsibility of the Bidder to insure that all subcontractors comply with the same insurance requirements referenced above.

**5.8 Deductible Amounts** - All deductible amounts shall be paid for and be the responsibility of the Bidder for any and all claims under this Contract.

**5.9 Certificate(s) of Insurance** - Immediately following notification of the award of this Contract, Bidder shall agree to deliver to the City a Certificate(s) of Insurance evidencing that all types and amounts of insurance coverage required by this Bid have been obtained and are in full force and effect. Such Certificate(s) of Insurance and policy shall unequivocally provide a minimum thirty (30) day written notice to the City prior to cancellation, non-renewal or adverse change of coverage. In the "Description of Operations ..." Certificate shall list Contract #20120043 for the Office Supplies and Associated Items"

**5.10 Umbrella or Excess Liability** - The Bidder may satisfy the minimum limits required above for Commercial General Liability, Business Auto Liability, or Employers' Liability coverage under Umbrella or Excess Liability. The Umbrella or Excess Liability shall have an Aggregate limit not less than the highest "Each Occurrence" limit for Commercial General Liability, Business Auto Liability, or Employers' Liability. When required by the insurer, or when Umbrella or Excess Liability is written on "Non-Follow Form", the City shall be endorsed as an "Additional Insured."

**5.2 Right to Review** - The City, by and through its Risk Management Department, reserves the right, but not the obligation, to review and reject any insurer providing coverage.

## 6. ADDITIONAL INFORMATION

**6.1 Procedure for Ordering** - The procedure for ordering items under this contract shall be as follows:

**6.1.1** Departments will send by facsimile an Office Supply Form for all orders placed or ordered via the internet (if available).

**6.1.2** Delivery must be made by the end of business the day following placement of the order.

### **6.2 Delivery and Charges** -

**6.2.1 Payment by Purchase Order** - Selected Bidder shall prepare an invoice in duplicate for each shipment of material. The invoice shall be signed by the employee receiving the material. One copy shall stay with the department and one copy shall be retained by the Selected Bidder.

The Selected Bidder shall ensure that all invoices clearly state the department name and purchase order number, the number of items ordered, the item by description, the number shipped, any items back-ordered, the regular unit price and discounted prices, and the total for the delivery.

Any changes to this system shall be directed to the Contract Supervisor in writing. The Contract Supervisor will respond to each request in writing regarding the appropriate action to be taken.

**6.2.2 Payment by Procurement Card** - Selected Bidder shall prepare an invoice in duplicate for each shipment of material. The invoice shall be signed by the employee receiving the material. One copy shall stay with the department and one copy shall be retained by the Selected Bidder.

The Selected Bidder shall ensure that all invoices clearly state the department name, procurement cardholder name, the quantity and description of items shipped, the discounted price, the total for the delivery, and indicate that it is paid by Visa.

Any changes to this system shall be directed to the Contract Supervisor in writing. The Contract Supervisor will respond to each request in writing regarding the appropriate action to be taken.

**6.3 Credits** - All credits shall be issued within five (5) working days of return of item.

### **6.4 Defective Items/Disputes** -

**6.4.1** If an item is delivered defective, the Selected Bidder shall provide a replacement within twenty-four (24) to forty-eight (48) hours after notification. The department shall be required to notify the Selected Bidder within forty-eight (48) hours after delivery of the item.

**6.4.2** The Selected Bidder shall coordinate all misidentified items, incorrect shipments, shortages, back-orders, and other discrepancies with the departments.

6.4.3 Any unresolved disputes between the Selected Bidder and the ordering department shall be arbitrated by the City's Contract Supervisor. The decision of the Contract Supervisor shall be final.

**6.5 Collusion** - The City reserves the right to disqualify bids, upon evidence of collusion with intent to defraud or other illegal practices upon the part of the Bidder. More than one (1) bid from an individual, partnership, corporation, association, firm, or other legal entity under the same or different names will not be considered. Reasonable grounds for believing that a Bidder is interested in more than one (1) proposal for the same work will be cause for rejection of all proposals in which such Bidders are believed to be interested. Any or all proposals will be rejected if there is any reason to believe that collusion exists among the Bidders.

**6.6 Withdrawal of Bids** - A Bidder may withdraw his bid without prejudice to himself no later than the day and hour set in the "Invitation to Bid" by communicating his intent in writing to the City at the address given in the "Invitation for Bid". When the bid is received, it will be returned to him unopened.

**6.8 Bid Information** - For information concerning procedures for responding to this bid, contact **Lisa Marie Lawrence**, Contract Specialist, OMB, at (772) 871-5222. Such contact is to be for clarification purposes only. To ensure fair consideration for all bidders, it must be clearly understood that **Ms. Lawrence** is the only individual who is authorized to represent the City. Questions submitted to any other person in any other department will not be addressed. Additionally, the City prohibits communications initiated by a bidder to **any** City Official or employee evaluating or considering the bids (up to and including the Mayor and City Council), prior to the time an award decision has been made.

It is the responsibility of the Bidder to receive any and all bid information and documents. Material changes, if any, to the scope of services, or bidding procedures will be transmitted only by addendum by DemandStar.com. The Bidder, in turn, shall acknowledge receipt of the addendum by marking the Bid Reply Sheet with the Addendum number and the date of issuance. The City will not be responsible for any interpretation, other than those transmitted by Addendum to the bid, made or given prior to the bid award. The Bidder is responsible for verifying receipt of all Bid Addenda.

The City shall not be responsible for providing said addenda to potential bidders who receive a bid package from other sources.

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**Bid Reply Sheet**  
**Bid #20120043**  
**Office Supplies and Associated Items**

1. **COMPANY NAME:** LD Products, Inc.

DIVISION OF: \_\_\_\_\_

PHYSICAL ADDRESS: 3700 Cover Street

MAILING ADDRESS: \_\_\_\_\_

CITY, STATE, ZIP CODE: Long Beach, CA 90808

TELEPHONE NUMBER: (888) 375-6648 FAX NO. (866) 718-9458

CONTACT PERSON: Diana Athey E-MAIL: DianaA@LDProducts.com

2. **ORGANIZATIONAL PROFILE:** (complete all appropriate information)

Is the firm incorporated?  Yes - No If yes, in what state? California

Patrick Devane  
 President  
 N/A

Secretary  
 N/A

Treasurer

How long in present business? 12 How long at present location? 4 Months

Is firm a minority business:  Yes - No; Does firm have a drug-free workplace program:  Yes - No  
 If no, is your company planning to implement such a program? \_\_\_\_\_

3. **ADDENDUM ACKNOWLEDGMENT** - Bidder acknowledges that the following addenda have been received and are included in his/her proposal/bid:

Addendum Number	Date Issued

4. **VENDOR'S LIST** - If your company offers commodities other than the one specified for this bid, and you wish to be put on the vendor's list, please contact DemandStar.com at (800) 711-1712. Bid Tabulation Reports are advertised on the City's Web Site at www.Cityofpsl.com.

**5. BID RESPONSE:**

5.1 Bidder will ~~will not~~ accept the Procurement Card (Visa).  
(please circle one)

Percentage of discount when payment is made with Visa: 0 %

5.2 Percentage of discount off of S.P. Richards list prices – 2<sup>nd</sup> Quarter, 2012 for the following:

a) Office Supplies (to include in-store purchases) 0 %

b) Furniture 0 %

c) Electronic Equipment and Supplies 15 % \*Discount is off of LD Products price list

5.3 Please indicate the delivery fee if the total order is below the minimum of seventy-five (\$75.00) as described in Section 3.5 of the Specifications: \$ 0

5.4 Is there a separate fee for "desktop delivery"? Y-N What is the fee? N/A

5.5 What is the fee for assembly of furniture \$ N/A equipment? \$ N/A

5.6 Does your firm currently have an on-line ordering system? Yes  
If so, please provide the web address: Gov.LDProducts.com

5.7 Can your firm meet the City's delivery requirements? See exception

5.8 How will deliveries be made? Company vehicle Commercial Carrier or Other? \_\_\_\_\_

**6. INSURANCE CERTIFICATES** - Bidders are required, in accordance with Section 5, to submit a copy of their Insurance Certificate for the type and dollar amount of insurance they currently maintain.

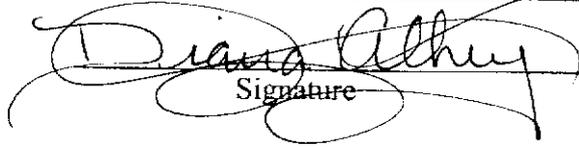
**7. COMPLETION OF FORM** - An authorized representative of the firm offering this Bid must complete this form in its entirety. Prices entered herein shall not be subject to withdrawal or escalation by Bidder. The City reserves the right to hold proposals and bid guarantees for a period not to exceed ninety (90) days after the date of the bid opening stated in the Invitation to Bid before awarding the Contract. Contract award constitutes the date that City Council executes the motion to award the bid.

**8. AGREEMENT** - Bidder agrees to comply with all requirements stated in the specifications for this bid.

**9. CERTIFICATION**

I, (print) Diana Athey am an officer of the above firm duly authorized to sign bids and enter into contracts. I certify that this bid is made without prior understanding, agreement, or connection with any corporation, firm, or person submitting a bid for the same materials, supplies, or equipment, and is in all respects fair and without collusion or fraud. I understand collusive bidding is a violation of State and Federal law and can result in fines, prison sentences, and civil damage awards. I agree to abide by all conditions of this bid.

**10. Bidder has read and accepts the terms and conditions of the City's standard contract:**

  
Signature

Government Account Specialist

Title

If a corporation renders this Bid, the corporate seal attested by the secretary shall be affixed below. Any agent signing this Bid shall attach to this form evidence of legal authority.

(seal)

*(Balance of page intentionally left blank)*

\*\*\*\*\*(THIS IS A SAMPLE ONLY - DO NOT EXECUTE)\*\*\*\*\*

**CITY OF PORT SAINT LUCIE  
CONTRACT FORM**

This CONTRACT, executed this \_\_\_\_\_ day of \_\_\_\_\_, 2012, by and between the CITY OF PORT ST. LUCIE, a Florida municipal corporation, duly organized under the laws of the State of Florida, hereinafter called "City" party of the first part, and *name of contractor, address, Telephone No. ( )* \_\_\_\_\_ Fax No. ( ) \_\_\_\_\_, hereinafter called "Contractor", party of the second part.

**RECITALS**

In consideration of the below agreements and covenants set forth herein, the parties agree as follows:

**CONTRACT SUPERVISOR**

As used herein the contract supervisor shall mean Lisa Maric Lawrence, at (772) 871-5222, or his designee.

**SECTION I  
DESCRIPTION OF SERVICES TO BE PROVIDED**

The specific work that the Contractor has agreed to perform pursuant to the Bid Specifications made a part of this Contract is **Office Supplies and Associated Items** in Bid #20120043-LL, as referred to therein.

**SECTION II  
TIME OF PERFORMANCE**

Contract period shall commence \_\_\_\_\_ 1, 201\_\_ the effective date and terminate \_\_\_\_\_, 201\_\_. In the event all work required in the bid specifications has not been completed by the specified date, the Contractor agrees to provide work as authorized by the Contract Supervisor until all work specified in the bid specifications has been rendered. Renewal options will extend this contract for two (2) additional twenty-four (24) month terms.

**SECTION III  
COMPENSATION**

The total amount to be paid by the City to the Contractor shall be governed by the products ordered plus a one-time indemnification fee of (ten) \$10.00 as provided in Section V herein. Payments will be disbursed in the following manner:

Invoices shall be submitted once a month, by the tenth (10<sup>th</sup>) day of the month, and payments shall be made within thirty (30) days unless contractor has chosen to take advantage of the Purchasing Card Program, which guarantees payment within several days. Contractor shall invoice the City for the amount of the indemnification payment and said invoice shall accompany the signed Contracts. All invoices and correspondence relative to this contract must contain the Purchase Order number and contract number.

The Contractor shall not be paid additional compensation for any loss, and/or damage, arising out of the nature of the work, from the action of the elements, or from any delay or unforeseen obstruction or difficulties encountered in the performance of the work, or for any expenses incurred by or in consequence of the suspension or discontinuance of the work.

#### **SECTION IV CONFORMANCE WITH BID**

It is understood that the materials and/or work required herein are in accordance with the bid made by the Contractor pursuant to the Invitation to Bid and Specifications on file in the Office of Management and Budget of the City. All documents submitted by the Contractor in relation to said bid, and all documents promulgated by the City for inviting bids are, by reference, made a part hereof as if set forth herein in full.

#### **SECTION V INDEMNIFICATION/INSURANCE**

The Contractor agrees to indemnify, defend, and hold harmless the City, its officers and employees from liabilities, damages, losses and costs, including but not limited to, reasonable attorney's fees, to the extent caused by the negligent acts, recklessness, intentional or wrongful misconduct of the Contractor and persons employed or utilized by the Contractor in the performance of the construction contract. As consideration for this indemnity provision the Contractor shall be paid the sum of ten dollars (\$10.00), which will be added to the contract price, and paid prior to commencement of work.

The Contractor agrees, on a primary basis and at its sole expense, to maintain in full force and effect at all times during the life of this Contract, insurance coverage, limits, including endorsements, as described herein. The requirements contained herein, as well as City's review or acceptance of insurance maintained by Contractor are not intended to and shall not in any manner limit or qualify the liabilities and obligations assumed by Contractor under the Contract.

The parties agree and recognize that it is not the intent of the City that any insurance policy/coverage that may be obtained pursuant to any provision of this Contract will provide insurance coverage to any entity, corporation, business, person, or organization other than the City. The City shall not be obligated to provide any insurance coverage other than for the City or extend its sovereign immunity pursuant to Section 768.28, Florida Statutes, under its self insured program. Any provision contained herein to the contrary shall be considered void and unenforceable. This provision does not apply to any obligation imposed on any other party to obtain insurance coverage for this project, or any obligation to name the "City of Port St. Lucie" as an additional insured under any other insurance policy, or otherwise protect the interests of the City as specified in this Contract.

The Contractor agrees to maintain Workers' Compensation Insurance & Employers' Liability in accordance with Section 440, Florida Statutes. Employers' Liability must include limits of at least \$100,000 each accident, \$100,000 each disease/employee, \$500,000 each disease/maximum. A Waiver of Subrogation endorsement must be provided. Coverage should apply on a primary basis. Should scope of work performed by Contractor qualify its employee for benefits under Federal Workers' Compensation Statute (example, U.S. Longshore & Harbor Workers Act or Merchant Marine Act), proof of appropriate Federal Act coverage must be provided.

Commercial General Liability insurance issued under an Occurrence form basis, including Contractual liability, to cover the hold harmless agreement set forth herein, with limits of not less than:

Each occurrence	\$1,000,000
Personal/advertising injury	\$1,000,000
Products/completed operations aggregate	\$2,000,000
General aggregate	\$2,000,000
Fire damage	\$100,000 any 1 fire
Medical expense	\$10,000 any 1 person

Coverage is to be written on an occurrence form basis and shall apply as primary. A per project aggregate limit endorsement should be attached. Defense costs are to be in addition to the limit of liability. A waiver of subrogation is to be provided in favor of the City. Coverage shall extend to independent contractors and fellow employees. Contractual Liability is to be included. Coverage is to include a cross liability or severability of interest's provision as provided under the standard ISO form separation of insurer's clause.

Except as to Workers' Compensation and Employers' Liability, said Certificate(s) and policy shall clearly state that coverage required by the Contract has been endorsed to include the City of Port St. Lucie, a Florida municipal corporation, its officers, agents and employees as Additional Insured with a CG 2026- Designated Person or Organization endorsement, or similar endorsement, added to its Commercial General Liability policy and Business Auto policy. The name for the Additional Insured endorsement issued by the insurer shall read "**City of Port St. Lucie, a Florida municipal corporation it's officers, employees and agents for Contract #20120043-LL for the Office Supplies and Associated Items**". Said policies shall be specifically endorsed to provide thirty (30) days written notice to the City prior to any adverse changes, cancellation, or non-renewal of coverage there under. Said liability insurance must be acceptable by and approved by the City as to form and types of coverage. In the event that the statutory liability of the City is amended during the term of this Contract to exceed the above limits, the Bidder shall be required, upon thirty (30) days written notice by the City, to provide coverage at least equal to the amended statutory limit of liability of the City.

The Contractor agrees to maintain Business Automobile Liability at a limit of liability not less than \$500,000 each accident covering any auto, owned, non-owned and hired automobiles. In the event, the Contractor does not own any automobiles; the Business Auto Liability requirement shall be amended allowing Contractor to agree to maintain only Hired & Non-Owned Auto Liability. This amended requirement may be satisfied by way of endorsement to the Commercial General Liability, or separate Business Auto Coverage form. Certificate holder must be listed as additional insured. A waiver of subrogation must be provided. Coverage should apply on a primary basis.

The Contractor agrees to a Waiver of Subrogation for each required policy. When required by the insurer, or should a policy condition not permit an Insured to enter into a pre-loss Contract to waive subrogation without an endorsement, then Contractor shall agree to notify the insurer and request the policy be endorsed with a Waiver of Transfer of Rights of Recovery Against Others, or its equivalent. This Waiver of Subrogation requirement shall not apply to any policy where a condition to the policy specifically prohibits such an endorsement, or voids coverage should Contractor enter into such a Contract on a pre-loss basis.

The Contractor shall agree to maintain Professional Liability or equivalent Errors & Omissions Liability at a limit of liability not less than \$1,000,000 Per Occurrence. When a self-insured retention (SIR) or deductible exceeds \$10,000, City reserves the right, but not the obligation, to review and request a copy of Bidders most recent annual report or audited financial statement. For policies written on a "Claims-Made" basis, bidder warrants the retroactive date equals or precedes the effective date of this contract. In the event the policy is canceled, non-renewed, switched to an Occurrence Form, retroactive date advanced; or any other event triggering the right to purchase a Supplemental Extended Reporting Period (SERP) during the life of this Contract, bidder shall agree to purchase a SERP with a minimum reporting period not less than three (3) years.

It is the responsibility of the Contractor to ensure that all subcontractors comply with the same insurance requirements referenced above and any additional insurance requirements needed to perform the scope of work as described herein.

All deductible amounts will be paid for and be the responsibility of the Contractor for any and all claims under this Contract.

The Contractor may satisfy the minimum limits required above for Commercial General Liability, Business Auto Liability, and Employers' Liability coverage under Umbrella or Excess Liability. The Umbrella or Excess Liability shall have an Aggregate limit not less than the highest "Each Occurrence" limit for Commercial General Liability, Business Auto Liability, or Employers' Liability. When required by the insurer, or when Umbrella or Excess Liability is written on "Non-Follow" Form, the City shall be endorsed as an "Additional Insured."

The City, by and through its Risk Management Department, reserves the right, but not the obligation, to review and reject any insurer providing coverage.

## **SECTION VI PROHIBITION AGAINST FILING OR MAINTAINING LIENS AND SUITS**

Subject to the laws of the State of Florida and of the United States, neither Contractor nor any subcontractor, supplier of materials, laborer or other person shall file or maintain any lien for labor or materials delivered in the performance of this contract against the City. The right to maintain such lien for any or all of the above parties is hereby expressly waived.

## **SECTION VII WORK CHANGES**

"Not Applicable"

## **SECTION VIII COMPLIANCE WITH LAWS**

The Contractor shall give all notices required by and shall otherwise comply with all applicable laws, ordinances and codes and shall, at his own expense, secure and pay the fees and charges for all permits required for the performance of the contract. All materials furnished and work done are to comply with all local, state and federal laws and regulations. A copy of Contractor's business license is on file with the City.

**SECTION IX  
CLEANING UP**

Contractor shall, during the performance of this contract, remove and properly dispose of resulting dirt and debris, and keep the work area reasonably clear. On completion of the work, Contractor shall remove all Contractors' equipment and all excess materials, and put the work area in a neat, clean and sanitary condition.

**SECTION X  
NOTICE OF PERFORMANCE**

"Not Applicable"

**SECTION XI  
DELIVERY DOCUMENTATION**

Where contract provides in whole or in part, for the sale and purchase of materials Contractor shall prepare a delivery ticket in triplicate for each shipment of material delivered to the City. The delivery ticket shall be signed by the Contract Supervisor or his/her designee receiving the material. One (1) copy shall be given to the Contract Supervisor or his/her designee with the material. The Contractor shall retain one (1) copy, and one (1) copy shall accompany the Contractor's invoice.

**SECTION XII  
INSPECTION AND CORRECTION OF DEFECTS**

In order to determine whether the required material has been delivered or the required work performed in accordance with the terms and conditions of the contract documents, the Contract Supervisor shall make inspection as soon as practicable after receipt from the Contractor of a Notice of Performance or delivery ticket. If such inspection shows that the required material has been delivered and required work performed in accordance with terms and conditions of the contract documents and that the material and work is entirely satisfactory, the Contract Supervisor shall approve the invoice when it is received. Thereafter the Contractor shall be entitled to payment, as described in Section III. If, on such inspection the Contract Supervisor is not satisfied, he shall as promptly as practicable inform the parties hereto of the specific respects in which his findings are not favorable. Contractor shall then be afforded an opportunity if desired by him, to correct the deficiencies so pointed out at no additional charge to the City, and otherwise on terms and conditions specified by the Contract Supervisor. Such examination, inspection, or tests made by the Contract Supervisor, at any time, shall not relieve Contractor of his responsibility to remedy any deviation, deficiency, or defect.

**SECTION XIII  
ADDITIONAL REQUIREMENTS**

In the event of any conflict between the terms and conditions appearing on any purchase order issued relative to this Contract or those contained in this Contract and the Specifications herein referenced, the terms of this Contract and Specifications herein referenced shall apply. If there is a conflict between the Contract and Specifications, the Contract will control.

**SECTION XIV  
LICENSING**

Contractor must possess all licenses and certificates necessary to perform required work and is not in violation of any laws. Contractor must be current on all licenses and certificates and will be maintained throughout the duration of the contract.

**SECTION XV  
SAFETY PRECAUTIONS**

Precaution shall be exercised at all times for the protection of persons, including employees, and property. The safety provisions of all applicable laws and building and construction codes shall be observed.

**SECTION XVI  
ASSIGNMENT**

Contractor shall not delegate, sublet or subcontract any part of the work under this contract or assign any monies due him hereunder without first obtaining the written consent of the City.

**SECTION XVII  
TERMINATION**

The City may terminate this Contract with or without cause by giving the vendor/contractor thirty (30) days notice in writing. Upon expiration of the thirty (30) day period, the vendor/contractor shall discontinue all services in connection with the performance of this Contract and shall proceed to cancel promptly all existing contracts in so far as such contracts are chargeable to this Contract.

**SECTION XVIII  
LAW AND VENUE**

This agreement is to be construed as though made in and to be performed in the State of Florida and is to be governed by the laws of Florida in all respects without reference to the laws of any other state or nation. The venue of any action taken pursuant to this contract shall be in St. Lucie County, Florida.

**SECTION XIX  
REIMBURSEMENT FOR INSPECTION**

"Not Applicable"

**SECTION XX  
APPROPRIATION APPROVAL**

The Contractor acknowledges that the City's performance and obligation to pay under this Contract is contingent upon an annual appropriation by the City Council. The Contractor agrees that, in the event such appropriation is not forthcoming, the City may terminate this Contract and that no charges, penalties or other costs shall be assessed.

**SECTION XXI  
RENEWAL OPTION**

In the event Contractor offers in writing, prior to the termination of this contract, to provide the identical services required in this contract for the identical period of time in the subsequent calendar periods at the awarded discount amounts, and the City agrees that said services are required and that the cost is acceptable, then the City, without additional bidding or negotiation, may, extend this contract for two (2) additional twenty-four (24) month terms.

**NOTE: Contractor may exercise the option to renew by submitting a written submission three (3) months prior to the termination of the contract period.**

*(Balance of page intentionally left blank)*

**SECTION XXII  
ENTIRE CONTRACT**

The written terms and provisions of this contract shall supersede all prior verbal statements of any official or other representative of the City. Such statements shall not be effective or be construed as entering into, or forming a part of, or altering in any manner whatsoever, this contract or contract documents.

IN WITNESS WHEREOF, the parties have executed this contract at Port St. Lucie, Florida, the day and year first above written.

CITY OF PORT ST. LUCIE FLORIDA

By: \_\_\_\_\_  
City Manager

ATTEST:

By: \_\_\_\_\_  
City Clerk

By: \_\_\_\_\_  
Authorized Representative of (company name)

State of: \_\_\_\_\_

County of: \_\_\_\_\_

Before me personally appeared: \_\_\_\_\_ )  
(please print)

Please check one:

Personally known \_\_\_\_\_

Produced Identification: \_\_\_\_\_  
(type of identification)

Identification No. \_\_\_\_\_

and known to me to be the person described in and who executed the foregoing instrument, and acknowledged to and before me that \_\_\_\_\_ executed said instrument for the purposes therein expressed.  
(he/she)

WITNESS my hand and official seal, this \_\_\_\_\_ day of \_\_\_\_\_, 2012.

\_\_\_\_\_  
Notary Signature

Notary Public: State of \_\_\_\_\_ at Large.

My Commission Expires: \_\_\_\_\_

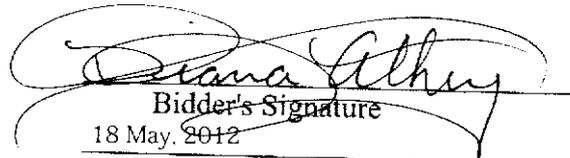
(seal)

# DRUG-FREE WORKPLACE FORM

The undersigned vendor in accordance with Florida Statute 287.087 hereby certifies that  
LD Products, Inc does:  
(Name of Business)

1. Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the workplace and specifying the actions that will be taken against employees for violations of such prohibition.
2. Inform employees about the dangers of drug abuse in the workplace, the business's policy of maintaining a drug-free workplace, any available drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees for drug abuse violations.
3. Give each employee engaged in providing the commodities or contractual services that are under bid a copy of the statement specified in subsection (1).
4. In the statement specified in subsection (1), notify the employees that, as a condition of working on the commodities or contractual services that are under bid, the employee will abide by the terms of the statement and will notify the employer of any conviction of, or plea of guilty or nolo contendere to, any violation of Chapter 893 or of any controlled substance law of the United States or any state, for a violation occurring in the workplace no later than five (5) days after such conviction.
5. Impose a sanction on, or require the satisfactory participation in a drug abuse assistance or rehabilitation program if such is available in the employee's community, by any employee who is so convicted.
6. Make a good faith effort to continue to maintain a drug-free workplace through implementation of this section.

As the person authorized to sign the statement, I certify that this firm complies fully with the above requirements.

  
Bidder's Signature  
18 May, 2012  
Date

**STATEMENT OF NO BID**

To: City of Port St. Lucie  
Office of Management & Budget  
121 S.W. Port St. Lucie Boulevard  
Port St. Lucie, FL 34984-5099

Bid: # 20120043

Bid Title: Office Supplies and Associated Items

We, the undersigned have declined to bid on the subject bid for the following reasons:

- Insufficient time to respond to the Invitation to Bid
- We do not offer this product or service.
- Our schedule would not permit us to perform.
- We are unable to meet specifications.
- Specifications are unclear (Explain below).
- We are unable to meet insurance requirements.
- Other (Specify below).

Remarks: \_\_\_\_\_  
\_\_\_\_\_

Company Name: \_\_\_\_\_ Telephone: ( ) \_\_\_\_\_

Division: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**CHECKLIST**  
**Bid #20120043**  
**Office Supplies and Associated Items**

Name of Bidder: LD Products, Inc.

This checklist is provided to assist bidders in the preparation of their bid response. Included in this checklist are important requirements that are the responsibility of each Bidder to submit with their response in order to make their bid response fully compliant. This checklist is only a guideline -- it is the responsibility of each Bidder to read and comply with the Invitation to Bid in its entirety.

- Bid Reply Sheet with proper signature and notarized.
- Mailing envelope has been addressed to:
  - City of Port St. Lucie
  - Office of Management & Budget
  - 121 SW Port St. Lucie Boulevard
  - Port St. Lucie, FL 34984
- Mailing envelope must be sealed and identified with:
  - Bidders Name and Address
  - Bid Number
  - Bid Title
  - Bid Opening Date & Time
- Drug-Free Workplace Form
- All pricing has been mathematically reviewed and all corrections have been initialed.
- All price extensions and totals have been thoroughly checked.
- Each Bid Addendum (when issued) is acknowledged.
- Copy of Insurance Certificate in accordance with Section V.
- Have reviewed the Contract and accept all City Terms and Conditions
- One (1) original and three (3) copies of required documents (**NO RINGED BINDERS**)
- Sample catalog has been included in Bid Response.

**\*THIS FORM MUST BE RETURNED WITH YOUR BID REPLY SHEET\***



3700 Cover Street  
Long Beach CA 90808  
Phone: 888-375-6648  
Fax: 866-718-9458

Government Programs Division



18 May, 2012

Lisa Marie Lawrence  
City of Port St. Lucie  
121 SW Port St. Lucie Blvd.  
Port St. Lucie, FL 34984-5099

**Subject: Cartridge Warranty / Guarantee**

The following policies and procedures have been established as LD Products' Warranty / Guarantee.

I. Opened/defective ink and toner cartridges may be returned within 365 days for a replacement cartridge at no charge. We will ship the replacement the day you call us via USPS or UPS Ground; a pre-paid shipping label will be included in the replacement package for the return of the defective cartridge. Please contact us at 888-375-6648 Monday - Friday 5am - 7pm PST and Saturdays 8am - 4pm PST to set up a replacement or return.

II. LD Products is not responsible for products sent to us past our warranty or not ordered from our company.

III. LD Products is not responsible for shipping charges when items are sent back to us due to incorrect orders or for returning items that are no longer needed.

Respectfully,

**Diana Athey**  
Government Account Specialist  
DianaA@LDProducts.com  
Tel: (888) 375-6648 ext. 7092  
Fax: (866) 718-9458

**LD Products, Inc.** 8-Year BizRate Circle of Excellence Award Winner (2004-2011)



3700 Cover Street  
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Government Programs Division



18 May, 2012

Lisa Marie Lawrence  
City of Port St. Lucie  
121 SW Port St. Lucie Blvd.  
Port St. Lucie, FL 34984-5099

Subject: Remanufacturing Process

#### **A. Remanufacturing Process**

The remanufacturing process for our products follows all Standardized Test Methods Committee (STMC) guidelines with each cartridge remanufactured in an ISO-9001 certified factory. Strict quality control is maintained at all times to ensure that our products meet or exceed OEM (Original Equipment Manufacturer) standards.

The following is a description of our toner remanufacturing process.

**Step 1 – Part Collection.** Laser toner cartridges and parts are obtained from several sources:

- a. Customers
- b. Recycling Programs for schools, government agencies, businesses, and customers
- c. Vendors that are engaged in buying and selling empty cartridges

**Step 2 - Inspection.** Cartridges are examined to determine their condition. Only those cartridges or internal parts found acceptable continue through the remanufacturing process.

**Step 3 – Disassembly.** The cartridge is broken down into its basic components: Cover, Toner Hopper, Dust Bin, Doctor Blade, Magnetic Roller, Corona Assembly, Drum, and Wiper Blade. Worn components are marked for replacement. Where applicable, copy counters are reset.

**Step 4 – Cleaning.** Any remaining toner in the hopper and collected toner in the dust bin is dumped out inside a suction chamber. Both the hopper and dust bin is thoroughly vacuumed with a vacuum cleaner specially equipped with a hepa filter to prevent fine particles of toner from being scattered about the room. If the wiper blade is not removed from the dust bin, care is taken to avoid damaging it when dumping or vacuuming. All parts should be then blown off with an air gun attached to a compressor with at least 30 PSI of air pressure.

#### **Step 5 - Cleaning and Replacement of Parts**

##### **The wiper blade and recovery blade**

Cleaned with water or peroxide, then wiped completely dry. To prevent dry rotting, the wiper blade may be coated with a protectant. This, however, does not work on all types of wiper blades, and may cause damage to some drums. The protectant is wiped clean and the wiper dusted with padding powder. The recovery blade is checked for ripples. If it does not appear perfectly straight, it is replaced. The wiper blade is checked for wear or damage and replaced if necessary.

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### **The magnetic roller**

Wiped down with a non-abrasive sponge. If any toner is embedded in the surface of the roller, the entire roller is cleaned with 99% alcohol to keep print uniform. If it becomes necessary to clean the mag roller with alcohol, toner may have to be rubbed into the surface with a sponge during refilling to help the roller carry the toner more evenly and prevent uneven printing. The roller is replaced if gouges are present.

### **The charge roller**

The surface of the charge roller should first be cleaned with water or peroxide and wiped dry. Conductive cream should then be applied to keep the surface pliable without hindering the charge. The metal roller ends should be cleaned with peroxide, then alcohol, and the cradle where the roller ends sit should also be cleaned with alcohol. The roller is replaced if nicks, surface peeling, or flaking are present.

### **The corona wire or corona assembly and contacts**

Cleaned with peroxide, then with 99% alcohol. The wire is then burnished to remove any film left on by the alcohol, or residual oxides. The wire is then tested for continuity by placing one end of a multi-tester on the contact, while running the other end slowly along the entire length of the wire. The meter should give a zero reading without fluctuating during this process. If the meter drops at any point, that area of the corona wire is burnished again. If fluctuations persist, the corona assembly is replaced or the wire is re-strung. Gold plated wire is the preferred method for re-stringing. It provides a better conductor and is less susceptible to oxidation.

### **The drum**

Cleaned with water or peroxide. Any embedded toner is removed with 99% alcohol. Depending upon the type of drum being cleaned, scuffs and minor scratches may sometimes be removed.

**Step 6 – Sealing.** The seal prevents the toner from seeping from the hopper during transportation. Some cartridges are very tightly constructed and require no seal during transportation but most do. An adhesive seal is placed between the hopper and the magnetic roller. This seal is then removed by the user prior to installation. After the seal is installed, the hopper is checked for leaks by tapping it on a table at different angles, and slapping it on the sides. If there is any indication of leaking, it is re-sealed until it no longer leaks.

**Step 7 – Filling.** A pre-measured bottle of toner and a funnel is the easiest method of filling. When the desired amount of toner is filled, the hopper cap is immediately replaced and the edges of the hopper cap are blown off with compressed air in a hepa-filtered suction chamber. The hopper is then checked for leaks as described in the previous section. If the hopper is leak free, the magnetic roller should be clean. Using a gapping tool, doctor blade is gapped evenly on both sides to ensure an even flow of toner to the mag roller in the correct thickness. This is done by loosening the screws on each end of the doctor blade and moving the blade accordingly. The magnetic roller is primed by placing an even amount across the length of the roller. The edges where the toner overlaps the felt pads on the ends of the mag roller are vacuumed. The mag roller is rotated away from the doctor blade, until the heap of toner is under the doctor blade and the roller is completely covered.

**Step 8 – Reassembly.** The cartridge is reassembled in the reverse order. However, before the drum is replaced, it is dusted lightly with padding powder and placed on its axle over the wiper blade. Once fastened, the drum is rotated over the wiper blade to ensure proper operation of the wiper blade. The padding powder is cleaned off the drum as it is rotated. Once completely reassembled, the drum is rotated to ensure that it is properly seated. If it is not, it will snap into place upon rotation.

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Government Programs Division

**Step 9 – Testing / Quality Control.** Each cartridge is then post-tested, going through all the necessary procedures to verify its mechanical performance, print density, and previously undetected defects.

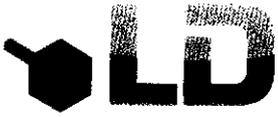
**Step 10 – Packaging / Shipping.** If the cartridge passes all of these rigorous tests, all of the residual toner and finger marks on the entire casing are cleaned with 99% alcohol. The cartridge is packaged in an air-tight, static free, foil bag with black inner lining to prevent light from getting in. Drums are photosensitive and can be damaged with prolonged exposure to light. The bag is placed in a cartridge box with an insert to absorb shock during shipping. A toner hopper/separator meeting or exceeding OEM standards is used to prevent toner spills during shipping.

Respectfully,

A handwritten signature in black ink that reads "Diana Athey". The signature is fluid and cursive, with a long horizontal flourish at the end.

**Diana Athey**  
Government Account Specialist  
DianaA@LDProducts.com  
Tel: (888) 375-6648 ext. 7092  
Fax: (866) 718-9458

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Government Programs Division



18 May, 2012

Lisa Marie Lawrence  
City of Port St. Lucie  
121 SW Port St. Lucie Blvd.  
Port St. Lucie, FL 34984-5099

**Subject: Recycling Program**

The following policies and procedures have been established by LD Products:

1. LD Products, Inc. has 12 years experience of recycling used cartridges, keeping tons of materials from landfills, saving millions of gallons of oil, and protecting our environment.
2. LD Products will provide a prepaid return label for the return of empty cartridges for remanufacturing and recycling purposes.

If you have any questions regarding this policy you may contact me at any time.

Respectfully,

**Diana Athey**  
Government Account Specialist  
DianaA@LDProducts.com  
Tel: (888) 375-6648 ext. 7092  
Fax: (866) 718-9458

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Government Programs Division



18May, 2012

Lisa Marie Lawrence  
City of Port St. Lucie  
121 SW Port St. Lucie Blvd.  
Port St. Lucie, FL 34984-5099

**Subject: Exceptions of Specifications**

The following policies and procedures have been established by LD Products:

- I. LD Products, Inc. is unable to provide next day delivery to City of Port St. Lucie. Delivery will be made in 3-5 business days in accordance with standard USPS/UPS delivery times. We can provide expedited shipping as needed for an additional cost based on current UPS rates. UPS next day delivery is not included FOB. (*Exception to 6.1.2 page 14*).

If you have any questions regarding these exceptions you may contact me at any time.

Respectfully,

**Diana Athey**  
Government Account Specialist  
DianaA@LDProducts.com  
Tel: (888) 375-6648 ext. 7092  
Fax: (866) 718-9458

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Government Programs Division



18May, 2012

Lisa Marie Lawrence  
City of Port St. Lucie  
121 SW Port St. Lucie Blvd.  
Port St. Lucie, FL 34984-5099

**Subject: Exceptions of Specifications / Desktop Delivery**

The following policies and procedures have been established by LD Products:

- I. LD Products, Inc. is unable to provide next day desktop delivery to City of Port St. Lucie. Delivery will be made in 3-5 business days in accordance with standard USPS/UPS delivery times. We can provide expedited shipping as needed for an additional cost based on current UPS rates. UPS next day delivery is not included FOB. (*Exception to Bid Response 5.7, page 17*).

If you have any questions regarding these exceptions you may contact me at any time.

Respectfully,

**Diana Athey**  
Government Account Specialist  
Tel: (888) 375-6648 ext. 7092  
Fax: (866) 718-9458

**LD Products, Inc.** 8-Year BizRate Circle of Excellence Award Winner (2004-2011)



3700 Cover Street  
 Long Beach CA 90808  
 Phone: 888-375-6648  
 Fax: 866-718-9458

Government Programs Division



18 May, 2012

Lisa Marie Lawrence  
 City of Port St. Lucie  
 121 SW Port St. Lucie Blvd.  
 Port St. Lucie, FL 34984-5099

**Subject: Sample of On-line Ordering with LD Products, Inc.**

Welcome to LD Products, your approved vendor for discount printer supplies!

We have created your online account to reflect the City of Port St. Lucie's contracted catalog & pricing per agreement from IFB #20120043. When you login to your account your special catalog & pricing will be activated.

**Login:**

**Password:** Sample1234

*\*Please note passwords are case sensitive.*

To login, go to [gov.ldproducts.com](http://gov.ldproducts.com), and click the "Login" button in the upper right hand corner. You can search for products by printer model or part number, in the "search by keywords" box on the left side of the screen. Please login before you place items in your cart so that your contracted pricing is activated. Items on contract will appear in red as "your price". All non-contracted, non-OEM items will be discounted 15%. On the checkout page you may choose to pay by purchase order, which will result in NET 30 billing.

**Example Product Display:**



Remanufactured Black Laser Toner  
 Cartridge for Hewlett Packard (HP)  
 Q5942X (42X)  
 Reg. Price: \$149.99  
**Your Price: \$49.99**

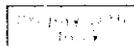
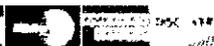


3700 Cover Street  
 Long Beach CA 90808  
 Phone: 888-375-6648  
 Fax: 866-718-9458

Government Programs Division

**Example:**

4. Payment



PayPal



Please input your purchase order number:

*\*If you do not have a purchase order number, you may enter the date instead.*

LD Products can customize the City of Port St. Lucie on-line accounts to give control of all sub accounts to an administrative account holder for the purpose of restricting purchases made by certain users and/or Departments. This customization will allow the administrative user to approve or deny orders on a case by case basis. Please contact your Account Specialist to have your account tailored to fit your needs today!

Orders can also be placed by faxing them to 866-718-9458 or by phone by calling our Government Programs Division at 888-375-6648 ext. 7092.

All orders are sent an acknowledgement that they have been received and processed. A 2<sup>nd</sup> notification will be sent out once the order ships which will include a tracking number.

If you have any questions or concerns you may call or email us at any time. Thank you and have a great day!

Sincerely,

**Diana Athey**  
 Government Account Specialist  
 DianaA@LDProducts.com  
 Tel: (888) 375-6648 ext. 7092  
 Fax: (866) 718-9458



3700 Cover Street  
Long Beach CA 90808  
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Government Programs Division



18May, 2012

Lisa Marie Lawrence  
City of Port St. Lucie  
121 SW Port St. Lucie Blvd.  
Port St. Lucie, FL 34984-5099

**Subject: Sample of Customized Report**

The following procedure has been established by LD Products:

LD Products is dedicated to providing customized administrative reports to the City of Port St. Lucie throughout the duration of the contract for IFB #20120043 should we become an approved vendor. The following pages are an example of one type of report LD Product is able to supply. Reports shall be built to the specifications and to fit the needs of the City of Port St. Lucie.

Respectfully,

**Diana Athey**  
Government Account Specialist  
Toll Free: (888) 375-6648 Ext. 7092  
Fax: (866) 718-9458

**LD Products, Inc.** 8-Year BizRate Circle of Excellence Award Winner (2004-2011)

# LD P PRODUCTS



State of XXXXXX

Price Agreement XXXXX

Quarterly Volume Report (October - December 2011)

<u>Oct- Dec 2011</u>	<u>Total Sales Dollars</u>	<u>Regular Total Sales</u>	<u>Savings (\$)</u>	<u>Savings (%)</u>	<u>Paid by CC</u>	<u>CC Payments (%)</u>	<u>Green Sales (\$)</u>	<u>Green Sales (%)</u>
State Agencies	\$13,216.35	\$15,233.84	\$2,017.49	13.24%	\$13,216.35	100.00%	\$9,128.26	69.07%
High Education	\$5,275.85	\$5,765.22	\$489.37	9.28%	\$4,852.21	91.97%	\$2,618.03	85.56%
Political Subdivisions	\$1,876.21	\$2,414.63	\$538.42	28.70%	\$367.92	19.61%	\$1,876.21	100.00%
Non-Profits	\$326.20	\$418.87	\$92.67	28.41%	\$326.20	100.00%	\$318.21	97.55%
<b>TOTAL</b>	<b>\$20,694.61</b>	<b>\$23,832.56</b>	<b>\$3,137.95</b>	<b>15.16%</b>	<b>\$18,762.68</b>	<b>90.66%</b>	<b>\$13,940.71</b>	<b>67.36%</b>

<u>State Agencies</u>	<u>Date</u>	<u>On-line Order ID</u>	<u>Invoice No.</u>	<u>Offered Price</u>	<u>Regular Price</u>	<u>Savings</u>	<u>% Diff</u>	<u>Payment</u>
CDHS	10/3/11	70775053	4728015	407.39	442.94	35.55	8.03%	CC
Dept Of Corrections	10/3/11	70775619	4730325	168.28	197.98	29.70	15.00%	CC
Dept of Transportation	10/4/11	41951568	4734653	95.96	95.96	0.00	0.00%	CC
CDHS	10/5/11	41953353	4738421	90.08	113.98	23.90	20.97%	CC
Vocational Rehabilitation	10/6/11	41955111	4742415	117.96	151.96	34.00	22.37%	CC
Port Of Entry	10/7/11	N/A	4745201	76.48	85.98	9.50	11.05%	CC
Dept Of Corrections-Den	10/11/11	41961752	4758738	525.68	554.93	29.25	5.27%	CC
Corrections Adult	10/11/11	70781898	4757189	567.00	674.85	107.85	15.98%	CC
Dept of Agriculture	10/13/11	41964481	4764223	111.45	174.95	63.50	36.30%	CC

State Patrol	10/13/11	70784176	4765766	85.23	95.98	10.75	11.20%	CC
Division of Wildlife	10/13/11	41965038	4766131	513.55	563.22	49.67	8.82%	CC
Transport	10/18/11	41971844	4782092	150.34	174.89	24.55	14.04%	CC
CDHS	10/20/11	70789243	4788656	81.99	81.99	0.00	0.00%	CC
Division of Wildlife	10/21/11	41977125	4792687	39.06	45.96	6.90	15.01%	CC
Dept. of Corrections - OIC	10/21/11	70790122	4793632	149.98	149.98	0.00	0.00%	CC
Division of Wildlife	10/25/11	70794236	4807940	118.96	139.96	21.00	15.00%	CC
Springs	10/26/11	41984384	4811139	202.27	237.97	35.70	15.00%	CC
Springs	10/26/11	41984430	4811363	62.03	72.98	10.95	15.00%	CC
Dept of Transportation	10/26/11	41984650	4812259	33.99	39.99	6.00	15.00%	CC
Division of Wildlife	10/28/11	41988344	4820835	128.94	128.94	0.00	0.00%	CC
Dept of Public Health	10/31/11	41992122	4830560	305.96	359.96	54.00	15.00%	CC
Bureau of Investigation	11/1/11	70802888	4834768	8.49	9.99	1.50	15.02%	CC
Dept Of Corrections	11/2/11	70803859	4840006	81.52	112.97	31.45	27.84%	CC
AHEC	11/4/11	41999691	4847139	55.24	64.99	9.75	15.00%	CC
AHEC	11/4/11	41999693	4847140	29.74	34.99	5.25	15.00%	CC
Dept of Transportation	11/9/11	42006126	4861235	124.00	139.90	15.90	11.37%	CC
CDOT	11/9/11	70809645	4862225	65.34	98.89	33.55	33.93%	CC
Springs	11/9/11	70809796	4862733	22.49	34.99	12.50	35.72%	CC
Correctional Facility	11/10/11	N/A	4865502	76.49	89.99	13.50	15.00%	CC
Dept of Agriculture	11/14/11	42008603	4878530	163.98	299.98	136.00	45.34%	CC
AHEC	11/14/11	42009387	4878531	55.24	64.99	9.75	15.00%	CC
Dept of Human Services	11/14/11	N/A	4878278	608.38	704.91	96.53	13.69%	CC
Bureau of Investigation	11/15/11	42014989	4882723	65.98	74.98	9.00	12.00%	CC
Bureau of Investigation	11/15/11	42015295	4883763	57.49	68.99	11.50	16.67%	CC
City of ***	11/15/11	N/A	4884513	76.49	89.99	13.50	15.00%	CC
Dept. of Corrections	11/15/11	70815979	4884614	268.53	315.93	47.40	15.00%	CC
Dept Of Corrections	11/17/11	70818008	4892236	25.49	29.99	4.50	15.01%	CC
Women's Correctional	11/17/11	N/A	4894189	76.48	89.98	13.50	15.00%	CC
Dept Of Corrections	11/17/11	42019232	4893983	53.99	59.99	6.00	10.00%	CC
CDOT	11/18/11	42020962	4898861	101.41	109.96	8.55	7.78%	CC
Dept of Public Health	11/22/11	42025920	4911659	431.94	629.94	198.00	31.43%	CC

Dept of Human Services	11/22/11	N/A	4913964	31.40	36.95	5.55	15.02%	CC
Dept Of Corrections	11/25/11	42029033	4928426	23.78	25.99	2.21	8.50%	CC
Dept of Public Health/E	11/28/11	42032268	4928437	71.99	104.99	33.00	31.43%	CC
Dept of Transportation	11/29/11	42034113	4933393	288.80	339.80	51.00	15.01%	CC
Colorado State Patrol	11/29/11	42034689	4934510	98.52	121.92	23.40	19.19%	CC
Department of Human Services	11/29/11	70831527	4935060	188.64	221.94	33.30	15.00%	CC
State Of **** - It Services	11/30/11	N/A	4937841	458.94	539.94	81.00	15.00%	CC
Dept. of Corr. - AVCF OIG	11/30/11	70833363	4939728	139.98	149.98	10.00	6.67%	CC
State Park	12/1/11	42036323	4943009	547.27	640.87	93.60	14.61%	CC
Department of Personnel	12/1/11	42036503	4943010	55.11	64.83	9.72	14.99%	CC
State Patrol	12/1/11	42036508	4943011	101.94	119.94	18.00	15.01%	CC
Geological Survey	12/1/11	42038857	4946525	1,717.82	1717.82	0.00	0.00%	CC
Dept of Public Health/E	12/2/11	42039660	4948538	38.24	44.99	6.75	15.00%	CC
Ser	12/7/11	42048073	4967995	71.99	79.99	8.00	10.00%	CC
Correctional Facility	12/8/11	N/A	4974707	629.10	751.90	122.80	16.33%	CC
Dept of Agriculture	12/9/11	42052244	4979129	91.77	98.97	7.20	7.27%	CC
CDOT	12/12/11	42056888	4990360	40.74	53.94	13.20	24.47%	CC
Dept. of Corrections	12/13/11	70849130	4994677	76.48	89.98	13.50	15.00%	CC
Dept of Public Health/E	12/14/11	42059622	4996602	80.97	80.97	0.00	0.00%	CC
Geological Survey	12/14/11	42060771	4999259	274.99	274.99	0.00	0.00%	CC
Dept. of Corrections	12/14/11	70850345	5000105	101.98	119.98	18.00	15.00%	CC
Rehabilitation	12/15/11	42061709	5002169	179.94	179.94	0.00	0.00%	CC
CDOT	12/15/11	42061834	5002838	25.47	29.97	4.50	15.02%	CC
Ser	12/16/11	70852619	5006839	67.47	104.97	37.50	35.72%	CC
Controller	12/19/11	42066737	5013871	132.99	132.99	0.00	0.00%	CC
Dept of Corrections	12/20/11	42068410	5017666	794.42	873.84	79.42	9.09%	CC
CDOT R6 Central Enginee	12/20/11	42068429	5017777	45.82	62.91	17.09	27.17%	CC
Correctional Facility	12/21/11	N/A	5023979	81.96	119.96	38.00	31.68%	CC
Dept of Agriculture	12/27/11	42070957	5036537	59.98	97.98	38.00	38.78%	CC
Transport	12/27/11	42074075	5036541	33.99	39.99	6.00	15.00%	CC
CDOT	12/27/11	42077423	5038454	89.94	89.94	0.00	0.00%	CC
Ser	12/27/11	70861540	5039491	8.49	9.99	1.50	15.02%	CC

Dept of Human Services 12/29/11 N/A 5046885 84.14 98.99 14.85 15.00% CC

<b>Total</b>	<b>\$13,216.35</b>	<b>\$15,233.84</b>	<b>\$2,017.49</b>	<b>13.24%</b>	<b>100.00%</b>
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<u>Higher Education</u>	<u>Date</u>	<u>On-line Order ID</u>	<u>Invoice No.</u>	<u>Offered Price</u>	<u>Regular Price</u>	<u>Savings</u>	<u>% Diff</u>	<u>Payment</u>
Metropolitan State College	10/38/11	41949621	4730161	76.48	89.98	13.50	15.00%	Check
Community College	10/21/11	70790172	4793658	112.16	131.96	19.80	15.00%	CC
Community College	10/21/11	41977553	4794016	182.97	227.97	45.00	19.74%	CC
Community College	10/25/11	70794321	4807941	1,213.96	1213.96	0.00	0.00%	CC
Community College	10/26/11	70795644	4811452	215.84	253.94	38.10	15.00%	CC
Gateway to College	10/31/11	70802098	4831951	57.49	64.99	7.50	11.54%	CC
Community College	11/1/11	70802632	4833485	72.24	79.99	7.75	9.69%	CC
College	11/3/11	41997494	4842147	347.16	367.86	20.70	5.63%	Check
Gateway to College	11/8/11	70808525	4858378	57.49	68.99	11.50	16.67%	CC
Community College	11/11/11	42008999	4868656	84.00	89.97	5.97	6.64%	CC
Community College	11/15/11	42014971	4882706	398.58	468.93	70.35	15.00%	CC
Community College	11/22/11	N/A	4913402	84.14	98.99	14.85	15.00%	CC
Community College	11/28/11	70829618	4928568	254.10	297.95	43.85	14.72%	CC
Community College	11/28/11	N/A	4929605	173.37	239.97	66.60	27.75%	CC
Community College	12/5/11	70838935	4959367	1,213.96	1213.96	0.00	0.00%	CC
CCD/CCTE	12/5/11	70838970	4959402	186.98	219.98	33.00	15.00%	CC
CCD/CCTE	12/12/11	70847467	4989266	83.23	97.93	14.70	15.01%	CC
State College	12/15/11	23631778	5001015	57.76	59.96	2.20	3.67%	CC
Gateway to College	12/15/11	70851493	5002867	114.98	137.98	23.00	16.67%	CC
Gateway to College	12/15/11	70851512	5002876	288.96	339.96	51.00	15.00%	CC

<b>Total</b>	<b>\$5,275.85</b>	<b>\$5,765.22</b>	<b>\$489.37</b>	<b>8.49%</b>	<b>91.97%</b>
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<u>Political Subdivisions</u>	<u>Date</u>	<u>On-line Order ID</u>	<u>Invoice No.</u>	<u>Offered Price</u>	<u>Regular Price</u>	<u>Savings</u>	<u>% Diff</u>	<u>Payment</u>
Elementary School	10/6/11	70777876	4741550	114.98	137.98	23.00	16.67%	Check
Middle School	10/7/11	41956062	4743874	34.49	48.99	14.50	29.60%	Check
Middle School	10/14/11	41966436	4768805	47.99	88.99	41.00	46.07%	Check
High School	10/18/11	70787772	4780627	217.94	279.98	62.04	22.16%	Check
Community School	10/20/11	41975381	4788469	67.98	97.98	30.00	30.62%	Check
Elementary School	10/21/11	70790233	4794115	81.47	128.97	47.50	36.83%	Check
Community School	10/25/11	70794676	4808261	101.97	138.00	36.03	26.11%	Check
Community School	10/31/11	70801473	4829439	67.98	97.98	30.00	30.62%	Check
Middle School	11/4/11	41998688	4844806	165.72	194.97	29.25	15.00%	Check
Community School	11/10/11	70810967	4865891	83.28	97.98	14.70	15.00%	Check
High School	11/17/11	70819030	4894675	93.48	109.98	16.50	15.00%	Check
Community School	11/28/11	70829733	4928635	166.56	195.96	29.40	15.00%	Check
Middle School	11/29/11	42034131	4933408	34.49	48.99	14.50	29.60%	Check
Elementary School	12/16/11	70852707	5007163	229.96	275.96	46.00	16.67%	Check
Elementary School	12/19/11	70854864	5014029	367.92	471.92	104.00	22.04%	CC

<u>Total</u>	<u>\$1,876.21</u>	<u>\$2,414.63</u>	<u>\$538.42</u>	<u>22.30%</u>	<u>19.61%</u>
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<u>Non-Profits</u>	<u>Date</u>	<u>On-line Order ID</u>	<u>Invoice No.</u>	<u>Offered Price</u>	<u>Regular Price</u>	<u>Savings</u>	<u>% Diff</u>	<u>Payment</u>
Center For Children	12/7/11	42048234	4969008	240.44	320.91	80.47	25.08%	CC
Center For Children	12/19/11	42067412	5015469	85.76	97.96	12.20	12.45%	CC

<u>Total</u>	<u>\$326.20</u>	<u>\$418.87</u>	<u>\$92.67</u>	<u>22.12%</u>	<u>100.00%</u>
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## Request for Taxpayer Identification Number and Certification

Give form to the  
 requester. Do not  
 send to the IRS.

