

PORT ST. LUCIE CITY COUNCIL
AGENDA ITEM REQUEST

COUNCIL ITEM 13B
DATE 10/15/12

Meeting Date: October 15, 2012

Public Hearing ___ Ordinance ___ Resolution ___ Motion X

Item: 20110052- Golf Maintenance Labor Services for the Saints Golf Course

Recommended Action:

Approval to renew the Contract with GL Staffing Services, Inc. to provide the identical services required in this contract for an additional twelve (12) months. GL Staffing is requesting an annual price redetermination based on the U.S. Department of Labor, Bureau of Labor Statistics, and Consumer Price Index - All Urban Consumers (CPI-U) as stated in the Original Contract Renewal Option XXI. Based on the August 2011/2012 CPI-U Index, the increase is 1.7%.

Contract period is September 25, 2012 through September 24, 2013.

Exhibits: Department memo attached [] yes [] no

Contract Renewal #1

Copy of Consumer Price Index for All Urban Consumers (CPI-U)

Summary Explanation/Background Information: The Parks and Recreation Department is requesting City Council approval to renew General Labor Staffing Services, Inc. GL Staffing provides Labor Management Services to the Saints Golf Course. Outsourcing the golf maintenance labor services has been proven successful in saving the City approximately \$139,000.00 last fiscal year.

Purchase is not a replacement

Purchase was budgeted.

Department requests expenditure from the following:

Estimated Annual Expenditure: \$145,000.00

Fund	421	PSL Saints Golf Course
Cost Center	7250	Golf Course Maintenance
Object Code	5340	Other Contractual Services
Project		

Director of OMB concurs with award: CK City Manager concurs with award: gno

Department requests ___ minutes to make a presentation.

Submitted by: *Sherman Conrad*, Parks and Recreation, Director

Date Submitted: 10/8/12

RECEIVED

OCT 09 2012

City Manager's Office



INTER-OFFICE MEMO

TO: Dave Pollard, Director, Office of Management and Budget

FROM: Sherman Conrad, Director, Parks & Recreation *SC*

Re: RECOMMENDATION-RENEW CURRENT CONTRACT-
GL STAFFING SERVICES, INC.

DATE: October 10, 2012

Please allow this memo to serve as my recommendation to renew the current contract with GL Staffing Services, Inc., to provide identical services required in this contract for an additional 12 months. Included in this Agenda Item Request is the recommendation to approve the request by GL Staffing to increase their fees by 1.7%, per the All Urban Consumers (CPI-U), which was a condition of their Original Contract Renewal Option XXI.

I further request that this item be placed on the agenda for the City Council's October 15, 2012, meeting for Council's consideration and approval.

If there is anything further that I can do to proceed toward this goal, please let me know. Thank you in advance for your time in this regard.

SC;pr

cc: Curtis Wichern, Golf Course Administrator
Gina Jolly, Contract Facilitator, OMB

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Fax: (772) 871-5290

Contract Renewal Form

Contract #20110052 Renewal #1

Date: October 9, 2012

Contract Title: Labor Management @ the Saints Golf Course

Contractor's Name: GL Staffing Services, Inc.

Current Expiration: 09/25/2012

Revised Expiration: 09/24/2013

The above contract is hereby renewed pursuant to Section XXI until the date indicated above. All other terms and conditions of the original contract and/or Addenda are unchanged, with the exception that the City's performance and obligation to pay is contingent upon an annual appropriation by City Council for the period of this contract beyond September 30th of this year.

As a result of the Contractor's acceptance to provide the "Renewal Option" as specified in the original contract, the following modifications to the original contract will become effective October 1, 2012.

1. The contract period 09/26/2012 through 09/25/2013.
2. Prices applicable to the above period will be as follows as per the CPIU index increase of 1.7%, dated August 2012:

Base Bid Unit Pricing:

Item	Item Description	Hourly Rate
1	Supervisor/Vendor on Premise (VOP)	\$16.48
2	Skilled Labor	\$10.99
3	Unskilled Labor (Optional)	\$10.03

O/T Unit Pricing:

Item	Item Description	Hourly Rate
1	Supervisor/Vendor on Premise (VOP):	\$24.72
2	Skilled Labor	\$16.48
3	Unskilled Labor	\$15.05

3. Orders issued by the City prior to October 1, 2012 will be invoiced at the original contract price. Orders issued by the City after October 1, 2013 will be invoiced at the above prices.

4. All other terms and conditions of the original contract and/or Addenda apply.

IN WITNESS WHEREOF, the parties have executed this contract at Port St. Lucie Florida, the day and year first above written.

CITY OF PORT ST. LUCIE FLORIDA

By: _____
City Manager

ATTEST:

By: _____
City Clerk

By: _____
Authorized Representative: **GL Staffing Services, Inc.**

State of: _____

County of: _____

Before me personally appeared: _____
(please print)

Please check one:

Personally known _____

Produced Identification/Type of Identification _____

Identification No. _____

known to me to be the person described in and who executed the foregoing instrument, and acknowledged to and before me that (*he/she*) executed said instrument for the purposes therein expressed.

WITNESS my hand and official seal, this ____ day of _____, 20 ____.

Notary Signature

Notary Public-State of _____ at Large

My Commission Expires: _____. (seal)

ANNUAL CONTRACT INFORMATION REPORT

PLEASE FILL OUT THIS FORM IN ITS ENTIRETY. IT WILL BE FILED WITH THE CONTRACT AND REVIEWED AT TIME OF RENEWAL OR BID SPECIFICATION DEVELOPMENT.

CONTRACT #20110052 Renewal #1

TITLE: Labor Management @ The Saints Golf Course

CONTRACTOR'S NAME: GL Staffing Services, Inc

DEPARTMENT: Saints Golf Course

DATE DUE: ASAP

PLEASE CHECK THE APPROPRIATE RESPONSE BELOW:

	EXCELLENT	GOOD	FAIR	POOR
Delivery Times			X	
Quality of Work		X		
Quality of Products Used		X		
Adherence to Specifications			X	
Problem Solving		X		
Overall Performance		X		

Please make comments. List any additional information you find pertinent to the contractor's performance. These comments should reflect between excellent to poor service.

The labor contract needs to be amended to include some additional positions, but overall the contractor has performed to standards

IF APPLICABLE, WOULD YOU RENEW THIS CONTRACT: Yes or No (please circle one)

CONTRACT SUPERVISOR: Ralph Dakin DATE: 10/3/2012
Please print

DEPARTMENT HEAD SIGNATURE: [Signature] 10/5/12