



THE FLORIDA SENATE

Tallahassee, Florida 32399-1100

COUNCIL ITEM #4
DATE 12/3/12

SENATOR JOE NEGRON
32nd District

MEMORANDUM

To: All Interested Parties
From: Senator Joe Negron
Subject: St. Lucie County Legislative Delegation Meeting
Date: November 16, 2012

The St. Lucie County Legislative Delegation will hold a meeting on **Monday, December 17, 2012 from 9:00 A.M. until 12:00 P.M.** at the Kight Center on the Main Campus of Indian River State College, located at 3209 Virginia Avenue, Fort Pierce.

If you would like to be placed on the agenda to discuss issues pertaining to the State, please:

1. Contact Carrie Lira with Senator Negron's district office at (772) 219-1665 or lira.carrie@flsenate.gov by **Friday, December 7, 2012**.
2. Fill out and return the attached "Participant Request Form" no later than **Monday, December 10, 2012**.
3. Please submit **eight (8) copies of all handouts** and other information to Senator Negron's office by **Wednesday, December 12, 2012**.

In accordance with the Americans with Disabilities Act, persons needing a special accommodation or an interpreter to participate in the proceedings should notify Carrie Lira at (772) 219-1665 or lira.carrie@flsenate.gov at least 48 hours prior to the meeting.

REPLY TO:

- 3500 SW Corporate Parkway, Suite 204, Palm City, Florida 34990 (772) 219-1665 FAX: (772) 219-1666
- 306 Senate Office Building, 404 South Monroe Street, Tallahassee, Florida 32399-1100 (850) 487-5032

Senate's Website: www.flsenate.gov

ST. LUCIE COUNTY LEGISLATIVE DELEGATION

Information Sheet

Thank you for your interest in addressing the members of the St. Lucie County Legislative Delegation at the upcoming public meeting. The public meeting affords you the opportunity to briefly update the entire assembled delegation of your ideas. The delegation is interested in making the process as expeditious as possible and allowing you the best opportunity for legislative success.

Please keep in mind that any general legislation or local bill must be sponsored by a member of the Legislature. Please obtain this sponsorship prior to the meeting date. At least one delegation member attending the meeting at which you are presenting should have a working knowledge of your request.

If you are submitting a local bill request, please have the bill drafted and a copy sent to each member of the delegation no later than **Monday, December 10, 2012**. Please also submit the Economic Impact Statement form, Local Bill Certification form, and adhere to public advertising requirements in a timely manner. A statement by an attorney that indicates that the proposed bill cannot be accomplished by local ordinance or rule is required. Please be certain that the appropriate local board, district, or commission has approved the local bill and voted on the changes.

Please be aware that an appearance at the delegation meeting does not ensure that your bill or request will be filed. You must obtain a commitment from a legislator before your request will be brought before the Legislature.

To be placed on the official agenda of the meeting, presenters must complete a "Participant Request Form" (a copy of which is attached) and submit eight (8) copies of all printed materials to the office of the Chair, Senator Joe Negron, by **Monday, December 10, 2012**.

All presenters, including those scheduled to make public comments will have **THREE minutes** to address the delegation, and afterward the delegation members may ask you questions concerning your proposal. This time limit will be enforced as a courtesy to all scheduled speakers. Please prepare your remarks to fit within these time constraints.

We hope these guidelines will assist you in your understanding of this process. We look forward to your briefing and are pleased that you have taken the time and initiative to participate in the legislative process.

If you have any questions, please contact Carrie Lira in Senator Negron's district office at (772) 219-1665 or by email at lira.carrie@flsenate.gov.

ST. LUCIE COUNTY LEGISLATIVE DELEGATION

Participant Request Form

Name of Organization _____

Contact Person _____ Phone _____

Address _____

City, State, Zip _____

Email Address _____

Speaker's Email Address _____

Name of person speaking at the public hearing _____

Is this a funding request? _____ A legislative proposal request? _____

Topic of Discussion _____

Plan/Objective _____

With which Legislators have you met regarding your issue? _____

Will you be providing any materials for the hearing? _____

(If yes, please provide eight (8) copies to Senator Negron's office by Wednesday, December 12)

NOTE: Maximum time allotted for each presentation is THREE minutes.

Please return this form to:

Carrie Lira
Office of Senator Joe Negron, District 32
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Palm City, FL 34990
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Fax: (772) 219-1666
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