Print or type  
 See Specific Instructions on page 2

Name (as shown on your income tax return) <b>LD Products, Inc.</b>	
Business name, if different from above <b>dba "4inkjets.com"</b>	
Check appropriate box: <input type="checkbox"/> Individual/ Sole proprietor <input checked="" type="checkbox"/> Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Other ▶	
<input type="checkbox"/> Exempt from backup withholding	
Address (number, street, and apt. or suite no.) <b>3700 Cover Street</b>	Requester's name and address (optional)
City, state, and ZIP code <b>Long Beach, CA 90808</b>	
List account number(s) here (optional):	

### Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on Line 1 to avoid backup withholding. For individuals, this is your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN* on page 3.

Social security number									
OR									
Employer identification number									
2	0	+	1	8	5	8	1	4	2

**Note.** If the account is in more than one name, see the chart on page 4 for guidelines on whose number to enter.

### Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me), and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding, and
3. I am a U.S. person (including a U.S. resident alien).

**Certification instructions.** You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the Certification, but you must provide your correct TIN. (See the instructions on page 4.)

**Sign Here**

Signature of  
 U.S. person ▶

Date ▶ **5-16-12**

### Purpose of Form

A person who is required to file an information return with the IRS, must obtain your correct taxpayer identification number (TIN) to report, for example, income paid to you, real estate transactions, mortgage interest you paid, acquisition or abandonment of secured property, cancellation of debt, or contributions you made to an IRA.

**U.S. person.** Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN to the person requesting it (the requester) and, when applicable, to:

1. Certify that the TIN you are giving is correct (or you are waiting for a number to be issued),
2. Certify that you are not subject to backup withholding, or
3. Claim exemption from backup withholding if you are a U.S. exempt payee.

In 3 above, if applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income.

**Note.** If a requester gives you a form other than Form W-9 to request your TIN, you must use the requester's form if it is substantially similar to this Form W-9.

For federal tax purposes, you are considered a person if you are:

- An individual who is a citizen or resident of the United States,
- A partnership, corporation, company, or association created or organized in the United States or under the laws of the United States, or
- Any estate (other than a foreign estate) or trust. See Regulations sections 301.7701-6(a) and 7(a) for additional information.

**Special rules for partnerships.** Partnerships that conduct a trade or business in the United States are generally required to pay a withholding tax on any foreign partners' share of income from such business. Further, in certain cases where a Form W-9 has not been received, a partnership is required to presume that a partner is a foreign person, and pay the withholding tax. Therefore, if you are a U.S. person that is a partner in a partnership conducting a trade or business in the United States, provide Form W-9 to the partnership to establish your U.S. status and avoid withholding on your share of partnership income.

The person who gives Form W-9 to the partnership for purposes of establishing its U.S. status and avoiding withholding on its allocable share of net income from the partnership conducting a trade or business in the United States is in the following cases:

- The U.S. owner of a disregarded entity and not the entity,



# CERTIFICATE OF LIABILITY INSURANCE

DOKA

DATE (MM/DD/YYYY)

12/29/2011

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER <b>Bowermaster &amp; Associates</b> P.O. Box 6026 10805 Holder Street - Suite 350 Cypress, CA 90630	(888) 825-4322	CONTACT NAME: <b>Christine Smiley</b> PHONE (A/C, No. Ext): <b>714-773-6200/214</b> FAX (A/C No): <b>714-252-8253</b> E-MAIL: <b>csmiley@bowermaster.com</b> ADDRESS: <b>LD Products, Inc.</b> PRODUCER CUSTOMER ID #: <b>LDPRCD00</b>
INSURED <b>LD Products, Inc.</b> 3700 Cover Street Long Beach, CA 90808	INSURER(S) AFFORDING COVERAGE	
	INSURER A: <b>Hartford Casualty Insurance Company</b>	NAIC #
	INSURER B: <b>Hartford Underwriters Insurance Co</b>	
	INSURER C: <b>Twin City Fire Insurance Company</b>	
	INSURER D:	
	INSURER E:	
	INSURER F:	

# SAMPLE

COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN. THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<b>GENERAL LIABILITY</b> <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC		72UUNPX9111	12/31/2011	12/31/2012	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
B	<b>AUTOMOBILE LIABILITY</b> <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS		72UUNPX9111	12/31/2011	12/31/2012	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$ \$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> DEDUCTIBLE <input checked="" type="checkbox"/> RETENTION \$ 10,000	<input type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS-MADE	72RHUPX9213	12/31/2011	12/31/2012	EACH OCCURRENCE \$ 5,000,000 AGGREGATE \$ 5,000,000 \$ \$
C	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N <input checked="" type="checkbox"/> N/A	72WEDL9413	12/31/2011	12/31/2012	<input checked="" type="checkbox"/> W/C STATUTORY LIMITS <input type="checkbox"/> OTHER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000

# SAMPLE

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)  
Proof of coverage only

CERTIFICATE HOLDER

# SAMPLE

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

# SCMBDC<sup>®</sup>

Southern California  
Minority Business Development Council

## CERTIFICATION

This certificate acknowledges that

*LD Products, Inc.*  
*dba 4inkjets.com*

qualifies as a minority owned and managed company which has met the certification criteria established by the National Minority Supplier Development Council and approved by the Southern California Minority Business Development Council, Inc. Board of Directors.

NAICS Code(s): 42399; 42399; 42511; 42512; 45321; 45411; 45412; 45413

3/1/2011

Issue Date

3/1/2012

Expiration Date



Certificate Number

7680

*Paul W. Murray*  
Executive Director Signature  
NMSDC

An affiliate of National Minority Supplier Development Council (NMSDC)



3700 Cover Street  
Long Beach CA 90808  
Phone: 888-375-6648  
Fax: 866-718-9458

Government Programs Division



18 May, 2012

Lisa Marie Lawrence  
City of Port St. Lucie  
121 SW Port St. Lucie Blvd.  
Port St. Lucie, FL 34984-5099

Dear Ms. Lawrence,

Please find our company's catalog in the following pages of our proposal. It is our pleasure to offer these products to the City of Port St. Lucie based on the terms of this contract solicitation.

The terms are listed below:

1. The City of Port St. Lucie will receive 15% off the sale price for all compatible / remanufactured products listed in the catalog.
2. The following catalog may be accessed online at \_\_\_\_\_ Purchasing Agents may type in either their printer model or cartridge model in the Search Toolbar to find their needed items.
3. Purchasing Agents may order online, call in their purchase orders, or fax in their orders at any time.

If you have any other questions related to our catalog, please give me a call at any time.

Respectfully,

**Diana Athey**  
Government Account Specialist  
DianaA@LDProducts.com  
Tel: (888) 375-6648 ext. 7092  
Fax: (866) 718-9458

**LD Products, Inc.** 8-Year BizRate Circle of Excellence Award Winner (2004-2011)

# LD Products Catalog for the City of Port St. Lucie

\*Bid Prices Govern Over Catalog Discount\*

Alphabetical by brand name

Our Part#	OEM#	Brand	Reg Price	Your Price	Product Title	Page Yield
M1960GA	M1960G	Apple	69.99	59.49	Compatible Apple Black M1960G Laser Toner Cartridge.	4,000
M4683GA	M4683GA	Apple	74.99	63.74	Compatible Apple Black M4683G / M4683A Laser Toner Cartridge	6,000
PC102RF	PC102RF	Brother	24.99	21.24	Brother PC102 Thermal Fax Ribbon Refill Rolls (2 - Pack)	1,500
PC201	PC201	Brother	11.99	10.19	Brother PC201 Compatible Fax Cartridge with Roll	450
PC202RF	PC202RF	Brother	12.99	11.04	Brother PC202 (PC202RF) Thermal Fax Ribbon Refill Rolls (2 - Pack)	900
PC301	PC301	Brother	9.99	8.49	Brother PC301 Compatible Fax Cartridge with Roll	250
PC302	PC302RF	Brother	10.99	9.34	Brother PC302 Thermal Fax Ribbon Refill Rolls (2 - Pack)	500
PC401	PC401	Brother	8.99	7.64	Brother PC401 Compatible Fax Cartridge with Roll	150
PC402	PC402RF	Brother	8.99	7.64	Brother PC402 Thermal Fax Ribbon Refill Rolls (2 - Pack)	300
PC-91	PC91	Brother	16.99	14.44	Brother PC91 Compatible Fax Cartridge with Roll	500
PC92RF	PC92RF	Brother	26.99	22.94	Brother PC92 Thermal Fax Ribbon Refill Rolls (2 - Pack)	400
LC01BK	LC01BK	Brother	3.95	3.36	Brother Compatible LC01BK Black Ink cartridge. (LC01 Series)	560
LC01C	LC01C	Brother	3.95	3.36	Brother Compatible LC01C Cyan Ink Cartridge. (LC01 Series)	360
LC01M	LC01M	Brother	3.95	3.36	Brother Compatible LC01M Magenta Ink cartridge. (LC01 Series)	360
LC01Y	LC01Y	Brother	3.95	3.36	Brother Compatible LC01Y Yellow Ink cartridge. (LC01 Series)	360
LC02BK	LC02BK	Brother	3.99	3.39	Brother Compatible LC02BK Black Ink cartridge. (LC02 Series)	750
LC02C	LC02C	Brother	3.99	3.39	Brother Compatible LC02C Cyan Ink cartridge. (LC02 Series)	260
LC02M	LC02M	Brother	3.99	3.39	Brother Compatible LC02M Magenta Ink cartridge. (LC02 Series)	260
LC02Y	LC02Y	Brother	3.99	3.39	Brother Compatible LC02Y Yellow Ink cartridge. (LC02 Series)	260
LC03BC	LC03BC	Brother	4.95	4.21	Brother Compatible LC03BC Black / Cyan Ink cartridge. (LC03 Series)	230
LC03MY	LC03MY	Brother	4.95	4.21	Brother Compatible LC03MY Magenta / Yellow Ink cartridge. (LC03 Series)	130
LC04BK	LC04BK	Brother	3.99	3.39	Brother Compatible LC04BK Black Ink cartridge. (LC04 Series)	750
LC04C	LC04C	Brother	3.99	3.39	Brother Compatible LC04C Cyan Ink cartridge. (LC04 Series)	410
LC04M	LC04M	Brother	3.99	3.39	Brother Compatible LC04M Magenta Ink cartridge. (LC04 Series)	410
LC04Y	LC04Y	Brother	3.99	3.39	Brother Compatible LC04Y Yellow Ink cartridge. (LC04 Series)	410
LC21BK	LC21BK	Brother	3.99	3.39	Brother Compatible LC21BK Black Ink cartridge. (LC21 Series)	750
LC21C	LC21C	Brother	3.99	3.39	Brother Compatible LC21C Cyan Ink cartridge. (LC21 Series)	240
LC21M	LC21M	Brother	3.99	3.39	Brother Compatible LC21M Magenta Ink cartridge. (LC21 Series)	240
LC21Y	LC21Y	Brother	3.99	3.39	Brother Compatible LC21Y Yellow Ink cartridge. (LC21 Series)	240
LC25BK	LC25BK	Brother	4.95	4.21	Brother Compatible LC25BK Black Ink cartridge. (LC25 Series)	714
LC25C	LC25C	Brother	4.95	4.21	Brother Compatible LC25C Cyan Ink cartridge. (LC25 Series)	657
LC25M	LC25M	Brother	4.95	4.21	Brother Compatible LC25M Magenta Ink cartridge. (LC25 Series)	657
LC25Y	LC25Y	Brother	4.95	4.21	Brother Compatible LC25Y Yellow Ink cartridge. (LC25 Series)	657
LC31BK	LC31BK	Brother	3.99	3.39	Brother Compatible LC31BK Black Ink cartridge. (LC31 Series)	750
LC31C	LC31C	Brother	3.99	3.39	Brother Compatible LC31C Cyan Ink cartridge. (LC31 Series)	240
LC31M	LC31M	Brother	3.99	3.39	Brother Compatible LC31M Magenta Ink cartridge. (LC31 Series)	240

# LD Products Catalog for the City of Port St. Lucie

\*Bid Prices Govern Over Catalog Discount\*

Our Part#	OEM#	Brand	Reg Price	Your Price	Product Title	Page Yield
LC31Y	LC31Y	Brother	3.99	3.39	Brother Compatible LC31Y Yellow Ink cartridge. (LC31 Series)	240
LC41Bk	LC41Bk	Brother	4.99	4.24	Brother Compatible LC41Bk Black Ink cartridge. (LC41 Series)	500
LC41C	LC41C	Brother	4.99	4.24	Brother Compatible LC41C Cyan Ink cartridge. (LC41 Series)	400
LC41M	LC41M	Brother	4.99	4.24	Brother Compatible LC41M Magenta Ink cartridge. (LC41 Series)	400
LC41Y	LC41Y	Brother	4.99	4.24	Brother Compatible LC41Y Yellow Ink cartridge. (LC41 Series)	400
DR200	DR200	Brother	59.99	50.99	Compatible Brother DR200 Laser Drum Unit	20,000
DR250	DR250	Brother	48.99	41.64	Compatible Brother DR250 Laser Drum Unit	12,000
DR300	DR300	Brother	89.99	76.49	Compatible Brother DR300 Laser Drum Unit	20,000
DR400	DR400	Brother	48.99	41.64	Compatible Brother DR400 Laser cartridge Drum Unit (DR400)	20,000
DR500	DR500	Brother	48.99	41.64	Compatible Brother DR500 Laser Drum Unit	20,000
DR510	DR510	Brother	48.99	41.64	Compatible Brother DR510 Laser Drum Unit	20,000
TN100HL	TN100HL	Brother	14.95	12.71	Compatible Brother TN100HL Black Laser Toner Cartridge	3,000
TN200	TN200HL	Brother	5.99	5.09	Compatible Brother TN200HL Black Laser cartridge Unit (TN200HL)	2,200
TN250	TN250	Brother	6.99	5.94	Compatible Brother TN250 Black Laser Cartridge	2,200
TN460	TN460	Brother	26.99	22.94	Compatible Brother TN460 High Yield Black Laser Cartridge Unit (TN460)	6,000
TN-5000PF	TN5000PF	Brother	5.99	5.09	Compatible Brother TN5000PF Black Laser Cartridge	2,200
TN360	TN360	Brother	26.99	22.94	Compatible Brother TN360 High Yield Black Laser Toner Cartridge	6,000
TN570	TN570	Brother	26.99	22.94	Compatible Brother TN570 Black Laser Toner Cartridge	6,700
TN350	TN350	Brother	29.99	25.49	Compatible Brother TN350 Black Toner Cartridge	2,500
TN580	TN580	Brother	28.99	24.64	Compatible Brother TN580 High Yield Black Laser Toner Cartridge	7,500
DR350	DR350	Brother	48.99	41.64	Compatible Brother DR350 Laser Drum Unit	12,000
LC51Bk	LC51Bk	Brother	4.99	4.24	Brother Compatible LC51Bk Black Ink cartridge. (LC51 Series)	500
LC51C	LC51C	Brother	4.99	4.24	Brother Compatible LC51C Cyan Ink cartridge. (LC51 Series)	400
LC51M	LC51M	Brother	4.99	4.24	Brother Compatible LC51M Magenta Ink cartridge. (LC51 Series)	400
LC51Y	LC51Y	Brother	4.99	4.24	Brother Compatible LC51Y Yellow Ink cartridge. (LC51 Series)	400
TN04BK	TN04BK	Brother	59.99	50.99	Compatible Black Laser Toner Cartridge for Brother TN04BK	10,000
TN04C	TN04C	Brother	59.99	50.99	Compatible Cyan Laser Toner Cartridge for Brother TN04C	6,600
TN04M	TN04M	Brother	59.99	50.99	Compatible Magenta Laser Toner Cartridge for Brother TN04M	6,600
TN04Y	TN04Y	Brother	59.99	50.99	Compatible Yellow Laser Toner Cartridge for Brother TN04Y	6,600
TN670	TN670	Brother	29.99	25.49	Compatible Brother TN670 Black Laser Toner Cartridge	7,500
DR600	DR600	Brother	59.99	50.99	Compatible Brother DR600 Laser Drum	30,000
TN12BK	TN12BK	Brother	39.99	33.99	Brother HL-4200CN Compatible Black TN12BK Laser Toner Cartridge	7,000
TN12C	TN12C	Brother	48.99	41.64	Brother HL-4200CN Compatible Cyan TN12C Laser Toner Cartridge	7,000
TN12M	TN12M	Brother	48.99	41.64	Brother HL-4200CN Compatible Magenta TN12M Laser Toner Cartridge	7,000
TN12Y	TN12Y	Brother	48.99	41.64	Brother HL-4200CN Compatible Yellow TN12Y Laser Toner Cartridge	7,000
TN300HL	TN300HL	Brother	5.99	5.09	Compatible Brother TN300HL Black Laser cartridge Unit (TN-300HL)	2,200
DR520	DR520	Brother	48.99	41.64	Compatible Brother DR520 Laser Drum Unit	25,000
TN360	TN360	Brother	29.99	25.49	Compatible Brother TN360 High Yield Black Toner Cartridge	2,600

# LD Products Catalog for the City of Port St. Lucie

\*Bid Prices Govern Over Catalog Discount\*

Our Part#	OEM#	Brand	Reg Price	Your Price	Product Title	Page Yield
DR360	DR360	Brother	48.99	41.64	Compatible Brother DR360 Laser Drum Unit	12,000
TN115BK	TN115BK	Brother	44.99	38.24	Remanufactured Brother TN115BK High Yield Black Laser Toner Cartridge	5,000
TN115C	TN115C	Brother	44.99	38.24	Remanufactured Brother TN115C High Yield Cyan Laser Toner Cartridge	4,000
TN115M	TN115M	Brother	44.99	38.24	Remanufactured Brother TN115M High Yield Magenta Laser Toner Cartridge	4,000
TN115Y	TN115Y	Brother	44.99	38.24	Remanufactured Brother TN115Y High Yield Yellow Laser Toner Cartridge	4,000
LC61BK	LC61BK	Brother	4.79	4.07	Brother Compatible LC61BK Black Ink Cartridge. (LC61 Series)	450
LC61C	LC61C	Brother	4.79	4.07	Brother Compatible LC61C Cyan Ink Cartridge. (LC61 Series)	325
LC61M	LC61M	Brother	4.79	4.07	Brother Compatible LC61M Magenta Ink Cartridge. (LC61 Series)	325
LC61Y	LC61Y	Brother	4.79	4.07	Brother Compatible LC61Y Yellow Ink Cartridge. (LC61 Series)	325
LC65BK	LC65BK	Brother	4.99	4.24	Brother Compatible LC65BK High Yield Black Ink Cartridge. (LC65 Series)	900
LC65C	LC65C	Brother	4.99	4.24	Brother Compatible LC65C High Yield Cyan Ink Cartridge. (LC65 Series)	750
LC65M	LC65M	Brother	4.99	4.24	Brother Compatible LC65M High Yield Magenta Ink Cartridge. (LC65 Series)	750
LC65Y	LC65Y	Brother	4.99	4.24	Brother Compatible LC65Y High Yield Yellow Ink Cartridge. (LC65 Series)	750
TN1700	TN1700	Brother	129.99	110.49	Compatible Brother TN1700 High Yield Black Laser Cartridge. (TN-650n)	17,000
TN650	TN650	Brother	28.99	24.64	Compatible Brother TN650 High Yield Black Laser Cartridge. (TN-650)	8,000
DR620	DR620	Brother	48.99	41.64	Compatible Brother DR620 Laser Cartridge Drum Unit (DR-620)	25,000
TN210BK	TN210BK	Brother	34.99	29.74	Brother Compatible Black TN210BK Laser Toner Cartridge	2,200
TN210C	TN210C	Brother	38.99	33.14	Brother Compatible Cyan TN210C Laser Toner Cartridge	1,400
TN210M	TN210M	Brother	38.99	33.14	Brother Compatible Magenta TN210M Laser Toner Cartridge	1,400
TN210Y	TN210Y	Brother	38.99	33.14	Brother Compatible Yellow TN210Y Laser Toner Cartridge	1,400
TN450	TN450	Brother	30.99	26.34	Compatible High Yield Black Laser Toner Cartridge for Brother TN450	2,600
TN315BK	TN315BK	Brother	54.99	46.74	Compatible HiY Black Laser Toner Cartridge for Brother TN315BK	6,000
TN315C	TN315C	Brother	54.99	46.74	Compatible HiY Cyan Laser Toner Cartridge for Brother TN315C	3,500
TN315M	TN315M	Brother	54.99	46.74	Compatible HiY Magenta Laser Toner Cartridge for Brother TN315M	3,500
TN315Y	TN315Y	Brother	54.99	46.74	Compatible HiY Yellow Laser Toner Cartridge for Brother TN315Y	3,500
LC75BK	LC75BK	Brother	4.99	4.24	Brother Compatible LC75BK High Yield Black Ink Cartridge. (LC75 Series)	600
LC75C	LC75C	Brother	4.49	3.82	Brother Compatible LC75C High Yield Cyan Ink Cartridge. (LC75 Series)	600
LC75M	LC75M	Brother	4.49	3.82	Brother Compatible LC75M High Yield Magenta Ink Cartridge. (LC75 Series)	600
LC75Y	LC75Y	Brother	4.49	3.82	Brother Compatible LC75Y High Yield Yellow Ink Cartridge. (LC75 Series)	600
LC79BK	LC79BK	Brother	5.49	4.67	Brother Compatible LC79BK Extra High Yield Black Ink Cartridge. (LC79 Series)	2,400
LC79C	LC79C	Brother	4.99	4.24	Brother Compatible LC79C Extra High Yield Cyan Ink Cartridge. (LC79 Series)	1,200
LC79M	LC79M	Brother	4.99	4.24	Brother Compatible LC79M Extra High Yield Magenta Ink Cartridge. (LC79 Series)	1,200
LC79Y	LC79Y	Brother	4.99	4.24	Brother Compatible LC79Y Extra High Yield Yellow Ink Cartridge. (LC79 Series)	1,200
TN8000	TN-8000	Brother	5.99	5.09	Compatible Brother TN-8000 Black Laser Cartridge Unit	2,200
TN700	TN700	Brother	54.99	46.74	Compatible Brother TN700 Black Laser Cartridge Unit	12,000
DR420	DR420	Brother	42.99	36.54	Compatible Brother DR420 Laser Cartridge Drum Unit (DR-420)	12,000
BCI21C	BCI21Clr	Canon	4.99	4.24	Canon BCI21Clr Color Compatible Inkjet Cartridge	140
BCI24B	BCI24BK	Canon	3.99	3.39	Canon BCI24BK Black Compatible Inkjet Cartridge	580

# LD Products Catalog for the City of Port St. Lucie

\*Bid Prices Govern Over Catalog Discount\*

Our Part#	OEM#	Brand	Reg Price	Your Price	Product Title	Page Yield
BCI24C	BCI24C	Canon	4.99	4.24	Canon BCI24C Color Compatible Inkjet Cartridge	166
BCI-3eBK	BCI3eBk	Canon	3.99	3.39	Canon BCI3eBk Black Compatible Inkjet Cartridge	750
BCI-10BK	BCI10BK	Canon	7.99	6.79	Canon Compatible Set of 3 BCI10BK (BCI10) Black Inkjet Cartridges	150
BCI-11BK	BCI11BK	Canon	7.99	6.79	Canon BCI11BK (BCI11) Black Set of 3 Compatible Inkjet Cartridges	45
BCI-11Clr	BCI11Clr	Canon	8.99	7.64	Canon BCI11Clr (BCI11C) Color Set of 3 Compatible Inkjet Cartridge	40
BCI15BK	BCI15BK	Canon	4.99	4.24	Canon BCI15BK Black Compatible Inkjet Cartridge	120
BCI15C	BCI15C	Canon	5.99	5.09	Canon BCI15C Color Compatible Inkjet Cartridge	120
BCI16C	BCI16C	Canon	5.99	5.09	Canon BCI16C Color Compatible Ink Tank Cartridge	120
BCI21B	BCI21BK	Canon	3.99	3.39	Canon BCI21BK Black Compatible Inkjet Cartridge	170
BCI-3eC	BCI3eC	Canon	3.99	3.39	Canon BCI3eC Cyan Compatible Inkjet Cartridge	420
BCI-3eM	BCI3eM	Canon	3.99	3.39	Canon BCI3eM Magenta Compatible Inkjet Cartridge	420
BCI-3ePBk	BCI3ePBk	Canon	3.99	3.39	Canon BCI3ePBk Photo Black Compatible Inkjet Cartridge	420
BCI-3ePC	BCI3ePC	Canon	3.99	3.39	Canon BCI3ePC Photo Cyan Compatible Inkjet Cartridge	420
BCI-3ePM	BCI3ePM	Canon	3.99	3.39	Canon BCI3ePM Photo Magenta Compatible Inkjet Cartridge	420
BCI-3eY	BCI3eY	Canon	3.99	3.39	Canon BCI3eY Yellow Compatible Inkjet Cartridge	420
BCI-6B	BCI6Bk	Canon	3.99	3.39	Canon BCI6Bk Black Compatible Inkjet Cartridge	420
BCI-6C	BCI6C	Canon	3.99	3.39	Canon BCI6C Cyan Compatible Inkjet Cartridge	420
BCI-6G	BCI6G	Canon	3.99	3.39	Canon BCI6G Green Compatible Inkjet Cartridge	420
BCI-6M	BCI6M	Canon	3.99	3.39	Canon BCI6M Magenta Compatible Inkjet Cartridge	420
BCI-6PC	BCI6PC	Canon	3.99	3.39	Canon BCI6PC Photo Cyan Compatible Inkjet Cartridge	420
BCI-6PM	BCI6PM	Canon	3.99	3.39	Canon BCI6PM Photo Magenta Compatible Inkjet Cartridge	420
BCI-6R	BCI6R	Canon	3.99	3.39	Canon BCI6R Red Compatible Inkjet Cartridge	420
BCI-6Y	BCI6Y	Canon	3.99	3.39	Canon BCI6Y Yellow Compatible Inkjet Cartridge	420
BCI8B	BCI8Bk	Canon	8.5	7.23	Canon BCI8Bk Black Compatible Inkjet Cartridge	1,650
BCI8C	BCI8C	Canon	8.5	7.23	Canon BCI8C Cyan Compatible Inkjet Cartridge	800
BCI8I	BCI8WF	Canon	8.5	7.23	Canon BCI8WF Ink Optimizer Compatible Inkjet Cartridge	N/A
BCI8M	BCI8M	Canon	8.5	7.23	Canon BCI8M Magenta Compatible Inkjet Cartridge	800
BCI8PBK	BCI8PBk	Canon	8.5	7.23	Canon BCI8PBk Photo Black Compatible Inkjet Cartridge	800
BCI8PC	BCI8PC	Canon	8.5	7.23	Canon BCI8PC Photo Cyan Compatible Inkjet Cartridge	800
BCI8PM	BCI8PM	Canon	8.5	7.23	Canon BCI8PM Photo Magenta Compatible Inkjet Cartridge	800
BCI8Y	BCI8Y	Canon	8.5	7.23	Canon BCI8Y Yellow Compatible Inkjet Cartridge	800
BJI-201C	BJI201C	Canon	2.95	2.51	Canon BJI201C Cyan Compatible Inkjet Cartridge	200
BJI-201M	BJI201M	Canon	2.95	2.51	Canon BJI201M Magenta Compatible Inkjet Cartridge	200
BJI-201Y	BJI201Y	Canon	2.95	2.51	Canon BJI201Y Yellow Compatible Inkjet Cartridge	200
REMB02	BC02	Canon	18.99	16.14	Canon BC02 Black Remanufactured Inkjet Cartridge	450
REMB020	BC20	Canon	16.99	14.44	Canon BC20 Black Remanufactured Inkjet Cartridge	900
REMB023	BC23	Canon	16.99	14.44	Canon BC23 Black Remanufactured Inkjet Cartridge	900
REMBX3	BX3	Canon	19.99	16.99	Canon BX3 Black Remanufactured Inkjet Cartridge	2,000

# LD Products Catalog for the City of Port St. Lucie

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Our Part#	OEM#	Brand	Reg Price	Your Price	Product Title	Page Yield
1389A004AA	GPR2	Canon	16.99	14.44	Compatible Black Laser Toner Cartridge for Canon 1389A004AA (GPR2)	10,600
L50	6812A001AA	Canon	39.99	33.99	Remanufactured Black Laser Toner Cartridge for Canon 6812A001AA (L50)	5,000
A30	F41-4102-730	Canon	69.99	59.49	Remanufactured Black Laser Toner Cartridge for Canon F41-4102-730 (A30)	3,250
E40	1491A002AA	Canon	44.99	38.24	Remanufactured High Yield Black Laser Toner Cartridge for Canon 1491A002AA (E40)	3,000
1377A002AA	F41-2221-700	Canon	15.99	13.59	Compatible Black Laser Toner Cartridge for Canon 1377A002AA (NPG7)	10,000
1375A004AA	F41-8021-740	Canon	19.99	16.99	Compatible Black Laser Toner Cartridge for Canon 1375A004AA (NPG4)	15,000
1376A003AB	F41-8221-740	Canon	17.99	15.29	Compatible Black Laser Toner Cartridge for Canon 1376A003AB (NPG5)	13,600
1366A005AA	F41-9502-740	Canon	29.99	25.49	Compatible Black Laser Toner Cartridge for Canon 1366A005AA (NPG6/7/8/000)	30,000
1379A004AA	F42-0701-100	Canon	16.99	14.44	Compatible Black Laser Toner Cartridge for Canon 1379A004AA (NPG9)	7,600
1381A004AA	NP610	Canon	39.99	33.99	Compatible Black Laser Toner Cartridge for Canon 1381A004AA (NPG10)	30,000
1382A003AA	F42-1201-100	Canon	17.95	15.26	Compatible Black Laser Toner Cartridge for Canon 1382A003AA (NPG11)	5,000
1388A003AA	F42-1401-700	Canon	17.99	15.29	Compatible Black Laser Toner Cartridge for Canon 1388A003AA (GP200)	10,000
1385A002AA	F42-1923-740	Canon	34.99	29.74	Compatible Black Laser Toner Cartridge for Canon 1385A002AA (NPG14)	33,000
1384A003AA	F42-1932-740	Canon	15.99	13.59	Compatible Black Laser Toner Cartridge for Canon 1384A003AA (NPG13)	10,000
FX1	H11-6221-220	Canon	44.99	38.24	Remanufactured Black Laser Toner Cartridge for Canon H11-6221-220 (FX1)	6,000
FX2	H11-6321-220	Canon	44.99	38.24	Remanufactured Black Laser Toner Cartridge for Canon H11-6321-220 (FX2)	4,000
FX3	1557A002BA	Canon	39.99	33.99	Remanufactured Black Laser Toner Cartridge for Canon 1557A002BA (FX3)	3,500
FX4	H11-6401-220	Canon	39.99	33.99	Remanufactured Black Laser Toner Cartridge for Canon 1558A002AA (FX4)	4,000
FX5	1552A002AA	Canon	79.99	67.99	Remanufactured Black Laser Toner Cartridge for Canon 1552A002AA (FX5)	8,000
FX6	H11-6431-220	Canon	79.99	67.99	Remanufactured Black Laser Toner Cartridge for Canon 1559A002 (FX6)	6,000
FX7	7621A001AA	Canon	59.99	50.99	Remanufactured Black Laser Toner Cartridge for Canon 7621A001AA (FX7)	4,500
FX8	8955A001AA	Canon	32.99	28.04	Remanufactured Black Laser Toner Cartridge for Canon 8955A001AA (FX8)	3,500
S35	7833A001AA	Canon	32.99	28.04	Remanufactured Black Laser Toner Cartridge for Canon 7833A001AA (S35)	3,500
X25	8489A001AA	Canon	32.99	28.04	Remanufactured Black Laser Toner Cartridge for Canon 8489A001AA (X25)	2,500
REMANBC05	BC05	Canon	18.99	16.14	Canon BC05 Color Remanufactured Inkjet Cartridge	200
1390A003AA	GPR1	Canon	38.99	33.14	Compatible Black Laser Toner Cartridge for Canon 1390A003AA (GPR1)	33,000
4234A003AB	GPR4	Canon	48.99	41.64	Compatible Black Laser Toner Cartridge for Canon 4234A003AB (GPR4)	33,000
6836A003AA	6836A003AA	Canon	17.99	15.29	Compatible Black Laser Toner Cartridge for Canon 6836A003AA (GPR8)	7,850
1383A003AA	1383A003AA	Canon	39.99	33.99	Compatible Black Laser Toner Cartridge for Canon 1383A003AA (NPG12)	33,000
1374A001AA	1374A001AA	Canon	29.99	25.49	Compatible Black Laser Toner Cartridge for Canon 1374A001AA (NPG3)	33,000
6647A003AA	6647A003AA	Canon	27.99	23.79	Compatible Black Laser Toner Cartridge for Canon 6647A003AA (GPR6)	15,000
7814A003AA	7814A003AA	Canon	15.99	13.59	Compatible Black Laser Toner Cartridge for Canon 7814A003AA (GPR10)	5,300
0263B001A	104	Canon	36.99	31.44	Canon Remanufactured 104 Black Toner Cartridge	2,000
REMANCL41	CL41	Canon	18.99	16.14	Canon CL41 Color Remanufactured Inkjet Cartridge	312
REMANCL51	CL51	Canon	24.99	21.24	Canon CL51 High Capacity Color Remanufactured Inkjet Cartridge	450
REMANPG50	PG50	Canon	18.99	16.14	Canon PG50 High Capacity Pigment Black Remanufactured Inkjet Cartridge	510
REMANPG40	PG40	Canon	16.99	14.44	Canon PG40 Pigment Black Remanufactured Inkjet Cartridge	327
REMANCL52	CL52	Canon	23.99	20.39	Canon CL52 High Capacity Photo Color Remanufactured Inkjet Cartridge	N/A

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Our Part#	OEM#	Brand	Reg Price	Your Price	Product Title	Page Yield
CL18B	CL18BK	Canon	5.99	5.09	Canon CL18BK Black Compatible Inkjet Cartridge W/ Chip	280
CL18C	CL18C	Canon	5.99	5.09	Canon CL18C Cyan Compatible Inkjet Cartridge W/ Chip	280
CL18M	CL18M	Canon	5.99	5.09	Canon CL18M Magenta Compatible Inkjet Cartridge W/ Chip	280
CL18Y	CL18Y	Canon	5.99	5.09	Canon CL18Y Yellow Compatible Inkjet Cartridge W/ Chip	280
PG15BK	PG15BK	Canon	5.99	5.09	Canon PG15BK Pigment Black Compatible Inkjet Cartridge W/ Chip	650
CL18PC	CL18PC	Canon	5.99	5.09	Canon CL18PC Photo Cyan Compatible Inkjet Cartridge W/ Chip	280
CL18PM	CL18PM	Canon	5.99	5.09	Canon CL18PM Photo Magenta Compatible Inkjet Cartridge W/ Chip	280
0264B001AA	106	Canon	42.99	36.54	Remanufactured Black Laser Toner Cartridge for Canon 106 (0264B001AA)	5,000
CL18R	CL18R	Canon	5.99	5.09	Canon CL18R Red Compatible Inkjet Cartridge W/ Chip for Pixma Pro 9000 Printer	280
CL18G	CL18G	Canon	5.99	5.09	Canon CL18G Green Compatible Inkjet Cartridge W/ Chip	280
0452B003AA	GPR23Bk	Canon	39.99	33.99	Compatible Black Laser Toner Cartridge for Canon 0452B003AA (GPR23)	26,000
0453B003AA	GPR23C	Canon	89.99	76.49	Compatible Cyan Laser Toner Cartridge for Canon 0453B003AA (GPR23)	14,000
0454B003AA	GPR23M	Canon	89.99	76.49	Compatible Magenta Laser Toner Cartridge for Canon 0454B003AA (GPR23)	14,000
0455B003AA	GPR23Y	Canon	89.99	76.49	Compatible Yellow Laser Toner Cartridge for Canon 0455B003AA (GPR23)	14,000
PG1220B	2945B001	Canon	6.99	5.94	Canon PG1220 Pigment Black Compatible Inkjet Cartridge W/ Chip	350
CL1221B	2946B001	Canon	5.99	5.09	Canon CL1221 Black Compatible Inkjet Cartridge W/ Chip	2,500
CL1221C	2947B001	Canon	5.99	5.09	Canon CL1221 Cyan Compatible Inkjet Cartridge W/ Chip	500
CL1221M	2948B001	Canon	5.99	5.09	Canon CL1221 Magenta Compatible Inkjet Cartridge W/ Chip	500
CL1221Y	2949B001	Canon	5.99	5.09	Canon CL1221 Yellow Compatible Inkjet Cartridge W/ Chip	500
CL136	1511B002	Canon	6.99	5.94	Canon CL136 Color Compatible Inkjet Cartridge W/ Chip	249
PG135	1509B002	Canon	5.99	5.09	Canon PG135 Black Compatible Inkjet Cartridge W/ Chip	N/A
CL1221G	2950B001	Canon	5.99	5.09	Canon CL1221 Gray Compatible Inkjet Cartridge W/ Chip	1,395
PG17Bk	PG17Bk	Canon	6.99	5.94	Canon PG17Bk Black Compatible Inkjet Cartridge W/ Chip	N/A
PG19MBK	PG19MBK	Canon	6.99	5.94	Canon PG19MBK Matte Black Compatible Inkjet Cartridge W/ Chip	N/A
PG19PBK	PG19PBK	Canon	6.99	5.94	Canon PG19PBK Photo Black Compatible Inkjet Cartridge W/ Chip	N/A
PG19C	PG19C	Canon	6.99	5.94	Canon PG19C Cyan Compatible Inkjet Cartridge W/ Chip	N/A
PG19M	PG19M	Canon	6.99	5.94	Canon PG19M Magenta Compatible Inkjet Cartridge W/ Chip	N/A
PG19Y	PG19Y	Canon	6.99	5.94	Canon PG19Y Yellow Compatible Inkjet Cartridge W/ Chip	N/A
PG19PC	PG19PC	Canon	6.99	5.94	Canon PG19PC Photo Cyan Compatible Inkjet Cartridge W/ Chip	N/A
PG19PM	PG19PM	Canon	6.99	5.94	Canon PG19PM Photo Magenta Compatible Inkjet Cartridge W/ Chip	N/A
PG19R	PG19R	Canon	6.99	5.94	Canon PG19R Red Compatible Inkjet Cartridge W/ Chip	N/A
PG19G	PG19G	Canon	6.99	5.94	Canon PG19G Green Compatible Inkjet Cartridge W/ Chip	N/A
PG19GY	PG19GY	Canon	6.99	5.94	Canon PG19GY Gray Compatible Inkjet Cartridge W/ Chip	N/A
2617B001AA	120	Canon	48.99	41.64	Remanufactured Black Laser Toner Cartridge for Canon 120 (2617B001AA)	5,000
8640A003AA	GPR13Bk	Canon	44.99	38.24	Compatible Black Laser Toner Cartridge for Canon 8640A003AA (GPR13)	23,000
8641A003AA	GPR13C	Canon	59.99	50.99	Compatible Cyan Laser Toner Cartridge for Canon 8641A003AA (GPR13)	8,500
8642A003AA	GPR13M	Canon	59.99	50.99	Compatible Magenta Laser Toner Cartridge for Canon 8642A003AA (GPR13)	8,500
8643A003AA	GPR13Y	Canon	59.99	50.99	Compatible Yellow Laser Toner Cartridge for Canon 8643A003AA (GPR13)	8,500

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0261B001AA	GPR21C	Canon	108.99	92.64	Compatible Cyan Laser Toner Cartridge for Canon 0261B001AA (GPR21)	30,000
0260B001AA	GPR21M	Canon	108.99	92.64	Compatible Magenta Laser Toner Cartridge for Canon 0260B001AA (GPR21)	30,000
0259B001AA	GPR21Y	Canon	108.99	92.64	Compatible Yellow Laser Toner Cartridge for Canon 0259B001AA (GPR21)	30,000
1068B001AA	GPR20C	Canon	109.99	93.49	Compatible Cyan Laser Toner Cartridge for Canon 1068B001AA (GPR20)	36,000
1067B001AA	GPR20M	Canon	109.99	93.49	Compatible Magenta Laser Toner Cartridge for Canon 1067B001AA (GPR20)	36,000
1066B001AA	GPR20Y	Canon	109.99	93.49	Compatible Yellow Laser Toner Cartridge for Canon 1066B001AA (GPR20)	36,000
0279B003AA	GPR17	Canon	64.99	55.24	Compatible Black Laser Toner Cartridge for Canon 0279B003AA (GPR17)	45,000
REMANPG210	PG210	Canon	15.99	13.59	Canon PG210 Black Remanufactured Inkjet Cartridge	N/A
REMANCL211	CL211	Canon	17.99	15.29	Canon CL211 Color Remanufactured Inkjet Cartridge	N/A
0384B003AA	GPR18	Canon	15.99	13.59	Compatible Black Laser Toner Cartridge for Canon 0384B003AA (GPR18)	8,300
6748A003AA	GPR7	Canon	38.99	33.14	Compatible Black Laser Toner Cartridge for Canon 6748A003AA (GPR7)	36,600
9629A003AA	GPR15	Canon	28.99	24.64	Compatible Black Laser Toner Cartridge for Canon 9629A003AA (GPR15)	21,000
0386B003AA	GPR22	Canon	18.99	16.14	Compatible Black Laser Toner Cartridge for Canon 0386B003AA (GPR22)	8,400
REMANCL31	CL31	Canon	14.99	12.74	Canon CL31 Color Remanufactured Inkjet Cartridge	N/A
REMANPG30	PG30	Canon	12.99	11.04	Canon PG30 Black Remanufactured Inkjet Cartridge	219
REMANPG210XL	PG210XL	Canon	17.99	15.29	Canon PG210XL High Yield Black Remanufactured Inkjet Cartridge	N/A
REMANCL211XL	CL211XL	Canon	19.99	16.99	Canon CL211XL High Yield Color Remanufactured Inkjet Cartridge	N/A
FM2-5533-000	FM2-5533-000	Canon	18.99	16.14	Compatible Canon FM2-5533-000 Laser Toner Waste Bin	20,000
1980B001AA	116 Black	Canon	48.99	41.64	Remanufactured Black Laser Toner Cartridge for Canon 1980B001AA (Canon 116)	2,300
1979B001AA	116 Cyan	Canon	48.99	41.64	Remanufactured Cyan Laser Toner Cartridge for Canon 1979B001AA (Canon 116)	1,500
1978B001AA	116 Magenta	Canon	48.99	41.64	Remanufactured Magenta Laser Toner Cartridge for Canon 1978B001AA (Canon 116)	1,500
1977B001AA	116 Yellow	Canon	48.99	41.64	Remanufactured Yellow Laser Toner Cartridge for Canon 1977B001AA (Canon 116)	1,500
2662B001AA	118 Black	Canon	64.99	55.24	Compatible Black Laser Toner Cartridge for Canon 2662B001AA (Canon 118)	3,400
2661B001AA	118 Cyan	Canon	64.99	55.24	Compatible Cyan Laser Toner Cartridge for Canon 2661B001AA (Canon 118)	2,900
2660B001AA	118 Magenta	Canon	64.99	55.24	Compatible Magenta Laser Toner Cartridge for Canon 2660B001AA (Canon 118)	2,900
2659B001AA	118 Yellow	Canon	64.99	55.24	Compatible Yellow Laser Toner Cartridge for Canon 2659B001AA (Canon 118)	2,900
2790B003AA	GPR-31BK	Canon	79.99	67.99	Compatible Black Laser Toner Cartridge for Canon 2790B003AA (GPR31)	36,000
2794B003AA	GPR-31C	Canon	129.99	110.49	Compatible Cyan Laser Toner Cartridge for Canon 2794B003AA (GPR31)	27,000
2798B003AA	GPR-31M	Canon	129.99	110.49	Compatible Magenta Laser Toner Cartridge for Canon 2798B003AA (GPR31)	27,000
2802B003AA	GPR-31Y	Canon	129.99	110.49	Compatible Yellow Laser Toner Cartridge for Canon 2802B003AA (GPR31)	27,000
CLI-226BK	CLI226 Black	Canon	5.99	5.09	Canon CLI-226 Dye Black Compatible Inkjet Cartridge W/ Chip	3,005
CLI-226C	CLI226 Cyan	Canon	5.99	5.09	Canon CLI-226 Cyan Compatible Inkjet Cartridge W/ Chip	510
CLI-226M	CLI226 Magenta	Canon	5.99	5.09	Canon CLI-226 Magenta Compatible Inkjet Cartridge W/ Chip	510
CLI-226Y	CLI226 Yellow	Canon	5.99	5.09	Canon CLI-226 Yellow Compatible Inkjet Cartridge W/ Chip	510
CLI-226GY	CLI226 Gray	Canon	5.99	5.09	Canon CLI-226 Gray Compatible Inkjet Cartridge W/ Chip	510
PFI102C	PFI-102C	Canon	59.99	50.99	Compatible Canon PFI-102C Pigment Cyan Ink Cartridge	N/A
PFI102M	PFI-102M	Canon	59.99	50.99	Compatible Canon PFI-102M Pigment Magenta Ink Cartridge	N/A
PFI102Y	PFI-102Y	Canon	59.99	50.99	Compatible Canon PFI-102Y Pigment Yellow Ink Cartridge	N/A

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PFI102BK	PFI-102BK	Canon	59.99	50.99	Compatible Canon PFI-102BK Dye Black Ink Cartridge	N/A
PFI102MBK	PFI-102MBK	Canon	59.99	50.99	Compatible Canon PFI-102MBK Pigment Matte Black Ink Cartridge	N/A
PFI-225BK	PFI-225	Canon	5.99	5.09	Canon PFI-225 Pigment Black Compatible Inkjet Cartridge W/ Chip	340
2789B003AA	2789B003AA	Canon	84.99	72.24	Remanufactured Black Laser Toner Cartridge for Canon GPR30 (2789B003AA)	44,000
2793B003AA	2793B003AA	Canon	124.99	106.24	Remanufactured Cyan Laser Toner Cartridge for Canon GPR30 (2793B003AA)	38,000
2797B003AA	2797B003AA	Canon	127.99	108.79	Remanufactured Magenta Laser Toner Cartridge for Canon GPR30 (2797B003AA)	38,000
2801B003AA	2801B003AA	Canon	124.99	106.24	Remanufactured Yellow Laser Toner Cartridge for Canon GPR30 (2801B003AA)	38,000
PFI703C	2964B001AA	Canon	149.99	127.49	Compatible Canon PFI-703C Dye Cyan Ink Cartridge	700
3500B001AA	3500B001AA	Canon	31.99	27.19	Compatible Canon 3500B001AA (128) Black Laser Toner Cartridge	2,100
PFI701BK	PFI-701BK	Canon	149.99	127.49	Compatible Canon PFI-701BK Pigment Black Ink Cartridge	N/A
PFI701C	PFI-701C	Canon	149.99	127.49	Compatible Canon PFI-701C Pigment Cyan Ink Cartridge	N/A
PFI701M	PFI-701M	Canon	149.99	127.49	Compatible Canon PFI-701M Pigment Magenta Ink Cartridge	N/A
PFI701Y	PFI-701Y	Canon	149.99	127.49	Compatible Canon PFI-701Y Pigment Yellow Ink Cartridge	N/A
PFI701PC	PFI-701PC	Canon	149.99	127.49	Compatible Canon PFI-701PC Pigment Photo Cyan Ink Cartridge	N/A
PFI701PM	PFI-701PM	Canon	149.99	127.49	Compatible Canon PFI-701PM Pigment Photo Magenta Ink Cartridge	N/A
PFI701MBK	PFI-701MBK	Canon	149.99	127.49	Compatible Canon PFI-701MBK Pigment Matte Black Ink Cartridge	N/A
PFI701GY	PFI-701GY	Canon	149.99	127.49	Compatible Canon PFI-701GY Pigment Gray Ink Cartridge	N/A
PFI101BK	PFI-101BK	Canon	39.99	33.99	Compatible Canon PFI-101BK Pigment Black Ink Cartridge	N/A
PFI101C	PFI-101C	Canon	39.99	33.99	Compatible Canon PFI-101C Pigment Cyan Ink Cartridge	N/A
PFI101M	PFI-101M	Canon	39.99	33.99	Compatible Canon PFI-101M Pigment Magenta Ink Cartridge	N/A
PFI101Y	PFI-101Y	Canon	39.99	33.99	Compatible Canon PFI-101Y Pigment Yellow Ink Cartridge	N/A
PFI101PC	PFI-101PC	Canon	39.99	33.99	Compatible Canon PFI-101PC Pigment Photo Cyan Ink Cartridge	N/A
PFI101PM	PFI-101PM	Canon	39.99	33.99	Compatible Canon PFI-101PM Pigment Photo Magenta Ink Cartridge	N/A
PFI101G	PFI-101G	Canon	39.99	33.99	Compatible Canon PFI-101G Pigment Green Ink Cartridge	N/A
PFI103BK	PFI-103BK	Canon	59.99	50.99	Compatible Canon PFI-103BK Pigment Black Ink Cartridge	N/A
PFI101R	PFI-101R	Canon	39.99	33.99	Compatible Canon PFI-101R Pigment Red Ink Cartridge	N/A
PFI103MBK	PFI-103MBK	Canon	59.99	50.99	Compatible Canon PFI-103MBK Pigment Matte Black Ink Cartridge	N/A
PFI101MBK	PFI-101MBK	Canon	39.99	33.99	Compatible Canon PFI-101MBK Pigment Matte Black Ink Cartridge	N/A
PFI103GY	PFI-103GY	Canon	59.99	50.99	Compatible Canon PFI-103GY Pigment Gray Ink Cartridge	N/A
PFI101GY	PFI-101GY	Canon	39.99	33.99	Compatible Canon PFI-101GY Pigment Gray Ink Cartridge	N/A
PFI103PGY	PFI-103PGY	Canon	59.99	50.99	Compatible Canon PFI-103PGY Pigment Photo Gray Ink Cartridge	N/A
PFI701G	PFI-701G	Canon	149.99	127.49	Compatible Canon PFI-701G Pigment Green Ink Cartridge	N/A
PFI701R	PFI-701R	Canon	149.99	127.49	Compatible Canon PFI-701R Pigment Red Ink Cartridge	N/A
PFI701B	PFI-701B	Canon	149.99	127.49	Compatible Canon PFI-701B Pigment Blue Ink Cartridge	N/A
PFI702BK	PFI-702BK	Canon	149.99	127.49	Compatible Canon PFI-702BK Pigment Black Ink Cartridge	N/A
PFI702MBK	PFI-702MBK	Canon	149.99	127.49	Compatible Canon PFI-702MBK Pigment Matte Black Ink Cartridge	N/A
PFI702GY	PFI-702GY	Canon	149.99	127.49	Compatible Canon PFI-702GY Pigment Gray Ink Cartridge	N/A
PFI101B	PFI-101B	Canon	39.99	33.99	Compatible Canon PFI-101B Pigment Blue Ink Cartridge	N/A

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PFI702PGY	PFI-702PGY	Canon	149.99	127.49	Compatible Canon PFI-702PGY Pigment Photo Gray Ink Cartridge	N/A
PFI703BK	2963B001AA	Canon	149.99	127.49	Compatible Canon PFI-703BK Dye Black Ink Cartridge	700
PFI703M	2965B001AA	Canon	149.99	127.49	Compatible Canon PFI-703M Dye Magenta Ink Cartridge	700
PFI703Y	2966B001AA	Canon	149.99	127.49	Compatible Canon PFI-703Y Dye Yellow Ink Cartridge	700
PFI703MBK	2962B001AA	Canon	149.99	127.49	Compatible Canon PFI-703MBK Pigment Matte Black Ink Cartridge	700
BCI1001BK	BCI1001BK	Canon	6.99	5.94	Canon BCI1001BK Black Compatible Inkjet Cartridge	1,650
BCI1001C	BCI1001C	Canon	6.99	5.94	Canon BCI1001C Cyan Compatible Inkjet Cartridge	800
BCI1001M	BCI1001M	Canon	6.99	5.94	Canon BCI1001M Magenta Compatible Inkjet Cartridge	800
BCI1001Y	BCI1001Y	Canon	6.99	5.94	Canon BCI1001Y Yellow Compatible Inkjet Cartridge	800
BCI1201BK	BCI1201BK	Canon	19.99	16.99	Canon BCI1201BK Black Compatible Inkjet Cartridge	2,800
BCI1201C	BCI1201C	Canon	19.99	16.99	Canon BCI1201C Cyan Compatible Inkjet Cartridge	3,500
BCI1201M	BCI1201M	Canon	19.99	16.99	Canon BCI1201M Magenta Compatible Inkjet Cartridge	3,500
BCI1201Y	BCI1201Y	Canon	19.99	16.99	Canon BCI1201Y Yellow Compatible Inkjet Cartridge	3,500
BCI1302BK	BCI1302BK	Canon	19.99	16.99	Canon BCI1302BK Black Compatible Inkjet Cartridge	N/A
BCI1302C	BCI1302C	Canon	19.99	16.99	Canon BCI1302C Cyan Compatible Inkjet Cartridge	N/A
BCI1302M	BCI1302M	Canon	19.99	16.99	Canon BCI1302M Magenta Compatible Inkjet Cartridge	N/A
BCI1302Y	BCI1302Y	Canon	19.99	16.99	Canon BCI1302Y Yellow Compatible Inkjet Cartridge	N/A
BCI1411BK	BCI1411BK	Canon	29.99	25.49	Canon BCI1411BK Black Compatible Inkjet Cartridge	N/A
BCI1302PC	BCI1302PC	Canon	19.99	16.99	Canon BCI1302PC Photo Cyan Compatible Inkjet Cartridge	N/A
BCI1302PM	BCI1302PM	Canon	19.99	16.99	Canon BCI1302PM Photo Magenta Compatible Inkjet Cartridge	N/A
BCI1411C	BCI1411C	Canon	29.99	25.49	Canon BCI1411C Cyan Compatible Inkjet Cartridge	N/A
BCI1411M	BCI1411M	Canon	29.99	25.49	Canon BCI1411M Magenta Compatible Inkjet Cartridge	N/A
BCI1411Y	BCI1411Y	Canon	29.99	25.49	Canon BCI1411Y Yellow Compatible Inkjet Cartridge	N/A
3484B001AA	3484B001AA	Canon	31.99	27.19	Compatible Black Laser Toner Cartridge for Canon 3484B001AA (Canon 125)	1,600
3479B001AA	3479B001AA	Canon	38.99	33.14	Remanufactured Black Laser Toner Cartridge for Canon 3479B001AA (Canon 119)	2,300
3480B001AA	3480B001AA	Canon	44.99	38.24	Remanufactured High Yield Black Laser Toner Cartridge for Canon 3480B001AA	6,400
BCI1411PC	BCI1411PC	Canon	29.99	25.49	Canon BCI1411PC Photo Cyan Compatible Inkjet Cartridge	N/A
BCI1411PM	BCI1411PM	Canon	29.99	25.49	Canon BCI1411PM Photo Magenta Compatible Inkjet Cartridge	N/A
BCI1401BK	BCI1401BK	Canon	19.99	16.99	Canon BCI1401BK Black Compatible Inkjet Cartridge for imagePROGRAF W7250	N/A
BCI1401C	BCI1401C	Canon	19.99	16.99	Canon BCI1401C Cyan Compatible Inkjet Cartridge for imagePROGRAF W7250	N/A
BCI1401M	BCI1401M	Canon	19.99	16.99	Canon BCI1401M Magenta Compatible Inkjet Cartridge for imagePROGRAF W7250	N/A
BCI1401Y	BCI1401Y	Canon	19.99	16.99	Canon BCI1401Y Yellow Compatible Inkjet Cartridge for imagePROGRAF W7250	N/A
BCI1401PC	BCI1401PC	Canon	19.99	16.99	Canon BCI1401PC Photo Cyan Compatible Inkjet Cartridge for imagePROGRAF W7250	N/A
BCI1401PM	BCI1401PM	Canon	19.99	16.99	Canon BCI1401PM Photo Magenta Compatible Inkjet Cartridge for imagePROGRAF W7250	N/A
BCI1431BK	BCI1431BK	Canon	19.99	16.99	Canon BCI1431BK Black Compatible Inkjet Cartridge for imagePROGRAF W6200 & W6400	N/A
BCI1431C	BCI1431C	Canon	19.99	16.99	Canon BCI1431C Cyan Compatible Inkjet Cartridge for imagePROGRAF W6200 & W6400	N/A
BCI1431M	BCI1431M	Canon	19.99	16.99	Canon BCI1431M Magenta Compatible Inkjet Cartridge for imagePROGRAF W6200 & W6400	N/A
BCI1451Y	BCI1451Y	Canon	19.99	16.99	Canon BCI1451Y Yellow Compatible Inkjet Cartridge for imagePROGRAF W6200 & W6400	N/A

# LD Products Catalog for the City of Port St. Lucie

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BCI143IPC	BCI143IPC	Canon	19.99	16.99	Canon BCI143IPC Photo Cyan Compatible Inkjet Cartridge	N/A
BCI143IPM	BCI143IPM	Canon	19.99	16.99	Canon BCI143IPM Photo Magenta Compatible Inkjet Cartridge	N/A
FM3-5945-000	FM3-5945-000	Canon	32.99	28.04	Compatible Canon FM3-5945-000 Laser Toner Waste Bin	N/A
310-5404	310-5404	Dell	42.99	36.54	Refurbished Alternative for Dell 310-5404 (W5389) Laser Drum Cartridge	30,000
310-5417	310-5417	Dell	39.99	33.99	Refurbished Toner to replace Dell 310-5417 (X5015) Toner Cartridge	5,000
7Y743	X0502	Dell	14.99	12.74	Refurbished Alternative to Dell Black X0502 / 7Y743 (Series 2) Inkjet Cartridge.	600
7Y745	X0504	Dell	15.99	13.59	Refurbished Alternative to Dell Color X0504 / 7Y745 (Series 2) Inkjet Cartridge.	450
M4646	R5974	Dell	15.99	13.59	Refurbished Alternative for Dell High Yield Color (M4646) R5974 (Series 5) Inkjet Cartridge.	450
T0529	T0529	Dell	16.99	14.44	Refurbished Alternative for Dell Black T0529 (Series 1) Inkjet Cartridge.	400
T0530	T0530	Dell	17.99	15.29	Refurbished Alternative for Dell Color T0530 (Series 1) Inkjet Cartridge.	275
310-3545	310-3545	Dell	59.99	50.99	Refurbished Toner to replace Dell 310-3545 (R0893) Toner Cartridge	6,000
310-3547	310-3547	Dell	78.99	67.14	Refurbished Toner to replace Dell 310-3547 (R0887) Toner Cartridge	10,000
310-4133	310-4133	Dell	89.99	76.49	Refurbished Toner to replace Dell 310-4133 (W2989) Toner Cartridge	21,000
310-4572	310-4572	Dell	89.99	76.49	Refurbished Toner to replace Dell 310-4572 (W2989) HY Toner Cartridge	18,000
310-4585	310-4585	Dell	96.99	82.44	Refurbished Toner to replace Dell 310-4585 (C3044) EXTRA HY Toner Cartridge	27,000
310-5400	310-5400	Dell	48.99	41.64	Refurbished Toner to replace Dell 310-5400 (Y5007) Toner Cartridge	6,000
310-6640	310-6640	Dell	32.99	28.04	Refurbished Toner to replace Dell 310-6640 (GC502) Toner Cartridge	3,000
M4640	R5956	Dell	14.99	12.74	Refurbished Alternative for Dell Black M4640 (Series 5) Inkjet Cartridge.	475
310-5726	310-5726	Dell	24.99	21.24	Compatible Toner to replace Dell 310-5726 (K5362) High Yield Black Toner Cartridge	4,000
310-5731	310-5731	Dell	24.99	21.24	Compatible Toner to replace Dell 310-5731 (K5364) High Yield Cyan Toner Cartridge	4,000
310-5730	310-5730	Dell	24.99	21.24	Compatible Toner to replace Dell 310-5730 (K5363) High Yield Magenta Toner Cartridge	4,000
310-5729	310-5729	Dell	24.99	21.24	Compatible Toner to replace Dell 310-5729 (K5361) High Yield Yellow Toner Cartridge	4,000
310-5739	310-5739	Dell	29.99	25.49	Compatible Toner to replace Dell 310-5739 (G7028) Cyan Toner Cartridge	2,000
310-5738	310-5738	Dell	29.99	25.49	Compatible Toner to replace Dell 310-5738 (G7030) Magenta Toner Cartridge	2,000
310-5737	310-5737	Dell	29.99	25.49	Compatible Toner to replace Dell 310-5737 (G7029) Yellow Toner Cartridge	2,000
310-5807	310-5807	Dell	38.99	33.14	Refurbished Toner to replace Dell 310-5807 (H7028) High Yield Black Toner Cartridge	9,000
310-5810	310-5810	Dell	48.99	41.64	Refurbished Toner to replace Dell 310-5810 (H7029) High Yield Cyan Toner Cartridge	8,000
310-5809	310-5809	Dell	48.99	41.64	Refurbished Toner to replace Dell 310-5809 (H7031) High Yield Magenta Toner Cartridge	8,000
310-5808	310-5808	Dell	48.99	41.64	Refurbished Toner to replace Dell 310-5808 (H7030) High Yield Toner Cartridge	8,000
UG219	UG219	Dell	98.99	84.14	Refurbished Toner to replace Dell 341-2919 (UG219) HY Toner Cartridge	20,000
U5553	U5553	Dell	18.99	16.14	Refurbished Alternative for Dell Photo Color U5553 / J4844 Inkjet Cartridge.	N/A
UG220	310-7238	Dell	109.99	93.49	Refurbished Toner to replace Dell 310-7238 (UG220) Extra High Yield Black Toner Cartridge	30,000
341-3568	341-3568	Dell	22.99	19.54	Compatible Toner to replace Dell 341-3568 (KH225) Black Toner Cartridge	2,000
341-3571	341-3571	Dell	29.99	25.49	Compatible Toner to replace Dell 341-3571 (TH207) Cyan Toner Cartridge	2,000
341-3570	341-3570	Dell	29.99	25.49	Compatible Toner to replace Dell 341-3570 (TH209) Magenta Toner Cartridge	2,000
341-3569	341-3569	Dell	29.99	25.49	Compatible Toner to replace Dell 341-3569 (TH208) Yellow Toner Cartridge	2,000
310-7890	310-7890	Dell	48.99	41.64	Refurbished Toner to replace Dell 310-7890 (KD580) Standard Yield Black Toner Cartridge	10,000
310-7892	310-7892	Dell	48.99	41.64	Refurbished Toner to replace Dell 310-7892 (JD762) Standard Yield Cyan Toner Cartridge	8,000

# LD Products Catalog for the City of Port St. Lucie

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310-7894	310-7894	Dell	48.99	41.64	Refurbished Toner to replace Dell 310-7894 (JD761) Standard Yield Magenta Toner Cartridge	8,000
310-7896	310-7896	Dell	48.99	41.64	Refurbished Toner to replace Dell 310-7896 (GD918) Standard Yield Yellow Toner Cartridge	8,000
REMANMW174	MW174	Dell	16.99	14.44	Refurbished Alternative for Dell High Capacity Color MW174 (Series 9) Inkjet Cartridge.	N/A
REMANMW175	MW175	Dell	15.99	13.59	Refurbished Alternative for Dell High Capacity Black MW175 (Series 9) Inkjet Cartridge.	N/A
REMANGR274	GR274	Dell	18.99	16.14	Refurbished Alternative for Dell High Capacity Black GR274 (Series 7) Inkjet Cartridge.	N/A
REMANGR277	GR277	Dell	19.99	16.99	Refurbished Alternative for Dell High Capacity Color GR277 (Series 7) Inkjet Cartridge.	N/A
PF658	310-7945	Dell	46.99	39.94	Refurbished Toner to replace Dell 310-7945 (PF658) Black Toner Cartridge	6,000
GR332	310-8707	Dell	44.99	38.24	Refurbished Toner to replace Dell 310-8707 (GR332) Black Toner Cartridge	6,000
PG324	JF333	Dell	16.99	14.44	Refurbished Alternative to Dell Color PG324 Inkjet Cartridge for Dell 725 and 810 (Series 6)	N/A
KU052	KU052	Dell	12.99	11.04	Compatible Toner to replace Dell KU052 (310-9058) High Yield Black Toner Cartridge	2,000
KU053	KU053	Dell	12.99	11.04	Compatible Toner to replace Dell KU053 (310-9060) High Yield Cyan Toner Cartridge	2,000
KU055	KU055	Dell	12.99	11.04	Compatible Toner to replace Dell KU055 (310-9064) High Yield Magenta Toner Cartridge	2,000
KU054	KU054	Dell	12.99	11.04	Compatible Toner to replace Dell KU054 (310-9062) High Yield Yellow Toner Cartridge	2,000
XG721	310-8092	Dell	77.99	66.29	Refurbished Toner to replace Dell 3110en / 3115en High Yield Black Toner Cartridge	8,000
XG722	310-8094	Dell	79.99	67.99	Refurbished Toner to replace Dell 3110en / 3115en High Yield Cyan Toner Cartridge	8,000
XG723	310-8096	Dell	79.99	67.99	Refurbished Toner to replace Dell 3110en / 3115en High Yield Magenta Toner Cartridge	8,000
XG724	310-8098	Dell	79.99	67.99	Refurbished Toner to replace Dell 3110en / 3115en High Yield Yellow Toner Cartridge	8,000
310-7889	310-7889	Dell	59.99	50.99	Compatible Toner to replace Dell 310-7889 (KD584) High Yield Black Toner Cartridge	18,000
310-7891	310-7891	Dell	69.99	59.49	Compatible Toner to replace Dell 310-7891 (MD005) High Yield Cyan Toner Cartridge	12,000
310-7893	310-7893	Dell	69.99	59.49	Compatible Toner to replace Dell 310-7893 (GD924) High Yield Magenta Toner Cartridge	12,000
310-7895	310-7895	Dell	69.99	59.49	Compatible Toner to replace Dell 310-7895 (JD768) High Yield Yellow Toner Cartridge	12,000
MW685	MW685	Dell	44.99	38.24	Refurbished Alternative for Dell MW685 Laser Drum Cartridge	30,000
REMANMK995	MW169	Dell	19.99	16.99	Refurbished Alternative for Dell Photo MW169 (Series 9) Inkjet Cartridge	N/A
TI06C	330-1436	Dell	14.99	12.74	Compatible Toner to replace Dell TI06C High Yield Black Toner Cartridge	2,500
TI07C	330-1437	Dell	14.99	12.74	Compatible Toner to replace Dell TI07C High Yield Cyan Toner Cartridge	2,500
TI09C	330-1433	Dell	14.99	12.74	Compatible Toner to replace Dell TI09C High Yield Magenta Toner Cartridge	2,500
TI08C	330-1438	Dell	14.99	12.74	Compatible Toner to replace Dell TI08C High Yield Yellow Toner Cartridge	2,500
REMANCN594	CN594	Dell	18.99	16.14	Refurbished Alternative for Dell High Capacity Black CN594 (Series 11) Inkjet Cartridge	N/A
REMANCN596	CN596	Dell	19.99	16.99	Refurbished Alternative for Dell High Capacity Color CN596 (Series 11) Inkjet Cartridge	N/A
TX300	310-9319	Dell	39.99	33.99	Compatible Toner to replace Dell 310-9319 (TX300) High Yield Black Toner Cartridge	2,000
NX994	330-2209	Dell	59.99	50.99	Compatible Toner to replace Dell 330-2209 (NX994) High Yield Black Toner Cartridge	6,000
G486F	330-1198	Dell	89.99	76.49	Refurbished Toner to replace Dell 330-1198 (G486F) High Yield Black Toner Cartridge	9,000
G483F	330-1199	Dell	89.99	76.49	Refurbished Toner to replace Dell 330-1199 (G483F) High Yield Cyan Toner Cartridge	9,000
G484F	330-1200	Dell	89.99	76.49	Refurbished Toner to replace Dell 330-1200 (G484F) High Yield Magenta Toner Cartridge	9,000
G485F	330-1204	Dell	89.99	76.49	Refurbished Toner to replace Dell 330-1204 (G485F) High Yield Yellow Toner Cartridge	9,000
DW905	DW905	Dell	6.99	5.94	Compatible (Series 20) Black Ink Cartridge for Dell DW905 for the Photo P703W Printers	375
DW906	DW906	Dell	8.99	7.64	Compatible (Series 20) Color Ink Cartridge for Dell DW906 for the Photo P703W Printers	338
HW307	330-2045	Dell	109.99	93.49	Refurbished Toner to replace Dell 330-2045 (HW307) HY Toner Cartridge	20,000

# LD Products Catalog for the City of Port St. Lucie

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330-3789	K442N	Dell	74.99	63.74	Refurbished Toner to replace Dell 330-3789 High Yield Black Toner Cartridge	5,500
330-3792	J394N	Dell	74.99	63.74	Refurbished Toner to replace Dell 330-3792 High Yield Cyan Toner Cartridge	5,000
330-3791	G537N	Dell	74.99	63.74	Refurbished Toner to replace Dell 330-3791 High Yield Magenta Toner Cartridge	5,000
330-3790	F935N	Dell	74.99	63.74	Refurbished Toner to replace Dell 330-3790 High Yield Yellow Toner Cartridge	5,000
310-9320	MY323	Dell	44.99	38.24	Refurbished Alternative for Dell MY323 / 310-9320 Laser Drum Cartridge	20,000
330-3110	U789H	Dell	109.99	93.49	Refurbished Toner to Replace Dell 330-3110 (U789H) Black Toner Cartridge	35,000
330-3012	N012K	Dell	38.99	33.14	Refurbished Toner to replace Dell 330-3012 (N012K) Black Toner Cartridge	1,500
330-3015	J069K	Dell	38.99	33.14	Refurbished Toner to replace Dell 330-3015 (J069K) Cyan Toner Cartridge	1,000
330-3014	J506K	Dell	38.99	33.14	Refurbished Toner to replace Dell 330-3014 (J506K) Magenta Toner Cartridge	1,000
330-3013	M127K	Dell	38.99	33.14	Refurbished Toner to replace Dell 330-3013 (M127K) Yellow Toner Cartridge	1,000
T091N	X737N	Dell	7.95	6.76	Compatible (Series 22) High Yield Black Ink Cartridge for Dell T091N	500
T092N	X738N	Dell	9.95	8.46	Compatible (Series 22) High Yield Color Ink Cartridge for Dell T092N	460
T105N	X751N	Dell	7.95	6.76	Compatible (Series 23) High Yield Black Ink Cartridge for Dell T105N	500
T106N	X752N	Dell	9.95	8.46	Compatible (Series 23) High Yield Color Ink Cartridge for Dell T106N	460
T109N	X768N	Dell	7.95	6.76	Compatible (Series 24) High Yield Black Ink Cartridge for Dell T109N	600
T110N	X769N	Dell	9.95	8.46	Compatible (Series 24) High Yield Color Ink Cartridge for Dell T110N	460
REMAND15B	WP322	Dell	16.99	14.44	Refurbished Alternative to Dell Black WP322 / C933T (Series 15) Inkjet Cartridge	N/A
REMAND15C	UK852	Dell	17.99	15.29	Refurbished Alternative to Dell Color UK852 / HT956 (Series 15) Inkjet Cartridge	N/A
330-9523	7H53W	Dell	48.99	41.64	Compatible Toner to replace Dell 330-9523 (7H53W) High Yield Black Toner Cartridge	2,500
Y498D	GRMC3	Dell	7.95	6.76	Compatible (Series 21) Standard Yield Black Ink Cartridge for Dell Y498D	180
Y499D	XG8R3	Dell	9.95	8.46	Compatible (Series 21) Standard Yield Color Ink Cartridge for Dell Y499D	170
330-2650	330-2650	Dell	98.99	84.14	Refurbished Toner to replace Dell 330-2650 (RR700) High Yield Black Toner Cartridge	6,000
330-5210	330-5210	Dell	119.99	101.99	Refurbished Toner to replace Dell 330-5210 (U902R) Black Toner Cartridge	7,000
330-5207	330-5207	Dell	159.99	135.99	Refurbished Toner to replace Dell 330-5207 (U903R) High Yield Black Toner Cartridge	14,000
330-8985	330-8985	Dell	159.99	135.99	Refurbished Toner to replace Dell 330-8985 (Y99K8) High Yield Black Toner Cartridge	14,000
330-8986	330-8986	Dell	109.99	93.49	Refurbished Toner to replace Dell 330-8986 (R2PCF) Black Toner Cartridge	8,000
330-9787	330-9787	Dell	189.99	161.49	Refurbished Toner to replace Dell 330-9787 (HTMYH) High Yield Black Toner Cartridge	25,000
330-9792	330-9792	Dell	219.99	186.99	Refurbished Toner to replace Dell 330-9792 (PK6Y4) Extra High Yield Black Toner Cartridge	36,000
331-0611	331-0611	Dell	79.99	67.99	Refurbished Toner to replace Dell 331-0611 (R2W64) High Yield Black Toner Cartridge	10,000
331-0719	331-0719	Dell	24.99	21.24	Compatible Toner to replace Dell MY511 / 331-0719 High Yield Black Toner Cartridge	3,000
331-0716	331-0716	Dell	24.99	21.24	Compatible Toner to replace Dell THKJ8 / 331-0716 High Yield Cyan Toner Cartridge	2,500
331-0717	331-0717	Dell	24.99	21.24	Compatible Toner to replace Dell 2Y3CM / 331-0717 High Yield Magenta Toner Cartridge	2,500
331-0718	331-0718	Dell	24.99	21.24	Compatible Toner to replace Dell D6FXJ / 331-0718 High Yield Yellow Toner Cartridge	2,500
331-0778	3310778	Dell	26.99	22.94	Compatible Toner to replace Dell 3K9XM / 331-0778 High Yield Black Toner Cartridge	2,000
331-0777	3310777	Dell	26.99	22.94	Compatible Toner to replace Dell FYKFE / 331-0777 High Yield Cyan Toner Cartridge	1,400
331-0780	3310780	Dell	26.99	22.94	Compatible Toner to replace Dell 5GDIC / 331-0780 High Yield Magenta Toner Cartridge	1,400
331-0779	3310779	Dell	26.99	22.94	Compatible Toner to replace Dell DGI1R / 331-0779 High Yield Yellow Toner Cartridge	1,400
REMANFH214	FH214	Dell	18.99	16.14	Refurbished Alternative for Dell Photo (Series 7) Inkjet Cartridge for the 966, 968	191

# LD Products Catalog for the City of Port St. Lucie

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Our Part#	OEM#	Brand	Reg Price	Your Price	Product Title	Page Yield
C64BULK	T044	Epson	48.99	41.64	Epson Remanufactured Set of 10 Ink Cartridges: 4 Black & 2 each of Cyan/Magenta/Yellow	2,400
S020062	S020062	Epson	11.95	10.16	Epson S020062 Black Compatible Ink Cartridge	800
S020089	S020089	Epson	6.95	5.91	Epson S020089 (S191089) Color Compatible Ink Cartridge	380
S020093	S020093	Epson	5.95	5.06	Epson S020093 (S187093) Black Compatible Ink Cartridge	540
S020108	S020108	Epson	5.95	5.06	Epson S020108 (S189108) Black Compatible Ink Cartridge	1,000
S020110	S020110	Epson	6.95	5.91	Epson S020110 (S193110) Color Compatible Ink Cartridge	200
S020118	S020118	Epson	42.99	36.54	Epson S020118 Black Compatible Ink Cartridge	1,900
S020122	S020122	Epson	42.99	36.54	Epson S020122 Yellow Compatible Ink Cartridge	1,900
S020126	S020126	Epson	42.99	36.54	Epson S020126 Magenta Compatible Ink Cartridge	1,900
S020130	S020130	Epson	42.99	36.54	Epson S020130 Cyan Compatible Ink Cartridge	1,900
S020143	S020143	Epson	42.99	36.54	Epson S020143 Magenta Compatible Ink Cartridge	1,200
S020147	S020147	Epson	42.99	36.54	Epson S020147 Cyan Compatible Ink Cartridge	1,200
S020187	S020187	Epson	5.95	5.06	Epson S020187 (S187093) Black Compatible Ink Cartridge	540
S020189	S020189	Epson	5.95	5.06	Epson S020189 (S189108) Black Compatible Ink Cartridge	1,000
S020191	S020191	Epson	6.95	5.91	Epson S020191 (S191089) Color Compatible Ink Cartridge	380
S020193	S020193	Epson	7.95	6.76	Epson S020193 (S193110) Color Compatible Ink Cartridge	200
T001011	T001011	Epson	7.95	6.76	Epson T001011 (T001) Color Remanufactured Ink Cartridge	330
T003011	T003011	Epson	5.95	5.06	Epson T003011 (T003) Black Remanufactured Ink Cartridge	1,300
T005011	T005011	Epson	6.95	5.91	Epson T005011 (T005) Color Remanufactured Ink Cartridge	600
T007201	T007201	Epson	6.95	5.91	Epson T007201 (T007) Black Remanufactured Ink Cartridge	540
T008201	T008201	Epson	7.95	6.76	Epson T008201 (T008) Color Remanufactured Ink Cartridge	230
T009201	T009201	Epson	8.95	7.61	Epson T009201 (T009) Color Remanufactured Ink Cartridge	370
T013201	T013201	Epson	5.95	5.06	Epson T013201 (T013) Black Compatible Ink Cartridge	400
T014201	T014201	Epson	6.95	5.91	Epson T014201 (T014) Color Compatible Ink Cartridge	180
T017201	T017201	Epson	6.95	5.91	Epson T017201 (T017) Black Remanufactured Ink Cartridge	1,000
T018201	T018201	Epson	7.95	6.76	Epson T018201 (T018) Color Remanufactured Ink Cartridge	380
T019201	T019201	Epson	5.95	5.06	Epson T019201 (T019) Black Compatible Ink Cartridge	1,000
T020201	T020201	Epson	6.95	5.91	Epson T020201 (T020) Color Compatible Ink Cartridge	380
T026201	T026201	Epson	6.95	5.91	Epson T026201 (T026) Black Remanufactured Ink Cartridge	540
T027201	T027201	Epson	7.95	6.76	Epson T027201 (T027) Color Remanufactured Ink Cartridge	230
T028201	T028201	Epson	6.95	5.91	Epson T028201 (T028) Black Remanufactured Ink Cartridge for Stylus C60	1,000
T029201	T029201	Epson	7.95	6.76	Epson T029201 (T029) Color Remanufactured Ink Cartridge for Stylus C60	380
T032120	T032120	Epson	5.99	5.09	Remanufactured Replacement for Epson T032120 (T0321) Black Pigment Based Ink Cartridges	1,500
T032220	T032220	Epson	5.99	5.09	Remanufactured Replacement for Epson T032220 (T0322) Cyan Pigment Based Ink Cartridges	440
T033220	T033220	Epson	5.99	5.09	Remanufactured Replacement for Epson T033220 (T0332) Magenta Pigment Based Ink Cartridges	440
T033420	T033420	Epson	5.99	5.09	Remanufactured Replacement for Epson T033420 (T0334) Yellow Pigment Based Ink Cartridges	440
T033120	T033120	Epson	5.99	5.09	Epson T033120 (T0331) Black Remanufactured Ink Cartridge for Stylus Photo 950 & 960	750
T033220	T033220	Epson	5.99	5.09	Epson T033220 (T0332) Cyan Remanufactured Ink Cartridge for Stylus Photo 950 & 960	440

# LD Products Catalog for the City of Port St. Lucie

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Our Part#	OEM#	Brand	Reg Price	Your Price	Product Title	Page Yield
T033320	T033320	Epson	5.99	5.09	Epson T033320 (T0333) Magenta Remanufactured Ink Cartridge	440
T033420	T033420	Epson	5.99	5.09	Epson T033420 (T0334) Yellow Remanufactured Ink Cartridge	440
T033520	T033520	Epson	5.99	5.09	Epson T033520 (T0335) Light Cyan Remanufactured Ink Cartridge	440
T033620	T033620	Epson	5.99	5.09	Epson T033620 (T0336) Light Magenta Remanufactured Ink Cartridge	440
T034120	T034120	Epson	5.99	5.09	Epson T034120 (T0341) Photo Black Remanufactured Pigment Ink Cartridge	750
T034220	T034220	Epson	5.99	5.09	Epson T034220 (T0342) Cyan Remanufactured Pigment Ink Cartridge	440
T034320	T034320	Epson	5.99	5.09	Epson T034320 (T0343) Magenta Remanufactured Pigment Ink Cartridge	440
T034420	T034420	Epson	5.99	5.09	Epson T034420 (T0344) Yellow Remanufactured Pigment Ink Cartridge	440
T034520	T034520	Epson	5.99	5.09	Epson T034520 (T0345) Light Cyan Remanufactured Pigment Ink Cartridge	440
T034620	T034620	Epson	5.99	5.09	Epson T034620 (T0346) Light Magenta Remanufactured Pigment Ink Cartridge	440
T034720	T034720	Epson	5.99	5.09	Epson T034720 (T0347) Light Black Remanufactured Pigment Ink Cartridge	440
T034820	T034820	Epson	5.99	5.09	Epson T034820 (T0348) Matte Black Remanufactured Pigment Ink Cartridge	440
T036120	T036120	Epson	6.95	5.91	Epson T036120 (T036) Black Remanufactured Ink Cartridge	350
T037020	T037020	Epson	7.95	6.76	Epson T037020 (T037) Color Remanufactured Ink Cartridge	180
T040120	T040120	Epson	6.95	5.91	Epson T040120 (T040) Black Remanufactured Ink Cartridge for Stylus C62, CX3200	600
T041020	T041020	Epson	7.95	6.76	Epson T041020 (T041) Color Remanufactured Ink Cartridge for Stylus C62, CX3200	300
T042220	T042220	Epson	5.99	5.09	Remanufactured Epson T042220 (T0422) Cyan Pigment Based Ink Cartridges	440
T042320	T042320	Epson	5.99	5.09	Remanufactured Epson T042320 (T0423) Magenta Pigment Based Ink Cartridges	440
T042420	T042420	Epson	5.99	5.09	Remanufactured Epson T042420 (T0424) Yellow Pigment Based Ink Cartridges	440
T043120	T043120	Epson	6.99	5.94	Remanufactured Epson T043120 (T0431) High Capacity Black Pigment Based Ink Cartridges	950
T044120	T044120	Epson	5.99	5.09	Remanufactured Epson T044120 (T0441) Black Pigment Based Ink Cartridges	400
T044220	T044220	Epson	5.99	5.09	Remanufactured Epson T044220 (T0442) Cyan Pigment Based Ink Cartridges	400
T044320	T044320	Epson	5.99	5.09	Remanufactured Epson T044320 (T0443) Magenta Pigment Based Ink Cartridges	400
T044420	T044420	Epson	5.99	5.09	Remanufactured Epson T044420 (T0444) Yellow Pigment Based Ink Cartridges	400
T048120	T048120	Epson	4.99	4.24	Epson T048120 (T0481) Black Remanufactured Ink Cartridge	400
T048220	T048220	Epson	4.99	4.24	Epson T048220 (T0482) Cyan Remanufactured Ink Cartridge	400
T048320	T048320	Epson	4.99	4.24	Epson T048320 (T0483) Magenta Remanufactured Ink Cartridge	400
T048420	T048420	Epson	4.99	4.24	Epson T048420 (T0484) Yellow Remanufactured Ink Cartridge	400
T048520	T048520	Epson	4.99	4.24	Epson T048520 (T0485) Light Cyan Remanufactured Ink Cartridge	400
T048620	T048620	Epson	4.99	4.24	Epson T048620 (T0486) Light Magenta Remanufactured Ink Cartridge	400
T054020	T054020	Epson	5.99	5.09	Epson T054020 (T0540) Gloss Optimizer Remanufactured Ink Cartridge	400
T054120	T054120	Epson	5.99	5.09	Epson T054120 (T0541) Photo Black Remanufactured Ink Cartridge	400
T054220	T054220	Epson	5.99	5.09	Epson T054220 (T0542) Cyan Remanufactured Ink Cartridge	400
T054320	T054320	Epson	5.99	5.09	Epson T054320 (T0543) Magenta Remanufactured Ink Cartridge	400
T054420	T054420	Epson	5.99	5.09	Epson T054420 (T0544) Yellow Remanufactured Ink Cartridge	400
T054720	T054720	Epson	5.99	5.09	Epson T054720 (T0547) Red Remanufactured Ink Cartridge	400
T054820	T054820	Epson	5.99	5.09	Epson T054820 (T0548) Matte Black Remanufactured Ink Cartridge	400
T054920	T054920	Epson	5.99	5.09	Epson T054920 (T0549) Blue Remanufactured Ink Cartridge	400

# LD Products Catalog for the City of Port St. Lucie

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Our Part#	OEM#	Brand	Reg Price	Your Price	Product Title	Page Yield
T407011	T407011	Epson	15.99	13.59	Epson T407011 (T407) Black Compatible Ink Cartridge	3,800
T408011	T408011	Epson	15.99	13.59	Epson T408011 (T408) Yellow Compatible Ink Cartridge	3,800
T409011	T409011	Epson	15.99	13.59	Epson T409011 (T409) Magenta Compatible Ink Cartridge	3,800
T410011	T410011	Epson	15.99	13.59	Epson T410011 (T410) Cyan Compatible Ink Cartridge	3,800
T411011	T411011	Epson	15.99	13.59	Epson T411011 (T411) Light Magenta Compatible Ink Cartridge	3,800
T412011	T412011	Epson	15.99	13.59	Epson T412011 (T412) Light Cyan Compatible Ink Cartridge	3,800
T460011	T460011	Epson	16.99	14.44	Epson T460011 (T460) Black Compatible Ink Cartridge	1,900
T461011	T461011	Epson	16.99	14.44	Epson T461011 (T461) Yellow Compatible Ink Cartridge	1,900
T462011	T462011	Epson	16.99	14.44	Epson T462011 (T462) Magenta Compatible Ink Cartridge	1,900
T463011	T463011	Epson	16.99	14.44	Epson T463011 (T463) Cyan Compatible Ink Cartridge	1,900
T464011	T464011	Epson	16.99	14.44	Epson T464011 (T464) Light Magenta Compatible Ink Cartridge	1,900
T465011	T465011	Epson	16.99	14.44	Epson T465011 (T465) Light Cyan Compatible Ink Cartridge	1,900
T5570	T5570	Epson	9.99	8.49	Compatible Epson PictureMate Photo T5570 Inkjet Cartridge	100
ERC23	ERC-23	Epson	2.95	2.51	Compatible Replacement for Epson Black/Red Ribbon ERC-23	N/A
T059120	T059120	Epson	5.99	5.09	Remanufactured Epson T059120 (T0591) Photo Black Pigment Based Ink Cartridge	450
T059220	T059220	Epson	5.99	5.09	Remanufactured Epson T059220 (T0592) Cyan Pigment Based Ink Cartridge	450
T059320	T059320	Epson	5.99	5.09	Remanufactured Epson T059320 (T0593) Magenta Pigment Based Ink Cartridge	450
T059420	T059420	Epson	5.99	5.09	Remanufactured Epson T059420 (T0594) Yellow Pigment Based Ink Cartridge	450
T059520	T059520	Epson	5.99	5.09	Remanufactured Epson T059520 (T0595) Light Cyan Pigment Based Ink Cartridge	450
T059620	T059620	Epson	5.99	5.09	Remanufactured Epson T059620 (T0596) Light Magenta Pigment Based Ink Cartridge	450
T059720	T059720	Epson	5.99	5.09	Remanufactured Epson T059720 (T0597) Light Black Pigment Based Ink Cartridge	450
T059820	T059820	Epson	5.99	5.09	Remanufactured Epson T059820 (T0598) Matte Black Pigment Based Ink Cartridge	450
T059920	T059920	Epson	5.99	5.09	Remanufactured Epson T059920 (T0599) Light Light Black Pigment Based Ink Cartridge	450
T060120	T060120	Epson	5.99	5.09	Remanufactured Epson T060120 (T0601) Black Pigment Based Ink Cartridge	450
T060220	T060220	Epson	5.99	5.09	Remanufactured Epson T060220 (T0602) Cyan Pigment Based Ink Cartridge	450
T060320	T060320	Epson	5.99	5.09	Remanufactured Epson T060320 (T0603) Magenta Pigment Based Ink Cartridge	450
T060420	T060420	Epson	5.99	5.09	Remanufactured Epson T060420 (T0604) Yellow Pigment Based Ink Cartridge	450
T559120	T559120	Epson	5.99	5.09	Epson T559120 Black Compatible Ink Cartridge	520
T559220	T559220	Epson	5.99	5.09	Epson T559220 Cyan Compatible Ink Cartridge	520
T559320	T559320	Epson	5.99	5.09	Epson T559320 Magenta Compatible Ink Cartridge	520
T559420	T559420	Epson	5.99	5.09	Epson T559420 Yellow Compatible Ink Cartridge	520
T559520	T559520	Epson	5.99	5.09	Epson T559520 Light Cyan Compatible Ink Cartridge	520
T559620	T559620	Epson	5.99	5.09	Epson T559620 Light Magenta Compatible Ink Cartridge for Stylus Photo RX700	520
T511011	T511011	Epson	89.99	76.49	Compatible Replacement for Epson T511011 Pigment Black Ink Cartridge	N/A
T512011	T512011	Epson	89.99	76.49	Compatible Replacement for Epson T512011 Pigment Yellow Ink Cartridge	N/A
T513011	T513011	Epson	89.99	76.49	Compatible Replacement for Epson T513011 Pigment Magenta Ink Cartridge	N/A
T514011	T514011	Epson	89.99	76.49	Compatible Replacement for Epson T514011 Pigment Cyan Ink Cartridge	N/A
T515011	T515011	Epson	89.99	76.49	Compatible Replacement for Epson T515011 Pigment Light Magenta Ink Cartridge	N/A

# LD Products Catalog for the City of Port St. Lucie

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Our Part#	OEM#	Brand	Reg Price	Your Price	Product Title	Page Yield
T516011	T516011	Epson	89.99	76.49	Compatible Replacement for Epson T516011 Pigment Light Cyan Ink Cartridge	N/A
T069120	T069120	Epson	5.99	5.09	Remanufactured Replacement for Epson T069120 (T0691) Black Pigment Based Ink Cartridge	245
T069220	T069220	Epson	5.99	5.09	Remanufactured Replacement for Epson T069220 (T0692) Cyan Pigment Based Ink Cartridge	350
T069320	T069320	Epson	5.99	5.09	Remanufactured Replacement for Epson T069320 (T0693) Magenta Pigment Based Ink Cartridge	350
T069420	T069420	Epson	5.99	5.09	Remanufactured Replacement for Epson T069420 (T0694) Yellow Pigment Based Ink Cartridge	350
T078120	T078120	Epson	6.29	5.35	Epson T078120 (T0781) Black Remanufactured Ink Cartridge	300
T078220	T078220	Epson	6.29	5.35	Epson T078220 (T0782) Cyan Remanufactured Ink Cartridge	515
T078320	T078320	Epson	6.29	5.35	Epson T078320 (T0783) Magenta Remanufactured Ink Cartridge	515
T078420	T078420	Epson	6.29	5.35	Epson T078420 (T0784) Yellow Remanufactured Ink Cartridge	515
T078520	T078520	Epson	6.29	5.35	Epson T078520 (T0785) Light Cyan Remanufactured Ink Cartridge	515
T078620	T078620	Epson	6.29	5.35	Epson T078620 (T0786) Light Magenta Remanufactured Ink Cartridge	515
T5846	T5846	Epson	15.99	13.59	Compatible Epson PictureMate 200 Series Photo T5846 Inkjet Cartridge	150
T068120	T068120	Epson	6.99	5.94	Remanufactured Replacement for Epson T068120 (T0681) High Yield Black Ink Cartridge	N/A
T088120	T088120	Epson	5.99	5.09	Remanufactured Replacement for Epson T088120 (T0881) Black Ink Cartridge	170
T088220	T088220	Epson	5.99	5.09	Remanufactured Replacement for Epson T088220 (T0882) Cyan Ink Cartridge	200
T088320	T088320	Epson	5.99	5.09	Remanufactured Replacement for Epson T088320 (T0883) Magenta Ink Cartridge	200
T088420	T088420	Epson	5.99	5.09	Remanufactured Replacement for Epson T088420 (T0884) Yellow Ink Cartridge	200
T034PHOTO	T034120	Epson	69.99	59.49	Epson Remanufactured Photo Bulk of 15 Ink Cartridges: 3 Photo Black 2 Each: Light Black / Cyan / Lig	N/A
T034MATE	T034820	Epson	69.99	59.49	Epson Remanufactured Matte Bulk of 15 Ink Cartridges: 3 Matte Black 2 Each: Light Black / Cyan / Lig	N/A
T079120	T079120	Epson	6.99	5.94	Epson T079120 (T0791) High Yield Black Remanufactured Ink Cartridge	470
T079220	T079220	Epson	6.99	5.94	Epson T079220 (T0792) High Yield Cyan Remanufactured Ink Cartridge	810
T079320	T079320	Epson	6.99	5.94	Epson T079320 (T0793) High Yield Magenta Remanufactured Ink Cartridge	810
T079420	T079420	Epson	6.99	5.94	Epson T079420 (T0794) High Yield Yellow Remanufactured Ink Cartridge	810
T079520	T079520	Epson	6.99	5.94	Epson T079520 (T0795) High Yield Light Cyan Remanufactured Ink Cartridge	810
T079620	T079620	Epson	6.99	5.94	Epson T079620 (T0796) High Yield Light Magenta Remanufactured Ink Cartridge	810
T098120	T098120	Epson	6.99	5.94	Epson T098120 (T0981) High Yield Black Remanufactured Ink Cartridge	545
T099220	T099220	Epson	6.99	5.94	Epson T099220 (T0992) Cyan Remanufactured Ink Cartridge	535
T099320	T099320	Epson	6.99	5.94	Epson T099320 (T0993) Magenta Remanufactured Ink Cartridge	535
T099420	T099420	Epson	6.99	5.94	Epson T099420 (T0994) Yellow Remanufactured Ink Cartridge	535
T099520	T099520	Epson	6.99	5.94	Epson T099520 (T0995) Light Cyan Remanufactured Ink Cartridge	535
T099620	T099620	Epson	6.99	5.94	Epson T099620 (T0996) Light Magenta Remanufactured Ink Cartridge	535
T097120	T097120	Epson	9.99	8.49	Remanufactured Epson T097120 (T0971) Extra High Yield Black Pigment Based Ink Cartridge	735
T474011	T474011	Epson	15.99	13.59	Compatible Replacement for Epson T474011 Black Ink Cartridge for Stylus Pro 9500	N/A
T477011	T477011	Epson	15.99	13.59	Compatible Replacement for Epson T477011 Cyan Ink Cartridge for Stylus Pro 9500	N/A
T476011	T476011	Epson	15.99	13.59	Compatible Replacement for Epson T476011 Magenta Ink Cartridge for Stylus Pro 9500	N/A
T475011	T475011	Epson	15.99	13.59	Compatible Replacement for Epson T475011 Yellow Ink Cartridge for Stylus Pro 9500	N/A
T479011	T479011	Epson	15.99	13.59	Compatible Replacement for Epson T479011 Light Cyan Ink Cartridge for Stylus Pro 9500	N/A
T478011	T478011	Epson	15.99	13.59	Compatible Replacement for Epson T478011 Light Magenta Ink Cartridge for Stylus Pro 9500	N/A

# LD Products Catalog for the City of Port St. Lucie

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Our Part#	OEM#	Brand	Reg Price	Your Price	Product Title	Page Yield
T499201	T499201	Epson	39.99	33.99	Compatible Replacement for Epson T499201 High Capacity Black Ink Cartridge	N/A
T502201	T502201	Epson	39.99	33.99	Compatible Replacement for Epson T502201 High Capacity Cyan Ink Cartridge	N/A
T501201	T501201	Epson	39.99	33.99	Compatible Replacement for Epson T501201 High Capacity Magenta Ink Cartridge	N/A
T500201	T500201	Epson	39.99	33.99	Compatible Replacement for Epson T500201 High Capacity Yellow Ink Cartridge	N/A
T504201	T504201	Epson	39.99	33.99	Compatible Replacement for Epson T504201 High Capacity Light Cyan Ink Cartridge	N/A
T503201	T503201	Epson	39.99	33.99	Compatible Replacement for Epson T503201 High Capacity Light Magenta Ink Cartridge	N/A
T543100	T543100	Epson	19.99	16.99	Compatible Replacement for Epson T543100 Photo Black Pigment Ink Cartridge	N/A
T543200	T543200	Epson	19.99	16.99	Compatible Replacement for Epson T543200 Cyan Pigment Ink Cartridge	N/A
T543300	T543300	Epson	19.99	16.99	Compatible Replacement for Epson T543300 Magenta Pigment Ink Cartridge	N/A
T543400	T543400	Epson	19.99	16.99	Compatible Replacement for Epson T543400 Yellow Pigment Ink Cartridge	N/A
T543800	T543800	Epson	19.99	16.99	Compatible Replacement for Epson T543800 Matte Black Pigment Ink Cartridge	N/A
T543700	T543700	Epson	19.99	16.99	Compatible Replacement for Epson T543700 Light Cyan Pigment Ink Cartridge	N/A
T543500	T543500	Epson	19.99	16.99	Compatible Replacement for Epson T543500 Light Magenta Pigment Ink Cartridge	N/A
T543600	T543600	Epson	19.99	16.99	Compatible Replacement for Epson T543600 Light Cyan Pigment Ink Cartridge	N/A
T544100	T544100	Epson	22.99	19.54	Compatible Replacement for Epson T544100 High Capacity Photo Black Pigment Ink Cartridge	N/A
T544200	T544200	Epson	22.99	19.54	Compatible Replacement for Epson T544200 High Capacity Cyan Pigment Ink Cartridge	N/A
T544300	T544300	Epson	22.99	19.54	Compatible Replacement for Epson T544300 High Capacity Magenta Pigment Ink Cartridge	N/A
T544400	T544400	Epson	22.99	19.54	Compatible Replacement for Epson T544400 High Capacity Yellow Pigment Ink Cartridge	N/A
T544700	T544700	Epson	22.99	19.54	Compatible Replacement for Epson T544700 High Capacity Light Black Pigment Ink Cartridge	N/A
T544500	T544500	Epson	22.99	19.54	Compatible Replacement for Epson T544500 High Capacity Light Cyan Pigment Ink Cartridge	N/A
T544600	T544600	Epson	22.99	19.54	Compatible Replacement for Epson T544600 High Capacity Light Magenta Pigment Ink Cartridge	N/A
T544800	T544800	Epson	#N/A	#N/A	Compatible Replacement for Epson T544800 High Capacity Matte Black Pigment Ink Cartridge	#N/A
T545100	T545100	Epson	18.99	16.14	Compatible Replacement for Epson T545100 Photo Black Dye Ink Cartridge	N/A
T545200	T545200	Epson	18.99	16.14	Compatible Replacement for Epson T545200 Cyan Dye Ink Cartridge	N/A
T545300	T545300	Epson	18.99	16.14	Compatible Replacement for Epson T545300 Magenta Dye Ink Cartridge	N/A
T545400	T545400	Epson	18.99	16.14	Compatible Replacement for Epson T545400 Yellow Dye Ink Cartridge	N/A
T545500	T545500	Epson	18.99	16.14	Compatible Replacement for Epson T545500 Light Cyan Dye Ink Cartridge	N/A
T545600	T545600	Epson	18.99	16.14	Compatible Replacement for Epson T545600 Light Magenta Dye Ink Cartridge	N/A
T564100	T564100	Epson	21.99	18.69	Compatible Replacement for Epson T564100 Photo Black Pigment Ink Cartridge	N/A
T564200	T564200	Epson	21.99	18.69	Compatible Replacement for Epson T564200 Cyan Pigment Ink Cartridge	N/A
T564300	T564300	Epson	21.99	18.69	Compatible Replacement for Epson T564300 Magenta Pigment Ink Cartridge	N/A
T564400	T564400	Epson	21.99	18.69	Compatible Replacement for Epson T564400 Yellow Pigment Ink Cartridge	N/A
T564700	T564700	Epson	21.99	18.69	Compatible Replacement for Epson T564700 Light Black Pigment Ink Cartridge	N/A
T564500	T564500	Epson	21.99	18.69	Compatible Replacement for Epson T564500 Light Cyan Pigment Ink Cartridge	N/A
T564600	T564600	Epson	21.99	18.69	Compatible Replacement for Epson T564600 Light Magenta Pigment Ink Cartridge	N/A
T564900	T564900	Epson	21.99	18.69	Compatible Replacement for Epson T564900 Light Cyan Pigment Ink Cartridge	N/A
T565100	T565100	Epson	23.99	20.39	Compatible Replacement for Epson T565100 High Capacity Photo Black Pigment Ink Cartridge	N/A
T565200	T565200	Epson	23.99	20.39	Compatible Replacement for Epson T565200 High Capacity Cyan Pigment Ink Cartridge	N/A

# LD Products Catalog for the City of Port St. Lucie

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Our Part#	OEM#	Brand	Reg Price	Your Price	Product Title	Page Yield
T565300	T565300	Epson	23.99	20.39	Compatible Replacement for Epson T565300 High Capacity Magenta Pigment Ink Cartridge	N/A
T565400	T565400	Epson	23.99	20.39	Compatible Replacement for Epson T565400 High Capacity Yellow Pigment Ink Cartridge	N/A
T565500	T565500	Epson	23.99	20.39	Compatible for Epson T565500 High Capacity Light Cyan Pigment Ink Cartridge	N/A
T565600	T565600	Epson	23.99	20.39	Compatible for Epson T565600 High Capacity Light Magenta Pigment Ink Cartridge	N/A
T565700	T565700	Epson	23.99	20.39	Compatible for Epson T565700 High Capacity Light Black Pigment Ink Cartridge	N/A
T565900	T565900	Epson	23.99	20.39	Compatible for Epson T565900 High Capacity Light Light Black Pigment Ink Cartridge	N/A
T580100	T580100	Epson	21.99	18.69	Compatible for Epson T580100 Photo Black Pigment Ink Cartridge for Stylus Pro 3800	N/A
T580200	T580200	Epson	21.99	18.69	Compatible for Epson T580200 Cyan Pigment Ink Cartridge for Stylus Pro 3800	N/A
T580300	T580300	Epson	21.99	18.69	Compatible for Epson T580300 Magenta Pigment Ink Cartridge for Stylus Pro 3800	N/A
T580400	T580400	Epson	21.99	18.69	Compatible for Epson T580400 Yellow Pigment Ink Cartridge for Stylus Pro 3800	N/A
T580700	T580700	Epson	21.99	18.69	Compatible for Epson T580700 Light Black Pigment Ink Cartridge for Stylus Pro 3800	N/A
T580500	T580500	Epson	21.99	18.69	Compatible for Epson T580500 Light Cyan Pigment Ink Cartridge for Stylus Pro 3800	N/A
T580600	T580600	Epson	21.99	18.69	Compatible for Epson T580600 Light Magenta Pigment Ink Cartridge for Stylus Pro 3800	N/A
T580800	T580800	Epson	21.99	18.69	Compatible for Epson T580800 Matte Black Pigment Ink Cartridge for Stylus Pro 3800	N/A
T580900	T580900	Epson	21.99	18.69	Compatible for Epson T580900 Light Light Black Pigment Ink Cartridge for Stylus Pro 3800	N/A
T563100	T563100	Epson	46.99	39.94	Compatible for Epson T563100 Photo Black Pigment Ink Cartridge	N/A
T563200	T563200	Epson	46.99	39.94	Compatible for Epson T563200 Cyan Pigment Ink Cartridge	N/A
T563300	T563300	Epson	46.99	39.94	Compatible for Epson T563300 Magenta Pigment Ink Cartridge	N/A
T563400	T563400	Epson	46.99	39.94	Compatible for Epson T563400 Yellow Pigment Ink Cartridge	N/A
T563500	T563500	Epson	46.99	39.94	Compatible for Epson T563500 Light Cyan Pigment Ink Cartridge	N/A
T563600	T563600	Epson	46.99	39.94	Compatible for Epson T563600 Light Magenta Pigment Ink Cartridge	N/A
T563700	T563700	Epson	46.99	39.94	Compatible for Epson T563700 Light Black Pigment Ink Cartridge	N/A
T567800	T567800	Epson	48.99	41.64	Compatible for Epson T567800 Matte Black Pigment Ink Cartridge	N/A
T563900	T563900	Epson	46.99	39.94	Compatible for Epson T563900 Light Light Black Pigment Ink Cartridge	N/A
T603100	T603100	Epson	59.99	50.99	Compatible for Epson T603100 Photo Black Pigment Ink Cartridge	N/A
T603200	T603200	Epson	59.99	50.99	Compatible for Epson T603200 High Capacity Cyan Pigment Ink Cartridge	N/A
T603300	T603300	Epson	59.99	50.99	Compatible for Epson T603300 High Capacity Magenta Pigment Ink Cartridge	N/A
T603400	T603400	Epson	59.99	50.99	Compatible for Epson T603400 High Capacity Yellow Pigment Ink Cartridge	N/A
T612800	T612800	Epson	34.99	29.74	Compatible for Epson T612800 High Capacity Matte Black Pigment Ink Cartridge	N/A
T603900	T603900	Epson	59.99	50.99	Compatible for Epson T603900 High Capacity Light Light Black Pigment Ink Cartridge	N/A
T603500	T603500	Epson	59.99	50.99	Compatible for Epson T603500 High Capacity Light Cyan Pigment Ink Cartridge	N/A
T603600	T603600	Epson	59.99	50.99	Compatible for Epson T603600 High Capacity Light Magenta Pigment Ink Cartridge	N/A
T603700	T603700	Epson	59.99	50.99	Compatible for Epson T603700 High Capacity Light Black Pigment Ink Cartridge	N/A
T606100	T606100	Epson	34.99	29.74	Compatible for Epson T606100 High Capacity Photo Black Pigment Ink Cartridge	N/A
T606200	T606200	Epson	34.99	29.74	Compatible for Epson T606200 High Capacity Cyan Pigment Ink Cartridge	N/A
T606300	T606300	Epson	34.99	29.74	Compatible for Epson T606300 High Capacity Magenta Pigment Ink Cartridge	N/A
T606400	T606400	Epson	34.99	29.74	Compatible for Epson T606400 High Capacity Yellow Pigment Ink Cartridge	N/A
T606700	T606700	Epson	34.99	29.74	Compatible for Epson T606700 High Capacity Light Black Pigment Ink Cartridge	N/A

# LD Products Catalog for the City of Port St. Lucie

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Our Part#	OEM#	Brand	Reg Price	Your Price	Product Title	Page Yield
T068220	T068220	Epson	6.99	5.94	Remanufactured for Epson T068220 (T0682) High Yield Cyan Ink Cartridge	N/A
T068320	T068320	Epson	6.99	5.94	Remanufactured for Epson T068320 (T0683) High Yield Magenta Ink Cartridge	N/A
T068420	T068420	Epson	6.99	5.94	Remanufactured for Epson T068420 (T0684) High Yield Yellow Ink Cartridge	N/A
T614800	T614800	Epson	34.99	29.74	Compatible for Epson T614800 High Capacity Matte Black Pigment Ink Cartridge	N/A
T606900	T606900	Epson	34.99	29.74	Compatible for Epson T606900 High Capacity Light Black Pigment Ink Cartridge	N/A
T606500	T606500	Epson	34.99	29.74	Compatible for Epson T606500 High Capacity Light Cyan Pigment Ink Cartridge	N/A
T606600	T606600	Epson	34.99	29.74	Compatible for Epson T606600 High Capacity Light Magenta Pigment Ink Cartridge	N/A
T087020	T087020	Epson	5.99	5.09	Epson T087020 (T0870) Glass Optimizer Remanufactured Ink Cartridge	N/A
T087120	T087120	Epson	6.99	5.94	Epson T087120 (T0871) Black Remanufactured Ink Cartridge for Stylus Photo R1900	1,406
T087220	T087220	Epson	6.99	5.94	Epson T087220 (T0872) Cyan Remanufactured Ink Cartridge for Stylus Photo R1900	915
T087320	T087320	Epson	6.99	5.94	Epson T087320 (T0873) Magenta Remanufactured Ink Cartridge for Stylus Photo R1900	915
T087420	T087420	Epson	6.99	5.94	Epson T087420 (T0874) Yellow Remanufactured Ink Cartridge for Stylus Photo R1900	915
T087720	T087720	Epson	6.99	5.94	Epson T087720 (T0877) Red Remanufactured Ink Cartridge for Stylus Photo R1900	915
T087820	T087820	Epson	6.99	5.94	Epson T087820 (T0878) Matte Black Remanufactured Ink Cartridge for Stylus Photo R1900	520
T087920	T087920	Epson	8.99	7.64	Epson T087920 (T0879) Orange Remanufactured Ink Cartridge for Stylus Photo R1900	915
T096120	T096120	Epson	7.99	6.79	Remanufactured Replacement for Epson T096120 (T0961) Photo Black Ink Cartridge	N/A
T096220	T096220	Epson	7.99	6.79	Remanufactured Replacement for Epson T096220 (T0962) Cyan Ink Cartridge	940
T096320	T096320	Epson	7.99	6.79	Remanufactured Replacement for Epson T096320 (T0963) Vivid Magenta Ink Cartridge	940
T096420	T096420	Epson	7.99	6.79	Remanufactured Replacement for Epson T096420 (T0964) Yellow Ink Cartridge	940
T096520	T096520	Epson	7.99	6.79	Remanufactured Replacement for Epson T096520 (T0965) Light Cyan Ink Cartridge	940
T096620	T096620	Epson	7.99	6.79	Remanufactured Replacement for Epson T096620 (T0966) Vivid Light Magenta Ink Cartridge	940
T096720	T096720	Epson	7.99	6.79	Remanufactured Replacement for Epson T096720 (T0967) Light Black Ink Cartridge	6,210
T096820	T096820	Epson	7.99	6.79	Remanufactured Replacement for Epson T096820 (T0968) Matte Black Ink Cartridge	495
T096920	T096920	Epson	7.99	6.79	Remanufactured Replacement for Epson T096920 (T0969) Light Light Black Ink Cartridge	6,065
T596100	T596100	Epson	129.99	110.49	Compatible Replacement for Epson T596100 Photo Black Pigment Ink Cartridge	N/A
T596200	T596200	Epson	129.99	110.49	Compatible Replacement for Epson T596200 Cyan Pigment Ink Cartridge	N/A
T596300	T596300	Epson	129.99	110.49	Compatible Replacement for Epson T596300 Magenta Pigment Ink Cartridge	N/A
T596400	T596400	Epson	129.99	110.49	Compatible Replacement for Epson T596400 Yellow Pigment Ink Cartridge	N/A
T596500	T596500	Epson	129.99	110.49	Compatible Replacement for Epson T596500 Light Cyan Pigment Ink Cartridge	N/A
T596600	T596600	Epson	129.99	110.49	Compatible Replacement for Epson T596600 Light Magenta Pigment Ink Cartridge	N/A
T596700	T596700	Epson	129.99	110.49	Compatible Replacement for Epson T596700 Light Black Pigment Ink Cartridge	N/A
T596800	T596800	Epson	129.99	110.49	Compatible Replacement for Epson T596800 Matte Black Pigment Ink Cartridge	N/A
T596A00	T596A00	Epson	129.99	110.49	Compatible Replacement for Epson T596A00 Orange Pigment Ink Cartridge	N/A
T596B00	T596B00	Epson	129.99	110.49	Compatible Replacement for Epson T596B00 Green Pigment Ink Cartridge	N/A
T636100	T636100	Epson	159.99	135.99	Compatible Replacement for Epson T636100 High Yield Photo Black Pigment Ink Cartridge	N/A
T636200	T636200	Epson	159.99	135.99	Compatible Replacement for Epson T636200 Extra High Yield Cyan Pigment Ink Cartridge	N/A
T636300	T636300	Epson	159.99	135.99	Compatible Replacement for Epson T636300 Extra High Yield Magenta Pigment Ink Cartridge	N/A
T636400	T636400	Epson	159.99	135.99	Compatible Replacement for Epson T636400 Extra High Yield Yellow Pigment Ink Cartridge	N/A

# LD Products Catalog for the City of Port St. Lucie

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T636500	T636500	Epson	159.99	135.99	Compatible for Epson T636500 Extra High Yield Light Cyan Pigment Ink Cartridge	N/A
T636600	T636600	Epson	159.99	135.99	Compatible for Epson T636600 Extra High Yield Light Magenta Pigment Ink Cartridge	N/A
T636700	T636700	Epson	159.99	135.99	Compatible for Epson T636700 Extra High Yield Light Black Pigment Ink Cartridge	N/A
T636800	T636800	Epson	159.99	135.99	Compatible for Epson T636800 Extra High Yield Matte Black Pigment Ink Cartridge	N/A
T636A00	T636A00	Epson	159.99	135.99	Compatible for Epson T636A00 Extra High Yield Orange Pigment Ink Cartridge	N/A
T636B00	T636B00	Epson	159.99	135.99	Compatible for Epson T636B00 Extra High Yield Green Pigment Ink Cartridge	N/A
T624100	T624100	Epson	169.99	144.49	Compatible for Epson T624100 Black Pigment Ink Cartridge for Stylus Pro GS6000	N/A
T624200	T624200	Epson	169.99	144.49	Compatible for Epson T624200 Cyan Pigment Ink Cartridge for Stylus Pro GS6000	N/A
T624300	T624300	Epson	169.99	144.49	Compatible for Epson T624300 Magenta Pigment Ink Cartridge for Stylus Pro GS6000	N/A
T624400	T624400	Epson	169.99	144.49	Compatible for Epson T624400 Yellow Pigment Ink Cartridge for Stylus Pro GS6000	N/A
T624500	T624500	Epson	169.99	144.49	Compatible for Epson T624500 Light Cyan Pigment Ink Cartridge for Stylus Pro GS6000	N/A
T624600	T624600	Epson	169.99	144.49	Compatible for Epson T624600 Light Magenta Pigment Ink Cartridge for Stylus Pro GS6000	N/A
T624700	T624700	Epson	169.99	144.49	Compatible for Epson T624700 Green Pigment Ink Cartridge for Stylus Pro GS6000	N/A
T624800	T624800	Epson	169.99	144.49	Compatible for Epson T624800 Orange Pigment Ink Cartridge for Stylus Pro GS6000	N/A
T596900	T596900	Epson	129.99	110.49	Compatible for Epson T596900 Light Light Black Pigment Ink Cartridge	N/A
T636900	T636900	Epson	159.99	135.99	Compatible for Epson T636900 Extra High Yield Light Black Pigment Ink Cartridge	N/A
4124705S	WJ69JNK	Hasler	84.99	72.24	Compatible for Hasler Fluorescent Red WJ69JNK(4124705S) inkjet cartridge	17,000
4124703Q	WJINK1	Hasler	84.99	72.24	Compatible for Hasler Fluorescent Red WJINK1(4124703Q) inkjet cartridge	31,500
3300262X	3300262X	Hasler	58.99	50.14	Compatible for Hasler Fluorescent Red 3300262X inkjet cartridge for the WJ20	2,500
4127979C	4127979C	Hasler	119.99	101.99	Compatible for Hasler Fluorescent Red 4127979C Inkjet Cartridge for the WJ250	N/A
4127978B	4127978B	Hasler	109.99	93.49	Compatible for Hasler Fluorescent Red 4127978B Inkjet Cartridge for the WJ220	N/A
REMANHP99	C9369WN	HP	10.99	9.34	Hewlett Packard C9369WN (HP 99 Photo) Remanufactured Ink Cartridge	n/a
C4804A	C4804A	HP	12.95	11.01	Hewlett Packard C4804A (HP 12 Cyan) Remanufactured Ink Cartridge	3,400
C4805A	C4805A	HP	12.95	11.01	Hewlett Packard C4805A (HP 12 Magenta) Remanufactured Ink Cartridge	3,400
C4806A	C4806A	HP	12.95	11.01	Hewlett Packard C4806A (HP 12 Yellow) Remanufactured Ink Cartridge	3,400
C4836A	C4836A	HP	11.99	10.19	Hewlett Packard C4836A (HP 11 Cyan) Remanufactured Ink Cartridge	1,200
C4837A	C4837A	HP	11.99	10.19	Hewlett Packard C4837A (HP 11 Magenta) Remanufactured Ink Cartridge	1,200
C4838A	C4838A	HP	11.99	10.19	Hewlett Packard C4838A (HP 11 Yellow) Remanufactured Ink Cartridge	1,200
C4841A	C4841A	HP	9.99	8.49	Hewlett Packard C4841A (HP 10 Cyan) Remanufactured Ink Cartridge	1,200
C4842A	C4842A	HP	9.99	8.49	Hewlett Packard C4842A (HP 10 Yellow) Remanufactured Ink Cartridge	1,200
C4843A	C4843A	HP	9.99	8.49	Hewlett Packard C4843A (HP 10 Magenta) Remanufactured Ink Cartridge	1,200
C4844A	C4844A	HP	12.99	11.04	Hewlett Packard C4844A (HP 10 Black) Remanufactured High Yield Black Ink Cartridge	3,700
C4911A	C4911A	HP	12.95	11.01	Hewlett Packard C4911A (HP 82 Cyan) Remanufactured Ink Cartridge	3,200
C4912A	C4912A	HP	12.95	11.01	Hewlett Packard C4912A (HP 82 Magenta) Remanufactured Ink Cartridge	3,200
C4913A	C4913A	HP	12.95	11.01	Hewlett Packard C4913A (HP 82 Yellow) Remanufactured Ink Cartridge	3,200
C5016A	C5016A	HP	12.95	11.01	Hewlett Packard C5016A (HP 84 Black) Remanufactured Ink Cartridge	3,700
C5017A	C5017A	HP	12.95	11.01	Hewlett Packard C5017A (HP 84 Light Cyan) Remanufactured Ink Cartridge	3,250
C5018A	C5018A	HP	12.95	11.01	Hewlett Packard C5018A (HP 84 Light Magenta) Remanufactured Ink Cartridge	3,300

# LD Products Catalog for the City of Port St. Lucie

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Our Part#	OEM#	Brand	Reg Price	Your Price	Product Title	Page Yield
C9425A	C9425A	HP	12.95	11.01	Hewlett Packard C9425A (HP 85 Cyan) Remanufactured Ink Cartridge	150
C9426A	C9426A	HP	12.95	11.01	Hewlett Packard C9426A (HP 85 Magenta) Remanufactured Ink Cartridge	150
C9427A	C9427A	HP	12.95	11.01	Hewlett Packard C9427A (HP 85 Yellow) Remanufactured Ink Cartridge	150
C9428A	C9428A	HP	12.95	11.01	Hewlett Packard C9428A (HP 85 Light Cyan) Remanufactured Ink Cartridge	150
C9429A	C9429A	HP	12.95	11.01	Hewlett Packard C9429A (HP 85 Light Magenta) Remanufactured Ink Cartridge	150
REMAN51625	51625A	HP	13.99	11.89	Hewlett Packard 51625A (HP 25 Tri Color) Remanufactured Ink Cartridge	250
REMAN51626	51626A	HP	12.99	11.04	Hewlett Packard 51626A (HP 26 Black) Remanufactured Ink Cartridge	794
REMAN51629	51629A	HP	12.99	11.04	Hewlett Packard 51629A (HP 29 Black) Remanufactured Ink Cartridge	650
REMAN51641	51641A	HP	16.99	14.44	Hewlett Packard 51641A (HP 41 Tri Color) Remanufactured Ink Cartridge	461
REMAN51645	51645A	HP	9.99	8.49	Hewlett Packard 51645A (HP 45 Black) Remanufactured Ink Cartridge	1,100
REMAN51649	51649A	HP	14.99	12.74	Hewlett Packard 51649A (HP 49 Tri Color) Remanufactured Ink Cartridge	310
REMANC1823	C1823D	HP	16.99	14.44	Hewlett Packard C1823D (HP 23 Tri-Color) Remanufactured Ink Cartridge	690
REMANC5010	C5010DN	HP	8.99	7.64	Hewlett Packard C5010DN / C5010AN (HP 14 Tri Color) Remanufactured Ink Cartridge	500
REMANC5011	C5011DN	HP	6.99	5.94	Hewlett Packard C5011DN / C5011AN (HP 14 Black) Remanufactured Ink Cartridge	1,050
REMANC6578	C6578DN	HP	16.99	14.44	Hewlett Packard C6578DN / C6578D (HP 78 Tri Color) Remanufactured Ink Cartridge	450
REMANC6614	C6614DN	HP	13.99	11.89	Hewlett Packard C6614DN / C6614D (HP 20 Black) Remanufactured Ink Cartridge	455
REMANC6615	C6615DN	HP	9.99	8.49	Hewlett Packard C6615DN / C6615D (HP 15 Black) Remanufactured Ink Cartridge	840
REMANC6625	C6625AN	HP	17.99	15.29	Hewlett Packard C6625AN / C6625A (HP 17 Tri Color) Remanufactured Ink Cartridge	430
REMANC6656	C6656AN	HP	11.99	10.19	Hewlett Packard C6656AN / C6656A (HP 56 Black) Remanufactured Ink Cartridge	450
REMANC6657	C6657AN	HP	18.99	16.14	Hewlett Packard C6657AN / C6657A (HP 57 Tri Color) Remanufactured Ink Cartridge	391
REMANC6658	C6658AN	HP	14.99	12.74	Hewlett Packard C6658AN / C6658A (HP 58 Photo) Remanufactured Ink Cartridge	125
REMANC8727	C8727AN	HP	11.99	10.19	Hewlett Packard C8727AN / C8727A (HP 27 Black) Remanufactured Ink Cartridge	220
REMANC8728	C8728AN	HP	17.99	15.29	Hewlett Packard C8728AN (HP 28 Tri Color) Remanufactured Ink Cartridge	190
REMANHP94	C8765WN	HP	8.99	7.64	Hewlett Packard (HP) C8765WN (HP 94 Black) Remanufactured Ink Cartridge	540
REMANHP95	C8766WN	HP	10.99	9.34	Hewlett Packard C8766WN (HP 95 Tri Color) Remanufactured Ink Cartridge	420
REMANHP96	C8767WN	HP	9.99	8.49	Hewlett Packard C8767WN (HP 96 Black) Remanufactured Ink Cartridge	1,045
REMANHP97	C9363WN	HP	11.99	10.19	Hewlett Packard C9363WN (HP 97 Tri-Color) Remanufactured Ink Cartridge	540
92274A	92274A	HP	34.95	29.71	Remanufactured Black Laser Toner Cartridge for Hewlett Packard (HP) 92274A (74A)	3,350
92275A	92275A	HP	38.99	33.14	Remanufactured Black Laser Toner Cartridge for Hewlett Packard (HP) 92275A (75A)	3,500
92291A	92291A	HP	39.99	33.99	Remanufactured Black Laser Toner Cartridge for Hewlett Packard (HP) 92291A (91A)	10,500
92295A	92295A	HP	38.99	33.14	Remanufactured Black Laser Toner Cartridge for Hewlett Packard (HP) 92295A (95A)	4,000
92298A	92298A	HP	39.99	33.99	Remanufactured Black Laser Toner Cartridge for Hewlett Packard (HP) 92298A (98A)	6,800
92298X	92298X	HP	45.99	39.09	Remanufactured Black Laser Toner Cartridge for Hewlett Packard (HP) 92298X (98X)	8,800
C3900A	C3900A	HP	48.95	41.61	Remanufactured Black Laser Toner Cartridge for Hewlett Packard (HP) C3900A (00A)	8,100
C3903A	C3903A	HP	32.99	28.04	Remanufactured Black Laser Toner Cartridge for Hewlett Packard (HP) C3903A (03A)	4,000
C3906A	C3906A	HP	29.99	25.49	Remanufactured Black Laser Toner Cartridge for Hewlett Packard (HP) C3906A (06A)	2,500
C3909A	C3909A	HP	59.99	50.99	Remanufactured Black Laser Toner Cartridge for Hewlett Packard (HP) C3909A (09A)	15,000
C4092A	C4092A	HP	29.99	25.49	Remanufactured Black Laser Toner Cartridge for Hewlett Packard (HP) C4092A (92A)	2,500

# LD Products Catalog for the City of Port St. Lucie

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Our Part#	OEM#	Brand	Reg Price	Your Price	Product Title	Page Yield
C4096A	C4096A	HP	48.99	41.64	Remanufactured Black Laser Toner Cartridge for Hewlett Packard (HP) C4096A (96A)	5,000
C4127X	C4127X	HP	48.99	41.64	Remanufactured Black Laser Toner Cartridge for Hewlett Packard (HP) C4127X (27X)	10,000
C4129X	C4129X	HP	69.99	59.49	Remanufactured Black Laser Toner Cartridge for Hewlett Packard (HP) C4129X (29X)	10,000
C4182X	C4182X	HP	69.99	59.49	Remanufactured Black Laser Toner Cartridge for Hewlett Packard (HP) C4182X (82X)	20,000
C4191A	C4191A	HP	29.99	25.49	Remanufactured Black Laser Toner Cartridge for Hewlett Packard (HP) C4191A	9,000
C4192A	C4192A	HP	39.99	33.99	Remanufactured Cyan Laser Toner Cartridge for Hewlett Packard (HP) C4192A	6,000
C4193A	C4193A	HP	39.99	33.99	Remanufactured Magenta Laser Toner Cartridge for Hewlett Packard (HP) C4193A	6,000
C4194A	C4194A	HP	39.99	33.99	Remanufactured Yellow Laser Toner Cartridge for Hewlett Packard (HP) C4194A	6,000
C7115X	C7115X	HP	34.99	29.74	Remanufactured Black Laser Toner Cartridge for Hewlett Packard (HP) C7115X (15X)	3,500
C8061X	C8061X	HP	48.99	41.64	Remanufactured Black Laser Toner Cartridge for Hewlett Packard (HP) C8061X (61X)	10,000
C8543X	C8543X	HP	149.99	127.49	Remanufactured Black Laser Toner Cartridge for Hewlett Packard (HP) C8543X (43X)	30,000
C9700A	C9700A	HP	42.99	36.54	Remanufactured Black Laser Toner Cartridge for Hewlett Packard (HP) C9700A	5,000
C9701A	C9701A	HP	42.99	36.54	Remanufactured Cyan Laser Toner Cartridge for Hewlett Packard (HP) C9701A	4,000
C9702A	C9702A	HP	42.99	36.54	Remanufactured Yellow Laser Toner Cartridge for Hewlett Packard (HP) C9702A	4,000
C9703A	C9703A	HP	42.99	36.54	Remanufactured Magenta Laser Toner Cartridge for Hewlett Packard (HP) C9703A	4,000
C9720A	C9720A	HP	64.99	55.24	Remanufactured Black Laser Toner Cartridge for Hewlett Packard (HP) C9720A	9,000
C9721A	C9721A	HP	68.99	58.64	Remanufactured Cyan Laser Toner Cartridge for Hewlett Packard (HP) C9721A	8,000
C9722A	C9722A	HP	68.99	58.64	Remanufactured Yellow Laser Toner Cartridge for Hewlett Packard (HP) C9722A	8,000
C9723A	C9723A	HP	68.99	58.64	Remanufactured Magenta Laser Toner Cartridge for Hewlett Packard (HP) C9723A	8,000
C9730A	C9730A	HP	104.99	89.24	Remanufactured Black Laser Toner Cartridge for Hewlett Packard (HP) C9730A	13,000
C9731A	C9731A	HP	104.99	89.24	Remanufactured Cyan Laser Toner Cartridge for Hewlett Packard (HP) C9731A	12,000
C9732A	C9732A	HP	104.99	89.24	Remanufactured Yellow Laser Toner Cartridge for Hewlett Packard (HP) C9732A	12,000
C9733A	C9733A	HP	104.99	89.24	Remanufactured Magenta Laser Toner Cartridge for Hewlett Packard (HP) C9733A	12,000
Q1338A	Q1338A	HP	88.99	75.64	Remanufactured Black Laser Toner Cartridge for Hewlett Packard (HP) Q1338A (38A)	12,000
Q1339A	Q1339A	HP	89.99	76.49	Remanufactured Black Laser Toner Cartridge for Hewlett Packard (HP) Q1339A (39A)	18,000
Q2610A	Q2610A	HP	59.99	50.99	Remanufactured Black Laser Toner Cartridge for Hewlett Packard (HP) Q2610A (10A)	6,000
Q2612A	Q2612A	HP	34.99	29.74	Remanufactured Black Laser Toner Cartridge for Hewlett Packard (HP) Q2612A (12A)	2,000
Q2613X	Q2613X	HP	32.99	28.04	Remanufactured Black Laser Toner Cartridge for Hewlett Packard (HP) Q2613X (13X)	4,000
Q2624X	Q2624X	HP	32.99	28.04	Remanufactured Black Laser Toner Cartridge for Hewlett Packard (HP) Q2624X (24X)	4,000
Q3960A	Q3960A	HP	42.99	36.54	Remanufactured Black Laser Toner Cartridge for Hewlett Packard (HP) Q3960A	5,000
Q3961A	Q3961A	HP	42.99	36.54	Remanufactured Cyan Laser Toner Cartridge for Hewlett Packard (HP) Q3961A	4,000
Q3962A	Q3962A	HP	42.99	36.54	Remanufactured Yellow Laser Toner Cartridge for Hewlett Packard (HP) Q3962A	4,000
Q3963A	Q3963A	HP	42.99	36.54	Remanufactured Magenta Laser Toner Cartridge for Hewlett Packard (HP) Q3963A	4,000
Q5942X	Q5942X	HP	89.99	76.49	Remanufactured High Yield Black Laser Toner Cartridge for Hewlett Packard (HP) Q5942X (42X)	20,000
Q5945A	Q5945A	HP	89.99	76.49	Remanufactured Black Laser Toner Cartridge for Hewlett Packard (HP) Q5945A (45A)	18,000
Q5949A	Q5949A	HP	32.99	28.04	Remanufactured Black Laser Toner Cartridge for Hewlett Packard (HP) Q5949A (49A)	2,500
Q5949X	Q5949X	HP	34.99	29.74	Remanufactured High Yield Black Laser Toner Cartridge for Hewlett Packard (HP) Q5949X (49X)	6,000
Q2670A	Q2670A	HP	64.99	55.24	Remanufactured Black Laser Toner Cartridge for Hewlett Packard (HP) Q2670A	6,000

# LD Products Catalog for the City of Port St. Lucie

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Q2671A	Q2671A	HP	69.99	59.49	Remanufactured Cyan Laser Toner Cartridge for Hewlett Packard (HP) Q2671A	4,000
Q2672A	Q2672A	HP	69.99	59.49	Remanufactured Yellow Laser Toner Cartridge for Hewlett Packard (HP) Q2672A	4,000
Q2673A	Q2673A	HP	69.99	59.49	Remanufactured Magenta Laser Toner Cartridge for Hewlett Packard (HP) Q2673A	4,000
Q2681A	Q2681A	HP	69.99	59.49	Remanufactured Cyan Laser Toner Cartridge for Hewlett Packard (HP) Q2681A	6,000
Q2682A	Q2682A	HP	69.99	59.49	Remanufactured Yellow Laser Toner Cartridge for Hewlett Packard (HP) Q2682A	6,000
Q2683A	Q2683A	HP	69.99	59.49	Remanufactured Magenta Laser Toner Cartridge for Hewlett Packard (HP) Q2683A	6,000
Q9704A	Q9704A	HP	98.99	84.14	Remanufactured Laser Drum Cartridge for Hewlett Packard (HP) Q2683A	20000/5000
Q3964A	Q3964A	HP	98.99	84.14	Remanufactured Laser Drum Cartridge or Hewlett Packard (HP) Q3964A	20,000
Q6511A	Q6511A	HP	48.99	41.64	Remanufactured Standard Capacity Black Laser Toner Cartridge for Hewlett Packard (HP) Q6511A (11)	6,000
Q6511X	Q6511X	HP	56.99	48.44	Remanufactured High Yield Black Laser Toner Cartridge for Hewlett Packard (HP) Q6511X - (11X)	12,000
REMANNHP21	C9351AN	HP	11.99	10.19	Hewlett Packard C9351AN / C9351A (HP 21 Black) Remanufactured Ink Cartridge	190
REMANNHP22	C9352AN	HP	15.99	13.59	Hewlett Packard C9352AN / C9352A (HP 22 Tri Color) Remanufactured Ink Cartridge	N/A
REMANN8721	C8721WN	HP	4.99	4.24	Remanufactured Hewlett Packard C8721WN (HP 02 Black) Ink Cartridge	660
REMANN8771	C8771WN	HP	4.99	4.24	Remanufactured Hewlett Packard C8771WN (HP 02 Cyan) Ink Cartridge	400
REMANN8772	C8772WN	HP	4.99	4.24	Remanufactured Hewlett Packard C8772WN (HP 02 Magenta) Ink Cartridge	370
REMANN8773	C8773WN	HP	4.99	4.24	Remanufactured Hewlett Packard C8773WN (HP 02 Yellow) Ink Cartridge	500
REMANN8774	C8774WN	HP	4.99	4.24	Remanufactured Hewlett Packard C8774WN (HP 02 Light Cyan) Ink Cartridge	240
REMANN8775	C8775WN	HP	4.99	4.24	Remanufactured Hewlett Packard C8775WN (HP 02 Light Magenta) Ink Cartridge	240
C9396AN	C9396AN	HP	8.99	7.64	Hewlett Packard (HP) C9396AN (HP 88XL Pigment Black) High Yield Remanufactured Ink Cartridge	2,450
C9391AN	C9391AN	HP	7.99	6.79	Hewlett Packard (HP) C9391AN (HP 88XL Large Cyan) High Yield Remanufactured Ink Cartridge	1,700
C9392AN	C9392AN	HP	7.99	6.79	Hewlett Packard (HP) C9392AN (HP 88XL Magenta) High Yield Remanufactured Ink Cartridge	1,210
C9393AN	C9393AN	HP	7.99	6.79	Hewlett Packard (HP) C9393AN (HP 88XL Yellow) High Yield Remanufactured Ink Cartridge	1,210
REMANNHP92	C9362WN	HP	9.99	8.49	Hewlett Packard (HP) C9362WN (HP 92 Black) Remanufactured Ink Cartridge	200
REMANNHP93	C9361WN	HP	10.99	9.34	Hewlett Packard C9361WN (HP 93 Tri Color) 5ml Remanufactured Ink Cartridge	230
REMANNHP100	C9368AN	HP	14.99	12.74	Hewlett Packard C9368AN (HP 100 Photo Gray) Remanufactured Ink Cartridge	115
REMANNHP98	C9364WN	HP	9.99	8.49	Hewlett Packard C9364WN (HP 98 Black) Remanufactured Ink Cartridge	350
Q6470A	Q6470A	HP	64.99	55.24	Remanufactured Black Laser Toner Cartridge for Hewlett Packard (HP) Q6470A	6,000
Q6471A	Q6471A	HP	64.99	55.24	Remanufactured Cyan Laser Toner Cartridge for Hewlett Packard (HP) Q6471A	6,000
Q6472A	Q6472A	HP	64.99	55.24	Remanufactured Yellow Laser Toner Cartridge for Hewlett Packard (HP) Q6472A	4,000
Q6473A	Q6473A	HP	64.99	55.24	Remanufactured Magenta Laser Toner Cartridge for Hewlett Packard (HP) Q6473A	4,000
Q7581A	Q7581A	HP	68.99	58.64	Remanufactured Cyan Laser Toner Cartridge for Hewlett Packard (HP) Q7581A	6,000
Q7582A	Q7582A	HP	68.99	58.64	Remanufactured Yellow Laser Toner Cartridge for Hewlett Packard (HP) Q7582A	6,000
Q7583A	Q7583A	HP	68.99	58.64	Remanufactured Magenta Laser Toner Cartridge for Hewlett Packard (HP) Q7583A	6,000
Q5950A	Q5950A	HP	84.99	72.24	Remanufactured Black Laser Toner Cartridge for Hewlett Packard (HP) Q5950A	11,000
Q5951A	Q5951A	HP	84.99	72.24	Remanufactured Cyan Laser Toner Cartridge for Hewlett Packard (HP) Q5951A	10,000
Q5953A	Q5953A	HP	84.99	72.24	Remanufactured Magenta Laser Toner Cartridge for Hewlett Packard (HP) Q5953A	10,000
Q5952A	Q5952A	HP	84.99	72.24	Remanufactured Yellow Laser Toner Cartridge for Hewlett Packard (HP) Q5952A	10,000
Q7560A	Q7560A	HP	89.99	76.49	Remanufactured Black Laser Toner Cartridge for Hewlett Packard (HP) Q7560A	6,500

# LD Products Catalog for the City of Port St. Lucie

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Q7561A	Q7561A	HP	98.99	84.14	Remanufactured Cyan Laser Toner Cartridge for Hewlett Packard (HP) Q7561A	3,500
Q7562A	Q7562A	HP	98.99	84.14	Remanufactured Yellow Laser Toner Cartridge for Hewlett Packard (HP) Q7562A	3,500
Q7563A	Q7563A	HP	98.99	84.14	Remanufactured Magenta Laser Toner Cartridge for Hewlett Packard (HP) Q7563A	3,500
Q7551A	Q7551A	HP	48.99	41.64	Remanufactured Standard Capacity Black Laser Toner Cartridge for Hewlett Packard (HP) Q7551A (51X)	6,500
Q7551X	Q7551X	HP	59.99	50.99	Remanufactured High Yield Black Laser Toner Cartridge for Hewlett Packard (HP) Q7551X - (51X)	13,000
Q7553X	Q7553X	HP	42.99	36.54	Remanufactured High Yield Black Laser Toner Cartridge for Hewlett Packard (HP) Q7553X - (53X)	7,000
Q7553A	Q7553A	HP	36.99	31.44	Remanufactured Black Laser Toner Cartridge for Hewlett Packard (HP) Q7553A - (53A)	3,000
Q6000A	Q6000A	HP	42.99	36.54	Remanufactured Black Laser Toner Cartridge for Hewlett Packard (HP) Q6000A	2,500
Q6001A	Q6001A	HP	42.99	36.54	Remanufactured Cyan Laser Toner Cartridge for Hewlett Packard (HP) Q6001A	2,000
Q6002A	Q6002A	HP	42.99	36.54	Remanufactured Yellow Laser Toner Cartridge for Hewlett Packard (HP) Q6002A	2,000
Q6003A	Q6003A	HP	42.99	36.54	Remanufactured Magenta Laser Toner Cartridge for Hewlett Packard (HP) Q6003A	2,000
Q7516A	Q7516A	HP	76.99	65.44	Remanufactured Black Laser Toner Cartridge for Hewlett Packard (HP) Q7516A (16A)	12,000
Q6460A	Q6460A	HP	84.99	72.24	Remanufactured Black Laser Toner Cartridge for Hewlett Packard (HP) Q6460A	12,000
Q6461A	Q6461A	HP	84.99	72.24	Remanufactured Cyan Laser Toner Cartridge for Hewlett Packard (HP) Q6461A	12,000
Q6463A	Q6463A	HP	84.99	72.24	Remanufactured Magenta Laser Toner Cartridge for Hewlett Packard (HP) Q6463A	12,000
Q6462A	Q6462A	HP	84.99	72.24	Remanufactured Yellow Laser Toner Cartridge for Hewlett Packard (HP) Q6462A	12,000
CB400A	CB400A	HP	79.99	67.99	Remanufactured Black CB400A Laser Toner Cartridge for Hewlett Packard (HP) CP4005	7,500
CB401A	CB401A	HP	79.99	67.99	Remanufactured Cyan CB401A Laser Toner Cartridge for Hewlett Packard (HP) CP4005	7,500
CB403A	CB403A	HP	79.99	67.99	Remanufactured Magenta CB403A Laser Toner Cartridge for Hewlett Packard (HP) CP4005	7,500
CB402A	CB402A	HP	79.99	67.99	Remanufactured Yellow CB402A Laser Toner Cartridge for Hewlett Packard (HP) CP4005	7,500
REMANHP74	CB335WN	HP	9.49	8.07	Hewlett Packard (HP) CB335WN (HP 74 Black) Remanufactured Ink Cartridge	200
REMANHP75	CB337WN	HP	9.99	8.49	Hewlett Packard (HP) CB337WN (HP 75 Tri Color) Remanufactured Ink Cartridge	170
CB540A	CB540A	HP	44.99	38.24	Remanufactured Black CB540A Laser Toner Cartridge for Hewlett Packard (HP)	2,200
CB541A	CB541A	HP	44.99	38.24	Remanufactured Cyan CB541A Laser Toner Cartridge for Hewlett Packard (HP)	1,400
CB542A	CB542A	HP	44.99	38.24	Remanufactured Yellow CB542A Laser Toner Cartridge for Hewlett Packard (HP)	1,400
CB543A	CB543A	HP	44.99	38.24	Remanufactured Magenta CB543A Laser Toner Cartridge for Hewlett Packard (HP)	1,400
CB435A	CB435A	HP	30.99	26.34	Remanufactured Black CB435A Laser Toner Cartridge for Hewlett Packard (HP)	1,500
CB436A	CB436A	HP	30.99	26.34	Remanufactured Black CB436A Laser Toner Cartridge for Hewlett Packard (HP)	2,000
REMANHP59	C9359AN	HP	15.99	13.59	Hewlett Packard C9359AN (HP 59 Photo Gray) Remanufactured Ink Cartridge	100
REMANHP74XL	CB336WN	HP	12.99	11.04	Hewlett Packard (HP) CB336WN (HP 74X(L) High Yield Black Remanufactured Ink Cartridge	750
REMANHP75XL	CB338WN	HP	14.99	12.74	Hewlett Packard (HP) CB338WN (HP 75XL) High Yield Tri Color Remanufactured Ink Cartridge	520
REMANHP110	CB304AN	HP	12.99	11.04	Hewlett Packard (HP) CB304AN (HP 110 Tri Color) Remanufactured Ink Cartridge	55
Q7570A	Q7570A	HP	98.99	84.14	Remanufactured Black Laser Toner Cartridge for Hewlett Packard (HP) Q7570A - (70A)	15,000
CC364X	CC364X	HP	89.99	76.49	Remanufactured High Yield Black Laser Toner Cartridge for Hewlett Packard (HP) CC364X	24,000
CC364A	CC364A	HP	79.99	67.99	Remanufactured Standard Yield Black Laser Toner Cartridge for Hewlett Packard (HP) CC364A	10,000
REMANHP641	CC641WN	HP	15.99	13.59	Hewlett Packard (HP) CC641WN (HP 60XL) High Yield Black Remanufactured Ink Cartridge	600
REMANHP644	CC644WN	HP	17.99	15.29	Hewlett Packard (HP) CC644WN (HP 60XL) High Yield Tri Color Remanufactured Ink Cartridge	440
CE505A	CE505A	HP	38.99	33.14	Compatible Black Laser Toner Cartridge for Hewlett Packard (HP) CE505A - (05A)	2,300

# LD Products Catalog for the City of Port St. Lucie

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CE505X	CE505X	HP	44.99	38.24	Compatible High Yield Black Laser Toner Cartridge for Hewlett Packard (HP) CE505X - (05X)	6,500
REMANHP640	CC640WN	HP	10.99	9.34	Hewlett Packard (HP) CC640WN (HP 60) Black Remanufactured Ink Cartridge	200
REMANHP643	CC643WN	HP	12.99	11.04	Hewlett Packard (HP) CC643WN (HP 60) Tri Color Remanufactured Ink Cartridge	165
CC530A	CC530A	HP	57.99	49.29	Remanufactured Black CC530A Laser Toner Cartridge for Hewlett Packard (HP)	3,500
CC531A	CC531A	HP	57.99	49.29	Remanufactured Cyan CC531A Laser Toner Cartridge for Hewlett Packard (HP)	2,800
CC533A	CC533A	HP	57.99	49.29	Remanufactured Magenta CC533A Laser Toner Cartridge for Hewlett Packard (HP)	2,800
CC532A	CC532A	HP	57.99	49.29	Remanufactured Yellow CC532A Laser Toner Cartridge for Hewlett Packard (HP)	2,800
C4871A	C4871A	HP	69.99	59.49	Compatible Hewlett Packard C4871A (HP 80 Black) Pigment Ink Cartridge	4,400
C4846A	C4846A	HP	64.99	55.24	Compatible Hewlett Packard C4846A (HP 80XL Cyan) Dye Ink Cartridge	4,400
C4847A	C4847A	HP	64.99	55.24	Compatible Hewlett Packard C4847A (HP 80XL Magenta) Dye Ink Cartridge	4,400
C4848A	C4848A	HP	64.99	55.24	Compatible Hewlett Packard C4848A (HP 80XL Yellow) Dye Ink Cartridge	4,400
C4930A	C4930A	HP	69.99	59.49	Compatible Hewlett Packard C4930A (HP 81 Black) Dye Ink Cartridge	1,000
C4931A	C4931A	HP	69.99	59.49	Compatible Hewlett Packard C4931A (HP 81 Cyan) Dye Ink Cartridge	1,000
C4932A	C4932A	HP	69.99	59.49	Compatible Hewlett Packard C4932A (HP 81 Magenta) Dye Ink Cartridge	1,000
C4933A	C4933A	HP	69.99	59.49	Compatible Hewlett Packard C4933A (HP 81 Yellow) Dye Ink Cartridge	1,000
C4940A	C4940A	HP	79.99	67.99	Compatible Hewlett Packard C4940A (HP 83 Black) Pigment Ink Cartridge	1,000
C4941A	C4941A	HP	79.99	67.99	Compatible Hewlett Packard C4941A (HP 83 Cyan) Pigment Ink Cartridge	1,000
C4942A	C4942A	HP	79.99	67.99	Compatible Hewlett Packard C4942A (HP 83 Magenta) Pigment Ink Cartridge	1,000
C4943A	C4943A	HP	79.99	67.99	Compatible Hewlett Packard C4943A (HP 83 Yellow) Pigment Ink Cartridge	1,000
C4944A	C4944A	HP	79.99	67.99	Compatible Hewlett Packard C4944A (HP 83 Light Cyan) Pigment Ink Cartridge	1,000
C4945A	C4945A	HP	79.99	67.99	Compatible Hewlett Packard C4945A (HP 83 Light Magenta) Pigment Ink Cartridge	1,000
C4934A	C4934A	HP	69.99	59.49	Compatible Hewlett Packard C4934A (HP 81 Light Cyan) Dye Ink Cartridge	1,000
C4935A	C4935A	HP	69.99	59.49	Compatible Hewlett Packard C4935A (HP 81 Light Magenta) Dye Ink Cartridge	1,000
Q5942A	Q5942A	HP	86.99	73.94	Remanufactured Black Laser Toner Cartridge for Hewlett Packard (HP) Q5942A (42A)	10,000
REMANHP654	CC654AN	HP	19.99	16.99	Hewlett Packard (HP) CC654AN (HP 901XL) High Yield Black Remanufactured Ink Cartridge	700
REMANHP656	CC656AN	HP	19.99	16.99	Hewlett Packard (HP) CC656AN (HP 901) Color Remanufactured Ink Cartridge	360
REMANHP321	CB321WN	HP	7.99	6.79	Hewlett Packard CB321WN (HP 564XL High Yield Black) Compatible Ink Cartridge	800
REMANHP322	CB322WN	HP	6.99	5.94	Hewlett Packard CB322WN (HP 564XL High Yield Photo Black) Compatible Ink Cartridge	800
REMANHP323	CB323WN	HP	6.99	5.94	Hewlett Packard CB323WN (HP 564XL High Yield Cyan) Compatible Ink Cartridge	750
REMANHP324	CB324WN	HP	6.99	5.94	Hewlett Packard CB324WN (HP 564XL High Yield Magenta) Compatible Ink Cartridge	750
REMANHP325	CB325WN	HP	6.99	5.94	Hewlett Packard CB325WN (HP 564XL High Yield Yellow) Compatible Ink Cartridge	750
CE255A	CE255A	HP	48.99	41.64	Remanufactured Standard Yield Black Laser Toner Cartridge for Hewlett Packard (HP) CE255A	6,000
CE255X	CE255X	HP	54.99	46.74	Remanufactured High Yield Black Laser Toner Cartridge for Hewlett Packard (HP) CE255X	12,500
REMANHP975	CD975AN	HP	9.99	8.49	Hewlett Packard CD975AN (HP 920XL High Yield Black) Compatible Ink Cartridge	1,200
REMANHP972	CD972AN	HP	8.99	7.64	Hewlett Packard CD972AN (HP 920XL High Yield Cyan) Compatible Ink Cartridge	700
REMANHP973	CD973AN	HP	8.99	7.64	Hewlett Packard CD973AN (HP 920XL High Yield Magenta) Compatible Ink Cartridge	700
REMANHP974	CD974AN	HP	8.99	7.64	Hewlett Packard CD974AN (HP 920XL High Yield Yellow) Compatible Ink Cartridge	700
REMANHP653	CC653AN	HP	14.99	12.74	Hewlett Packard (HP) CC653AN (HP 901) Pigment Black Remanufactured Ink Cartridge	200

# LD Products Catalog for the City of Port St. Lucie

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Our Part#	OEM#	Brand	Reg Price	Your Price	Product Title	Page Yield
REMANHP4906	CE251A	HP	92.99	79.04	Remanufactured Cyan CE251A Laser Toner Cartridge for Hewlett Packard (HP)	7,000
REMANHP4907	CE252A	HP	92.99	79.04	Remanufactured Yellow CE252A Laser Toner Cartridge for Hewlett Packard (HP)	7,000
REMANHP4908	CE253A	HP	92.99	79.04	Remanufactured Magenta CE253A Laser Toner Cartridge for Hewlett Packard (HP)	7,000
REMANHP4909	CB380A	HP	98.99	84.14	Remanufactured Hewlett Packard Black CB380A Laser Toner Cartridge	16,500
REMANHP4910	CB381A	HP	98.99	84.14	Remanufactured Hewlett Packard Cyan CB381A Laser Toner Cartridge	21,000
REMANHP4911	CB382A	HP	98.99	84.14	Remanufactured Hewlett Packard Yellow CB382A Laser Toner Cartridge	21,000
REMANHP4912	CB383A	HP	98.99	84.14	Remanufactured Hewlett Packard Magenta CB383A Laser Toner Cartridge	35,000
REMANHP4913	CB384A	HP	89.99	76.49	Remanufactured Black Laser Drum Cartridge for Hewlett Packard (HP) CB384A	35,000
REMANHP4914	CB385A	HP	109.99	93.49	Remanufactured Cyan Laser Drum Cartridge for Hewlett Packard (HP) CB385A	35,000
REMANHP4915	CB386A	HP	109.99	93.49	Remanufactured Yellow Laser Drum Cartridge for Hewlett Packard (HP) CB386A	35,000
REMANHP4916	CB387A	HP	109.99	93.49	Remanufactured Magenta Laser Drum Cartridge for Hewlett Packard (HP) CB387A	35,000
REMANHP4917	CE250X	HP	98.99	84.14	Remanufactured Black CE250X High Yield Laser Toner Cartridge for Hewlett Packard (HP)	10,500
REMANHP4918	CE285A	HP	30.99	26.34	Compatible Black Laser Toner Cartridge for Hewlett Packard (HP) CE285A - (85A)	1,600
REMANHP4919	CE278A	HP	30.99	26.34	Compatible Black Laser Toner Cartridge for Hewlett Packard (HP) CE278A - (78A)	2,100
REMANHP4920	C4906AN	HP	12.99	11.04	Hewlett Packard C4906AN (HP 940XL Black) Remanufactured Ink Cartridge	2,200
REMANHP4921	C4907AN	HP	11.99	10.19	Hewlett Packard C4907AN (HP 940XL Cyan) Remanufactured Ink Cartridge	1,400
REMANHP4922	C4908AN	HP	11.99	10.19	Hewlett Packard C4908AN (HP 940XL Magenta) Remanufactured Ink Cartridge	1,400
REMANHP4923	C4909AN	HP	11.99	10.19	Hewlett Packard C4909AN (HP 940XL Yellow) Remanufactured Ink Cartridge	1,400
REMANHP4924	CD971AN	HP	8.99	7.64	Hewlett Packard CD971AN (HP 920 Standard Yield Black) Remanufactured Ink Cartridge	420
REMANHP4925	CH634AN	HP	7.99	6.79	Hewlett Packard CH634AN (HP 920 Standard Yield Cyan) Remanufactured Ink Cartridge	300
REMANHP4926	CH635AN	HP	7.99	6.79	Hewlett Packard CH635AN (HP 920 Standard Yield Magenta) Remanufactured Ink Cartridge	300
REMANHP4927	CH636AN	HP	7.99	6.79	Hewlett Packard CH636AN (HP 920 Standard Yield Yellow) Remanufactured Ink Cartridge	300
REMANHP4928	CB317WN	HP	6.49	5.52	Hewlett Packard CB317WN (HP 564 Standard Yield Photo Black) Remanufactured Ink Cartridge	130
REMANHP4929	CB316WN	HP	6.99	5.94	Hewlett Packard CB316WN (HP 564 Standard Yield Black) Remanufactured Ink Cartridge	300
REMANHP4930	CB318WN	HP	6.49	5.52	Hewlett Packard CB318WN (HP 564 Standard Yield Cyan) Remanufactured Ink Cartridge	300
REMANHP4931	CB319WN	HP	6.49	5.52	Hewlett Packard CB319WN (HP 564 Standard Yield Magenta) Remanufactured Ink Cartridge	300
REMANHP4932	CB320WN	HP	6.49	5.52	Hewlett Packard CB320WN (HP 564 Standard Yield Yellow) Remanufactured Ink Cartridge	300
REMANHP4933	C6602A	HP	16.99	14.44	Hewlett Packard (HP) C6602A Black Remanufactured Ink Cartridge	N/A
REMANHP4934	CC635A	HP	18.99	16.14	Hewlett Packard (HP) CC635A (HP 701) Pigment Black Remanufactured Ink Cartridge	895
REMANHP4935	CB321WN	HP	53.91	45.82	Hewlett Packard Bulk Set of 9 (HP 564XL High Yield) Compatible Ink Cartridges 3 Black + 2 Each Color	0
REMANHP4936	CB322WN	HP	65.89	56.01	Hewlett Packard Bulk Set of 11 (HP 564XL High Yield) Compatible Ink Cartridges 3 Black + 2 Each Color	0
REMANHP4937	CH563WN	HP	18.99	16.14	Hewlett Packard (HP) CH563WN (HP 61XL) High Yield Black Remanufactured Ink Cartridge	480
REMANHP4938	CH564WN	HP	20.99	17.84	Hewlett Packard (HP) CH564WN (HP 61XL) High Yield Color Remanufactured Ink Cartridge	330
REMANHP4939	CE321A	HP	48.99	41.64	Remanufactured Cyan CE321A (HP 128A) Laser Toner Cartridge for Hewlett Packard (HP)	1,300
REMANHP4940	CE323A	HP	48.99	41.64	Remanufactured Magenta CE323A (HP 128A) Laser Toner Cartridge for Hewlett Packard (HP)	1,300
REMANHP4941	CE322A	HP	48.99	41.64	Remanufactured Yellow CE322A (HP 128A) Laser Toner Cartridge for Hewlett Packard (HP)	1,300
REMANHP4942	CE320A	HP	48.99	41.64	Remanufactured Black CE320A (HP 128A) Laser Toner Cartridge for Hewlett Packard (HP)	2,000
REMANHP4943	CE260A	HP	98.99	84.14	Remanufactured Black CE260A Laser Toner Cartridge for Hewlett Packard (HP)	8,500

# LD Products Catalog for the City of Port St. Lucie

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Our Part#	OEM#	Brand	Reg Price	Your Price	Product Title	Page Yield
CE261A	CE261A	HP	106.99	90.94	Remanufactured Cyan CE261A Laser Toner Cartridge for Hewlett Packard (HP)	11,000
CE263A	CE263A	HP	106.99	90.94	Remanufactured Magenta CE263A Laser Toner Cartridge for Hewlett Packard (HP)	11,000
CE262A	CE262A	HP	106.99	90.94	Remanufactured Yellow CE262A Laser Toner Cartridge for Hewlett Packard (HP)	11,000
REMANHP54	CB334AN	HP	16.99	14.44	Hewlett Packard (HP) CB334AN (HP 54) High Yield Black Remanufactured Ink Cartridge	600
REMANHP561	CH561WN	HP	12.99	11.04	Hewlett Packard (HP) CH561WN (HP 61) Black Remanufactured Ink Cartridge	190
REMANHP562	CH562WN	HP	17.99	15.29	Hewlett Packard (HP) CH562WN (HP 61) Color Remanufactured Ink Cartridge	165
C9464A	C9464A	HP	94.99	80.74	Hewlett Packard (HP) C9464A (HP 91) Matte Black Remanufactured Ink Cartridge	0
C9465A	C9465A	HP	94.99	80.74	Hewlett Packard (HP) C9465A (HP 91) Photo Black Remanufactured Ink Cartridge	0
C9466A	C9466A	HP	94.99	80.74	Hewlett Packard (HP) C9466A (HP 91) Light Gray Remanufactured Ink Cartridge	0
C9467A	C9467A	HP	94.99	80.74	Hewlett Packard (HP) C9467A (HP 91) Cyan Remanufactured Ink Cartridge	0
C9468A	C9468A	HP	94.99	80.74	Hewlett Packard (HP) C9468A (HP 91) Magenta Remanufactured Ink Cartridge	0
C9469A	C9469A	HP	94.99	80.74	Hewlett Packard (HP) C9469A (HP 91) Yellow Remanufactured Ink Cartridge	0
C9470A	C9470A	HP	94.99	80.74	Hewlett Packard (HP) C9470A (HP 91) Light Cyan Remanufactured Ink Cartridge	0
C9471A	C9471A	HP	94.99	80.74	Hewlett Packard (HP) C9471A (HP 91) Light Magenta Remanufactured Ink Cartridge	0
REMANC8842	C8842A	HP	16.99	14.44	Hewlett Packard C8842A Versatile Black Remanufactured Ink Cartridge	N/A
REMANC9007	C9007A	HP	16.99	14.44	Hewlett Packard C9007A Aqueous Black Remanufactured Ink Cartridge	N/A
REMANC9050	C9050A	HP	16.99	14.44	Hewlett Packard C9050A Aqueous Black Remanufactured Ink Cartridge	N/A
REMANIQ2392	IQ2392A	HP	16.99	14.44	Hewlett Packard IQ2392A Aqueous Black Remanufactured Ink Cartridge	N/A
REMANC6195	C6195A	HP	16.99	14.44	Hewlett Packard C6195A Fast Dry Black Remanufactured Ink Cartridge	N/A
REMANC6169	C6169A	HP	16.99	14.44	Hewlett Packard C6169A Spot Color Green Remanufactured Ink Cartridge	N/A
REMANC6168	C6168A	HP	16.99	14.44	Hewlett Packard C6168A Spot Color Red Remanufactured Ink Cartridge	N/A
REMANC6170	C6170A	HP	16.99	14.44	Hewlett Packard C6170A Spot Color Blue Remanufactured Ink Cartridge	N/A
REMANC6173	C6173A	HP	16.99	14.44	Hewlett Packard C6173A Spot Color Yellow Remanufactured Ink Cartridge	N/A
CE740A	CE740A	HP	119.99	101.99	Compatible black Laser Toner Cartridge for Hewlett Packard (HP) CE740A for CP5225	7,000
CE741A	CE741A	HP	149.99	127.49	Compatible Cyan Laser Toner Cartridge for Hewlett Packard (HP) CE741A for CP5225	7,300
CE742A	CE742A	HP	149.99	127.49	Compatible Yellow Laser Toner Cartridge for Hewlett Packard (HP) CE742A for CP5225	7,300
CE743A	CE743A	HP	149.99	127.49	Compatible Magenta Laser Toner Cartridge for Hewlett Packard (HP) CE743A for CP5225	7,300
CE270A	CE270A	HP	139.99	118.99	Compatible Black Laser Toner Cartridge for Hewlett Packard (HP) CE270A for CP5525	13,500
CE271A	CE271A	HP	169.99	144.49	Compatible Cyan Laser Toner Cartridge for Hewlett Packard (HP) CE271A for CP5525	15,000
CE272A	CE272A	HP	169.99	144.49	Compatible Yellow Laser Toner Cartridge for Hewlett Packard (HP) CE272A for CP5525	15,000
CE273A	CE273A	HP	169.99	144.49	Compatible Magenta Laser Toner Cartridge for Hewlett Packard (HP) CE273A for CP5525	15,000
C5059A	C5059A	HP	98.99	84.14	Hewlett Packard C5059A (HP 90) High Yield Pigment Black) Remanufactured Ink Cartridge	N/A
C5061A	C5061A	HP	98.99	84.14	Hewlett Packard C5061A (HP 90) High Yield Cyan) Remanufactured Ink Cartridge	N/A
C5063A	C5063A	HP	98.99	84.14	Hewlett Packard C5063A (HP 90) High Yield Magenta) Remanufactured Ink Cartridge	N/A
C5065A	C5065A	HP	98.99	84.14	Hewlett Packard C5065A (HP 90) High Yield Yellow) Remanufactured Ink Cartridge	N/A
CB271A	CB271A	HP	148.99	126.64	Hewlett Packard CB271A (HP 790 Black) Remanufactured Ink Cartridge	N/A
CB272A	CB272A	HP	148.99	126.64	Hewlett Packard CB272A (HP 790 Cyan) Remanufactured Ink Cartridge	1,000
CB273A	CB273A	HP	148.99	126.64	Hewlett Packard CB273A (HP 790 Magenta) Remanufactured Ink Cartridge	1,000

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CB274A	CB274A	HP	148.99	126.64	Hewlett Packard CB274A (HP 790 Yellow) Remanufactured Ink Cartridge	1,000
CB275A	CB275A	HP	148.99	126.64	Hewlett Packard CB275A (HP 790 Light Cyan) Remanufactured Ink Cartridge	1,000
CB276A	CB276A	HP	148.99	126.64	Hewlett Packard CB276A (HP 790 Light Magenta) Remanufactured Ink Cartridge	1,000
CE310A	CE310A	HP	34.99	29.74	Remanufactured Hewlett Packard Black CE310A (HP 126A) Laser Toner Cartridge	1,200
CE311A	CE311A	HP	34.99	29.74	Remanufactured Hewlett Packard Cyan CE311A (HP 126A) Laser Toner Cartridge	1,000
CE312A	CE312A	HP	34.99	29.74	Remanufactured Hewlett Packard Yellow CE312A (HP 126A) Laser Toner Cartridge	1,000
CE313A	CE313A	HP	34.99	29.74	Remanufactured Hewlett Packard Magenta CE313A (HP 126A) Laser Toner Cartridge	1,000
92298AMICR	92298A MICR	HP	69.99	59.49	Remanufactured Black Laser Toner Cartridge for Hewlett Packard (HP) 92298A MICR Toner	6,800
C3909AMICR	C3909A MICR	HP	129.99	110.49	Remanufactured Black Laser Toner Cartridge for Hewlett Packard (HP) C3909A MICR Toner	15,000
C4096AMICR	C4096A MICR	HP	69.99	59.49	Remanufactured Black Laser Toner Cartridge for Hewlett Packard (HP) C4096A MICR Toner	5,000
C4129XMICR	C4129X MICR	HP	117.99	100.29	Remanufactured Black Laser Toner Cartridge for Hewlett Packard (HP) C4129X MICR Toner	10,900
C4182XMICR	C4182X MICR	HP	139.99	118.99	Remanufactured Black Laser Toner Cartridge for Hewlett Packard (HP) C4182X MICR Toner	20,000
C8061XMICR	C8061X MICR	HP	94.99	80.74	Remanufactured Black Laser Toner Cartridge for Hewlett Packard (HP) C8061X MICR Toner	10,000
C8543XMICR	C8543X MICR	HP	199.99	169.99	Remanufactured Black Laser Toner Cartridge for Hewlett Packard (HP) C8543X MICR Toner	30,000
CE255AMICR	CE255A MICR	HP	119.99	101.99	Remanufactured Black Laser Toner Cartridge for Hewlett Packard (HP) CE255A MICR Toner	6,000
CE505AMICR	CE505A MICR	HP	109.99	93.49	Remanufactured Black Laser Toner Cartridge for Hewlett Packard (HP) CE505A MICR Toner	2,300
CE505XMICR	CE505X MICR	HP	119.99	101.99	Remanufactured High Yield Black Laser Toner Cartridge for Hewlett Packard (HP) CE505X MICR Toner	6,500
Q2612AMICR	Q2612A MICR	HP	69.99	59.49	Remanufactured Black Laser Toner Cartridge for Hewlett Packard (HP) Q2612A MICR Toner	2,000
Q5942AMICR	Q5942A MICR	HP	119.99	101.99	Remanufactured Black Laser Toner Cartridge for Hewlett Packard (HP) Q5942A MICR Toner	10,000
Q5942XMICR	Q5942X MICR	HP	139.99	118.99	Remanufactured High Yield Black Laser Toner Cartridge for Hewlett Packard (HP) Q5942X MICR Toner	20,000
Q6511XMICR	Q6511X MICR	HP	109.99	93.49	Remanufactured High Yield Black Laser Toner Cartridge for Hewlett Packard (HP) Q6511X MICR Toner	12,000
Q7553XMICR	Q7553X MICR	HP	119.99	101.99	Remanufactured High Yield Black Laser Toner Cartridge for Hewlett Packard (HP) Q7553X MICR Toner	7,000
C9370A	C9370A	HP	59.99	50.99	Hewlett Packard (HP) C9370A (HP 72) High Yield Photo Black Remanufactured Ink Cartridge	N/A
C9371A	C9371A	HP	59.99	50.99	Hewlett Packard (HP) C9371A (HP 72) High Yield Cyan Remanufactured Ink Cartridge	N/A
C9372A	C9372A	HP	59.99	50.99	Hewlett Packard C9372A (HP 72) High Yield Magenta Remanufactured Ink Cartridge	N/A
C9373A	C9373A	HP	59.99	50.99	Hewlett Packard C9373A (HP 72) High Yield Yellow Remanufactured Ink Cartridge	N/A
C9374A	C9374A	HP	59.99	50.99	Hewlett Packard C9374A (HP 72) High Yield Gray Remanufactured Ink Cartridge	N/A
C9397A	C9397A	HP	38.99	33.14	Hewlett Packard C9397A (HP 72) Standard Yield Photo Black Remanufactured Ink Cartridge	N/A
C9398A	C9398A	HP	38.99	33.14	Hewlett Packard C9398A (HP 72) Standard Yield Cyan Remanufactured Ink Cartridge	N/A
C9399A	C9399A	HP	38.99	33.14	Hewlett Packard C9399A (HP 72) Standard Yield Magenta Remanufactured Ink Cartridge	N/A
C9400A	C9400A	HP	38.99	33.14	Hewlett Packard (HP) C9400A (HP 72) Standard Yield Yellow Remanufactured Ink Cartridge	N/A
C9401A	C9401A	HP	38.99	33.14	Hewlett Packard C9401A (HP 72) Standard Yield Gray Remanufactured Ink Cartridge	N/A
C9403A	C9403A	HP	59.99	50.99	Hewlett Packard (HP) C9403A (HP 72) High Yield Matte Black Remanufactured Ink Cartridge	N/A
CE390X	CE390X	HP	89.99	76.49	Remanufactured High Yield Black Laser Toner Cartridge for Hewlett Packard (HP) CE390X	24,000
CE314A	CE314A	HP	59.99	50.99	Remanufactured Laser Drum Cartridge or Hewlett Packard (HP) CE314A (HP 126A)	000BK/7000CMY
REMAN51640	51640A	HP	12.99	11.04	Hewlett Packard 51640A (HP 40 Pigment Black) Remanufactured Ink Cartridge	1,100
REMANCQ849A	CQ849A	HP	17.99	15.29	Hewlett Packard CQ849A Durable Black Remanufactured Ink Cartridge	0
REMANHP684	CN684WN	HP	7.99	6.79	Hewlett Packard CN684WN (HP 564XL High Yield Pigment Black) Remanufactured Ink Cartridge	800

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Our Part#	OEM#	Brand	Reg Price	Your Price	Product Title	Page Yield
Q3675A	Q3675A	HP	199.99	169.99	Compatible Transfer Belt Unit for Hewlett Packard (HP) Q3675A	150,000
Q7504A	Q7504A	HP	219.99	186.99	Compatible Transfer Belt Unit for Hewlett Packard (HP) Q7504A	120,000
C6120A	C6120A	HP	14.99	12.74	Remanufactured Hewlett Packard (HP) C6120A UV Fluorescent Red Ink Cartridge	N/A
Q2344A	Q2344A	HP	19.99	16.99	Hewlett Packard Q2344A (HP 1918) Fast-Dry Black Remanufactured Ink Cartridge	N/A
01P6897	01P6897	IBM	59.99	50.99	Compatible IBM Black 01P6897 Laser Toner Cartridge.	6,000
28P2010	28P2010	IBM	89.99	76.49	Compatible IBM Black 28P2010 High Yield Laser Toner Cartridge	30,000
28P2494	28P2494	IBM	89.99	76.49	Compatible IBM Black 28P2494 Laser Toner Cartridge.	20,000
75P4303	75P43003	IBM	89.99	76.49	Compatible IBM High Yield Black 75P43003 Laser Toner Cartridge	21,000
75P4305	75P4305	IBM	96.99	82.44	Compatible IBM Extra High Yield Black 75P4305 Laser Toner Cartridge	32,000
75P4686	75P4686	IBM	59.99	50.99	Compatible IBM High Yield Black 75P4686 Laser Toner Cartridge. (InfoPrint 1312)	6,000
75P5711	75P5711	IBM	48.99	41.64	Compatible IBM Black 75P5711 Laser Toner Cartridge.	6,000
90H3566	90H3566	IBM	98.99	84.14	Compatible IBM Black 90H3566 Laser Toner Cartridge.	23,000
75P6052	75P6052	IBM	79.99	67.99	Compatible IBM High Yield Black 75P6052 Laser Toner Cartridge. (InfoPrint 1422)	12,000
75P5522	75P5522	IBM	84.99	72.24	Compatible IBM High Yield Black 75P5522 Laser Toner Cartridge. (InfoPrint 1410)	12,000
75P6961	75P6961	IBM	98.99	84.14	Compatible HY Black Laser Toner Cartridge for IBM 75P6961	21,000
39V0546	39V0546	IBM	109.99	93.49	Compatible Extra HY Black Laser Toner Cartridge for IBM 39V0546	32,000
75P6963	75P6963	IBM	109.99	93.49	Compatible Extra HY Black Laser Toner Cartridge for IBM 75P6963 (1572 Printers)	32,000
39V0544	39V0544	IBM	98.99	84.14	Compatible HY Black Laser Toner Cartridge for IBM 39V0544	21,000
75P5712	75P5712	IBM	42.99	36.54	Compatible IBM 75P5712 Black Laser Drum for InfoPrint 1412 & 1512	20,000
75P6877	75P6877	IBM	129.99	110.49	Compatible Black Laser Toner Cartridge for IBM 75P6877 (InfoPrint 1585)	30,000
39V2971	39V2971	IBM	229.99	195.49	Remanufactured Extra High Yield Black Laser Toner Cartridge for IBM 39V2971	36,000
39V3715	39V3715	IBM	149.99	127.49	Remanufactured High Yield Black Laser Toner Cartridge for IBM 39V3715	9,000
39V3717	39V3717	IBM	169.99	144.49	Remanufactured Extra High Yield Black Laser Toner Cartridge for IBM 39V3717	15,000
39V3206	39V3206	IBM	169.99	144.49	Remanufactured Extra High Yield Black Laser Toner Cartridge	15,000
39V3926	39V3926	IBM	189.99	161.49	Remanufactured Extra High Yield Black Laser Toner Cartridge	18,000
39V2513	39V2513	IBM	209.99	178.49	Remanufactured High Yield Black Laser Toner Cartridge for IBM 39V2513	25,000
39V2515	39V2515	IBM	229.99	195.49	Remanufactured Extra High Yield Black Laser Toner Cartridge	36,000
39V2969	39V2969	IBM	209.99	178.49	Remanufactured High Yield Black Laser Toner Cartridge for IBM 39V2969	25,000
8237216	8237216	Kodak	5.99	5.09	Compatible #10XL Black Ink Cartridge for Kodak 8237216	770
8946501	8946501	Kodak	7.99	6.79	Compatible #10 Color Ink Cartridge for Kodak 8946501	420
1710471-004	1710471-004	onica-Mimol	69.99	59.49	Compatible Konica-Mimolta Magicolor 2200 1710471-004 Cyan Laser Toner Cartridge	6,000
1710517-005	1710517-005	onica-Mimol	39.99	33.99	Compatible Konica-Mimolta QMS MagColor 2300 1710517-005 Black Laser Toner Cartridge	4,500
1710517-006	1710517006	onica-Mimol	44.99	38.24	Compatible Konica-Mimolta QMS MagColor 2300 1710517-006 Yellow Laser Toner Cartridge	4,500
1710517-007	1710517-007	onica-Mimol	44.99	38.24	Compatible Konica-Mimolta QMS MagColor 2300 1710517-007 Magenta Laser Toner Cartridge	4,500
1710517-008	1710517-008	onica-Mimol	44.99	38.24	Compatible Konica-Mimolta Magicolor QMS 2300 1710517-008 Cyan Laser Toner Cartridge	4,500
1710567-001	1710567-001	onica-Mimol	39.99	33.99	Compatible Konica-Mimolta PagePro 1350w 1710567-001 Black Laser Toner Cartridge	6,000
1710587-004	1710587-004	onica-Mimol	44.99	38.24	Compatible Konica-Mimolta Magicolor 2400 / 2500 1710587-004 Black Laser Toner Cartridge	4,500
1710568-001	1710568-001	onica-Mimol	48.99	41.64	Konica-Mimolta Compatible 1710568-001 (1710568001) Black Laser Drum Unit	20,000

# LD Products Catalog for the City of Port St. Lucie

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1710587-007	1710587-007	onica-Minol	48.99	41.64	Compatible Konica-Minolta Magicolor 2400 / 2500 1710587-007 Cyan Laser Toner Cartridge	4,500
1710587-006	1710587-006	onica-Minol	48.99	41.64	Compatible Konica-Minolta Magicolor 2400 / 2500 1710587-006 Magenta Laser Toner Cartridge	4,500
1710587-005	1710587-005	onica-Minol	48.99	41.64	Compatible Konica-Minolta Magicolor 2400 / 2500 1710587-005 Yellow Laser Toner Cartridge	4,500
1710405-002	1710405-002	onica-Minol	39.99	33.99	Compatible Konica-Minolta PagePro 1250c / 1250w 1710405-002 Black Laser Toner Cartridge	6,000
1710400-002	1710400-002	onica-Minol	49.99	42.49	Konica-Minolta Compatible 1710400-002 (1710400002) Black Laser Drum Unit	20,000
9104203	9104203	onica-Minol	39.99	33.99	Compatible Konica-Minolta PagePro 1400w 9104203 Black Laser Toner Cartridge	2,000
4174-311	4174-311	onica-Minol	49.99	42.49	Konica-Minolta Compatible 4174-311 Black Laser Drum Unit	20,000
960-890	960890	onica-Minol	69.99	59.49	Konica 7830 Compatible High Capacity Black 960-890 Laser Toner Cartridge	15,000
960-893	960893	onica-Minol	89.99	76.49	Konica 7830 Compatible High Capacity Cyan 960-893 Laser Toner Cartridge	15,000
960-892	960892	onica-Minol	89.99	76.49	Konica 7830 Compatible High Capacity Magenta 960-892 Laser Toner Cartridge	15,000
960-891	960891	onica-Minol	89.99	76.49	Konica 7830 Compatible High Capacity Yellow 960-891 Laser Toner Cartridge	15,000
950-183	950183	onica-Minol	43.99	37.39	Konica Compatible 950-183 Black (950183) High Yield Laser Toner Cartridge	10,000
950-184	950184	onica-Minol	56.99	48.44	Konica Compatible 950-184 Cyan (950184) High Yield Laser Toner Cartridge	10,000
950-185	950185	onica-Minol	56.99	48.44	Konica Compatible 950-185 Magenta (950185) High Yield Laser Toner Cartridge	10,000
950-186	950186	onica-Minol	56.99	48.44	Konica Compatible 950-186 Yellow (950186) High Yield Laser Toner Cartridge	10,000
960-870	960870	onica-Minol	43.99	37.39	Konica Compatible 960-870 Black (960870) High Yield Laser Toner Cartridge	10,000
960-873	960873	onica-Minol	56.99	48.44	Konica Compatible 960-873 Cyan (960873) High Yield Laser Toner Cartridge	10,000
960-872	960872	onica-Minol	56.99	48.44	Konica Compatible 960-872 Magenta (960872) High Yield Laser Toner Cartridge	10,000
960-871	960871	onica-Minol	56.99	48.44	Konica Compatible 960-871 Yellow (960871) High Yield Laser Toner Cartridge	10,000
8938-509	8938-509	onica-Minol	39.99	33.99	Konica Minolta Bizhub C250 Compatible 8938-509 Black Laser Toner Cartridge	20,000
8938-511	8938-511	onica-Minol	59.99	50.99	Konica Minolta Bizhub C250 Compatible 8938-511 Cyan Laser Toner Cartridge	12,000
8938-512	8938-512	onica-Minol	59.99	50.99	Konica Minolta Bizhub C250 Compatible 8938-512 Magenta Laser Toner Cartridge	12,000
8938-510	8938-510	onica-Minol	59.99	50.99	Konica Minolta Bizhub C250 Compatible 8938-510 Yellow Laser Toner Cartridge	12,000
4053-403	8938-705	onica-Minol	39.99	33.99	Konica Minolta Bizhub Compatible 4053-403/8938-705 Black Laser Toner Cartridge	20,000
4053-703	8938-708	onica-Minol	69.99	59.49	Konica Minolta Bizhub Compatible 4053-703/8938-708 Cyan Laser Toner Cartridge	12,000
4053-603	8938-707	onica-Minol	69.99	59.49	Konica Minolta Bizhub Compatible 4053-603/8938-707 Magenta Laser Toner Cartridge	12,000
4053-503	8938-706	onica-Minol	69.99	59.49	Konica Minolta Bizhub Compatible 4053-503/8938-706 Yellow Laser Toner Cartridge	12,000
4053-401	4053-401	onica-Minol	19.99	16.99	Konica Minolta Bizhub Compatible 4053-401 / TN310K Black Laser Toner Cartridge	11,500
4053-701	4053-701	onica-Minol	39.99	33.99	Konica Minolta Bizhub Compatible 4053-701 / TN310C Cyan Laser Toner Cartridge	11,500
4053-601	4053-601	onica-Minol	39.99	33.99	Konica Minolta Bizhub Compatible 4053-601 / TN310M Magenta Laser Toner Cartridge	11,500
4053-501	4053-501	onica-Minol	39.99	33.99	Konica Minolta Bizhub Compatible 4053-501 / TN310Y Yellow Laser Toner Cartridge	11,500
8937-905	8937-905	onica-Minol	19.99	16.99	Konica Minolta CF2002 and CF3102 Compatible 8937-905 Black Laser Toner Cartridge	11,500
8937-908	8937-908	onica-Minol	39.99	33.99	Konica Minolta CF2002 and CF3102 Compatible 8937-908 Cyan Laser Toner Cartridge	11,500
8937-907	8937-907	onica-Minol	39.99	33.99	Konica Minolta CF2002 and CF3102 Compatible 8937-907 Magenta Laser Toner Cartridge	11,500
8937-906	8937-906	onica-Minol	39.99	33.99	Konica Minolta CF2002 and CF3102 Compatible 8937-906 Yellow Laser Toner Cartridge	11,500
4152-611	4152-611	onica-Minol	39.99	33.99	Compatible Konica-Minolta Fax 1600 4152-611 Black Laser Toner Cartridge	6,000
4519401	4519401	onica-Minol	44.99	38.24	Konica-Minolta Compatible 4519401 Black Laser Drum Unit	20,000
1710490-004	1710490-004	onica-Minol	169.99	144.49	Konica Minolta MagColor 3100 Compatible 1710490-004 Cyan Laser Toner Cartridge	6,000

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1710490-003	1710490-003	onica-Minoli	169.99	144.49	Konica Minolta MagiColor 3100 Compatible 1710490-003 Magenta Laser Toner Cartridge	6,000
1710490-002	1710490-002	onica-Minoli	169.99	144.49	Konica Minolta MagiColor 3100 Compatible 1710490-002 Yellow Laser Toner Cartridge	6,000
960846	960846	onica-Minoli	19.99	16.99	Konica Minolta 8020 and 8031 Compatible 960846 Black Laser Toner Cartridge	11,500
960849	960849	onica-Minoli	39.99	33.99	Konica Minolta 8020 and 8031 Compatible 960849 Cyan Laser Toner Cartridge	11,500
960848	960848	onica-Minoli	39.99	33.99	Konica Minolta 8020 and 8031 Compatible 960848 Magenta Laser Toner Cartridge	11,500
960847	960847	onica-Minoli	39.99	33.99	Konica Minolta 8020 and 8031 Compatible 960847 Yellow Laser Toner Cartridge	11,500
8938-629	8938-629	onica-Minoli	44.99	38.24	Compatible Konica-Minolta Magicolor 7450 8938-629 Black Laser Toner Cartridge	15,000
8938-632	8938-632	onica-Minoli	48.99	41.64	Compatible Konica-Minolta Magicolor 7450 8938-632 Cyan Laser Toner Cartridge	12,000
8938-631	8938-631	onica-Minoli	48.99	41.64	Compatible Konica-Minolta Magicolor 7450 8938-631 Magenta Laser Toner Cartridge	12,000
8938-630	8938-630	onica-Minoli	48.99	41.64	Compatible Konica-Minolta Magicolor 7450 8938-630 Yellow Laser Toner Cartridge	12,000
1710550001	1710550001	onica-Minoli	38.99	33.14	Konica Minolta MagiColor 3300 Compatible 1710550001 Black Laser Toner Cartridge	9,000
1710550002	1710550002	onica-Minoli	39.99	33.99	Konica Minolta MagiColor 3300 Compatible 1710550002 Yellow Laser Toner Cartridge	8,000
1710550003	1710550003	onica-Minoli	39.99	33.99	Konica Minolta MagiColor 3300 Compatible 1710550003 Magenta Laser Toner Cartridge	8,000
1710550004	1710550004	onica-Minoli	39.99	33.99	Konica Minolta MagiColor 3300 Compatible 1710550004 Cyan Laser Toner Cartridge	8,000
1710580-001	1710580-001	onica-Minoli	98.99	84.14	Konica Minolta MagiColor Compatible 1710580-001 Black Laser Toner Cartridge	6,000
1710580-004	1710580-004	onica-Minoli	98.99	84.14	Konica Minolta MagiColor Compatible 1710580-004 Cyan Laser Toner Cartridge	6,000
1710580-003	1710580-003	onica-Minoli	98.99	84.14	Konica Minolta MagiColor Compatible 1710580-003 Magenta Laser Toner Cartridge	6,000
1710580-002	1710580-002	onica-Minoli	98.99	84.14	Konica Minolta MagiColor Compatible 1710580-002 Yellow Laser Toner Cartridge	6,000
A0FN012	A0FN012	onica-Minoli	109.99	93.49	Compatible Konica-Minolta PagePro 4650EN A0FN012 Black Laser Toner Cartridge	18,000
A0FP012	A0FP012	onica-Minoli	119.99	101.99	Compatible Konica-Minolta PagePro 5650EN A0FP012 Black Laser Toner Cartridge	19,000
A0V301F	A0V301F	onica-Minoli	46.99	39.94	Compatible Konica-Minolta MagiColor A0V301F High Yield Black Laser Toner Cartridge	2,500
A0V30HF	A0V30HF	onica-Minoli	48.99	41.64	Compatible Konica-Minolta MagiColor A0V30HF High Yield Cyan Laser Toner Cartridge	2,500
A0V30CF	A0V30CF	onica-Minoli	48.99	41.64	Compatible Konica-Minolta MagiColor A0V30CF High Yield Magenta Laser Toner Cartridge	2,500
A0V306F	A0V306F	onica-Minoli	48.99	41.64	Compatible Konica-Minolta MagiColor A0V306F High Yield Yellow Laser Toner Cartridge	2,500
A070131	TN411K	onica-Minoli	48.99	41.64	Compatible Konica-Minolta A070131 / TN411K Black Laser Toner Cartridge	45,000
A070130	TN611K	onica-Minoli	46.99	39.94	Compatible Konica-Minolta A070130 / TN611K Black Laser Toner Cartridge	27,000
A070430	TN611C	onica-Minoli	78.99	67.14	Compatible Konica-Minolta A070430 / TN611C Cyan Laser Toner Cartridge	27,000
A070330	TN611M	onica-Minoli	78.99	67.14	Compatible Konica-Minolta A070330 / TN611M Magenta Laser Toner Cartridge	27,000
A070230	TN611Y	onica-Minoli	78.99	67.14	Compatible Konica-Minolta A070230 / TN611Y Yellow Laser Toner Cartridge	27,000
8938413	TN211	onica-Minoli	26.99	22.94	Compatible Konica-Minolta 8938413 / TN211 Black Laser Toner Cartridge	17,500
8938402	TN311	onica-Minoli	38.99	33.14	Compatible Konica-Minolta 8938402 / TN311 Black 2-Pk Laser Toner Cartridge	17,500
A0D7135	TN214K	onica-Minoli	37.99	32.29	Compatible Konica-Minolta A0D7135 / TN214K Black Laser Toner Cartridge	24,000
A0D7435	TN214C	onica-Minoli	68.99	58.64	Compatible Konica-Minolta A0D7435 / TN214C Cyan Laser Toner Cartridge	18,500
A0D7335	TN214M	onica-Minoli	68.99	58.64	Compatible Konica-Minolta A0D7335 / TN214M Magenta Laser Toner Cartridge	18,500
A0D7235	TN214Y	onica-Minoli	68.99	58.64	Compatible Konica-Minolta A0D7235 / TN214Y Yellow Laser Toner Cartridge	18,500
A0D7132	TN213K	onica-Minoli	37.99	32.29	Compatible Konica-Minolta A0D7132 / TN213K Black Laser Toner Cartridge	19,000
A0D7432	TN213C	onica-Minoli	68.99	58.64	Compatible Konica-Minolta A0D7432 / TN213C Cyan Laser Toner Cartridge	24,500
A0D7332	TN213M	onica-Minoli	68.99	58.64	Compatible Konica-Minolta A0D7332 / TN213M Magenta Laser Toner Cartridge	24,500

# LD Products Catalog for the City of Port St. Lucie

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A0D7232	TN213Y	onica-Minol	68.99	58.64	Compatible Konica-Minolta A0D7232/ TN213Y Yellow Laser Toner Cartridge	24,500
A0D7131	TN314K	onica-Minol	36.99	31.44	Compatible Konica-Minolta A0D7131/ TN314K Black Laser Toner Cartridge	26,000
A0D7431	TN314C	onica-Minol	68.99	58.64	Compatible Konica-Minolta A0D7431/ TN314C Cyan Laser Toner Cartridge	20,000
A0D7331	TN314M	onica-Minol	68.99	58.64	Compatible Konica-Minolta A0D7331/ TN314M Magenta Laser Toner Cartridge	20,000
A0D7231	TN314Y	onica-Minol	68.99	58.64	Compatible Konica-Minolta A0D7231/ TN314Y Yellow Laser Toner Cartridge	20,000
4065-611	4065-611	onica-Minol	18.99	16.14	Compatible Konica-Minolta 4065-611 Laser Toner Waste Bin	25,000
4049-111	4049-111	onica-Minol	19.99	16.99	Compatible Konica-Minolta 4049-111 Laser Toner Waste Bin	30,000
A0DT-WY0	A0DT-WY0	onica-Minol	21.99	18.69	Compatible Konica-Minolta A0DT-WY0 Laser Toner Waste Bin	50,000
A0AT-WY0	A0AT-WY0	onica-Minol	29.99	25.49	Compatible Konica-Minolta A0AT-WY0 Laser Toner Waste Bin	57,000
A0DK132	A0DK132	onica-Minol	95.99	81.59	Compatible Konica-Minolta A0DK132 Black Laser Toner Cartridge for MagiColor 4650	8,000
A0DK432	A0DK432	onica-Minol	105.99	90.09	Compatible Konica-Minolta A0DK432 Cyan Laser Toner Cartridge for MagiColor 4650	8,000
A0DK332	A0DK332	onica-Minol	105.99	90.09	Compatible Konica-Minolta A0DK332 Magenta Laser Toner Cartridge for MagiColor 4650	8,000
A0DK232	A0DK232	onica-Minol	105.99	90.09	Compatible Konica-Minolta A0DK232 Yellow Laser Toner Cartridge for MagiColor 4650	8,000
A00W462	A00W462	onica-Minol	59.99	50.99	Compatible Konica-Minolta A00W462 Black Laser Toner Cartridge for Bizhub C10	4,500
A00W362	A00W362	onica-Minol	64.99	55.24	Compatible Konica-Minolta A00W362 Cyan Laser Toner Cartridge for Bizhub C10	4,500
A00W262	A00W262	onica-Minol	64.99	55.24	Compatible Konica-Minolta A00W262 Magenta Laser Toner Cartridge for the Bizhub C10	4,500
A00W162	A00W162	onica-Minol	64.99	55.24	Compatible Konica-Minolta A00W162 Yellow Laser Toner Cartridge for the Bizhub C10	4,500
A06V133	A06V133	onica-Minol	79.99	67.99	Compatible Black Laser Toner Cartridge for Konica Minolta A06V133	12,000
A06V233	A06V233	onica-Minol	98.99	84.14	Compatible Yellow Laser Toner Cartridge for Konica Minolta A06V233	12,000
A06V333	A06V333	onica-Minol	98.99	84.14	Compatible Magenta Laser Toner Cartridge for Konica Minolta A06V333	12,000
A06V433	A06V433	onica-Minol	98.99	84.14	Compatible Cyan Laser Toner Cartridge for Konica Minolta A06V433	12,000
A0TM430	A0TM430	onica-Minol	89.99	76.49	Compatible Cyan Laser Toner Cartridge for Konica Minolta A0TM430 (TN613C)	30,000
A0TM330	A0TM330	onica-Minol	89.99	76.49	Compatible Magenta Laser Toner Cartridge for Konica Minolta A0TM330 (TN613M)	30,000
A0TM230	A0TM230	onica-Minol	89.99	76.49	Compatible Yellow Laser Toner Cartridge for Konica Minolta A0TM230 (TN613Y)	30,000
A0FP013	A0FP013	onica-Minol	109.99	93.49	Compatible Konica-Minolta Bizhub 40P A0FP013 Black Laser Toner Cartridge	19,000
9967000877	9967000877	onica-Minol	89.99	76.49	Compatible Konica-Minolta PagePro 1480mf, 1490mf 9967000877 Black Laser Toner Cartridge	3,000
A0DK133	A0DK133	onica-Minol	79.99	67.99	Compatible Black Laser Toner Cartridge for Konica Minolta A0DK133 (TN318K)	8,000
A0DK433	A0DK433	onica-Minol	109.99	93.49	Compatible Cyan Laser Toner Cartridge for Konica Minolta A0DK433 (TN318C)	8,000
A0DK333	A0DK333	onica-Minol	109.99	93.49	Compatible Magenta Laser Toner Cartridge for Konica Minolta A0DK333 (TN318M)	8,000
A0DK233	A0DK233	onica-Minol	109.99	93.49	Compatible Yellow Laser Toner Cartridge for Konica Minolta A0DK233 (TN318Y)	8,000
A06V134	A06V134	onica-Minol	79.99	67.99	Compatible Black Laser Toner Cartridge for Konica Minolta A06V134 (TN313K)	12,000
A06V434	A06V434	onica-Minol	129.99	110.49	Compatible Cyan Laser Toner Cartridge for Konica Minolta A06V434 (TN313C)	12,000
A06V334	A06V334	onica-Minol	129.99	110.49	Compatible Magenta Laser Toner Cartridge for Konica Minolta A06V334 (TN313M)	12,000
A06V234	A06V234	onica-Minol	129.99	110.49	Compatible Yellow Laser Toner Cartridge for Konica Minolta A06V234 (TN313Y)	12,000
A162WY1	A162WY1	onica-Minol	32.99	28.04	Compatible Konica-Minolta A162WY1 Laser Toner Waste Bin	45,000
A0XPWY1	A0XPWY1	onica-Minol	39.99	33.99	Compatible Laser Toner Waste Bin for Konica Minolta A0XPWY1	48,000
TK100	TK-100	Kyocera-Mita	18.99	16.14	Compatible Kyocera Mita Black TK-100 Laser Toner Cartridge.	6,000
TK17	TK-17	Kyocera-Mita	18.99	16.14	Compatible Kyocera Mita Black TK-17 Laser Toner Cartridge.	6,000

# LD Products Catalog for the City of Port St. Lucie

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Our Part#	OEM#	Brand	Reg Price	Your Price	Product Title	Page Yield
TK20	TK-20	Kyocera-Mita	39.99	33.99	Compatible Kyocera Mita Black TK20 Laser Toner Cartridge.	20,000
TK60	TK-60	Kyocera-Mita	42.99	36.54	Compatible Kyocera Mita Black TK60 Laser Toner Cartridge.	20,000
TK70	TK-70	Kyocera-Mita	77.99	66.29	Compatible Kyocera Mita Black TK-70 Laser Toner Cartridge.	N/A
TK50	TK-50	Kyocera-Mita	38.99	33.14	Compatible Kyocera Mita Black TK-50 Laser Toner Cartridge.	15,000
KMTK18	TK-18	Kyocera-Mita	18.99	16.14	Compatible Kyocera Mita Black TK-18 Laser Toner Cartridge.	6,000
TK322	TK-322	Kyocera-Mita	34.99	29.74	Compatible Kyocera Mita Black TK-322 Laser Toner Cartridge	15,000
TK67	TK-67	Kyocera-Mita	42.99	36.54	Compatible Kyocera Mita Black TK-67 Laser Toner Cartridge	20,000
TK57	TK-57	Kyocera-Mita	38.99	33.14	Compatible Kyocera Mita Black TK-57 Laser Toner Cartridge	15,000
TK122	TK-122	Kyocera-Mita	19.99	16.99	Compatible Kyocera Mita Black TK-122 Laser Toner Cartridge	7,200
TK410	TK-410	Kyocera-Mita	42.99	36.54	Compatible Kyocera Mita Black TK-410 Laser Toner Cartridge	15,000
TK132	TK-132	Kyocera-Mita	28.99	24.64	Compatible Kyocera Mita Black TK-132 Laser Toner Cartridge	7,500
TK142	TK-142	Kyocera-Mita	26.99	22.94	Compatible Kyocera Mita Black TK-142 Laser Toner Cartridge	4,000
TK332	TK-332	Kyocera-Mita	44.99	38.24	Compatible Kyocera Mita Black TK-332 Laser Toner Cartridge	20,000
TK312	TK-312	Kyocera-Mita	29.99	25.49	Compatible Kyocera Mita Black TK-312 Laser Toner Cartridge	12,000
TK47	TK-47	Kyocera-Mita	96.99	82.44	Compatible Kyocera Mita Black TK-47 Laser Toner Cartridge	5,000
TK45	TK-45	Kyocera-Mita	96.99	82.44	Compatible Kyocera Mita Black TK-45 Laser Toner Cartridge	12,000
TK40	TK-40	Kyocera-Mita	96.99	82.44	Compatible Kyocera Mita Black TK-40 Laser Toner Cartridge	9,000
TK712	TK-712	Kyocera-Mita	78.99	67.14	Compatible Kyocera Mita Black TK-712 Laser Toner Cartridge	40,000
TK542K	TK-542K	Kyocera-Mita	48.99	41.64	Compatible Kyocera Mita Black TK-542 Laser Toner Cartridge	5,000
TK542C	TK-542C	Kyocera-Mita	48.99	41.64	Compatible Kyocera Mita Cyan TK-542 Laser Toner Cartridge	4,000
TK542M	TK-542M	Kyocera-Mita	48.99	41.64	Compatible Kyocera Mita Magenta TK-542 Laser Toner Cartridge	4,000
TK542Y	TK-542Y	Kyocera-Mita	48.99	41.64	Compatible Kyocera Mita Yellow TK-542 Laser Toner Cartridge	4,000
TK552K	TK-552K	Kyocera-Mita	59.99	50.99	Compatible Kyocera Mita Black TK-552 Laser Toner Cartridge	7,000
TK552C	TK-552C	Kyocera-Mita	59.99	50.99	Compatible Kyocera Mita Cyan TK-552 Laser Toner Cartridge	6,000
TK552M	TK-552M	Kyocera-Mita	59.99	50.99	Compatible Kyocera Mita Magenta TK-552 Laser Toner Cartridge	6,000
TK552Y	TK-552Y	Kyocera-Mita	59.99	50.99	Compatible Kyocera Mita Yellow TK-552 Laser Toner Cartridge	6,000
TK112	TK-112	Kyocera-Mita	23.99	20.39	Compatible Kyocera Mita Black TK-112 Laser Toner Cartridge.	6,000
TK342	TK-342	Kyocera-Mita	28.99	24.64	Compatible Kyocera Mita Black TK-342 Laser Toner Cartridge.	12,000
TK352	TK-352	Kyocera-Mita	36.99	31.44	Compatible Kyocera Mita Black TK-352 Laser Toner Cartridge.	15,000
TK362	TK-362	Kyocera-Mita	42.99	36.54	Compatible Kyocera Mita Black TK-362 Laser Toner Cartridge.	20,000
370AB011	370AB011	Kyocera-Mita	69.99	59.49	Compatible Kyocera Mita Black 370AB011 Laser Toner Cartridge	40,000
37090011	37090011	Kyocera-Mita	15.99	13.59	Compatible Kyocera Mita Black 37090011 Laser Toner Cartridge	14,000
37046011	37046011	Kyocera-Mita	11.99	10.19	Compatible Kyocera Mita Black 37046011 Laser Toner Cartridge	5,250
37029011	37029011	Kyocera-Mita	18.99	16.14	Compatible Kyocera Mita Black 37029011 Laser Toner Cartridge w/Waste Bin	7,000
37028011	37028011	Kyocera-Mita	24.99	21.24	Compatible Kyocera Mita Black 37028011 Laser Toner Cartridge w/Waste Bin	11,000
TK717	TK-717	Kyocera-Mita	97.99	83.29	Compatible Kyocera Mita Black TK-717 Laser Toner Cartridge	34,000
TK677	TK-677	Kyocera-Mita	79.99	67.99	Compatible Kyocera Mita Black TK-677 Laser Toner Cartridge	24,000
REMAN120	15M0120	Lexmark	16.99	14.44	Lexmark Remanufactured 15M0120 (#20) Color Ink Cartridge	275

# LD Products Catalog for the City of Port St. Lucie

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Our Part#	OEM#	Brand	Reg Price	Your Price	Product Title	Page Yield
REMAN1970	12A1970	Lexmark	16.99	14.44	Lexmark Remanufactured 12A1970 (#70) Black Ink Cartridge	600
REMAN1980	12A1980	Lexmark	16.99	14.44	Lexmark Remanufactured 12A1980 (#80) Color Ink Cartridge	275
REMAN619	13619HC	Lexmark	18.99	16.14	Lexmark Remanufactured 13619HC Color Ink Cartridge	300
REMAN620	13400HC	Lexmark	18.99	16.14	Lexmark Remanufactured 13400HC Black Ink Cartridge	600
REMAN650	17G0050	Lexmark	16.99	14.44	Lexmark Remanufactured 17G0050 (#50) Black Ink Cartridge	410
REMAN660	17G0060	Lexmark	16.99	14.44	Lexmark Remanufactured 17G0060 (#60) Color Ink Cartridge	225
REMANLX32	18L0032	Lexmark	14.99	12.74	Lexmark Remanufactured 18L0032 (#82) Black Ink Cartridge	600
REMANLX34	18C0034	Lexmark	20.99	17.84	Lexmark Remanufactured 18C0034 (#34) High Yield Black Ink Cartridge	475
REMANLX35	18C0035	Lexmark	22.99	19.54	Lexmark Remanufactured 18C0035 (#35) High Yield Color Ink Cartridge	475
REMANLX42	18L0042	Lexmark	15.99	13.59	Lexmark Remanufactured 18L0042 (#83) Color Ink Cartridge	450
REMANLXN16	10N0016	Lexmark	16.99	14.44	Lexmark Remanufactured 10N0016 (#16) Black Ink Cartridge	410
REMANLXN26	10N0026	Lexmark	17.99	15.29	Lexmark Remanufactured 10N0026 (#26) Color Ink Cartridge	275
08A0478	08A0478	Lexmark	69.99	59.49	Compatible High Yield Black Laser Toner Cartridge for Lexmark 08A0478	6,000
10S0150	10S0150	Lexmark	39.99	33.99	Compatible Black Laser Toner Cartridge for Lexmark 10S0150	2,000
12A0825	12A0825	Lexmark	79.99	67.99	Compatible Black Laser Toner Cartridge for Lexmark 12A0825	23,000
12A5845	12A5845	Lexmark	79.99	67.99	Compatible High Yield Black Laser Toner Cartridge for Lexmark 12A5845	23,000
12A6735	12A6735	Lexmark	89.99	76.49	Compatible Black Laser Toner Cartridge for Lexmark 12A6735 (Optra T520, T522)	21,000
12A6765	12A6765	Lexmark	89.99	76.49	Compatible Black Laser Toner Cartridge for Lexmark 12A6765	30,000
12A7362	12A7362	Lexmark	89.99	76.49	Compatible High Yield Black Laser Toner Cartridge for Lexmark 12A7362	21,000
12A7405	12A7405	Lexmark	59.99	50.99	Compatible High Yield Black Laser Toner Cartridge for Lexmark 12A7405	6,000
12A7415	12A7415	Lexmark	78.99	67.14	Compatible High Yield Black Laser Toner Cartridge for Lexmark 12A7415	10,000
12A7465	12A7465	Lexmark	96.99	82.44	Compatible EXTRA High Yield Black Laser Toner Cartridge for Lexmark 12A7465	32,000
12A8405	12A8405	Lexmark	48.99	41.64	Compatible High Yield Black Laser Toner Cartridge for Lexmark 12A8405	6,000
12B0090	12B0090	Lexmark	109.99	93.49	Compatible Black Laser Toner Cartridge for Lexmark 12B0090	30,000
1380520	1380520	Lexmark	89.99	76.49	Compatible Black Laser Toner Cartridge for Lexmark / IBM 1380520	9,500
1380950	1380950	Lexmark	79.99	67.99	Compatible Black Laser Toner Cartridge for Lexmark / IBM 1380950 (IBM 4039)	14,400
1382150	1382150	Lexmark	139.99	118.99	Compatible High Yield Black Laser Toner Cartridge for Lexmark / IBM 1382150	14,000
1382625	1382625	Lexmark	74.99	63.74	Compatible Black Laser Toner Cartridge for Lexmark 1382625 (Optra S Series Printers)	17,600
13T0101	13T0101	Lexmark	59.99	50.99	Compatible Black Laser Toner Cartridge for Lexmark 13T0101 (E310, E312 Series Printers)	6,000
18S0090	18S0090	Lexmark	32.99	28.04	Lexmark Compatible 18S0090 Black Laser Toner	3,000
38L1410	38L1410	Lexmark	69.99	59.49	Compatible Black Laser Toner Cartridge for Lexmark 38L1410	15,000
4K00199	4K00199	Lexmark	79.99	67.99	Compatible High Yield Black Laser Toner Cartridge for Lexmark 4K00199	15,000
53P7706	53P7706	Lexmark	78.99	67.14	Compatible Black Laser Toner Cartridge for Lexmark 53P7706	10,000
63H2401	63H2401	Lexmark	74.99	63.74	Compatible Black Laser Toner Cartridge for Lexmark 63H2401	10,000
63H3005	63H3005	Lexmark	74.99	63.74	Compatible Black Laser Toner Cartridge for Lexmark 63H3005	6,000
69G8256	69G8256	Lexmark	48.99	41.64	Compatible Black Laser Toner Cartridge for Lexmark 69G8256 (Optra E Series Printers)	3,000
64015HA	64015HA	Lexmark	98.99	84.14	Compatible High Yield Black Laser Toner Cartridge for Lexmark 64015HA	21,000
12S0400	12S0400	Lexmark	59.99	50.99	Compatible High Yield Black Laser Toner Cartridge for Lexmark 12S0400	6,000

# LD Products Catalog for the City of Port St. Lucie

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Our Part#	OEM#	Brand	Reg Price	Your Price	Product Title	Page Yield
34015HA	34015HA	Lexmark	48.99	41.64	Compatible High Yield Black Laser Toner Cartridge for Lexmark 34015HA	6,000
24015SA	24015SA	Lexmark	48.99	41.64	Compatible High Yield Black Laser Toner Cartridge for Lexmark 24015SA	6,000
12A8400	12A8400	Lexmark	48.99	41.64	Compatible High Yield Black Laser Toner Cartridge for Lexmark 12A8400	6,000
23800SW	23800SW	Lexmark	48.99	41.64	Compatible High Yield Black Laser Toner Cartridge for Lexmark 23800SW	6,000
12A8425	12A8425	Lexmark	79.99	67.99	Compatible High Yield Black Laser Toner Cartridge for Lexmark 12A8425	12,000
64415XA	64415XA	Lexmark	109.99	93.49	Compatible Extra High Yield Black Laser Toner Cartridge for Lexmark 64415XA	32,000
12A4715	12A4715	Lexmark	84.99	72.24	Compatible High Yield Black Laser Toner Cartridge for Lexmark 12A4715	12,000
REMANLX31	18C0031	Lexmark	16.99	14.44	Lexmark Remanufactured 18C0031 (#31) Photo Ink Cartridge	135
X644H11A	X644H11A	Lexmark	98.99	84.14	Compatible High Yield Black Laser Toner Cartridge for Lexmark X644H11A	21,000
X644X11A	X644X11A	Lexmark	109.99	93.49	Compatible Extra High Yield Black Laser Toner Cartridge for Lexmark X644X11A	32,000
12015SA	12015SA	Lexmark	48.99	41.64	Compatible Black Laser Toner Cartridge for Lexmark 12015SA	2,000
20K1403	20K1403	Lexmark	54.99	46.74	Compatible High Yield Black Laser Toner Cartridge for Lexmark 20K1403	10,000
20K1400	20K1400	Lexmark	59.99	50.99	Compatible High Yield Cyan Laser Toner Cartridge for Lexmark 20K1400	6,600
20K1401	20K1401	Lexmark	59.99	50.99	Compatible High Yield Yellow Laser Toner Cartridge for Lexmark 20K1401	6,600
20K1402	20K1402	Lexmark	59.99	50.99	Compatible High Yield Magenta Laser Toner Cartridge for Lexmark 20K1402	6,600
REMANLX1	18C0781	Lexmark	15.99	13.59	Lexmark Remanufactured 18C0781 (#1) Color Ink Cartridge	190
12A8302	12A8302	Lexmark	42.99	36.54	Compatible Lexmark 12A8302 Black Laser Drum	30,000
X340A11G	X340A11G	Lexmark	48.99	41.64	Compatible High Yield Black Laser Toner Cartridge for Lexmark X340A11G	6,000
X340H11G	X340H11G	Lexmark	48.99	41.64	Compatible High Yield Black Laser Toner Cartridge for Lexmark X340H11G	6,000
X340H22G	X340H22G	Lexmark	42.99	36.54	Compatible Lexmark X340H22G Black Laser Drum	30,000
E250A11A	E250A11A	Lexmark	44.99	38.24	Compatible Black Laser Toner Cartridge for Lexmark E250A11A (E250, E350 Printers)	3,500
E352H11A	E352H11A	Lexmark	48.99	41.64	Compatible High Yield Black Laser Toner Cartridge for Lexmark E352H11A	9,000
E450H11A	E450H11A	Lexmark	54.99	46.74	Compatible High Yield Black Laser Toner Cartridge for Lexmark E450H11A (E450 Printers)	11,000
E250X22G	E250X22G	Lexmark	44.99	38.24	Compatible Lexmark E250X22G Laser Drum for the Lexmark E250, E350, E352, & E450	30,000
C5222KS	C5222KS	Lexmark	54.99	46.74	Compatible C5222KS Black Laser Toner Cartridge for Lexmark (C520/C522 Series Printers)	4,000
C5222CS	C5222CS	Lexmark	64.99	55.24	Compatible C5222CS Cyan Laser Toner Cartridge for Lexmark (C520/C522 Series Printers)	3,000
C5222MS	C5222MS	Lexmark	64.99	55.24	Compatible C5222MS Magenta Laser Toner Cartridge for Lexmark (C520/C522 Series Printers)	3,000
C5222YS	C5222YS	Lexmark	64.99	55.24	Compatible C5222YS Yellow Laser Toner Cartridge for Lexmark (C520/C522 Series Printers)	3,000
REMANLXN17	10N0217	Lexmark	13.99	11.89	Lexmark Remanufactured 10N0217 (#17) Black Ink Cartridge	205
REMANLXN27	10N0227	Lexmark	15.99	13.59	Lexmark Remanufactured 10N0227 (#27) Color Ink Cartridge	140
G5240KH	G5240KH	Lexmark	56.99	48.44	Compatible G5240KH High Yield Black Laser Toner Cartridge for Lexmark G524	8,000
G5240CH	G5240CH	Lexmark	65.99	56.09	Compatible G5240CH High Yield Cyan Laser Toner Cartridge for Lexmark (G524 Series)	5,000
G5240MH	G5240MH	Lexmark	65.99	56.09	Compatible G5240MH High Yield Magenta Laser Toner Cartridge for Lexmark (G524 Series)	5,000
G5240YH	G5240YH	Lexmark	65.99	56.09	Compatible G5240YH High Yield Yellow Laser Toner Cartridge for Lexmark G524	5,000
C500H2KG	C500H2KG	Lexmark	58.99	50.14	Compatible C500H2KG High Yield Black Laser Toner Cartridge for Lexmark C500/X500	5,000
C500H2CG	C500H2CG	Lexmark	69.99	59.49	Compatible C500H2CG High Yield Cyan Laser Toner Cartridge for Lexmark C500/X500	3,000
C500H2MG	C500H2MG	Lexmark	69.99	59.49	Compatible C500H2MG High Yield Magenta Laser Toner Cartridge for Lexmark C500/X500	3,000
C500H2YG	C500H2YG	Lexmark	69.99	59.49	Compatible C500H2YG High Yield Yellow Laser Toner Cartridge for Lexmark C500/X500	3,000

# LD Products Catalog for the City of Port St. Lucie

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W84020H	W84020H	Lexmark	129.99	110.49	Compatible High Yield Black Laser Toner Cartridge for Lexmark W84020H (W840 Printers)	30,000
REMANLC32	18C0032	Lexmark	12.99	11.04	Lexmark Remanufactured 18C0032 (#32) Standard Yield Black Ink Cartridge	200
REMANLC33	18C0033	Lexmark	13.99	11.89	Lexmark Remanufactured 18C0033 (#33) Standard Yield Color Ink Cartridge	190
14K0050	14K0050	Lexmark	139.99	118.99	Compatible Black Laser Toner Cartridge for Lexmark 14K0050 (W812 Printers)	12,000
REMANLX2	18C0190	Lexmark	18.99	16.14	Lexmark Remanufactured 18C0190 (#2) Color Ink Cartridge	300
REMANLX3	18C1530	Lexmark	17.99	15.29	Lexmark Remanufactured 18C1530 (#3) Black Ink Cartridge	175
X560H2KG	X560H2KG	Lexmark	98.99	84.14	Compatible X560H2KG High Yield Black Laser Toner Cartridge for Lexmark X560	10,000
X560H2CG	X560H2CG	Lexmark	98.99	84.14	Compatible X560H2CG High Yield Cyan Laser Toner Cartridge for Lexmark X560	10,000
X560H2MG	X560H2MG	Lexmark	98.99	84.14	Compatible X560H2MG High Yield Magenta Laser Toner Cartridge for Lexmark X560	10,000
X560H2YG	X560H2YG	Lexmark	98.99	84.14	Compatible X560H2YG High Yield Yellow Laser Toner Cartridge for Lexmark X560	10,000
REMANLX43	18Y0143	Lexmark	21.99	18.69	Lexmark Remanufactured 18Y0143 (#43XL) High Yield Color Ink Cartridge	500
REMANLX44	18Y0144	Lexmark	20.99	17.84	Lexmark Remanufactured 18Y0144 (#44XL) High Yield Black Ink Cartridge	500
LX1068	14N1068	Lexmark	7.99	6.79	Compatible Replacement for Lexmark 14N1068 / 100XL High Yield Black Ink Cartridge	510
LX1069	14N1069	Lexmark	7.49	6.37	Compatible Replacement for Lexmark 14N1069 / 100XL High Yield Cyan Ink Cartridge	600
LX1070	14N1070	Lexmark	7.49	6.37	Compatible Replacement for Lexmark 14N1070 / 100XL High Yield Magenta Ink Cartridge	600
LX1071	14N1071	Lexmark	7.49	6.37	Compatible Replacement for Lexmark 14N1071 / 100XL High Yield Yellow Ink Cartridge	600
X203A11G	X203A11G	Lexmark	42.99	36.54	Compatible Black Laser Toner Cartridge for Lexmark X203A11G for X204n	2,500
C930H2KG	C930H2KG	Lexmark	98.99	84.14	Compatible C930H2KG (C935 Black) High Yield Black Laser Toner Cartridge	32,000
C930H2CG	C930H2CG	Lexmark	129.99	110.49	Compatible C930H2CG (C935 Cyan) High Yield Cyan Laser Toner Cartridge for Lexmark C935	22,000
C930H2MG	C930H2MG	Lexmark	129.99	110.49	Compatible C930H2MG (C935 Magenta) High Yield Magenta Laser Toner Cartridge	22,000
C930H2YG	C930H2YG	Lexmark	129.99	110.49	Compatible C930H2YG (C935 Yellow) High Yield Yellow Laser Toner Cartridge	22,000
X264H11G	X264H11G	Lexmark	69.99	59.49	Compatible High Yield Black Laser Toner Cartridge for Lexmark X264H11G	9,000
C734A1KG	C734A1KG	Lexmark	89.99	76.49	Compatible Black Laser Toner Cartridge for Lexmark C734A1KG	8,000
C734A1CG	C734A1CG	Lexmark	99.99	84.99	Compatible Cyan Laser Toner Cartridge for Lexmark C734A1CG	6,000
C734A1MG	C734A1MG	Lexmark	99.99	84.99	Compatible Magenta Laser Toner Cartridge for Lexmark C734A1MG	6,000
C734A1YG	C734A1YG	Lexmark	99.99	84.99	Compatible Yellow Laser Toner Cartridge for Lexmark C734A1YG	6,000
T650H11A	T650H11A	Lexmark	209.99	178.49	Remanufactured High Yield Black Laser Toner Cartridge for Lexmark T650H11A	25,000
T654X11A	T654X11A	Lexmark	229.99	195.49	Remanufactured Extra High Yield Black Laser Toner Cartridge for Lexmark T654X11A	36,000
E360H11A	E360H11A	Lexmark	129.99	110.49	Remanufactured High Yield Black Laser Toner Cartridge for Lexmark E360X11A	9,000
X463H11G	X463H11G	Lexmark	149.99	127.49	Remanufactured High Yield Black Laser Toner Cartridge for Lexmark X463H11G	9,000
X463X11G	X463X11G	Lexmark	169.99	144.49	Remanufactured Extra High Yield Black Laser Toner Cartridge for Lexmark X463X11G	15,000
E260A11A	E260A11A	Lexmark	98.99	84.14	Remanufactured Black Laser Toner Cartridge for Lexmark E260A11A	3,500
E460X11A	E460X11A	Lexmark	169.99	144.49	Remanufactured Extra High Yield Black Laser Toner Cartridge for Lexmark E460X11A	15,000
E462U11A	E462U11A	Lexmark	179.99	152.99	Remanufactured Extra High Yield Black Laser Toner Cartridge for Lexmark E462U11A	18,000
X203H22	X203H22	Lexmark	42.99	36.54	Compatible Lexmark X203H22 Black Laser Drum	30,000
20-100	20-100	NEC	74.99	63.74	Compatible NEC Black 20-100 Laser Toner Cartridge for your SuperScript 1260 Printer	6,000
20-122	20-122	NEC	39.99	33.99	Compatible NEC Black 20-122 Laser Toner Cartridge for your SuperScript 870 Printer	6,000
20-152	20-152	NEC	59.99	50.99	Compatible NEC Black 20-152 Laser Toner Cartridge for the SuperScript 1400 Printer	6,000

# LD Products Catalog for the City of Port St. Lucie

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Our Part#	OEM#	Brand	Reg Price	Your Price	Product Title	Page Yield
20-125	20-125	NEC	79.99	67.99	Compatible Laser Drum Cartridge for NEC Superscript 20-125	20,000
4105243U	JINK3456H	NeoPost	84.99	72.24	Compatible Replacement for NeoPost Fluorescent Red JINK3456H/4105243U inkjet cartridge	17,000
4102910P	JINK678H	NeoPost	84.99	72.24	Compatible Replacement for NeoPost Fluorescent Red JINK678H/4102910P inkjet cartridge	31,500
3300028D	3300028D	NeoPost	58.99	50.14	Compatible Replacement for NeoPost Fluorescent Red 3300028D inkjet cartridge for the J25	2,500
4127176R	4127176R	NeoPost	119.99	101.99	Compatible Replacement for NeoPost Fluorescent Red 4127176R inkjet Cartridge for the J110	N/A
4127175Q	4127175Q	NeoPost	109.99	93.49	Compatible Replacement for NeoPost Fluorescent Red 4127175Q inkjet Cartridge for the J90	N/A
42127404	42127404	Okidata	24.99	21.24	Okidata Compatible 42127404 High Yield Black Laser Toner Cartridge	5,000
42127403	42127403	Okidata	28.99	24.64	Okidata Compatible 42127403 High Yield Cyan Laser Toner Cartridge	5,000
42127402	42127402	Okidata	28.99	24.64	Okidata Compatible 42127402 High Yield Magenta Laser Toner Cartridge	5,000
41331701	41331701	Okidata	14.99	12.74	Okidata Compatible 41331701 (Type 8) Black Laser Toner Cartridge	4,000
42102901	42102901	Okidata	13.99	11.89	Okidata Compatible HY Black 42102901 Type C9 Laser Toner Cartridge.	7,000
52106201	52106201	Okidata	7.99	6.79	Okidata Compatible 52106201 Black Laser Toner Cartridge	1,000
52107201	52106701	Okidata	8.99	7.64	Okidata Compatible 52106701 / 52107201 Black Laser Toner Cartridge	2,000
52109001	52109001	Okidata	8.99	7.64	Okidata Compatible 52109001 (Type 5) Black Laser Toner Cartridge	2,000
52111701	52111701	Okidata	8.99	7.64	Okidata Compatible 52111701 (Type 6) Black Laser Toner Cartridge	1,500
42127401	42127401	Okidata	28.99	24.64	Okidata Compatible 42127401 High Yield Yellow Laser Toner Cartridge	5,000
42103001	42103001	Okidata	8.99	7.64	Okidata Compatible 42103001 Black Laser Toner Cartridge	2,500
41963001	41963001	Okidata	56.99	48.44	Okidata Compatible 41963001 Yellow Type C4 High Yield Laser Toner Cartridge	10,000
41963002	41963002	Okidata	56.99	48.44	Okidata Compatible 41963002 Magenta Type C4 High Yield Laser Toner Cartridge	10,000
41963003	41963003	Okidata	56.99	48.44	Okidata Compatible 41963003 Cyan Type C4 High Yield Laser Toner Cartridge	10,000
41963004	41963004	Okidata	43.99	37.39	Okidata Compatible 41963004 Black Type C4 High Yield Laser Toner Cartridge	10,000
41304205	41304205	Okidata	56.99	48.44	Okidata Compatible 41304205 Yellow Type C2 High Yield Laser Toner Cartridge	10,000
41304206	41304206	Okidata	56.99	48.44	Okidata Compatible 41304206 Magenta Type C2 High Yield Laser Toner Cartridge	10,000
41304207	41304207	Okidata	56.99	48.44	Okidata Compatible 41304207 Cyan Type C2 High Yield Laser Toner Cartridge	10,000
41304208	41304208	Okidata	43.99	37.39	Okidata Compatible 41304208 Black Type C2 High Yield Laser Toner Cartridge	10,000
52113701	52113701	Okidata	69.99	59.49	Okidata Compatible 52113701 HY Black Laser Toner Cartridge	15,000
41963604	41963604	Okidata	69.99	59.49	Okidata Type C5 Compatible High Yield Black 41963604 Laser Toner Cartridge	15,000
41963603	41963603	Okidata	89.99	76.49	Okidata Type C5 Compatible High Yield Cyan 41963603 Laser Toner Cartridge	15,000
41963602	41963602	Okidata	89.99	76.49	Okidata Type C5 Compatible High Yield Magenta 41963602 Laser Toner Cartridge	15,000
41963601	41963601	Okidata	89.99	76.49	Okidata Type C5 Compatible High Yield Yellow 41963601 Laser Toner Cartridge	15,000
43034804	43034804	Okidata	23.99	20.39	Okidata Type C6 Compatible Black 43034804 Laser Toner Cartridge	1,500
43034803	43034803	Okidata	23.99	20.39	Okidata Type C6 Compatible Cyan 43034803 Laser Toner Cartridge	1,500
43034802	43034802	Okidata	23.99	20.39	Okidata Type C6 Compatible Magenta 43034802 Laser Toner Cartridge	1,500
43034801	43034801	Okidata	23.99	20.39	Okidata Type C6 Compatible Yellow 43034801 Laser Toner Cartridge	1,500
41515208	41515208	Okidata	69.99	59.49	Okidata C9200/C9400 Series Compatible High Yield Black 41515208 Laser Toner Cartridge	15,000
41515207	41515207	Okidata	89.99	76.49	Okidata C9200/C9400 Series Compatible High Yield Cyan 41515207 Laser Toner Cartridge	15,000
41515206	41515206	Okidata	89.99	76.49	Okidata C9200/C9400 Series Compatible High Yield Magenta 41515206 Laser Toner Cartridge	15,000
41515205	41515205	Okidata	89.99	76.49	Okidata C9200/C9400 Series Compatible High Yield Yellow 41515205 Laser Toner Cartridge	15,000

# LD Products Catalog for the City of Port St. Lucie

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Our Part#	OEM#	Brand	Reg Price	Your Price	Product Title	Page Yield
43324404	43324404	Okidata	28.99	24.64	Okidata Type C8' Compatible High Yield Black 43324404 Laser Toner Cartridge	5,000
43324403	43324403	Okidata	28.99	24.64	Okidata Type C8' Compatible High Yield Cyan 43324403 Laser Toner Cartridge	5,000
43324402	43324402	Okidata	28.99	24.64	Okidata Type C8' Compatible High Yield Magenta 43324402 Laser Toner Cartridge	5,000
43324401	43324401	Okidata	28.99	24.64	Okidata Type C8' Compatible High Yield Yellow 43324401 Laser Toner Cartridge	5,000
52114501	52114501	Okidata	119.99	101.99	Okidata Compatible 52114501 Black Laser Toner Cartridge	10,000
52114502	52114502	Okidata	104.99	89.24	Okidata Compatible 52114502 HY Black Laser Toner Cartridge for the B6300 Printer	17,000
43459304	43459304	Okidata	24.99	21.24	Okidata Compatible High Yield Black 43459304 Laser Toner Cartridge	2,500
43459303	43459303	Okidata	29.99	25.49	Okidata Compatible High Yield Cyan 43459303 Laser Toner Cartridge	2,000
43459302	43459302	Okidata	29.99	25.49	Okidata Compatible High Yield Magenta 43459302 Laser Toner Cartridge	2,000
43459301	43459301	Okidata	29.99	25.49	Okidata Compatible High Yield Yellow 43459301 Laser Toner Cartridge	2,000
43324420	43324420	Okidata	32.99	28.04	Okidata C6100 Series/C5550n MFP Compatible 43324420 Black Laser Toner Cartridge	6,000
43324419	43324419	Okidata	34.99	29.74	Okidata C6100 Series/C5550n MFP Compatible 43324419 Cyan Laser Toner Cartridge	5,000
43324418	43324418	Okidata	34.99	29.74	Okidata C6100 Series/C5550n MFP Compatible 43324418 Magenta Laser Toner Cartridge	5,000
43324417	43324417	Okidata	34.99	29.74	Okidata C6100 Series/C5550n MFP Compatible 43324417 Yellow Laser Toner Cartridge	5,000
52116002	52116002	Okidata	98.99	84.14	Okidata Compatible 52116002 HY Black Laser Toner Cartridge for the B6500 Printer	22,000
43502001	43502001	Okidata	19.99	16.99	Okidata Compatible 43502001 (Type 9) High Yield Black Laser Toner Cartridge for the B4600	7,000
43324469	43324469	Okidata	29.99	25.49	Okidata C6000/C6050 Series Compatible 43324469 Black Laser Toner Cartridge	5,000
43324468	43324468	Okidata	29.99	25.49	Okidata C6000/C6050 Series Compatible 43324468 Cyan Laser Toner Cartridge	4,000
43324467	43324467	Okidata	29.99	25.49	Okidata C6000/C6050 Series Compatible 43324467 Magenta Laser Toner Cartridge	4,000
43324466	43324466	Okidata	29.99	25.49	Okidata C6000/C6050 Series Compatible 43324466 Yellow Laser Toner Cartridge	4,000
43502301	43502301	Okidata	17.99	15.29	Okidata Compatible 43502301 (Type 9) Black Laser Toner Cartridge for the B4400	3,000
43640301	43640301	Okidata	14.99	12.74	Okidata Compatible 43640301 Black Laser Toner Cartridge for the B2200 & B2400	2,000
42918904	42918904	Okidata	78.99	67.14	Okidata C9600/C9800 Series Type C7' Compatible 42918904 Black Laser Toner Cartridge	15,000
42918903	42918903	Okidata	78.99	67.14	Okidata C9600/C9800 Series Type C7' Compatible 42918903 Cyan Laser Toner Cartridge	15,000
42918902	42918902	Okidata	78.99	67.14	Okidata C9600/C9800 Series Type C7' Compatible 42918902 Magenta Laser Toner Cartridge	15,000
42918901	42918901	Okidata	78.99	67.14	Okidata C9600/C9800 Series Type C7' Compatible 42918901 Yellow Laser Toner Cartridge	15,000
42918104	42918104	Okidata	119.99	101.99	Okidata C9600/C9800 Series Type C7' Compatible 42918104 Black Laser Drum Unit	42,000
42918103	42918103	Okidata	129.99	110.49	Okidata C9600/C9800 Series Type C7' Compatible 42918103 Cyan Laser Drum Unit	42,000
42918102	42918102	Okidata	129.99	110.49	Okidata C9600/C9800 Series Type C7' Compatible 42918102 Magenta Laser Drum Unit	42,000
42918101	42918101	Okidata	129.99	110.49	Okidata C9600/C9800 Series Type C7' Compatible 42918101 Yellow Laser Drum Unit	42,000
43979101	43979101	Okidata	18.99	16.14	Okidata Compatible 43979101 Black Laser Toner Cartridge	3,500
43979201	43979201	Okidata	18.99	16.14	Okidata Compatible 43979201 Black Laser Toner Cartridge	7,000
43979206	43979206	Okidata	19.99	16.99	Okidata Compatible 43979206 High Yield Black Laser Toner Cartridge for the B420	10,000
43324477	43324477	Okidata	36.99	31.44	Okidata Compatible 43324477 Type C8' Black Laser Toner Cartridge for the CX2032 MFP	6,000
43324476	43324476	Okidata	48.99	41.64	Okidata Compatible 43324476 Type C8' Cyan Laser Toner Cartridge for the CX2032 MFP	5,000
43324475	43324475	Okidata	48.99	41.64	Okidata Compatible 43324475 Type C8' Magenta Laser Toner Cartridge for the CX2032 MFP	5,000
43324474	43324474	Okidata	48.99	41.64	Okidata Compatible 43324474 Type C8' Yellow Laser Toner Cartridge for the CX2032 MFP	5,000
56120401	56120401	Okidata	89.99	76.49	Okidata Compatible 56120401 Black Laser Toner Cartridge for the B2500 Printer	4,000

# LD Products Catalog for the City of Port St. Lucie

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Our Part#	OEM#	Brand	Reg Price	Your Price	Product Title	Page Yield
43865720	43865720	Okidata	32.99	28.04	Okidata C6150/MC560 Compatible 43865720 HY Black Laser Toner Cartridge	8,000
43865719	43865719	Okidata	34.99	29.74	Okidata C6150/MC560 Compatible 43865719 HY Cyan Laser Toner Cartridge	6,000
43865718	43865718	Okidata	34.99	29.74	Okidata C6150/MC560 Compatible 43865718 HY Magenta Laser Toner Cartridge	6,000
43865717	43865717	Okidata	34.99	29.74	Okidata C6150/MC560 Compatible 43865717 HY Yellow Laser Toner Cartridge	6,000
43487736	43487736	Okidata	39.99	33.99	Okidata C8800 Series Compatible 43487736 Black Laser Toner Cartridge	6,000
43487735	43487735	Okidata	39.99	33.99	Okidata C8800 Series Compatible 43487735 Cyan Laser Toner Cartridge	6,000
43487734	43487734	Okidata	39.99	33.99	Okidata C8800 Series Compatible 43487734 Magenta Laser Toner Cartridge	6,000
43487733	43487733	Okidata	39.99	33.99	Okidata C8800 Series Compatible 43487733 Yellow Laser Toner Cartridge	6,000
43866104	43866104	Okidata	54.99	46.74	Okidata C710 Compatible 43866104 Black Laser Toner Cartridge	11,000
43866103	43866103	Okidata	54.99	46.74	Okidata C710 Compatible 43866103 Cyan Laser Toner Cartridge	11,500
43866102	43866102	Okidata	54.99	46.74	Okidata C710 Compatible 43866102 Magenta Laser Toner Cartridge	11,500
43866101	43866101	Okidata	54.99	46.74	Okidata C710 Compatible 43866101 Yellow Laser Toner Cartridge	11,500
56123402	56123402	Okidata	89.99	76.49	Okidata MIB260/280/290 MFP Compatible 56123402 HY Black Laser Toner Cartridge	5,500
42918982	42918982	Okidata	79.99	67.99	Compatible Magenta Laser Toner Cartridge for Okidata 42918982	2,200
42918983	42918983	Okidata	79.99	67.99	Compatible Black Laser Toner Cartridge for Okidata 42918983	2,200
42918984	42918984	Okidata	79.99	67.99	Compatible Yellow Laser Toner Cartridge for Okidata 42918984	2,200
44250713	44250713	Okidata	42.99	36.54	Compatible High Yield Yellow Laser Toner Cartridge for Okidata 44250713	2,500
44250714	44250714	Okidata	42.99	36.54	Compatible High Yield Cyan Laser Toner Cartridge for Okidata 44250714	2,500
44250715	44250715	Okidata	42.99	36.54	Compatible High Yield Magenta Laser Toner Cartridge for Okidata 44250715	2,500
44250716	44250716	Okidata	39.99	33.99	Compatible High Yield Black Laser Toner Cartridge for Okidata 44250716	2,500
42918981	42918981	Okidata	79.99	67.99	Compatible Yellow Laser Toner Cartridge for Okidata 42918981	22,000
42102801	42102801	Okidata	62.99	53.54	Compatible Okidata 42102801 (Type C9) Laser Drum Cartridge	25,000
52124406	52124406	Okidata	239.99	203.99	Remanufactured Black Laser Toner Cartridge for Okidata 52124406	36,000
KX-FA133	KX-FA133	Panasonic	44.99	38.24	Compatible Panasonic KX-FA133 Thermal Fax Rolls	650
KX-FA135	KX-FA135	Panasonic	21.99	18.69	Compatible Panasonic KX-FA135 Fax Cartridge Frame With Thermal Roll	330
KX-FA136	KX-FA136	Panasonic	22.99	19.54	Compatible Panasonic KX-FA136 Thermal Fax Rolls	330
KX-FA55	KX-FA55	Panasonic	13.98	11.88	Compatible Panasonic KX-FA55 Thermal Fax Rolls	300
KX-FA92	KX-FA92	Panasonic	13.98	11.88	Compatible Panasonic KX-FA92 Thermal Fax Rolls	210
KX-FA93	KX-FA93	Panasonic	6.99	5.94	Compatible Panasonic KX-FA93 Thermal Fax Roll	225
KX-FA94	KX-FA94	Panasonic	9.99	8.49	Compatible Panasonic KX-FA94 Thermal Fax Roll	400
KX-FA76	KX-FA76	Panasonic	6.89	5.86	Compatible Panasonic KX-FA76 Laser Toner Cartridge	2,000
KX-FA83	KX-FA83	Panasonic	8.99	7.64	Panasonic Compatible KX-FA83 (KX-FA83) Black Fax Laser Toner	2,500
UG-3204	UG-3204	Panasonic	79.99	67.99	Compatible Panasonic UG-3204 Laser Toner Cartridge	8,000
UG-3309	UG-3309	Panasonic	69.99	59.49	Compatible Panasonic UG-3309 Laser Toner Cartridge	10,000
UG-3313	UG-3313	Panasonic	79.99	67.99	Compatible Panasonic UG-3313 Laser Toner Cartridge	10,000
UG-3350	UG-3350	Panasonic	59.99	50.99	Compatible Panasonic UG-3350 Laser Toner Cartridge	7,500
UG-5510	UG-5510	Panasonic	89.99	76.49	Compatible Panasonic UG-5510 Laser Toner Cartridge	9,000
UG-5520	UG-5520	Panasonic	82.99	70.54	Compatible Panasonic UG-5520 Laser Toner Cartridge	12,000

# LD Products Catalog for the City of Port St. Lucie

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Our Part#	OEM#	Brand	Reg Price	Your Price	Product Title	Page Yield
UG5530	UG-5530	Panasonic	78.99	67.14	Compatible Panasonic UG-5530 Laser Toner Cartridge	5,000
KX-FA85	KX-FA85	Panasonic	24.99	21.24	Compatible Panasonic KX-FA85 Black Laser Toner (KXFA85)	5,000
UG5540	UG-5540	Panasonic	119.99	101.99	Compatible Panasonic UG-5540 High Yield Black Laser Toner Cartridge	10,000
KX-FAT92	KX-FAT92	Panasonic	13.99	11.89	Compatible Panasonic KX-FAT92 Black Laser Toner (KXFA92)	2,000
UG5550	UG-5550	Panasonic	98.99	84.14	Compatible Panasonic UG-5550 Black Toner for the Panafax UF-6950, UF-7950	10,000
KX-FAT461	KX-FAT461	Panasonic	13.99	11.89	Compatible Panasonic KX-FAT461 Black Laser Toner (KXFA461)	2,000
765-0	765-0	Pitney Bowes	21.99	18.69	Compatible Replacement for Pitney Bowes Fluorescent Red 765-0 inkjet cartridge.	3,000
769-0	769-0	Pitney Bowes	8.99	7.64	Compatible Replacement for Pitney Bowes Fluorescent Red 769-0 inkjet cartridge.	500
815-7	815-7	Pitney Bowes	84.99	72.24	Compatible Replacement for Pitney Bowes Black 815-7 Laser Toner Cartridge.	10,000
793-5	793-5	Pitney Bowes	14.99	12.74	Compatible Replacement for Pitney Bowes Fluorescent Red 793-5 inkjet cartridge.	3,000
797-0	797-0	Pitney Bowes	9.99	8.49	Compatible Replacement for Pitney Bowes Fluorescent Red 797-0 inkjet cartridge.	800
765-3	765-3	Pitney Bowes	21.99	18.69	Compatible Replacement for Pitney Bowes Red 765-3 inkjet cartridge.	N/A
767-1	767-1	Pitney Bowes	48.99	41.64	Pitney Bowes Compatible Fluorescent Red Ribbon Cassettes - 2 Pack 767-1	2,200
621-1	621-1	Pitney Bowes	48.99	41.64	Compatible Pitney Bowes Fluorescent Red 621-1 inkjet cartridge	11,100
797-Q	797-Q	Pitney Bowes	11.99	10.19	Compatible Pitney Bowes Fluorescent Red 797-Q inkjet cartridge	800
765-9	765-9	Pitney Bowes	24.99	21.24	Compatible Pitney Bowes Red 765-9 inkjet cartridge.	8,000
766-8	766-8	Pitney Bowes	59.99	50.99	Compatible Pitney Bowes Fluorescent Red 766-8 inkjet cartridge	52,500
797-M	797-M	Pitney Bowes	11.99	10.19	Compatible Pitney Bowes Fluorescent Red 797-M inkjet cartridge	800
772-2	772-2	Pitney Bowes	159.99	135.99	Compatible Pitney Bowes Black 772-2 Inkjet Cartridge (2-Pack)	220,000
887716	887716	Ricoh	57.95	49.26	Compatible Laser Toner Cartridge for Ricoh Black 887716 (Type 320)	20,000
887718	887718	Ricoh	14.99	12.74	Compatible Laser Toner Cartridge for Ricoh Black 887718 (Type 450)	17,000
413460	413460	Ricoh	69.99	59.49	Compatible Black Laser Toner Cartridge for Ricoh 413460 (SPI000/FAX 1180L Printers)	4,000
888636	888636	Ricoh	56.99	48.44	Ricoh Compatible 888636 Black Laser Toner Cartridge for the C2000/ C2500/ C3000	20,000
888639	888639	Ricoh	89.99	76.49	Ricoh Compatible 888639 Cyan Laser Toner Cartridge for the C2000/ C2500/ C3000	15,000
888638	888638	Ricoh	89.99	76.49	Ricoh Compatible 888638 Magenta Laser Toner Cartridge for the C2000/ C2500/ C3000	15,000
888637	888637	Ricoh	89.99	76.49	Ricoh Compatible 888637 Yellow Laser Toner Cartridge for the C2000/ C2500/ C3000	15,000
841280	841280	Ricoh	38.99	33.14	Ricoh Compatible 841280 Black Laser Toner Cartridge for the C2030/ C2050/ C2550	10,000
841281	841281	Ricoh	69.99	59.49	Ricoh Compatible 841281 Cyan Laser Toner Cartridge for the C2030/ C2050/ C2550	5,000
841282	841282	Ricoh	69.99	59.49	Ricoh Compatible 841282 Magenta Laser Toner Cartridge for the C2030/ C2050/ C2550	5,000
841283	841283	Ricoh	69.99	59.49	Ricoh Compatible 841283 Yellow Laser Toner Cartridge for the C2030/ C2050/ C2550	5,000
841276	841276	Ricoh	69.99	59.49	Ricoh Compatible 841276 Black Laser Toner Cartridge for the C2800/ C3300	23,000
841279	841279	Ricoh	98.99	84.14	Ricoh Compatible 841279 Cyan Laser Toner Cartridge for the C2800/ C3300	17,000
841278	841278	Ricoh	98.99	84.14	Ricoh Compatible 841278 Magenta Laser Toner Cartridge for the C2800/ C3300	17,000
841277	841277	Ricoh	98.99	84.14	Ricoh Compatible 841277 Yellow Laser Toner Cartridge for the C2800/ C3300	17,000
888604	888604	Ricoh	58.99	50.14	Ricoh Compatible 888604 Black Laser Toner Cartridge for the C3500/ C4500	23,000
888607	888607	Ricoh	98.99	84.14	Ricoh Compatible 888607 Cyan Laser Toner Cartridge for the C3500/ C4500	17,000
888606	888606	Ricoh	98.99	84.14	Ricoh Compatible 888606 Magenta Laser Toner Cartridge for the C3500/ C4500	17,000
888605	888605	Ricoh	98.99	84.14	Ricoh Compatible 888605 Yellow Laser Toner Cartridge for the C3500/ C4500	17,000

# LD Products Catalog for the City of Port St. Lucie

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887523	887523	Ricoh	12.99	11.04	Ricoh Compatible 887523 / Type 410 Black Laser Toner Cartridge	8,500
887143	887143	Ricoh	10.99	9.34	Ricoh Compatible 887143 / Type 5010 Black Laser Toner Cartridge	5,000
889275	889275	Ricoh	10.99	9.34	Ricoh Compatible 889275 / Type 510 Black Laser Toner Cartridge	10,500
885117	885117	Ricoh	9.99	8.49	Ricoh Compatible 885117 / Type 1105 Black Laser Toner Cartridge	6,000
885247	885247	Ricoh	18.99	16.14	Ricoh Compatible 885247 / Type 3105D Black Laser Toner Cartridge	23,000
885154	885154	Ricoh	10.99	9.34	Ricoh Compatible 885154 / Type 201D Black Laser Toner Cartridge	8,000
885208	885208	Ricoh	16.99	14.44	Ricoh Compatible 885208 / Type 2110D Black Laser Toner Cartridge	11,000
885149	885149	Ricoh	18.99	16.14	Ricoh Compatible 885149 / Type 3100D Black Laser Toner Cartridge	27,000
885212	885212	Ricoh	29.99	25.49	Ricoh Compatible 885212 / Type 5100D Black Laser Toner Cartridge	43,000
885144	885144	Ricoh	21.99	18.69	Ricoh Compatible 885144 / Type 111D Black Laser Toner Cartridge	20,000
885288	885288	Ricoh	19.99	16.99	Ricoh Compatible 885288 / Type 2120D Black Laser Toner Cartridge	11,000
885257	885257	Ricoh	10.99	9.34	Ricoh Compatible 885257 / Type 1150D Black Laser Toner Cartridge	7,000
402455	402455	Ricoh	38.99	33.14	Ricoh Compatible 402455 Black Laser Toner Cartridge for BP20/BR20N	6,000
888086	888086	Ricoh	10.99	9.34	Ricoh Compatible 888086 / Type 1140D Black Laser Toner Cartridge	9,000
841284	841284	Ricoh	48.99	41.64	Ricoh Compatible 841284 Black Laser Toner Cartridge	23,000
841287	841287	Ricoh	109.99	93.49	Ricoh Compatible 841287 Cyan Laser Toner Cartridge	17,000
841286	841286	Ricoh	109.99	93.49	Ricoh Compatible 841286 Magenta Laser Toner Cartridge	17,000
841285	841285	Ricoh	109.99	93.49	Ricoh Compatible 841285 Yellow Laser Toner Cartridge	17,000
406212	406212	Ricoh	89.99	76.49	Compatible Black Laser Toner Cartridge for Ricoh 406212	5,000
402888	402888	Ricoh	54.99	46.74	Compatible Black Laser Toner Cartridge for Ricoh 402888	8,000
400759	400759	Ricoh	169.99	144.49	Compatible Black Laser Toner Cartridge for Ricoh 400759	20,000
402877	402877	Ricoh	79.99	67.99	Compatible Black Laser Toner Cartridge for Ricoh 402877	20,000
CLP-510D5M	CLP-510D5M	Samsung	52.99	45.04	Replacement CLP-510D5M Magenta Laser Toner Cartridge	5,000
CLP-510D5Y	CLP-510D5Y	Samsung	52.99	45.04	Replacement CLP-510D5Y Yellow Laser Toner Cartridge	5,000
CLP-500D5C	CLP-500D5C	Samsung	52.99	45.04	Replacement CLP-500D5C Cyan Laser Toner Cartridge	5,000
CLP-500D5M	CLP-500D5M	Samsung	52.99	45.04	Replacement CLP-500D5M Magenta Laser Toner Cartridge	5,000
CLP-500D5Y	CLP-500D5Y	Samsung	52.99	45.04	Replacement CLP-500D5Y Yellow Laser Toner Cartridge	5,000
CLP-500D7K	CLP-500D7K	Samsung	52.99	45.04	Replacement CLP-500D7K Black Laser Toner Cartridge	7,000
ML-1210D3	ML-1210D3	Samsung	39.99	33.99	Remanufactured Replacement ML-1210D3 Black Laser Toner Cartridge	2,500
ML-1650D8	ML-1650D8	Samsung	59.99	50.99	Remanufactured Replacement ML-1650D8 Black Laser Toner Cartridge	8,000
ML-1710D3	ML-1710D3	Samsung	32.99	28.04	Remanufactured Replacement ML-1710D3 Black Laser Toner Cartridge	3,000
ML-2150D8	ML-2150D8	Samsung	69.99	59.49	Remanufactured Replacement ML-2150D8 Black Laser Toner Cartridge	8,000
ML-2550DA	ML-2550DA	Samsung	69.99	59.49	Remanufactured Replacement ML-2550DA Black Laser Toner Cartridge	10,000
ML-4500D3	ML-4500D3	Samsung	39.99	33.99	Remanufactured Replacement ML-4500D3 Black Laser Toner Cartridge	2,500
ML-5000D5	ML-5000D5	Samsung	48.99	41.64	Remanufactured Replacement ML-5000D5 Black Laser Toner Cartridge	6,000
ML-6000D6	ML-6000D6	Samsung	48.99	41.64	Remanufactured Replacement ML-6000D6 Black Laser Toner Cartridge	6,000
ML-6060D6	ML-6060D6	Samsung	59.99	50.99	Remanufactured Replacement ML-6060D6 Black Laser Toner Cartridge	6,000
ML-7000D8	ML-7000D8	Samsung	79.99	67.99	Remanufactured Replacement ML-7000D8 Black Laser Toner Cartridge	8,000

# LD Products Catalog for the City of Port St. Lucie

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ML-7300DA	ML-7300DA	Samsung	79.99	67.99	Remanufactured Replacement ML-7300DA Black Laser Toner Cartridge	10,000
SCX-4100D3	SCX-4100D3	Samsung	32.99	28.04	Remanufactured Replacement SCX-4100D3 Black Laser Toner Cartridge	3,000
SCX-4216D3	SCX-4216D3	Samsung	32.99	28.04	Remanufactured Replacement SCX-4216D3 Black Laser Toner Cartridge	3,000
SCX-5312D6	SCX-5312D6	Samsung	48.99	41.64	Replacement SCX-5312D6 Black Laser Toner Cartridge	7,500
SCX-5312R2	SCX-5312R2	Samsung	79.95	67.96	Replacement SCX-5312R2 Laser Drum Cartridge	15,000
SF-550D3	SF-550D3	Samsung	48.99	41.64	Remanufactured Replacement SF-550D3 Black Laser Toner Cartridge	3,000
TDR-510P	TDR-510P	Samsung	39.99	33.99	Remanufactured Replacement TDR-510P Black Laser Toner Cartridge	3,000
SCX-4720D5	SCX-4720D5	Samsung	59.99	50.99	Remanufactured Replacement SCX-4720D5 High Yield Black Laser Toner Cartridge	5,000
ML-2250D5	ML-2250D5	Samsung	59.99	50.99	Remanufactured Replacement ML-2250D5 Black Laser Toner Cartridge	5,000
CLP-510D7K	CLP-510D7K	Samsung	52.99	45.04	Replacement CLP-510D7K Black Laser Toner Cartridge	7,000
CLP-510D5C	CLP-510D5C	Samsung	52.99	45.04	Replacement CLP-510D5C Cyan Laser Toner Cartridge	5,000
SCX-4521D3	SCX-4521D3	Samsung	32.99	28.04	Remanufactured Replacement SCX-4521D3 Black Laser Toner Cartridge	3,000
ML-2010D3	ML-2010D3	Samsung	32.99	28.04	Remanufactured Replacement ML-2010D3 Black Laser Toner Cartridge	3,000
ML-1610D3	ML-1610D3	Samsung	32.99	28.04	Remanufactured Replacement ML-1610D3 Black Laser Toner Cartridge	2,000
SCX-6320D8	SCX-6320D8	Samsung	59.99	50.99	Replacement SCX-6320D8 Black Laser Toner Cartridge	8,000
SCX-6320R2	SCX-6320R2	Samsung	89.99	76.49	Replacement SCX-6320R2 Laser Drum Cartridge	20,000
SF-6800D6	SF-6800D6	Samsung	59.99	50.99	Remanufactured Replacement SF-6800D6 Black Laser Toner Cartridge	6,000
SCX-D4200A	SCX-D4200A	Samsung	42.99	36.54	Remanufactured Replacement SCX-D4200A Black Laser Toner Cartridge	3,000
CLP-K600A	CLP-K600A	Samsung	59.99	50.99	Remanufactured Replacement CLP-K600A Black Laser Toner Cartridge	4,000
CLP-M600A	CLP-M600A	Samsung	64.99	55.24	Remanufactured Replacement CLP-M600A Magenta Laser Toner Cartridge	4,000
CLP-C600A	CLP-C600A	Samsung	64.99	55.24	Remanufactured Replacement CLP-C600A Cyan Laser Toner Cartridge	4,000
CLP-Y600A	CLP-Y600A	Samsung	64.99	55.24	Remanufactured Replacement CLP-Y600A Yellow Laser Toner Cartridge	4,000
ML-3560DB	ML-3560DB	Samsung	69.99	59.49	Remanufactured Replacement ML-3560DB Black Laser Toner Cartridge	12,000
CLP-K300A	CLP-K300A	Samsung	12.99	11.04	Replacement CLP-K300A Black Laser Toner Cartridge	2,000
CLP-C300A	CLP-C300A	Samsung	12.99	11.04	Replacement CLP-C300A Cyan Laser Toner Cartridge	1,000
CLP-M300A	CLP-M300A	Samsung	12.99	11.04	Replacement CLP-M300A Magenta Laser Toner Cartridge	1,000
CLP-Y300A	CLP-Y300A	Samsung	12.99	11.04	Replacement CLP-Y300A Yellow Laser Toner Cartridge	1,000
ML-D3050B	ML-D3050B	Samsung	48.99	41.64	Remanufactured Replacement ML-D3050B High Yield Black Laser Toner Cartridge	8,000
SCX-D5530B	SCX-D5530B	Samsung	59.99	50.99	Remanufactured Replacement SCX-D5530B High Yield Black Laser Toner Cartridge	8,000
SCX-D4725A	SCX-D4725A	Samsung	42.99	36.54	Remanufactured Replacement SCX-D4725A Black Laser Toner Cartridge	3,000
SF-D560RA	SF-D560RA	Samsung	48.99	41.64	Remanufactured Replacement SF-D560RA Black Laser Toner Cartridge	3,000
ML-D1630A	ML-D1630A	Samsung	39.99	33.99	Remanufactured Replacement ML-D1630A Black Laser Toner Cartridge	2,000
ML-D3470B	ML-D3470B	Samsung	54.99	46.74	Remanufactured Replacement ML-D3470B High Yield Black Laser Toner Cartridge	10,000
ML-D2850B	ML-D2850B	Samsung	48.99	41.64	Remanufactured Replacement ML-D2850B High Yield Black Laser Toner Cartridge	5,000
CLP-K660B	CLP-K660B	Samsung	79.99	67.99	Remanufactured Replacement CLP-K660B High Capacity Black Laser Toner Cartridge	5,500
CLP-C660B	CLP-C660B	Samsung	79.99	67.99	Remanufactured Replacement CLP-C660B High Capacity Cyan Laser Toner Cartridge	5,000
CLP-M660B	CLP-M660B	Samsung	79.99	67.99	Remanufactured Replacement CLP-M660B High Capacity Magenta Laser Toner Cartridge	5,000
CLP-Y660B	CLP-Y660B	Samsung	79.99	67.99	Remanufactured Replacement CLP-Y660B High Capacity Yellow Laser Toner Cartridge	5,000

# LD Products Catalog for the City of Port St. Lucie

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CLP-K350A	CLP-K350A	Samsung	26.99	22.94	Replacement CLP-K350A Black Laser Toner Cartridge	4,000
CLP-C350A	CLP-C350A	Samsung	26.99	22.94	Replacement CLP-C350A Cyan Laser Toner Cartridge	2,000
CLP-M350A	CLP-M350A	Samsung	26.99	22.94	Replacement CLP-M350A Magenta Laser Toner Cartridge	2,000
CLP-Y350A	CLP-Y350A	Samsung	26.99	22.94	Replacement CLP-Y350A Yellow Laser Toner Cartridge	2,000
ML-D4550B	ML-D4550B	Samsung	89.99	76.49	Replacement ML-D4550B High Capacity Black Laser Toner Cartridge	20,000
SCX-D6345A	SCX-D6345A	Samsung	89.99	76.49	Remanufactured Replacement SCX-D6345A Black Laser Toner Cartridge	20,000
MLT-D109S	MLT-D109S	Samsung	42.99	36.54	Replacement MLT-D109S Black Laser Toner Cartridge	2,000
CLT-K409S	CLT-K409S	Samsung	36.99	31.44	Replacement CLT-K409S Black Laser Toner Cartridge	1,500
CLT-C409S	CLT-C409S	Samsung	36.99	31.44	4injets' Replacement CLT-C409S Cyan Laser Toner Cartridge	1,000
CLT-M409S	CLT-M409S	Samsung	36.99	31.44	Replacement CLT-M409S Magenta Laser Toner Cartridge	1,000
CLT-Y409S	CLT-Y409S	Samsung	36.99	31.44	Replacement CLT-Y409S Yellow Laser Toner Cartridge	1,000
MLT-D105L	MLT-D105L	Samsung	48.99	41.64	Compatible Samsung MLT-D105L High Yield Black Laser Toner Cartridge	2,500
RIC-500B	RIC-500B	Samsung	16.99	14.44	Compatible Samsung MLT-D105L High Yield Black Laser Toner Cartridge	N/A
MLT-D108S	MLT-D108S	Samsung	38.99	33.14	Samsung RIC-500B Black Remanufactured Ink Cartridge	1,500
MLT-D208L	MLT-D208L	Samsung	59.99	50.99	Compatible Samsung MLT-D108S Black Laser Toner Cartridge	10,000
MLT-D209L	MLT-D209L	Samsung	59.99	50.99	Compatible Samsung MLT-D209L High Yield Black Laser Toner Cartridge	5,000
MLT-D104S	MLT-D104S	Samsung	48.99	41.64	Compatible Samsung Laser Cartridge MLT-D104S Black Toner for ML-1665	1,500
CLT-K508L	CLT-K508L	Samsung	79.99	67.99	Replacement CLT-K508L High Yield Black Laser Toner Cartridge	5,000
CLT-C508L	CLT-C508L	Samsung	79.99	67.99	Replacement CLT-C508L High Yield Cyan Laser Toner Cartridge	4,000
CLT-M508L	CLT-M508L	Samsung	79.99	67.99	Replacement CLT-M508L High Yield Magenta Laser Toner Cartridge	4,000
CLT-Y508L	CLT-Y508L	Samsung	79.99	67.99	Replacement CLT-Y508L High Yield Yellow Laser Toner Cartridge	4,000
CLT-R409	CLT-R409	Samsung	129.99	110.49	Replacement CLT-R409 Laser Drum Cartridge for use in Samsung CLP-315 Printer	24,000
CLT-K609S	CLT-K609S	Samsung	89.99	76.49	Compatible Black Laser Toner Cartridge for Samsung CLT-K609S for CLP-770ND	7,000
CLT-C609S	CLT-C609S	Samsung	89.99	76.49	Compatible Cyan Laser Toner Cartridge for Samsung CLT-C609S for CLP-770ND	7,000
CLT-Y609S	CLT-Y609S	Samsung	89.99	76.49	Compatible Yellow Laser Toner Cartridge for Samsung CLT-Y609S for CLP-770ND	7,000
CLT-M609S	CLT-M609S	Samsung	89.99	76.49	Compatible Magenta Laser Toner Cartridge for Samsung CLT-M609S for CLP-770ND	7,000
CLT-C407S	CLT-C407S	Samsung	38.99	33.14	Compatible Samsung CLT-C407S Cyan Laser Toner Cartridge	1,000
CLT-K407S	CLT-K407S	Samsung	38.99	33.14	Compatible Samsung CLT-K407S Black Laser Toner Cartridge	1,500
CLT-M407S	CLT-M407S	Samsung	38.99	33.14	Compatible Samsung CLT-M407S Magenta Laser Toner Cartridge	1,000
CLT-Y407S	CLT-Y407S	Samsung	38.99	33.14	Compatible Samsung CLT-Y407S Yellow Laser Toner Cartridge	1,000
MLT-D206L	MLT-D206L	Samsung	64.99	55.24	Compatible Samsung Laser Cartridge MLT-D206L Black Toner for SCX-5935FN	10,000
MLT-D205E	MLT-D205E	Samsung	74.99	63.74	Compatible Samsung Laser Cartridge MLT-D205E Extra High Yield Black Laser Toner Cartridge	10,000
UX100CR	UX-100CR	Sharp	29.98	25.48	Compatible Alternative to Samsung MLT-D205E Extra High Yield Black Laser Toner Cartridge	660
UX15CR	UX-15CR	Sharp	15.98	13.58	Sharp UX-100CR Thermal Compatible Fax Ribbon Refill Rolls (2 - Pack)	500
UX5CR	UX-5CR	Sharp	9.98	8.48	Sharp UX-15CR Thermal Compatible Fax Ribbon Refill Rolls (2 - Pack)	165
AJ-T20B	AJ-T20B	Sharp	3.99	3.39	Compatible Sharp Black AJ-T20B Inkjet Cartridge	1,400
AJ-T20C	AJ-T20C	Sharp	3.99	3.39	Compatible Sharp Cyan AJ-T20C Inkjet Cartridge	240
AJ-T20M	AJ-T20M	Sharp	3.99	3.39	Compatible Sharp Magenta AJ-T20M Inkjet Cartridge	240

# LD Products Catalog for the City of Port St. Lucie

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Our Part#	OEM#	Brand	Reg Price	Your Price	Product Title	Page Yield
AJ-T20Y	AJ-T20Y	Sharp	3.99	3.39	Compatible Sharp Yellow AJ-T20Y inkjet cartridge.	240
REMANUXC70B	UX-C70B	Sharp	18.99	16.14	Remanufactured Sharp Black UX-C70B inkjet cartridge.	500
AL-100DR	AL-100DR	Sharp	89.99	76.49	Compatible Sharp AL-100DR Laser Drum	18,000
AL100TD	AL-100TD	Sharp	44.99	38.24	Compatible Sharp Black AL-100TD Laser Toner Cartridge.	6,000
FO-45DR	FO-45DR	Sharp	59.99	50.99	Compatible Sharp FO-45DR Laser Drum	20,000
FO-45ND	FO-45ND	Sharp	48.99	41.64	Compatible Sharp Black FO-45ND Laser Toner Cartridge.	5,600
FO-47DR	FO-47DR	Sharp	49.99	42.49	Compatible Sharp FO-47DR Laser Drum	20,000
FO-47ND	FO-47ND	Sharp	39.99	33.99	Compatible Sharp Black FO-47ND Laser Toner Cartridge.	6,000
FO-50ND	FO-50ND	Sharp	39.99	33.99	Compatible Sharp Black FO-50ND Laser Toner Cartridge.	6,000
FO-50DR	FO-50DR	Sharp	49.99	42.49	Compatible Sharp FO-50DR Laser Drum.	9,000
AR200TD	AR-200TD	Sharp	89.99	76.49	Compatible Sharp Black AR-200TD Laser Toner Cartridge.	18,000
AR200DR	AR-200DR	Sharp	89.99	76.49	Compatible Sharp AR-200DR Laser Drum	30,000
MX-27NTBA	MX-27NTBA	Sharp	48.99	41.64	Compatible Sharp MX-27NTBA Black Laser Toner Cartridge for MX-2300N & MX-2700N	18,000
MX-27NTCA	MX-27NTCA	Sharp	89.99	76.49	Compatible Sharp MX-27NTCA Cyan Laser Toner Cartridge for MX-2300N & MX-2700N	15,000
MX-27NTMA	MX-27NTMA	Sharp	89.99	76.49	Compatible Sharp MX-27NTMA Magenta Laser Toner Cartridge for MX-2300N & MX-2700N	15,000
MX-27NTYA	MX-27NTYA	Sharp	89.99	76.49	Compatible Sharp MX-27NTYA Yellow Laser Toner Cartridge for MX-2300N & MX-2700N	15,000
MX-270HB	MX-270HB	Sharp	23.99	20.39	Compatible Sharp MX-270HB Laser Toner Waste Bin	40,000
MX-C40NB	MX-C40NB	Sharp	32.99	28.04	Compatible Black Laser Toner Cartridge for Sharp MX-C40NTB for MX-C311 and MX-C401	1,000
MX-C40NTC	MX-C40NTC	Sharp	69.99	59.49	Compatible Cyan Laser Toner Cartridge for Sharp MX-C40NTC for MX-C311 and MX-C401	1,000
MX-C40NTM	MX-C40NTM	Sharp	69.99	59.49	Compatible Sharp Laser Toner Cartridge for Sharp MX-C40NTM for MX-C311 and MX-C401	1,000
MX-C40NTY	MX-C40NTY	Sharp	69.99	59.49	Compatible Yellow Laser Toner Cartridge for Sharp MX-C40NTY for MX-C311 and MX-C401	1,000
T1350	T1350	Toshiba	9.99	8.49	Toshiba Compatible T1350 Black Laser Toner Kit	4,300
T1550	T1550	Toshiba	12.99	11.04	Toshiba Compatible T1550 Black Laser Toner Kit	7,000
T1710	T1710	Toshiba	12.99	11.04	Toshiba Compatible T1710 Black Laser Toner Kit	7,000
T2060	T2060	Toshiba	13.99	11.89	Toshiba Compatible T2060 Black Laser Toner Kit	1,875
T2460	T2460	Toshiba	21.99	18.69	Toshiba Compatible T2460 Black Laser Toner Kit	10,000
T2510	T2510	Toshiba	18.99	16.14	Toshiba Compatible T2510 Black Laser Toner	10,000
T3500	T3500	Toshiba	18.99	16.14	Toshiba Compatible T3500 Black Laser Toner Kit	13,500
T3560	T3560	Toshiba	21.99	18.69	Toshiba Compatible T3560 Black Laser Toner Kit	13,000
T3580	T3580	Toshiba	18.99	16.14	Toshiba Compatible T3580 Black Laser Toner Kit	40,000
T4550	T4550	Toshiba	18.99	16.14	Toshiba Compatible T4550 Black Laser Toner Kit	16,500
TK12	TK12	Toshiba	16.99	14.44	Toshiba Compatible TK12 (TK-12) Black Laser Toner	11,000
TK18	TK18	Toshiba	39.99	33.99	Toshiba Compatible TK18 (TK-18) Black Laser Toner Kit	6,000
12A8565	12A8565	Toshiba	59.99	50.99	Compatible High Yield Black Laser Toner Cartridge for Toshiba 12A8565	6,000
T6510	T6510	Toshiba	48.99	41.64	Toshiba Compatible T6510 Black Laser Toner Kit	15,000
DK18	DK18	Toshiba	79.99	67.99	Toshiba Compatible DK18 Black Laser Drum Unit	20,000
T4010	T4010	Toshiba	18.99	16.14	Toshiba Compatible T4010 Black Laser Toner Kit	12,000
T6550	T6550	Toshiba	28.99	24.64	Toshiba Compatible T6550 Black Laser Toner for BD5540 & BD6550	38,000

# LD Products Catalog for the City of Port St. Lucie

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Our Part#	OEM#	Brand	Reg Price	Your Price	Product Title	Page Yield
T6560	T6560	Toshiba	39.99	33.99	Toshiba Compatible T6560 Black Laser Toner for BD5560 & BD6560	43,000
T6570	T6570	Toshiba	47.99	40.79	Toshiba Compatible T6570 Black Laser Toner for DP-4580/5570/6570/8070, E-Studio 55/65/80	60,000
T7550	T7550	Toshiba	47.99	40.79	Toshiba Compatible T7550 Black Laser Toner for BD7550 & BD7560	45,000
T1200	T1200	Toshiba	34.99	29.74	Toshiba Compatible T1200 Black Laser Toner for E-Studio 120 & 150	6,500
T3520	T3520	Toshiba	26.99	22.94	Toshiba Compatible T3520 Black Laser Toner for E-Studio 350 & 450	18,000
T6000	T6000	Toshiba	54.99	46.74	Toshiba Compatible T6000 Black Laser Toner for E-Studio 520, 600, 720 & 850	N/A
T1640	T1640	Toshiba	34.99	29.74	Toshiba Compatible T1640 Black Laser Toner for E-Studio 163, 165, 203 & 205	8,000
T2840	T2840	Toshiba	34.99	29.74	Toshiba Compatible T2840 Black Laser Toner for E-Studio 203L, 233, 283	N/A
T2320	T2320	Toshiba	38.99	33.14	Toshiba Compatible T2320 Black Laser Toner Kit for the e-Studio 200L, 230, 280	22,000
T2340	T2340	Toshiba	38.99	33.14	Toshiba Compatible T2340 Black Laser Toner Kit for the e-Studio 202L, 232, 282	23,000
8R3626	8R3626	Xerox	45.99	39.09	Xerox 8R3626 Thermal Compatible Fax Ribbon Refill Rolls (2 - Pack)	1,368
8R3683	8R3683	Xerox	45.99	39.09	Xerox 8R3683 Thermal Compatible Fax Ribbon Refill Rolls (2 - Pack)	2,768
8R3816	8R3816	Xerox	45.99	39.09	Xerox 8R3816 Thermal Compatible Fax Ribbon Refill Rolls (2 - Pack)	2,472
8R12728	8R12728	Xerox	4.99	4.24	Compatible Black Ink Cartridge for Xerox 8R12728 (Y100)	350
8R7660	8R7660	Xerox	6.99	5.94	Compatible Black Ink Cartridge for Xerox 8R7660	240
8R7661	8R7661	Xerox	6.99	5.94	Compatible Blue Ink Cartridge for Xerox 8R7661	240
8R7662	8R7662	Xerox	6.99	5.94	Compatible Red Ink Cartridge for Xerox 8R7662	240
8R7663	8R7663	Xerox	6.99	5.94	Compatible Yellow Ink Cartridge for Xerox 8R7663	240
8R7972	8R7972	Xerox	3.99	3.39	Compatible Cyan Ink Cartridge for Xerox 8R7972 (Y101)	240
8R7973	8R7973	Xerox	3.99	3.39	Compatible Magenta Ink Cartridge for Xerox 8R7973 (Y102)	240
8R7974	8R7974	Xerox	3.99	3.39	Compatible Yellow Ink Cartridge for Xerox 8R7974 (Y103)	240
8R7994	8R7994	Xerox	6.99	5.94	Compatible Black Ink Cartridge for Xerox 8R7994	240
016-1605-00	016-1605-00	Xerox	89.99	76.49	Xerox Phaser 840 Compatible 5 Cyan & 2 Black 016-1605-00 Solid Ink ColorStix Cartridge	5,860
016-1606-00	016-1606-00	Xerox	89.99	76.49	Xerox Phaser 840 Compatible 5 Magenta & 2 Black 016-1606-00 Solid Ink ColorStix Cartridge	5,860
016-1607-00	016-1607-00	Xerox	89.99	76.49	Xerox Phaser 840 Compatible 5 Yellow & 2 Black 016-1607-00 Solid Ink ColorStix Cartridge	5,860
016-1759-00	016-1759-00	Xerox	89.99	76.49	Xerox Phaser Compatible 5 Cyan & 2 Black 016-1759-00 Solid Ink ColorStix Cartridge	5,800
016-1760-00	016-1760-00	Xerox	89.99	76.49	Xerox Phaser Compatible 5 Magenta & 2 Black 016-1760-00 Solid Ink ColorStix Cartridge	5,800
016-1761-00	016-1761-00	Xerox	89.99	76.49	Xerox Phaser Compatible 5 Yellow & 2 Black 016-1761-00 Solid Ink ColorStix Cartridge	5,800
016-1800-00	016-1800-00	Xerox	169.99	144.49	Xerox Phaser 750 Compatible High Capacity Cyan 016-1800-00 Laser Toner Cartridge	10,000
016-1801-00	016-1801-00	Xerox	169.99	144.49	Xerox Phaser 750 Compatible High Capacity Magenta 016-1801-00 Laser Toner Cartridge	10,000
016-1802-00	016-1802-00	Xerox	169.99	144.49	Xerox Phaser 750 Compatible High Capacity Yellow 016-1802-00 Laser Toner Cartridge	10,000
016-1803-01	016-1803-01	Xerox	109.99	93.49	Xerox Phaser 750 Compatible High Capacity Black 016-1803-01 Laser Toner Cartridge	10,000
016-1825-00	016-1825-00	Xerox	67.99	57.79	Xerox Phaser 850 Compatible 5 Cyan & 2 Black 016-1825-00 Solid Ink ColorStix Cartridge	5,915
016-1826-00	016-1826-00	Xerox	67.99	57.79	Xerox Phaser 850 Compatible 5 Magenta & 2 Black 016-1826-00 Solid Ink ColorStix Cartridge	5,915
016-1827-00	016-1827-00	Xerox	67.99	57.79	Xerox Phaser 850 Compatible 5 Yellow & 2 Black 016-1827-00 Solid Ink ColorStix Cartridge	5,915
016-1903-01	016-1903-01	Xerox	78.99	67.14	Xerox Phaser 860 Compatible 5 Cyan & 2 Black 016-1903-01 Solid Ink ColorStix II Cartridge	7,000
016-1904-01	016-1904-01	Xerox	78.99	67.14	Xerox Phaser 860 Compatible 5 Magenta & 2 Black 016-1904-01 Solid Ink ColorStix II Cartridge	7,000
016-1905-01	016-1905-01	Xerox	78.99	67.14	Xerox Phaser 860 Compatible 5 Yellow & 2 Black 016-1905-01 Solid Ink ColorStix II Cartridge	7,000

# LD Products Catalog for the City of Port St. Lucie

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016-1944-00	016-1944-00	Xerox	179.99	152.99	Xerox Phaser 7700 Compatible High Capacity Cyan 016-1944-00 Laser Toner Cartridge	10,000
016-1945-00	016-1945-00	Xerox	179.99	152.99	Xerox Phaser 7700 Compatible High Capacity Magenta 016-1945-00 Laser Toner Cartridge	6,000
016-1946-00	016-1946-00	Xerox	179.99	152.99	Xerox Phaser 7700 Compatible High Capacity Yellow 016-1946-00 Laser Toner Cartridge	6,000
016-1947-00	016-1947-00	Xerox	69.99	59.49	Xerox Phaser 7700 Compatible High Capacity Black 016-1947-00 Laser Toner Cartridge	6,000
016-1977-00	016-1977-00	Xerox	69.99	59.49	Xerox Phaser 7300 Compatible High Capacity Cyan 016-1977-00 Laser Toner Cartridge	15,000
016-1978-00	016-1978-00	Xerox	69.99	59.49	Xerox Phaser 7300 Compatible High Capacity Magenta 016-1978-00 Laser Toner Cartridge	15,000
016-1979-00	016-1979-00	Xerox	69.99	59.49	Xerox Phaser 7300 Compatible High Capacity Yellow 016-1979-00 Laser Toner Cartridge	15,000
016-1980-00	016-1980-00	Xerox	69.99	59.49	Xerox Phaser 7300 Compatible High Capacity Black 016-1980-00 Laser Toner Cartridge	15,000
016-2005-00	016-2005-00	Xerox	139.95	118.96	Xerox Phaser 6200 Compatible High Capacity Cyan 016-2005-00 Laser Toner Cartridge	8,000
016-2006-00	016-2006-00	Xerox	139.95	118.96	Xerox Phaser 6200 Compatible High Capacity Magenta 016-2006-00 Laser Toner Cartridge	8,000
016-2007-00	016-2007-00	Xerox	139.95	118.96	Xerox Phaser 6200 Compatible High Capacity Yellow 016-2007-00 Laser Toner Cartridge	8,000
016-2008-00	016-2008-00	Xerox	49.95	42.46	Xerox Phaser 6200 Compatible High Capacity Black 016-2008-00 Laser Toner Cartridge	8,000
016-2040-00	016-2040-00	Xerox	48.99	41.64	Xerox Phaser 8200 Compatible 5 Black 016-2040-00 Solid Ink ColorStix Cartridge	7,000
016-2045-00	016-2045-00	Xerox	59.99	50.99	Xerox Phaser 8200 Compatible 5 Cyan 016-2045-00 Solid Ink ColorStix Cartridge	7,000
016-2046-00	016-2046-00	Xerox	59.99	50.99	Xerox Phaser 8200 Compatible 5 Magenta 016-2046-00 Solid Ink ColorStix Cartridge	7,000
016-2047-00	016-2047-00	Xerox	59.99	50.99	Xerox Phaser 8200 Compatible 5 Yellow 016-2047-00 Solid Ink ColorStix Cartridge	7,000
106R402	106R402	Xerox	39.99	33.99	Compatible Xerox 106R402 Black Laser Toner Cartridge	6,000
106R442	106R442	Xerox	59.99	50.99	Compatible Xerox 106R442 / 106R00462 Black Laser Toner Cartridge	6,000
106R462	106R00462	Xerox	59.99	50.99	Xerox Phaser 3400 Compatible High Capacity Black 106R00462 Laser Toner Cartridge	8,000
106R482	106R482	Xerox	48.99	41.64	Compatible Xerox 106R482 Black Laser Toner Cartridge	4,000
106R584	106R584	Xerox	59.99	50.99	Compatible Xerox 106R584 Black Laser Toner Cartridge	6,000
108R00605	108R00605	Xerox	46.99	39.94	Xerox Phaser 8400 Compatible 3 Cyan 108R00605 Solid Ink ColorStix Cartridge	3,400
108R00606	108R00606	Xerox	46.99	39.94	Xerox Phaser 8400 Compatible 3 Magenta 108R00606 Solid Ink ColorStix Cartridge	3,400
108R00607	108R00607	Xerox	46.99	39.94	Xerox Phaser 8400 Compatible 3 Yellow 108R00607 Solid Ink ColorStix Cartridge	3,400
108R00608	108R00608	Xerox	46.99	39.94	Xerox Phaser 8400 Compatible 7 Black 108R00608 Solid Ink ColorStix Cartridge	6,800
109R00725	109R00725	Xerox	32.99	28.04	Xerox Compatible 109R00725 (109R00725) Black Laser Toner	3,000
113R173	113R173	Xerox	109.99	93.49	Compatible Xerox 113R173 / 113R00173 Black Laser Toner Cartridge	23,000
113R296	113R296	Xerox	48.99	41.64	Compatible Xerox 113R296 / 113R00296 Black Laser Toner Cartridge	5,000
113R446	113R446	Xerox	69.99	59.49	Compatible Xerox 113R446 / 113R00446 Black Laser Toner Cartridge	15,000
113R628	113R00628	Xerox	69.99	59.49	Xerox Phaser 4400 Compatible High Capacity Black 113R00628 Laser Toner Cartridge	15,000
113R632	113R632	Xerox	39.99	33.99	Xerox Compatible 113R632 Black Laser Toner	2,500
113R667	113R667	Xerox	32.99	28.04	Xerox Compatible 113R667 (113R00667) Black Laser Toner	3,500
113R95	113R95	Xerox	69.99	59.49	Compatible Xerox 113R95 / 113R00095 Black Laser Toner Cartridge	10,000
13R548	13R548	Xerox	69.99	59.49	Compatible Xerox 013R00548 / 13R548 Black Laser Toner Cartridge	6,000
13R551	13R551	Xerox	89.99	76.49	Compatible Xerox 13R551 Black Laser Copier Drum Unit	18,000
6R914	6R914	Xerox	44.99	38.24	Compatible Xerox 6R914 Black Laser Toner Cartridge	6,000
P350-K3	016-1307-01	Xerox	29.95	25.46	Xerox Phaser 340/350/360 Compatible Black (3 pack) 016-1307-01 Solid Ink ColorStix Cartridge	2,200
P840-K3	016-1604-00	Xerox	29.95	25.46	Xerox Phaser 840 Compatible Black (3 pack) 016-1604-00 Solid Ink ColorStix Cartridge	5,800

# LD Products Catalog for the City of Port St. Lucie

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P850-K3	016-1831-00	Xerox	19.99	16.99	Xerox Phaser 850 Compatible Black (3 pack) 016-1831-00 Solid Ink ColorStix Cartridge	5,800
P860-K3	016-1902-01	Xerox	19.99	16.99	Xerox Phaser 860 Compatible Black (3 pack) 016-1902-01 Solid Ink ColorStix II Cartridge	5,800
106R00688	106R00688	Xerox	89.99	76.49	Xerox Phaser 3450 Compatible High Capacity Black 106R00688 Laser Toner Cartridge	10,000
013R00606	013R00606	Xerox	44.99	38.24	Xerox Compatible High Capacity Black 013R00606 Laser Toner Cartridge	5,000
109R00747	109R00747	Xerox	59.99	50.99	Xerox Compatible High Capacity Black 109R00747 (119R00747) Laser Toner Cartridge	3,500
108R00664	108R00664	Xerox	46.99	39.94	Xerox WorkCentre C2424 Compatible 7 Black 108R00664 Solid Ink ColorStix Cartridge	6,800
108R00660	108R00660	Xerox	46.99	39.94	Xerox WorkCentre C2424 Compatible 3 Cyan 108R00660 Solid Ink ColorStix Cartridge	3,400
108R00661	108R00661	Xerox	46.99	39.94	Xerox WorkCentre C2424 Compatible 3 Magenta 108R00661 Solid Ink ColorStix Cartridge	3,400
108R00662	108R00662	Xerox	46.99	39.94	Xerox WorkCentre C2424 Compatible 3 Yellow 108R00662 Solid Ink ColorStix Cartridge	3,400
113R657	113R657	Xerox	98.99	84.14	Xerox Compatible High Capacity Black 113R00657 (113R657) Laser Toner Cartridge	18,000
013R00621	013R00621	Xerox	39.99	33.99	Xerox WorkCentre PE220 Compatible High Capacity Black 013R00621 Laser Toner Cartridge	3,000
108R00672	108R00672	Xerox	46.99	39.94	Xerox Compatible Black (7 pack) 108R00672 Solid Ink ColorStix Cartridge	6,000
108R00669	108R00669	Xerox	46.99	39.94	Xerox Compatible Cyan (4 pack) 108R00669 Solid Ink ColorStix Cartridge	3,000
108R00670	108R00670	Xerox	46.99	39.94	Xerox Compatible Magenta (4 pack) 108R00670 Solid Ink ColorStix Cartridge	3,000
108R00671	108R00671	Xerox	46.99	39.94	Xerox Compatible Yellow (4 pack) 108R00671 Solid Ink ColorStix Cartridge	3,000
113R195	113R00195	Xerox	109.99	93.49	Xerox Document N4525 Compatible Black 113R00195 (113R195) Laser Toner Cartridge	30,000
006R90303	006R90303	Xerox	43.99	37.39	Xerox Phaser 1235 Compatible 006R90303 Black High Yield Laser Toner Cartridge	10,000
006R90304	006R90304	Xerox	56.99	48.44	Xerox Phaser 1235 Compatible 006R90304 Cyan High Yield Laser Toner Cartridge	10,000
006R90305	006R90305	Xerox	56.99	48.44	Xerox Phaser 1235 Compatible 006R90305 Magenta High Yield Laser Toner Cartridge	10,000
006R90306	006R90306	Xerox	56.99	48.44	Xerox Phaser 1235 Compatible 006R90306 Yellow High Yield Laser Toner Cartridge	10,000
106R00675	106R00675	Xerox	39.99	33.99	Xerox Phaser 6250 Compatible 106R00675 Black High Yield Laser Toner Cartridge	8,000
106R00672	106R00672	Xerox	48.99	41.64	Xerox Phaser 6250 Compatible 106R00672 Cyan High Yield Laser Toner Cartridge	8,000
106R00673	106R00673	Xerox	48.99	41.64	Xerox Phaser 6250 Compatible 106R00673 Magenta High Yield Laser Toner Cartridge	8,000
106R00674	106R00674	Xerox	48.99	41.64	Xerox Phaser 6250 Compatible 106R00674 Yellow High Yield Laser Toner Cartridge	8,000
113R495	113R00495	Xerox	119.99	101.99	Compatible Xerox 113R495 / 113R00495 HY Black Laser Toner Cartridge	20,000
106R01047	106R01047	Xerox	59.99	50.99	Compatible Xerox 106R01047 Black Laser Toner Cartridge	8,000
113R00671	113R00671	Xerox	79.99	67.99	Compatible Xerox 113R00671 Black Laser Drum	20,000
016-1917-00	016-1917-00	Xerox	69.99	59.49	Xerox Phaser 2135 Compatible High Capacity Black 016-1917-00 Laser Toner Cartridge	15,000
016-1918-00	016-1918-00	Xerox	89.99	76.49	Xerox Phaser 2135 Compatible High Capacity Cyan 016-1918-00 Laser Toner Cartridge	15,000
016-1919-00	016-1919-00	Xerox	89.99	76.49	Xerox Phaser 2135 Compatible High Capacity Magenta 016-1919-00 Laser Toner Cartridge	15,000
016-1920-00	016-1920-00	Xerox	89.99	76.49	Xerox Phaser 2135 Compatible High Capacity Yellow 016-1920-00 Laser Toner Cartridge	15,000
106R01149	106R01149	Xerox	69.99	59.49	Xerox Phaser 3500 Compatible 106R01149 HY Black Laser Toner Cartridge	12,000
113R547	113R547	Xerox	49.99	42.49	Xerox Compatible 113R547 Black Laser Drum Unit	20,000
109R00639	109R00639	Xerox	39.99	33.99	Xerox Compatible 109R00639 Black Laser Toner	2,500
106R01085	106R01085	Xerox	44.99	38.24	Xerox Phaser 6300 Compatible High Capacity Black 106R01085 Laser Toner Cartridge	7,000
106R01082	106R01082	Xerox	58.99	50.14	Xerox Phaser 6300 Compatible High Capacity Cyan 106R01082 Laser Toner Cartridge	7,000
106R01083	106R01083	Xerox	58.99	50.14	Xerox Phaser 6300 Compatible High Capacity Magenta 106R01083 Laser Toner Cartridge	7,000
106R01084	106R01084	Xerox	58.99	50.14	Xerox Phaser 6300 Compatible High Capacity Yellow 106R01084 Laser Toner Cartridge	7,000

# LD Products Catalog for the City of Port St. Lucie

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106R01147	106R01147	Xerox	39.99	33.99	Xerox Phaser 6350 Compatible High Capacity Black 106R01147 Laser Toner Cartridge	10,000
106R01144	106R01144	Xerox	48.99	41.64	Xerox Phaser 6350 Compatible High Capacity Cyan 106R01144 Laser Toner Cartridge	10,000
106R01145	106R01145	Xerox	48.99	41.64	Xerox Phaser 6350 Compatible High Capacity Magenta 106R01145 Laser Toner Cartridge	10,000
106R01146	106R01146	Xerox	48.99	41.64	Xerox Phaser 6350 Compatible High Capacity Yellow 106R01146 Laser Toner Cartridge	10,000
108R00727	108R00727	Xerox	48.99	41.64	Xerox Phaser 8560 Compatible Black (7 pack) 108R00727 Solid Ink ColorSix Cartridge	6,800
108R00723	108R00723	Xerox	48.99	41.64	Xerox Phaser 8560 Compatible Cyan (4 pack) 108R00723 Solid Ink ColorSix Cartridge	3,400
108R00724	108R00724	Xerox	48.99	41.64	Xerox Phaser 8560 Compatible Magenta (4 pack) 108R00724 Solid Ink ColorSix Cartridge	3,400
108R00725	108R00725	Xerox	48.99	41.64	Xerox Phaser 8560 Compatible Yellow (4 pack) 108R00725 Solid Ink ColorSix Cartridge	3,400
106R01274	106R01274	Xerox	12.99	11.04	Xerox Phaser 6110 Compatible Black 106R01274 Laser Toner Cartridge	2,000
106R01271	106R01271	Xerox	12.99	11.04	Xerox Phaser 6110 Compatible Cyan 106R01271 Laser Toner Cartridge	1,000
106R01272	106R01272	Xerox	12.99	11.04	Xerox Phaser 6110 Compatible Magenta 106R01272 Laser Toner Cartridge	1,000
106R01273	106R01273	Xerox	12.99	11.04	Xerox Phaser 6110 Compatible Yellow 106R01273 Laser Toner Cartridge	1,000
106R367	106R367	Xerox	16.99	14.44	Xerox Compatible 106R367 Dual Black Laser Toner Kit	7,200
106R00684	106R00684	Xerox	52.99	45.04	Compatible Xerox 106R00684 Black Laser Toner Cartridge for Phaser 6100	5,000
106R00680	106R00680	Xerox	52.99	45.04	Compatible Xerox 106R00680 Cyan Laser Toner Cartridge for Phaser 6100	5,000
106R00681	106R00681	Xerox	52.99	45.04	Compatible Xerox 106R00681 Magenta Laser Toner Cartridge for Phaser 6100	5,000
106R00682	106R00682	Xerox	52.99	45.04	Compatible Xerox 106R00682 Yellow Laser Toner Cartridge for Phaser 6100	5,000
106R01281	106R01281	Xerox	12.99	11.04	Xerox Phaser 6130 Compatible 106R01281 Black High Yield Laser Toner Cartridge	2,500
106R01278	106R01278	Xerox	12.99	11.04	Xerox Phaser 6130 Compatible 106R01278 Cyan High Yield Laser Toner Cartridge	2,000
106R01279	106R01279	Xerox	12.99	11.04	Xerox Phaser 6130 Compatible 106R01279 Magenta High Yield Laser Toner Cartridge	2,000
106R01280	106R01280	Xerox	12.99	11.04	Xerox Phaser 6130 Compatible 106R01280 Yellow High Yield Laser Toner Cartridge	2,000
106R01221	106R01221	Xerox	59.99	50.99	Xerox Phaser 6360 Compatible High Capacity Black 106R01221 Laser Toner Cartridge	18,000
106R01218	106R01218	Xerox	69.99	59.49	Xerox Phaser 6360 Compatible High Capacity Cyan 106R01218 Laser Toner Cartridge	12,000
106R01219	106R01219	Xerox	69.99	59.49	Xerox Phaser 6360 Compatible High Capacity Magenta 106R01219 Laser Toner Cartridge	12,000
106R01220	106R01220	Xerox	69.99	59.49	Xerox Phaser 6360 Compatible High Capacity Yellow 106R01220 Laser Toner Cartridge	12,000
113R00730	113R00730	Xerox	59.99	50.99	Xerox Phaser 3200MFP Compatible 113R00730 HC Black Laser Toner Cartridge	3,000
106R01334	106R01334	Xerox	11.99	10.19	Xerox Phaser 6125 Compatible 106R01334 Black Laser Toner Cartridge	2,000
106R01331	106R01331	Xerox	11.99	10.19	Xerox Phaser 6125 Compatible 106R01331 Cyan Laser Toner Cartridge	1,000
106R01332	106R01332	Xerox	11.99	10.19	Xerox Phaser 6125 Compatible 106R01332 Magenta Laser Toner Cartridge	1,000
106R01333	106R01333	Xerox	11.99	10.19	Xerox Phaser 6125 Compatible 106R01333 Yellow Laser Toner Cartridge	1,000
113R00692	113R00692	Xerox	48.99	41.64	Xerox Compatible High Capacity Black 113R00692 Laser Toner Cartridge	4,500
113R00693	113R00693	Xerox	52.99	45.04	Xerox Compatible High Capacity Cyan 113R00693 Laser Toner Cartridge	4,500
113R00695	113R00695	Xerox	52.99	45.04	Xerox Compatible High Capacity Magenta 113R00695 Laser Toner Cartridge	4,500
113R00694	113R00694	Xerox	52.99	45.04	Xerox Compatible High Capacity Yellow 113R00694 Laser Toner Cartridge	4,500
113R00712	113R00712	Xerox	98.99	84.14	Compatible Xerox 113R00712 HY Black Laser Toner Cartridge for Phaser 4510	19,000
108R00749	108R00749	Xerox	144.99	123.24	Xerox Phaser 8860 / 8860MFP Compatible Black (7 pack) 108R00749 Solid Ink Cartridge	14,000
108R00746	108R00746	Xerox	68.99	58.64	Xerox Phaser 8860 / 8860MFP Compatible Cyan (7 pack) 108R00746 Solid Ink Cartridge	14,000
108R00747	108R00747	Xerox	68.99	58.64	Xerox Phaser 8860 / 8860MFP Compatible Magenta (7 pack) 108R00747 Solid Ink Cartridge	14,000

# LD Products Catalog for the City of Port St. Lucie

\*Bid Prices Govern Over Catalog Discount\*

Our Part#	OEM#	Brand	Reg Price	Your Price	Product Title	Page Yield
108R00748	108R00748	Xerox	68.99	58.64	Xerox Phaser 8860 / 8860MFP Compatible Yellow (7 pack) 108R00748 Solid Ink Cartridge	14,000
106R01217	106R01217	Xerox	39.99	33.99	Xerox Phaser 6360 Compatible Standard Capacity Black 106R01217 Laser Toner Cartridge	9,000
106R01214	106R01214	Xerox	48.99	41.64	Xerox Phaser 6360 Compatible Standard Capacity Cyan 106R01214 Laser Toner Cartridge	5,000
106R01215	106R01215	Xerox	48.99	41.64	Xerox Phaser 6360 Compatible Standard Capacity Magenta 106R01215 Laser Toner Cartridge	5,000
106R01216	106R01216	Xerox	48.99	41.64	Xerox Phaser 6360 Compatible Standard Capacity Yellow 106R01216 Laser Toner Cartridge	5,000
113R00726	113R00726	Xerox	89.99	76.49	Xerox Phaser 6180 Compatible High Capacity Black 113R00726 Laser Toner Cartridge	6,000
113R00723	113R00723	Xerox	89.99	76.49	Xerox Phaser 6180 Compatible High Capacity Cyan 113R00723 Laser Toner Cartridge	6,000
113R00724	113R00724	Xerox	89.99	76.49	Xerox Phaser 6180 Compatible High Capacity Magenta 113R00724 Laser Toner Cartridge	6,000
113R00725	113R00725	Xerox	89.99	76.49	Xerox Phaser 6180 Compatible High Capacity Yellow 113R00725 Laser Toner Cartridge	6,000
016-2044-00	016-2044-00	Xerox	89.99	76.49	Xerox Phaser 8200 Compatible Black (10 pack) 016-2044-00 Solid Ink ColorStix Cartridge	14,000
108R00604	108R00604	Xerox	36.99	31.44	Xerox Phaser 8400 Compatible 3 Black 108R00604 Solid Ink ColorStix Cartridge	3,400
108R00668	108R00668	Xerox	36.99	31.44	Xerox Phaser 8500 / 8550 Compatible Black (4 Pack) 108R00668 Solid Ink ColorStix Cartridge	3,000
108R00663	108R00663	Xerox	36.99	31.44	Xerox WorkCentre C2424 Compatible 3 Black 108R00663 Solid Ink ColorStix Cartridge	3,400
108R00726	108R00726	Xerox	38.99	33.14	Xerox Phaser 8560 Compatible Black (4 Pack) 108R00726 Solid Ink ColorStix Cartridge	3,400
108R00603	108R00603	Xerox	119.99	101.99	Xerox Phaser 8400 Remanufactured 108R00603 Extended-Capacity Maintenance Kit	30,000
108R00676	108R00676	Xerox	119.99	101.99	Xerox Phaser 8550/8560 Remanufactured 108R00676 Extended-Capacity Maintenance Kit	30,000
108R00675	108R00675	Xerox	109.99	93.49	Xerox Phaser 8500/8550/8560 Remanufactured 108R00675 Standard-Capacity Maintenance Kit	10,000
108R00657	108R00657	Xerox	119.99	101.99	Xerox WorkCentre C2424 Remanufactured 108R00657 Extended-Capacity Maintenance Kit	30,000
REMAN8R12591	8R12591	Xerox	18.99	16.14	Xerox 8R12591 Color Remanufactured Inkjet Cartridge	275
REMAN8R7880	8R7880	Xerox	18.99	16.14	Xerox 8R7880 Color Remanufactured Inkjet Cartridge	275
REMAN8R7881	8R7881	Xerox	18.99	16.14	Xerox 8R7881 Black Remanufactured Inkjet Cartridge	1,075
106R01374	106R01374	Xerox	48.99	41.64	Xerox Phaser 3250 Compatible High Capacity Black 106R01374 Laser Toner Cartridge	5,000
106R01371	106R01371	Xerox	82.99	70.54	Xerox Phaser 3600 Compatible High Capacity Black 106R01371 Laser Toner Cartridge	14,000
108R00795	108R00795	Xerox	69.99	59.49	Xerox Phaser 3635MFP Compatible High Capacity Black 108R00795 Laser Toner Cartridge	10,000
6R1278	006R01278	Xerox	59.99	50.99	Compatible Xerox 006R01278 (6R1278) Black Laser Toner Cartridge	8,000
6R1184	006R01184	Xerox	79.99	67.99	Compatible Xerox 006R01184 (6R1184) Black Laser Toner Cartridge	30,000
113R00668	113R00668	Xerox	89.99	76.49	Compatible Xerox 113R00668 (113R668) Black Laser Toner Cartridge for the Phaser 5500	30,000
106R01294	106R01294	Xerox	89.99	76.49	Compatible Xerox 106R01294 Black Laser Toner Cartridge for the Phaser 5550	35,000
006R01275	006R01275	Xerox	89.99	76.49	Xerox WorkCentre 4150 Compatible 006R01275 Black Laser Toner Cartridge	20,000
106R01412	106R01412	Xerox	48.99	41.64	Xerox Phaser 3300MFP Compatible 106R01412 High Capacity Black Laser Toner Cartridge	8,000
106R01455	106R01455	Xerox	12.99	11.04	Xerox Phaser 6128MFP Compatible 106R01455 Black Laser Toner Cartridge	3,100
106R01452	106R01452	Xerox	12.99	11.04	Xerox Phaser 6128MFP Compatible 106R01452 Cyan Laser Toner Cartridge	2,500
106R01453	106R01453	Xerox	12.99	11.04	Xerox Phaser 6128MFP Compatible 106R01453 Magenta Laser Toner Cartridge	2,500
106R01454	106R01454	Xerox	12.99	11.04	Xerox Phaser 6128MFP Compatible 106R01454 Yellow Laser Toner Cartridge	2,500
106R01395	106R01395	Xerox	92.99	79.04	Xerox Phaser 6280 Compatible 106R01395 High Capacity Black Laser Toner Cartridge	7,000
106R01392	106R01392	Xerox	92.99	79.04	Xerox Phaser 6280 Compatible 106R01392 High Capacity Cyan Laser Toner Cartridge	5,900
106R01393	106R01393	Xerox	92.99	79.04	Xerox Phaser 6280 Compatible 106R01393 High Capacity Magenta Laser Toner Cartridge	5,900
106R01394	106R01394	Xerox	92.99	79.04	Xerox Phaser 6280 Compatible 106R01394 High Capacity Yellow Laser Toner Cartridge	5,900

# LD Products Catalog for the City of Port St. Lucie

\*Bid Prices Govern Over Catalog Discount\*

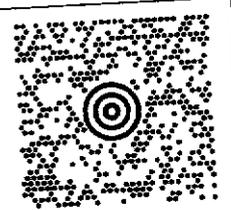
Our Part#	OEM#	Brand	Reg Price	Your Price	Product Title	Page Yield
106R01480	106R01480	Xerox	12.99	11.04	Xerox Phaser 6140 Compatible 106R01480 Black Laser Toner Cartridge	2,600
106R01477	106R01477	Xerox	12.99	11.04	Xerox Phaser 6140 Compatible 106R01477 Cyan Laser Toner Cartridge	2,000
106R01478	106R01478	Xerox	12.99	11.04	Xerox Phaser 6140 Compatible 106R01478 Magenta Laser Toner Cartridge	2,000
106R01479	106R01479	Xerox	12.99	11.04	Xerox Phaser 6140 Compatible 106R01479 Yellow Laser Toner Cartridge	2,000
106R00652	106R00652	Xerox	89.99	76.49	Xerox Phaser 7750 Compatible 106R00652 Black Laser Toner Cartridge	32,000
106R00653	106R00653	Xerox	89.99	76.49	Xerox Phaser 7750 Compatible 106R00653 Cyan Laser Toner Cartridge	22,000
106R00654	106R00654	Xerox	89.99	76.49	Xerox Phaser 7750 Compatible 106R00654 Magenta Laser Toner Cartridge	22,000
106R00655	106R00655	Xerox	89.99	76.49	Xerox Phaser 7750 Compatible 106R00655 Yellow Laser Toner Cartridge	22,000
106R01163	106R01163	Xerox	109.99	93.49	Xerox Phaser 7760 Compatible 106R01163 Black Laser Toner Cartridge	32,000
106R01160	106R01160	Xerox	109.99	93.49	Xerox Phaser 7760 Compatible 106R01160 Cyan Laser Toner Cartridge	25,000
106R01161	106R01161	Xerox	109.99	93.49	Xerox Phaser 7760 Compatible 106R01161 Magenta Laser Toner Cartridge	25,000
106R01162	106R01162	Xerox	109.99	93.49	Xerox Phaser 7760 Compatible 106R01162 Yellow Laser Toner Cartridge	25,000
113R315	113R315	Xerox	129.99	110.49	Xerox Compatible 113R315 Black Laser Toner Cartridge	23,000
106R01379	106R01379	Xerox	69.99	59.49	Xerox Phaser 3100MFP Compatible 106R01379 High Capacity Black Laser Toner Cartridge	4,000
106R01080	106R01080	Xerox	74.99	63.74	Xerox Phaser 7400 Compatible 106R01080 High Capacity Black Laser Toner Cartridge	15,000
106R01077	106R01077	Xerox	79.99	67.99	Xerox Phaser 7400 Compatible 106R01077 High Capacity Cyan Laser Toner Cartridge	18,000
106R01078	106R01078	Xerox	79.99	67.99	Xerox Phaser 7400 Compatible 106R01078 High Capacity Magenta Laser Toner Cartridge	18,000
106R01079	106R01079	Xerox	79.99	67.99	Xerox Phaser 7400 Compatible 106R01079 High Capacity Yellow Laser Toner Cartridge	18,000
106R01530	106R01530	Xerox	59.99	50.99	Xerox Compatible 106R01530 Black Laser Toner for the WorkCentre 3550	11,000
106R01246	106R01246	Xerox	48.99	41.64	Xerox Phaser 3428 Compatible 106R01246 High Capacity Black Laser Toner Cartridge	8,000
108R00909	108R00909	Xerox	69.99	59.49	Xerox Compatible 108R00909 Black Laser Toner Cartridge	2,500
106R1630	106R01630	Xerox	26.99	22.94	Xerox Compatible 106R01630 Black Laser Toner Cartridge	2,000
106R1627	106R01627	Xerox	26.99	22.94	Xerox Compatible 106R01627 Cyan Laser Toner Cartridge	1,000
106R1628	106R01628	Xerox	26.99	22.94	Xerox Compatible 106R01628 Magenta Laser Toner Cartridge	1,000
106R1629	106R01629	Xerox	26.99	22.94	Xerox Compatible 106R01629 Yellow Laser Toner Cartridge	1,000
106R01597	106R01597	Xerox	24.99	21.24	Xerox Phaser 6500, WorkCentre 6505 Compatible 106R01597 Black Laser Toner Cartridge	3,000
106R01594	106R01594	Xerox	24.99	21.24	Xerox Phaser 6500, WorkCentre 6505 Compatible 106R01594 Cyan Laser Toner Cartridge	2,500
106R01595	106R01595	Xerox	24.99	21.24	Xerox Phaser 6500, WorkCentre 6505 Compatible 106R01595 Magenta Laser Toner Cartridge	2,500
106R01596	106R01596	Xerox	24.99	21.24	Xerox Phaser 6500, WorkCentre 6505 Compatible 106R01596 Yellow Laser Toner Cartridge	2,500
106R01486	106R01486	Xerox	59.99	50.99	Xerox Compatible 106R01486 Black Laser Toner Cartridge	4,100
106R01439	106R01439	Xerox	119.99	101.99	Xerox Phaser 7500 Compatible 106R01439 High-Capacity Black Laser Toner Cartridge	19,800
106R01438	106R01438	Xerox	119.99	101.99	Xerox Phaser 7500 Compatible 106R01438 High-Capacity Yellow Laser Toner Cartridge	17,800
106R01437	106R01437	Xerox	119.99	101.99	Xerox Phaser 7500 Compatible 106R01437 High-Capacity Magenta Laser Toner Cartridge	17,800
106R01436	106R01436	Xerox	119.99	101.99	Xerox Phaser 7500 Compatible 106R01436 High-Capacity Cyan Laser Toner Cartridge	17,800
013R00589	013R00589	Xerox	139.99	118.99	Xerox Compatible 013R00589 Black Laser Drum Unit	60,000

091-2477  
P:MET  
S:IN  
PORT SAINT LUCIE FL 34984-5049  
CITY OF PORT ST LUCIE  
121 SW PORT ST LUCIE  
81720832 87114 014 8345 51  
1ZWR42 225899 6616  
15153 02 22 2012  
1:11

**LD** LD Products Inc  
2500 Grand Ave.  
Long Beach, CA 90815

**SHIP TO:** LISA MARIE LAWRENCE  
(772) 871-5222  
CITY OF PORT ST LUCIE  
OMB 3RD FL BLDG A STE 390  
121 SW PORT ST LUCIE BLVD  
PORT SAINT LUCIE FL 34984-5099

24 MAY 010:41 126  
RECEIVED



**FL 334 3-01**



**UPS 2ND DAY AIR** **2**  
TRACKING #: 1Z W0R 401 02 5899 6616



BILLING: P/P

IFB #20120043

Order# 5602037 Box\_ID# 5899661  
SCM 5.4 HP LaserJet 4000 27.5V 04/2012

PRODUCTS GOVERNMENT TEAM

0043  
LD Products  
29 May, 2012  
0 PM EST  
Document

**CHECKLIST**  
**Bid #20120043**  
**Office Supplies and Associated Items**

Name of Bidder: Staples (Target + Commercial), Inc.

This checklist is provided to assist bidders in the preparation of their bid response. Included in this checklist are important requirements that are the responsibility of each Bidder to submit with their response in order to make their bid response fully compliant. This checklist is only a guideline -- it is the responsibility of each Bidder to read and comply with the Invitation to Bid in its entirety.

- Bid Reply Sheet with proper signature and notarized.
- Mailing envelope has been addressed to:
  - City of Port St. Lucie
  - Office of Management & Budget
  - 121 SW Port St. Lucie Boulevard
  - Port St. Lucie, FL 34984
- Mailing envelope must be sealed and identified with:
  - Bidders Name and Address
  - Bid Number
  - Bid Title
  - Bid Opening Date & Time
- Drug-Free Workplace Form
- All pricing has been mathematically reviewed and all corrections have been initialed.
- All price extensions and totals have been thoroughly checked.
- Each Bid Addendum (when issued) is acknowledged.
- Copy of Insurance Certificate in accordance with Section V.
- Have reviewed the Contract and accept all City Terms and Conditions
- One (1) original and three (3) copies of required documents (**NO RINGED BINDERS**)
- Sample catalog has been included in Bid Response.

**\*THIS FORM MUST BE RETURNED WITH YOUR BID REPLY SHEET\***

**Bid Reply Sheet**  
**Bid #20120043**  
**Office Supplies and Associated Items**

1. **COMPANY NAME:** Staples Contract & Commercial, Inc.  
 DIVISION OF: Staples, Inc.  
 PHYSICAL ADDRESS: 500 Staples Drive  
 MAILING ADDRESS: 500 Staples Drive  
 CITY, STATE, ZIP CODE: Frammingham, MA 01702  
 TELEPHONE NUMBER: (508) 702-7159 FAX NO. (508) 744-3215  
 CONTACT PERSON: Jill Silverman E-MAIL: Jill.Silverman@staples.com

2. **ORGANIZATIONAL PROFILE:** (complete all appropriate information)

Is the firm incorporated?  Yes-- No If yes, in what state? Delaware

Joseph C. Doady  
 President

Kristen A. Campbell  
 Secretary

Lisa Scope  
 Treasurer

How long in present business? 1986 How long at present location? 1993

Is firm a minority business: Yes-- No-- Does firm have a drug-free workplace program:  Yes-- No  
 If no, is your company planning to implement such a program? \_\_\_\_\_

3. **ADDENDUM ACKNOWLEDGMENT** - Bidder acknowledges that the following addenda have been received and are included in his/her proposal/bid:

Addendum Number	Date Issued

4. **VENDOR'S LIST** – If your company offers commodities other than the one specified for this bid, and you wish to be put on the vendor's list, please contact DemandStar.com at (800) 711-1712. Bid Tabulation Reports are advertised on the City's Web Site at www.Cityofpsl.com.

**5. BID RESPONSE:**

5.1 Bidder will / will not accept the Procurement Card (Visa).  
(please circle one)

Percentage of discount when payment is made with Visa: 0 %

5.2 Percentage of discount off of S.P. Richards list prices - 2<sup>nd</sup> Quarter, 2012 for the following:  
*2012 Staples Full Line Catalog*

a) Office Supplies (to include in-store purchases) 55 %

b) Furniture 30 %

c) Electronic Equipment and Supplies 30 %

5.3 Please indicate the delivery fee if the total order is below the minimum of seventy-five (\$75.00) as described in Section 3.5 of the Specifications: \$ 0

5.4 Is there a separate fee for "desktop delivery"? Yes What is the fee? 0

5.5 What is the fee for assembly of furniture \$ varies depending on items equipment? \$ varies depending on items

5.6 Does your firm currently have an on-line ordering system? YES  
If so, please provide the web address: www.staplesadvantage.com

5.7 Can your firm meet the City's delivery requirements? YES

5.8 How will deliveries be made? Company vehicle Commercial Carrier or Other? \_\_\_\_\_

**6. INSURANCE CERTIFICATES** - Bidders are required, in accordance with Section 5, to submit a copy of their Insurance Certificate for the type and dollar amount of insurance they currently maintain.

**7. COMPLETION OF FORM** - An authorized representative of the firm offering this Bid must complete this form in its entirety. Prices entered herein shall not be subject to withdrawal or escalation by Bidder. The City reserves the right to hold proposals and bid guarantees for a period not to exceed ninety (90) days after the date of the bid opening stated in the Invitation to Bid before awarding the Contract. Contract award constitutes the date that City Council executes the motion to award the bid.

**8. AGREEMENT** - Bidder agrees to comply with all requirements stated in the specifications for this bid.

**9. CERTIFICATION**

I, (print) Scott Barton am an officer of the above firm duly authorized to sign bids and enter into contracts. I certify that this bid is made without prior understanding, agreement, or connection with any corporation, firm, or person submitting a bid for the same materials, supplies, or equipment, and is in all respects fair and without collusion or fraud. I understand collusive bidding is a violation of State and Federal law and can result in fines, prison sentences, and civil damage awards. I agree to abide by all conditions of this bid.

**10. Bidder has read and accepts the terms and conditions of the City's standard contract:**

Scott Barron                      RVP Sales  
Signature                                      Title

If a corporation renders this Bid, the corporate seal attested by the secretary shall be affixed below. Any agent signing this Bid shall attach to this form evidence of legal authority.

(seal)

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# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

1/23/2012

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must be endorsed. If **SUBROGATION IS WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Beecher Carlson Insurance Services 6 Concourse Parkway, Suite 2300 Atlanta, GA 30328	CONTACT NAME: (ATL) Diane Stalcup		
	PHONE (A/C, No, Ext): 678-539-4877	FAX (A/C, No): 678-539-4890	
www.beechercarlson.com	E-MAIL ADDRESS: dstalcup@beechercarlson.com		
INSURED Staples, Inc. and the attached Named Insureds 500 Staples Drive Frammingham MA 01702	INSURER(S) AFFORDING COVERAGE		NAIC #
	INSURER A: ACE American Insurance Company		22667
	INSURER B: ACE Property & Casualty		20699
	INSURER C: Indemnity Insurance of North America		43575
	INSURER D:		
INSURER E:			
INSURER F:			

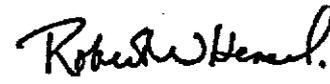
**COVERAGES** CERTIFICATE NUMBER: 12223395 REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<b>GENERAL LIABILITY</b> <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> Contractual Liability  GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC			HDO-G2056113-0	2/1/2012	2/1/2013	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000 MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
A	<b>AUTOMOBILE LIABILITY</b> <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS			ISA-H0796256-3	2/1/2012	2/1/2013	COMBINED SINGLE LIMIT (Ea accident) \$ 3,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$ \$
B	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input type="checkbox"/> RETENTION \$			XOO-G25915525	2/1/2012	2/1/2013	EACH OCCURRENCE \$ 5,000,000 AGGREGATE \$ 5,000,000 \$ \$ \$
A A C	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A	WLR-C4311898-5(AZ,CA,MA) SCF-C4311896-1(WI) WCU-C4311899-7 (OH) WLR-C4311895-A(AOS)	2/1/2012 2/1/2012 2/1/2012 2/1/2012	2/1/2013 2/1/2013 2/1/2013 2/1/2013	<input checked="" type="checkbox"/> WC STATUTORY LIMITS <input type="checkbox"/> OTHER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

The certificate holder is included as Additional Insured to the extent they have a written contract and follow all other terms and conditions within the insurance contract.

<b>CERTIFICATE HOLDER</b>	<b>CANCELLATION</b>
*** Evidence of Coverage ***	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE
	 (ATL) Robert W. Hessel

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ACORD 25 (2010/05)

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**ADDITIONAL REMARKS SCHEDULE**

AGENCY Beecher Carlson Insurance Services		NAMED INSURED Staples, Inc. and the attached Named Insureds 500 Staples Drive Framingham MA 01702	
POLICY NUMBER		EFFECTIVE DATE:	
CARRIER	NAIC CODE		

**ADDITIONAL REMARKS**

THIS ADDITIONAL REMARKS FORM IS A SCHEDULE TO ACORD FORM,

FORM NUMBER: 25 FORM TITLE: Certificate of Liability (05/10)

HOLDER: \*\*\* Evidence of Coverage \*\*\*

INSURED: Staples, Inc.  
 POLICY PERIOD: 2/1/12 - 2/1/13

**NAMED INSUREDS:**

Staples the Office Superstore East, Inc.

Staples the Office Superstore LP

Staples Contract & Commercial, Inc., including:

- Staples National Advantage
- Business Interiors by Staples (fka Corporate Express Business Interiors)
- Coastwide Laboratories, Inc.
- Staples Promotional Products (fka Corporate Express Promotional Marketing, Inc.)
- Kross Outfitters
- Corporate Express Imaging & Computer Graphic Supplies
- Any other entity formerly known as Corporate Express
- Staples Technology Solutions.com
- Staples Enterprise Advantage
- Staples Business Advantage
- Staples Advantage

Quill Corporation

Schoolkids.com, Inc.

Smilemakers, Inc.

Thrive Networks, Inc.

Corporate Express Document & Print Management, Inc.

# DRUG-FREE WORKPLACE FORM

The undersigned vendor in accordance with Florida Statute 287.087 hereby certifies that

STOKES (CONTRACT & COMMERCIAL), INC. does:  
(Name of Business)

1. Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the workplace and specifying the actions that will be taken against employees for violations of such prohibition.
2. Inform employees about the dangers of drug abuse in the workplace, the business's policy of maintaining a drug-free workplace, any available drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees for drug abuse violations.
3. Give each employee engaged in providing the commodities or contractual services that are under bid a copy of the statement specified in subsection (1).
4. In the statement specified in subsection (1), notify the employees that, as a condition of working on the commodities or contractual services that are under bid, the employee will abide by the terms of the statement and will notify the employer of any conviction of, or plea of guilty or nolo contendere to, any violation of Chapter 893 or of any controlled substance law of the United States or any state, for a violation occurring in the workplace no later than five (5) days after such conviction.
5. Impose a sanction on, or require the satisfactory participation in a drug abuse assistance or rehabilitation program if such is available in the employee's community, by any employee who is so convicted.
6. Make a good faith effort to continue to maintain a drug-free workplace through implementation of this section.

As the person authorized to sign the statement, I certify that this firm complies fully with the above requirements.

Scott Barro  
Bidder's Signature  
5/22/12  
Date

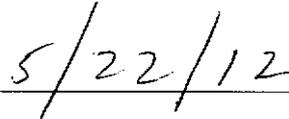
**Variances by Staples per bid #20120043**

Per Section 1.7 (Variances to Specifications) Staples does not adhere to Section 2.5 (Pricing). Specifically, Staples' proposed discounts will not be based upon the SP Richards Catalog.

The discounts listed in Section 5.2 A, B and C ( Bid Response) are based upon the manufacturer's list price of the 2012 Staples Full Line Catalog.

  
\_\_\_\_\_

Scott Barron, Regional Vice President, Staples

  
\_\_\_\_\_

Date

From:  
Staples Contract & Commercial, Inc  
500 Staples Drive  
Framingham, MA 01702  
Bid #20120043  
Office Supplies & Associated Items  
Opening Time & Date: 2:00 P.M / May 29, 2012

29 MAY PM 1:13 43s  
RECEIVED

To:  
City of Port St. Lucie  
Office of Management & Budget  
121 SW Port St. Lucie Boulevard  
Port St. Lucie, FL 34984

CHECKLIST  
Bid #20120043  
Office Supplies and Associated Items

Name of Bidder: OfficeMax North America, Inc.

This checklist is provided to assist bidders in the preparation of their bid response. Included in this checklist are important requirements that are the responsibility of each Bidder to submit with their response in order to make their bid response fully compliant. This checklist is only a guideline -- it is the responsibility of each Bidder to read and comply with the Invitation to Bid in its entirety.

X Bid Reply Sheet with proper signature and notarized.

X Mailing envelope has been addressed to:  
City of Port St. Lucie  
Office of Management & Budget  
121 SW Port St. Lucie Boulevard  
Port St. Lucie, FL 34984

X Mailing envelope must be sealed and identified with:

- Bidders Name and Address
- Bid Number
- Bid Title
- Bid Opening Date & Time

X Drug-Free Workplace Form

X All pricing has been mathematically reviewed and all corrections have been initialed.

X All price extensions and totals have been thoroughly checked.

X Each Bid Addendum (when issued) is acknowledged.

X Copy of Insurance Certificate in accordance with Section V.

X Have reviewed the Contract and accept all City Terms and Conditions  
OfficeMax would seek full negotiation of the final and controlling agreement.

X One (1) original and three (3) copies of required documents (NO RINGED BINDERS)

X Sample catalog has been included in Bid Response.

\*THIS FORM MUST BE RETURNED WITH YOUR BID REPLY SHEET\*

# Reply Sheet

## Bid #20120043

### Office Supplies and Associated Items

1. **COMPANY NAME:** OfficeMax North America, Inc.

DIVISION OF: OfficeMax Incorporated

PHYSICAL ADDRESS: 263 Shuman Boulevard, Naperville Illinois 60563

MAILING ADDRESS: 263 Shuman Boulevard

CITY, STATE, ZIP CODE: Naperville, IL 60563

TELEPHONE NUMBER: (561) 386.5753 FAX NO. (866) 360.2855

CONTACT PERSON: John Hornyak E-MAIL: JohnHornyak@OfficeMax.com

2. **ORGANIZATIONAL PROFILE:** (complete all appropriate information)

Is the firm incorporated?  Yes--No If yes, in what state? Ohio

President Ravi Saligram CEO: John Kenning – President, Contract

Secretary Susan Wagner-Fleming

Treasurer Tony Giuliano

How long in present business? 48 years How long at present location? 6 years

Is firm a minority business: Yes—No  Does firm have a drug-free workplace program:  Yes--No

If no, is your company planning to implement such a program? N/A

3. **ADDENDUM ACKNOWLEDGMENT** - Bidder acknowledges that the following addenda have been received and are included in his/her proposal/bid:

Addendum Number	Date Issued
Addendum #1	5/23/2012

4. **VENDOR'S LIST** – If your company offers commodities other than the one specified for this bid, and you wish to be put on the vendor's list, please contact DemandStar.com at (800) 711-1712. Bid Tabulation Reports are advertised on the City's Web Site at www.Cityofpsl.com.

5. **BID RESPONSE:**

5.1 Bidder  will /  will not accept the Procurement Card (Visa). (please circle one)

*Any payments by P-Card are not eligible for an early payment discount.*

Percentage of discount when payment is made with Visa: 0 %

5.2 Percentage of discount off of S.P. Richards list prices – 2<sup>nd</sup> Quarter, 2012 for the following:

- a) Office Supplies (to include in-store purchases): 50 %  
a1. Paper: 65 %  
a2. Dated Goods: 50 %  
a3. Ink & Toner: 40 %  
b) Furniture 40 %  
c) Electronic Equipment and Supplies 30 %

*OfficeMax will base pricing on its full-line office products catalog, the "Maxi" catalog, which is published in hard copy form once per year, but which is updated online throughout the year. However, as OfficeMax will not insert a minimum margin floor and as a condition to the exclusion of a margin floor, OfficeMax may, in its sole discretion, limit or prohibit the availability for sale to customer of certain products listed in the OfficeMax catalog.*

5.3 Please indicate the delivery fee if the total order is below the minimum of seventy-five (\$75.00) as described in Section 3.5 of the Specifications: \$ No delivery fee for regular orders under \$50.

5.4 Is there a separate fee for "desktop delivery"? Y  N, What is the fee? N/A (none)

5.5 What is the fee for assembly of furniture \$ TBD equipment? \$ TBD  
*For furniture, special order items, and same-day deliveries (at City's specific rush request), deliveries shall be FOB point of origin with freight prepaid and billed to City. Fee's for assembly of furniture and equipment is determined per instance. We understand that if the fee we would charge is not appropriate that you could use a different source for assembly.*

5.6 Does your firm currently have an on-line ordering system? Yes  
If so, please provide the web address: www.OfficeMaxSolutions.com

5.7 Can your firm meet the City's delivery requirements? Yes

5.8 How will deliveries be made? Company vehicle/Commercial Carrier or Other? Majority of deliveries made via OfficeMax Fleet. Small percentage of deliveries could be made by a commercial carrier.

6. **INSURANCE CERTIFICATES** - Bidders are required, in accordance with Section 5, to submit a copy of their Insurance Certificate for the type and dollar amount of insurance they currently maintain. Attached

7. **COMPLETION OF FORM** - An authorized representative of the firm offering this Bid must complete this form in its entirety. Prices entered herein shall not be subject to withdrawal or escalation by Bidder. The City reserves the right to hold proposals and bid guarantees for a period not to exceed ninety (90) days after the date of the bid opening stated in the Invitation to Bid before awarding the Contract. Contract award constitutes the date that City Council executes the motion to award the bid. Understood

8. **AGREEMENT** - Bidder agrees to comply with all requirements stated in the specifications for this bid.

*If awarded the business, OfficeMax will seek full negotiation of the final agreement.  
Please see the attached OfficeMax Sample Sales Agreement.*

## 9. **CERTIFICATION**

I, (print) Stephanie Sgroi am an officer of the above firm duly authorized to sign bids and enter into contracts. I certify that this bid is made without prior understanding, agreement, or connection with any corporation, firm, or person submitting a bid for the same materials, supplies, or equipment, and is in all respects fair and without collusion or fraud. I understand collusive bidding is a violation of State and Federal law and can result in fines, prison sentences, and civil damage awards. I agree to abide by all conditions of this bid.

10. **Bidder has read and accepts the terms and conditions of the City's standard contract:**



# DRUG-FREE WORKPLACE FORM

The undersigned vendor in accordance with Florida Statute 287.087 hereby certifies that  
OfficeMax North America, Inc. does:  
(Name of Business)

1. Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the workplace and specifying the actions that will be taken against employees for violations of such prohibition.
2. Inform employees about the dangers of drug abuse in the workplace, the business's policy of maintaining a drug-free workplace, any available drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees for drug abuse violations.
3. Give each employee engaged in providing the commodities or contractual services that are under bid a copy of the statement specified in subsection (1).
4. In the statement specified in subsection (1), notify the employees that, as a condition of working on the commodities or contractual services that are under bid, the employee will abide by the terms of the statement and will notify the employer of any conviction of, or plea of guilty or nolo contendere to, any violation of Chapter 893 or of any controlled substance law of the United States or any state, for a violation occurring in the workplace no later than five (5) days after such conviction.
5. Impose a sanction on, or require the satisfactory participation in a drug abuse assistance or rehabilitation program if such is available in the employee's community, by any employee who is so convicted.
6. Make a good faith effort to continue to maintain a drug-free workplace through implementation of this section.

As the person authorized to sign the statement, I certify that this firm complies fully with the above requirements.

  
\_\_\_\_\_  
Bidder's Signature  
6/8/12  
\_\_\_\_\_  
Date

Addendum #1  
Sealed Bid #20120043  
Office Supplies and Associated items  
Questions and Answers  
May 23, 2012

**NOTE: The Bid Opening date has been changed to June 8, 2012 at 2:00:00 PM.**

Q. The attached bid details from your website lists the project budget as \$2,750,000. The RFP states \$275,000. Just want to verify which it is.

A. The correct amount of spend is approximately \$275,000.00

Q. Do we need to register online as a planholder with the city in order to participate?

A. No - But you need to check DemandStar for any Addendums prior to the bid opening date.

Q. The actual bid document is secured and we are unable to type in the fields. Please let us know if it is possible to get an un-secured document to respond on your forms?

A. See this addendum for new Bid Reply.

Q. **Section 2.5 Pricing** - Is the Bidder required to apply the "full" List Less discount without exception to every item in a product category, or, is a vendor allowed to make exceptions to the quoted List Less discount based upon Bidder's product cost or sourcing method? This question specifically requests if "floors" are allowed by the Bidders in their proposed pricing? In order to properly evaluate pricing bids from one Bidder to another, floors should not be allowed.

OfficeMax will base pricing on its full-line office products catalog, the "Maxi" catalog, which is published in hard copy form once per year, but which is updated online throughout the year. However, as OfficeMax will not insert a minimum margin floor and as a condition to the exclusion of a margin floor, OfficeMax may, in its sole discretion, limit or prohibit the availability for sale to customer of certain products listed in the OfficeMax catalog.

Q. **Section 2.6 Escalation** - In order to provide the most aggressive discounts possible to the City for this bid, would the City allow for SP Richards list price updates every 180 days for the term of the contract, including any extensions? If this is not allowed, Bidders will need to provide smaller discounts in order to protect themselves from any list price increases that cannot be passed on.

A. Yes - the escalations are to be updates "every" 180 days.

Q. **Section 3.2 Packing** - This section requires that no container weight be greater than thirty (30) pounds. A carton of paper weights (50) pounds, would the City consider changing this requirement to (50) pounds in order to allow Bidders to deliver in standard manufacturer packaging?

A. Change to (50) pounds.

Q. **Bid Reply Sheet- page 17 - number 5.2** - This section requires discounts for the 3 indicated categories, i.e. office supplies, furniture and electronic equipment and supplies. In order to provide the greatest savings to the City would the City allow Bidders to provide variable discounts for different categories within the office supplies assortment? In this way Bidders can provide greater discounts on those product categories where they get the largest discounts from their manufacturers.

A. See revised Bid Reply.

## Instructions to Bidder:

Each bidder must acknowledge receipt of any addenda on the Bid Reply Sheet in order to have his/her bid or proposal to be accepted.

Notwithstanding OfficeMax Incorporated's ("OfficeMax") response to this Request for Proposal, OfficeMax expects to negotiate in good faith the terms and conditions of any definitive agreement including any changes to the RFP after the award of the contract. In the event that OfficeMax and Customer engage in any further discussion which results in either a binding agreement being executed between the parties, or any time OfficeMax provides products or services to Customer absent a fully executed agreement, the terms and conditions contained in the Request for Proposal, shall not at any time, unless otherwise noted in a fully executed agreement between the parties, be considered binding upon OfficeMax.



AGENCY CUSTOMER ID: 995703

LOC #: Chicago



### ADDITIONAL REMARKS SCHEDULE

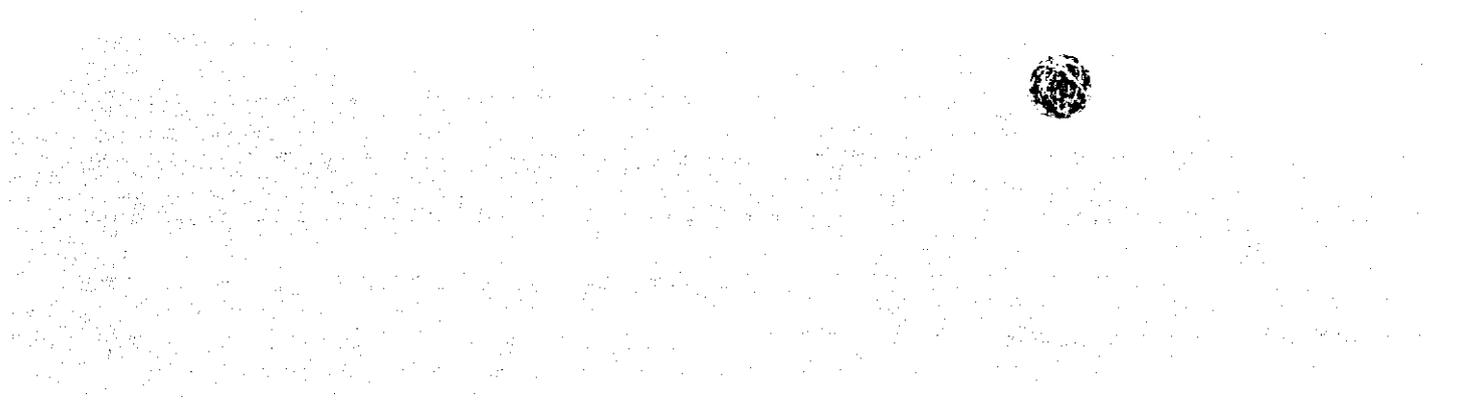
Page 2 of 2

AGENCY MARSH USA INC.		NAMED INSURED OFFICEMAX INCORPORATED 263 SHUMAN BOULEVARD NAPERVILLE, IL 60563	
POLICY NUMBER		EFFECTIVE DATE:	
CARRIER	NAIC CODE		

#### ADDITIONAL REMARKS

**THIS ADDITIONAL REMARKS FORM IS A SCHEDULE TO ACORD FORM.**  
**FORM NUMBER:** 25 **FORM TITLE:** Certificate of Liability Insurance

EXCESS WC  
(SIR \$1,000,000)  
INSR LTR: A  
POLICY NUMBER: WC 1192473 AL, IL, MN, NV, OH, WA  
EFF. DATE: 1/1/2012 EXP. DATE 1/1/2013  
LIMIT: 1,000,000 BODILY INJURY BY ACCIDENT - EACH ACCIDENT  
1,000,000 EACH EMPLOYEE BODILY INJURY BY DISEASE  
1,000,000 POLICY LIMIT BODILY INJURY BY DISEASE



Florida has welcomed OfficeMax in 59 communities, and businesses like yours have relied on us to help you find exceptional value and essential cost savings—so you can do your best work.

We're taking a moment to say thank you to let you know that we appreciate the strong relationships you've formed throughout the years.

You've made it possible for us to help thousands of small businesses in the OfficeMax community thrive.

While making that difference, we've also helped our customers save money. You've been an important part of our growing business, and we're proud to be working with you. We're also looking forward to continuing our partnership. As a valued customer, you have the privilege to receive a dedicated service.

Thank you for your time and dedication. We're excited to continue being part of your OfficeMax community in Florida. We also believe in locally supporting our community—the same way you support yours.

Let's be an example. By including our teachers in our funded classroom through our A Day, Year Better program, we have created a focused community outreach program that aligns with topics and causes that resonate with Florida's diverse community.

We want to thank you for every year teachers in an average of \$1,000 of the most valuable classroom supplies—that's over \$4 million annually. Frankly, that number doesn't add up well with us. Why? So our teachers are forced to rest their head for a couple more students learn to read.

So, each year, in schools from Fort Worth to West Palm Beach, we give A Day, Year Better teachers \$1,000 to help them stay on top of their growing classroom needs. It's a simple, but powerful, way to help you get the most out of the school year. Visit [adayyearbetter.com](http://adayyearbetter.com). We know you can't stop us from continuing our tradition of teachers for 100 years. A Day, Year Better.

Source: OfficeMax data as of March 1, 2012

OfficeMax is a recognized leader in the industry for product diversity and quality. In fact, OfficeMax was named one of the top 100 companies for Multicultural Business Enterprise certification by Crain's by DiversityBusiness.com. The award is given only to the top 100 U.S. companies for their contribution to the quality business environment for women and minority-owned businesses. Janice H. Braxton, Chief Diversity Officer at OfficeMax, just recently received recognition by Black enterprises as "One of the Most Influential executives in Diversity."

As a family-owned and successful small business, only one company in the country has received this award. We're proud to be a part of the National Minority Business Development Bank's efforts to be a part of the success stories of our customers. We're there at every stage of the process.

## SALES AGREEMENT

**THIS SALES AGREEMENT** (the "**Agreement**") is entered into as of this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ ("Effective Date") by and between \_\_\_\_\_, a [enter State] corporation ("**Customer**"), and OFFICEMAX NORTH AMERICA, INC., an Ohio corporation ("**OfficeMax**"). OfficeMax and Customer individually are referred to as a "**Party**," and collectively as the "**Parties**." The Parties hereby agree as follows:

1. **Definitions.** As used in this Agreement, the following terms are defined:

1.1. "**Contract Product(s)**" are all Products set forth in the attached Exhibit A.

1.2. "**Off-Contract Product(s)**" are all Products listed in the OfficeMax Maxi Catalog, and which are not Contract Products.

1.3. "**Products**" means all products sold to Customer per this Agreement.

1.4. "**Wholesale Items**" are Products required by the Customer that are offered by wholesalers of office supplies from which OfficeMax routinely obtains products, and which are neither Contract nor Off-Contract Products.

1.5. "**Special Order Items**" are all Products which: (i) do not appear in the OfficeMax Maxi Catalog; (ii) are not readily available from OfficeMax's wholesaler partners; and (iii) OfficeMax must therefore order such Product from the manufacturer or another supplier specifically for Customer.

1.6. "**OfficeMax Maxi Catalog**" is OfficeMax's full-line office products catalog, which is published in hard copy form once per year, but which is updated online throughout the year.

1.7. "**Net Sales**" are defined as total Product purchases in the U.S. by Customer net of credits, returns, taxes, undisputed unpaid invoices, collections, furniture not listed in the OfficeMax Maxi Catalog including but not limited to OM Workspace furniture, non-stocked technology items, OfficeMax ImPress services, OfficeMax Managed Print Services, and freight and delivery charges.

1.8. "**Contract Year**" shall mean each \_\_\_\_\_ through the following \_\_\_\_\_, inclusive, during the Term.

2. **Purchase and Sale.** Customer agrees to purchase from OfficeMax, and OfficeMax agrees to sell to Customer, various Products as required by Customer during the term of this Agreement. Unless otherwise agreed in writing by the Parties, this Agreement shall govern all Products procured by Customer from OfficeMax. Customer

agrees that OfficeMax shall be its primary supplier of office supplies and related products and that it is buying for its own internal use only and not for resale.

3. Term. This Agreement shall commence on the Effective Date, and shall expire at midnight, \_\_\_\_\_, 20\_\_\_\_\_ (the "Term"). This Agreement may be extended upon the prior written agreement of both Parties.

4. Ordering. Customers may procure Products from OfficeMax through the use of (i) OfficeMax's toll-free customer service phone number and/or fax number, (ii) OfficeMax's internet ordering solution, (iii) electronic data interchange ("EDI") under terms mutually agreed upon, or (iv) any other system as mutually agreed upon in writing by the Parties.

5. Delivery.

5.1. Except for furniture, technology, and Special Order Items, OfficeMax will deliver all Products to Customer locations within the continental United States within one (1) business day for most orders, and within two (2) business days for all other orders. All orders received after 5 p.m. local time of the ship-to location shall be considered received by OfficeMax on the next business day.

5.2. All orders, with the exception of furniture products, Special Order Items and same-day deliveries (at Customer's specific rush request), shall be FOB destination, with freight prepaid and billed to OfficeMax's account, provided, for deliveries to Hawaii, Alaska, Puerto Rico and rural areas and desktop delivery, OfficeMax reserves the right to charge Customer a delivery surcharge. For furniture, Special Order Items and same-day deliveries (at Customer's specific rush request), deliveries shall be FOB point of origin with freight prepaid and billed to Customer. The delivery time for furniture shall be agreed to by the Parties on an order-by-order basis. Furniture is normally delivered curbside or to the Customer delivery dock; Additional charges may apply if furniture delivery beyond curbside or dock is requested Customer may call 877.722.6473 for additional information on special delivery requests. Some technology products might not be available for next-day delivery. Most technology products are delivered in one (1) to three (3) business days.

5.3. Customer agrees to pay a small order surcharge for all Product orders having a value of \$50.00 or less, net of taxes, freight, and delivery charges.

6. Warranty and Limitation of Liability.

6.1. OfficeMax warrants that OfficeMax is the legal and rightful owner of the Products or that it is legally licensed and/or authorized to sell and/or distribute the Products. All Products delivered under this Agreement will be free and clear of any and all encumbrances of any kind.

Customer acknowledges that OfficeMax is not the manufacturer of any of the Products. Other than as expressly set forth in this Agreement, any warranty with respect to the Products must come from the manufacturer. OfficeMax will pass through to Customer any applicable manufacturer warranties, to the extent transferable.

6.2. THE WARRANTIES EXPRESSLY STATED IN THIS SECTION 6 SUPERSEDE ALL INCONSISTENT PROVISIONS OF ANY AND ALL PURCHASE ORDERS, INVOICES, ACKNOWLEDGMENTS, OR OTHER WRITINGS OR STATEMENTS, WRITTEN OR OTHERWISE. EXCEPT AS EXPRESSLY STATED IN THIS SECTION 6, OFFICEMAX DISCLAIMS ALL EXPRESS OR IMPLIED WARRANTIES AND PRODUCT LIABILITY, SPECIFICALLY INCLUDING WARRANTIES OF NONINFRINGEMENT, MERCHANTABILITY, AND FITNESS FOR A PARTICULAR PURPOSE.

6.3. Notwithstanding anything to the contrary, in no event will OfficeMax be liable to Customer for any special, consequential, indirect, exemplary or incidental damages (including loss of anticipated revenues or profits relating to the same, or cost of procurement of substitute products, services, or technology), arising from any claim relating to this Agreement or the subject matter hereof, whether such claim is based on warranty, contract, tort (including negligence or strict liability), or any other legal theory. These limitations shall apply notwithstanding any failure of essential purpose of any limited remedy.

## 7. Returns.

7.1 Except for Special Order Items, Products not listed in the OfficeMax Maxi Catalog, ink/toner, furniture, software and technology items, OfficeMax shall accept returns of Products if in resalable condition and made within 30 days of receipt of original shipment. For returns of Special Order Items and Products not listed in the OfficeMax Maxi Catalog, OfficeMax shall accept returns on a case-by-case basis. Unless otherwise stated in subsections 7.2, 7.3, 7.4 or 7.5 below, OfficeMax shall replace all defective and damaged Products at no charge to Customer provided that Customer notifies OfficeMax of such damage or defect within 30 days of such Product being delivered to Customer. Thereafter, Customer must return pursuant to manufacturer's product warranty policy. For Products returned to OfficeMax, OfficeMax shall issue credit memos to Customer in the following billing cycle. Notwithstanding the foregoing, and excluding defective products returned within thirty (30) days of delivery, Products no longer stocked by OfficeMax will not be eligible for return.

7.2 Technology returns are subject to the following:  
OfficeMax will only accept the return of technology products if returned in the original packaging (including all accessories and manuals) within 14 days of receipt of the Product. Opened technology returned within the 14-day period will be subject to a 15% restocking fee. Defective technology items with the original sales receipt may be exchanged for the same item within 14 days of the receipt of said Product. Technology

items include, but may not be limited to, computers (desktop, laptop or notebook), monitors, digital cameras, hard drives, business machines, networking equipment, projectors, cash registers, digital picture frames, shredders, telephones, computer peripherals and accessories. Notwithstanding the foregoing and excluding defective Products exchanged within 14 days of receipt, Technology Products no longer stocked by OfficeMax will not be eligible for return.

7.3 Ink/Toner returns are subject to the following:

Ink/toner may be returned in the original, unopened packaging within 30 days of receipt of the Product. Opened ink/toner will be eligible for an exact-item exchange or a credit to be issued to Customer in the following billing cycle. Notwithstanding the foregoing, and excluding defective ink/toner returned within thirty (30) days of delivery, Ink/toner no longer stocked by OfficeMax will not be eligible for return.

7.4 Software returns are subject to the following:

Software may be returned in the original, unopened packaging within 14 days of receipt of the Product. Opened software may be exchanged within 14 days of receipt for an identical title only.

7.5 Furniture returns are subject to the following:

Furniture may be returned in the original packaging (including all components and manuals) within 14 days of receipt of the Product. Special order, manufacturer-direct, custom and preassembled furniture is not eligible for return.

8. Prices. TBD

9. Invoicing Procedure. All payments are due and payable from date of invoice as follows: Daily billing -- Net 20; Summary billing -- Net 10. OfficeMax shall submit to the requesting department of the Customer an invoice for Products shipped specifying the order number, department delivery location, detailed descriptions, unit price, total price, sales tax, and grand total. Upon request by Customer, OfficeMax shall use reasonable efforts to make available electronic invoicing compatible with Customer's computer system.

Customer shall pay to OfficeMax the amount of any state or local tax (except for OfficeMax's franchise taxes and taxes on OfficeMax's income) that results from the sale of Products, unless a correct and valid tax exemption certificate is furnished to OfficeMax prior to OfficeMax's acceptance of the order.

Credit limits and terms shall be subject at all times to OfficeMax's credit policies and procedures, as amended from time to time. OfficeMax reserves the right at any time to reduce or eliminate credit offered to Customer, if OfficeMax determines in its sole discretion that the credit risk is unacceptable. If credit terms are no longer available, Customer shall pay cash in advance for all purchases under this Agreement.

10. Account Representatives. OfficeMax shall provide, at its expense, account representatives, as well as customer service personnel to adequately accommodate order entry, order inquiries, and the handling of other order-related issues with Customer.

11. Usage Reporting. Upon Customer's request, OfficeMax shall supply Customer with summary usage reports at frequencies mutually agreed by Customer and OfficeMax. OfficeMax shall supply these reports within a mutually determined time frame after the close of the period covered by the reports. These usage reports may include the following information:

- A breakdown of all Products ordered by Customer with Contract Products denoted by an ampersand sign within the usage report;
- Unit of measure;
- Price per unit and total;
- Year-to-date quantity shipped;
- Year-to-date price;
- Year-to-date frequency.

12. Independent Contractor. OfficeMax and Customer acknowledge that OfficeMax is an independent contractor and not an employee, legal representative, or agent of Customer, and that this Agreement is not intended to create an agency relationship of any kind, apparent or actual, between the parties. OfficeMax may only act as an agent of Customer if Customer specifically agrees in writing.

13. Notices.

13.1. Any notice or demand required or permitted to be given under the terms of this Agreement shall be deemed to have been duly given or made if given by any of the following methods:

(a) Sent via registered or certified United States mail, return receipt requested, or hand delivered, respectively addressed as follows:

To OfficeMax: OfficeMax North America, Inc.  
Attention: Vice President, Sales

\_\_\_\_\_

Fax: \_\_\_\_\_

Telephone: \_\_\_\_\_

With a copy to: OfficeMax North America, Inc.  
Attention: General Counsel  
263 Shuman Blvd.  
Naperville, IL 60563  
Fax: 630/864-4526  
Telephone: 630/864-5070

To Customer: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
Fax: \_\_\_\_\_  
Telephone: \_\_\_\_\_

(b) Sent to the above address via an established national overnight delivery service (such as Federal Express), charges prepaid; or

(c) Sent via any electronic communications method, provided the sender (i) obtains written confirmation of receipt of the communication by the electronic communication equipment at the office of the addressee listed above, and (ii) immediately follows the notice with a second notice in one of the methods set forth in this subsection.

13.2. Notices shall be effective on the third day after posting if sent by mail, on the next day after posting if sent by overnight mail, and on the day of dispatch if manually delivered within regular business hours or if transmitted within regular business hours by electronic communication methods.

#### 14. Termination

14.1. Convenience. In addition to any other rights of termination, either Party may terminate this Agreement upon 30 days' prior written notice to the other Party at any time during the Term.

14.2. Default. In the event that either Party breaches a material term of this Agreement, including Customer's obligation to make any payment as and when due to OfficeMax, and such breach is not cured within thirty (30) days of written notice, then, at any time, in its sole discretion, the non-breaching Party may terminate this Agreement upon written notice to the breaching Party.

14.3. Effect of Termination. Termination of this Agreement will not relieve, release, modify, discharge or impair in any way Customer's accounts, debts and obligations owing to OfficeMax as of the date of such termination. Customer shall continue to honor its accounts, pay its debts and honor its obligations to OfficeMax as and when due. The remedies stated in this Section 14 shall be in addition to all other remedies available under applicable law.

15. Promotion and Marketing. Neither Party shall implement any marketing, advertising, promotional, or media activity, including press releases, utilizing any of the other Party's trademarks, copyrights, logos, slogans, or any other proprietary interests, or make any mention of the other Party's involvement in this Agreement or the terms or subject matter of this Agreement without first obtaining such Party's prior written approval in each instance.

16. Invalid Provisions. If any of the provisions of this Agreement are held to be invalid, illegal, or unenforceable, the provisions shall remain in effect to the extent allowed by law and the validity, legality, and enforceability of the remaining provisions shall not be affected or impaired.

17. Integration/Modification. With respect to its subject matter, this Agreement constitutes the entire agreement between the Parties and shall replace and supersede all prior and contemporaneous agreements, negotiations, and representations between the Parties, whether oral or written. This Agreement shall only be modified or changed by a written amendment signed by both Parties. The Parties agree that the terms and conditions stated on any purchase orders shall be superseded by the terms and conditions stated in this Agreement and shall be of no force and effect.

18. Assignment. Neither Party shall have the right to assign this Agreement without the prior written consent of the other Party, which shall not be unreasonably withheld. This Agreement shall be binding upon, and inure to the benefit of, the successors and permitted assigns of the parties hereto.

19. Force Majeure. If either Party is prevented from performing any of its obligations under this Agreement, other than Customer's payment obligations, by any cause beyond the failing Party's control, the failing Party shall not be liable to the other Party during the period and to the extent of the event.

20. Confidentiality and Proprietary Information. The Parties agree that certain information disclosed by each Party to the other may be confidential, and agree to refrain from disclosing such information to (i) third parties or (ii) individuals within its own organization who do not have a strict need to know. "Confidential Information" means all information provided by the disclosing Party to the receiving Party in tangible or intangible form which the disclosing Party desires to protect from disclosure, and includes visual and other information obtained from site visits, regardless of whether it is marked confidential or proprietary. If the receiving Party is uncertain whether information is confidential, such information shall be treated as confidential. . Notwithstanding, the nondisclosure obligations shall not apply to information that: (i) is or becomes publicly known, (ii) is independently developed by the receiving Party or received from a third party whom the receiving Party reasonably believes has a right to disclose the information, (iii) is already in the possession of the receiving Party at the time of the disclosure, or (iv) is disclosed pursuant to any final and nonappealable order of a court. Notwithstanding anything to the contrary, the terms and conditions of this

Agreement, including, but not limited to, pricing information and all OfficeMax tools and reports to Customer, including, but not limited to, Customer Insight Reports, EPIC Value Calculator, SAVE and SelectSave, shall be considered OfficeMax's confidential and proprietary information. Customer specifically agrees that it will not disclose any OfficeMax pricing information, tools, or reports to any third party. Additionally, neither Party shall disclose the existence of this Agreement without the prior written consent of the other Party, except where required by applicable law, or as needed to enforce the terms of this Agreement. In that instance, the Party required to disclose the Agreement shall treat all pricing information and other economic terms contained herein as confidential and proprietary and shall take all measures reasonably required to protect such information, including redaction and, where necessary, filing a motion to seal.

21. Section Headings. The section headings in this Agreement are for descriptive purposes only and are not intended to be inclusive, definitive, or to affect the meaning of the contents or script of this Agreement.

22. No Third-Party Beneficiaries. OfficeMax and Customer intend that this Agreement shall not benefit or create any right or cause of action in, against, or on behalf of any person or entity other than the Parties.

23. Survival. Any respective obligations of OfficeMax or Customer which by their nature would continue beyond the termination, cancellation, or expiration of this Agreement will survive termination, cancellation, or expiration.

24. Counterparts. This Agreement may be executed in any number of counterparts, each of which shall constitute an original, but all of which together shall constitute one instrument.

25. Governing Law. This Agreement shall be governed and construed according to the laws of the State of Illinois, without regard to its choice of law provisions. Customer irrevocably agrees to exclusive venue and submits to jurisdiction in the United States District Court for the Northern District of Illinois, Eastern Division, or the state courts in DuPage County, Illinois, for any dispute arising out of this Agreement, and waives all objections to jurisdiction and venue of such courts.

**IN WITNESS WHEREOF**, the Parties have executed this Agreement as of the day and year first above written.

<b>OFFICEMAX NORTH AMERICA, INC.</b>	<b>CUSTOMER</b>
Signature:	Signature:
Printed Name:	Printed Name:
Title:	Title:
Date:	Date:

**Exhibit A**  
**Contract Products**

See attached spreadsheet.

OfficeMax North America, Inc.  
263 Shuman Boulevard  
Naperville, IL 60563

8 JUN PM 12:22 32s

RECEIVED

SEALED BID #20120043  
OFFICE SUPPLIES AND ASSOCIATED ITEMS  
BID OPENING: 2 P.M., JUNE 8, 2012

City of Port St. Lucie  
Office of Management & Budget  
3<sup>rd</sup> Floor, Suite 390, Building A  
121 SW Port St. Lucie Boulevard  
Port St. Lucie, FL 34984-5099